

Mail: PO Box 156, Longford 7301
Phone: (03) 6397 7303
Fax: (03) 6397 7331



Location: 13 Smith Street, Longford
Email: building@nmc.tas.gov.au

APPLICATION FOR TEMPORARY OCCUPANCY PERMIT

Section 107

To: **NORTHERN MIDLANDS COUNCIL** *Council*
PO BOX 156 *Address*
LONGFORD TAS **7301** *Suburb/postcode*

Form

5

APPLICANT / OWNER DETAILS:

Note: Only an owner or agent of the owner may make an application

Owner:
Address: Phone No:
 Fax No:
Owner builder: Yes: (*X if Applicable*) Email address:

Agent:
Address: Phone No:
 Fax No:

Note: Agents to be authorised in writing by the owner: Email address:

DETAILS OF BUILDING OR TEMPORARY STRUCTURE:

Address: (*X applicable one*)
 Temporary structure: Existing building:

Existing use of building / temporary structure details:

Proposed use of building or temporary structure:

Period for which temporary occupancy sought: From: To:

DOCUMENTS PROVIDED:

Documents / information required by the General Manager (*Certificates, plans, permits or other*) -

<i>Document description:</i>	<i>Prepared by:</i>
<input type="text"/>	<input type="text"/>

Owner / Agent:
Name: [print] Signed Date

PAYMENT DETAILS:

Please contact the Council's Building Department on (03) 6397 7303 or email building@nmc.tas.gov.au for relevant fees.

Receipt No: (CODE 03) Date Issued:

PRIVACY STATEMENT

The Northern Midlands Council abides by the *Personal Information Protection Act 2004* and views the protection of your privacy as an integral part of its commitment towards complete accountability and integrity in all its activities and programs.

Collection of Personal Information: The personal information being collected from you for the purposes of the *Personal Information Protection Act, 2004* and will be used solely by Council in accordance with its Privacy Policy. Council is collecting this information from you in order to process your building application.

Disclosure of Personal Information: Council will take all necessary measures to prevent unauthorised access to or disclosure of your personal information. External organisations to whom this personal information will be disclosed as required under the *Building Act 2000*. This information will not be disclosed to any other external agencies unless required or authorised by law.

Correction of Personal Information: If you wish to alter any personal information you have supplied to Council please telephone the Northern Midlands Council on (03)6397 7303. Please contact the Council's Privacy Officer on (03)6397 7303 if you have any other enquires concerning Council's privacy procedures.