



**NORTHERN  
MIDLANDS  
COUNCIL**

# **AGENDA**

**Ordinary Meeting of Council**

**Monday, 16 April 2018**

**Des Jennings  
General Manager**

## QUALIFIED PERSONS ADVICE

The *Local Government Act 1993* provides (in part) as follows:

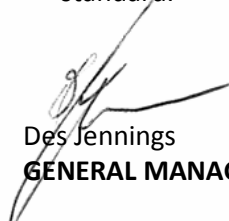
- ◆ A General Manager must ensure that any advice, information or recommendation given to the Council is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- ◆ A Council is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the General Manager certifies in writing such advice was obtained and taken into account in providing general advice to the Council.

I therefore certify that with respect to all advice, information or recommendation provided to the Council in or with this Agenda:

- i) the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- ii) where any advice is directly given by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice, the advice from an appropriately qualified or experienced person.

## MEETING CONDUCT

- ◆ People attending Council Meetings are expected to behave in an appropriate manner.
- ◆ The following is not acceptable:
  - Offensive or inappropriate behaviour
  - Personal insults
  - Verbal abuse
- ◆ In the case of any inappropriate outburst or derogatory behaviour, an apology from the offending party or parties will be requested. Anyone at the meeting, if they feel offended in any way by any such behaviour specified above, should immediately bring the behaviour to the notice of the Chairperson by the way of a point of order.
- ◆ The Chairperson has the right to evict from a meeting any person who is not behaving to an appropriate standard.



Des Jennings  
**GENERAL MANAGER**

# **GUIDELINES FOR COUNCIL MEETINGS**

## **PUBLIC QUESTIONS AND STATEMENTS**

### ***PUBLIC QUESTION TIME:***

Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* makes provision for Public Question Time during a Council meeting.

Public question time is to commence immediately after the meal break at approximately 6:45pm and is to be conducted in accordance with the following guidelines:

- ◆ At each Council Meeting up to 20 minutes, or such longer period as Council may determine by resolution at that meeting, is to be provided for persons at the meeting to ask questions.
- ◆ A person seeking to ask a question must firstly identify himself or herself by stating their name and the town they reside in.
- ◆ If more than one person wishes to ask a question, the Mayor is to determine the order in which those questions are asked
- ◆ Questions must be directed to the Mayor who shall answer or direct the question to the appropriate Councillor or Council Officer. A question will be answered if the information is known otherwise taken on notice and responded to in writing within 10 working days. Questions should preferably be in writing and provided to the General Manager 7 days prior to the Council Meeting.
- ◆ A person is entitled to ask no more than 2 questions on any specific subject. If a person has up to two questions on several subjects, the Mayor may defer those questions until other questions have been asked and refer back to that person only if time permits.
- ◆ Each speaker is limited to a maximum of 3 minutes.

### ***REPRESENTATIONS ON PLANNING ITEMS***

A maximum of 4 persons per item (2 for and 2 against) will be permitted to address Council on a planning item. After the representation has been made, Councillors are permitted to ask questions of the party who made the representation.

Each speaker is limited to a maximum of 3 minutes.

## **PETITIONS**

In relation to the receipt of petitions, the provisions of the *Local Government Act 1993*, Part 6 - Petitions, polls and public meetings, S57 and S58, should be noted.

## **RECORDING OF COUNCIL MEETINGS**

Regulation 33 of the *Local Government (Meeting Procedures) Regulations 2015* provides for the audio recording of Council meetings.

The purpose of recording meetings of Council is to assist Council officers in the preparation of minutes of proceedings.

The provision of recording of Council meetings in this policy:

- ◆ only applies to formal Council meetings (ordinary meetings, special meetings and Annual General meetings);
- ◆ does not apply to closed sessions of Council;
- ◆ does not apply to Committees of Council;
- ◆ The recording will not replace written minutes and a transcript of the recording will not be prepared;
- ◆ The recording may be used by Council staff to assist with the preparation of the minutes and by Council during a subsequent meeting within the period that the recording is retained;
- ◆ The official copy of the recording of a Council meeting is to be retained by Council for at least a period of 6 months from the date of a meeting and deleted after that period has expired.
- ◆ If requested, a recording of a Council meeting to be available to Councillors at no cost within 24 hours of the meeting.
- ◆ Notices advising that
  - the proceedings of the meeting are to be audio recorded; and
  - the detail relating to the recording of meetings by members of the publicare to be on display at each meeting.

A member of the public may only use an audio recorder, or any other recording and/or transmitting device, to record the proceedings of a meeting of Council with the written permission of the General Manager for the express purpose proposed. The Northern Midlands Council reserves the right to revoke such permission at any time.

Unless expressly stated otherwise, Northern Midlands Council claims copyright ownership of the content of recordings of Council meetings ("the Recordings").

The Recordings may not upload, display, print and/or reproduced without the written permission of the General Manager for the express purpose proposed.

The Northern Midlands Council reserves the right to revoke such permission at any time. Apart from uses permitted under the *Copyright Act 1968*, all other rights are reserved.

Any request for authorisation, including authorisation for the use of recordings, should be directed to the General Manager, 13 Smith Street, Longford TAS 7301.

# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



NOTICE is hereby given that the next meeting of the Northern Midlands Council will be held at the Council Chambers, Longford on Monday, 16 April 2018 at 5.00pm.

*Des Jennings*  
**Des Jennings**  
**General Manager**

11 April 2018

4.00pm Councillor Workshop – closed to the public

### GOV 1 ATTENDANCE

#### 1 PRESENT

In Attendance:

#### 2 APOLOGIES

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### GOV 3      DECLARATIONS OF ANY PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE

Section 8 sub clause (7) of the *Local Government (Meeting Procedures) 2005* require that the Chairperson is to request Councillors to indicate whether they have, or are likely to have a pecuniary interest in any item on the Agenda.

### GOV 4      CONFIRMATION OF MINUTES

#### 1      OPEN COUNCIL – ORDINARY COUNCIL MEETING MINUTES – 19 MARCH 2018

##### DECISION

Cr

That the Open Council Minutes of the Ordinary Meeting of the Northern Midlands Council held at the Council Chambers, Longford on Monday, 19 March 2018 be confirmed as a true record of proceedings.

#### 2      CONFIRMATION OF MINUTES OF COMMITTEES

***Attachments: Section 1 – Page 1***

Minutes of meetings of the following Committees were circulated in the Attachments:

	Date	Committee	Meeting
i)	06/03/2018	Campbell Town District Forum	Ordinary
ii)	06/03/2018	Evandale Community Centre & Memorial Hall Management Committee	Ordinary

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	Date	Committee	Meeting
iii)	06/03/2018	Evandale Advisory Committee	Ordinary
iv)	07/03/2018	Ross Local District Committee	Ordinary
v)	14/03/2018	Morven Park Management & Development Association Inc.	Ordinary
vi)	21/03/2018	Longford Local District Committee	Ordinary
vii)	28/03/2018	Cressy Local District Committee	Ordinary
viii)	03/04/2018	Evandale Community Centre & Memorial Hall Management Committee	Ordinary
ix)	04/04/*2018	Ross Local District Committee	Ordinary

### DECISION

Cr

That the Minutes of the Meetings of the above Council Committees be received.

### 3 RECOMMENDATIONS OF SUB COMMITTEES

**NOTE:** Matters already considered by Council at previous meetings have been incorporated into INFO 10: Officer's Action Items.

#### **Ross Local District Committee – Agenda publication**

At the ordinary meeting of the Ross Local District Committee held on 7 March 2018 the following motion was put and carried unanimously:

*That Council publish the Ross Local District Committee agenda online prior to the appropriate meeting.*

#### **Officer's Comments:**

*There is no legislated requirement to publish council committee agendas.*

*The Local Government (Meeting Procedures) Regulations 2015, legislates as follows:*

#### **8. Agenda**

**(1) The general manager is to –**

**(a) prepare an agenda for each council meeting and council committee meeting; and**

...

**(c) in the case of a council committee meeting, provide each member of the committee with the agenda and any associated reports and documents at least 4 days before the council committee meeting.**

...

*No other Council Committee agendas are published online or provided to the general public ahead of meetings, however, copies of the Ross Local District Committee agenda are sent to the Ross Post Office prior to the meeting and are made available to the public on request.*

*The publishing of the Ross Local District Committee agenda online would set a precedent for the future publication of agendas for all council committees.*

#### **Officer's Recommendation:**

*That agendas for Council committee meetings are issued in accordance with the Local Government (Meeting Procedures) Regulations 2015 and not published online.*

### DECISION

Cr

**GOV 5      DATE OF NEXT COUNCIL MEETING**  
**21 MAY 2018**

Mayor Downie advised that the next Ordinary Council Meeting would be held at the Northern Midlands Council Chambers at Longford at 5.00pm on Monday, 21 May 2018.



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### INFO INFORMATION ITEMS

#### 1 COUNCIL WORKSHOPS/MEETINGS HELD SINCE THE LAST ORDINARY MEETING

Responsible Officer: Des Jennings, General Manager

The General Manager advised that the following workshops/ meetings had been held.

Date Held	Purpose of Workshop
09/04/2018	<p><b>Council Workshop</b> Discussion:</p> <ul style="list-style-type: none"> <li>• Integrity Commission</li> <li>• Morven Park Recreation Ground</li> <li>• Ben Lomond Committee Inc</li> <li>• Tourism Northern Tasmania</li> <li>• Longford Civic Centre</li> <li>• Leave of Absence</li> <li>• Council property</li> <li>• Youth Services</li> <li>• MAV Insurance</li> <li>• Tourism Services</li> <li>• Overnight Camping</li> <li>• Accommodation for Itinerant Workers</li> <li>• Solar Energy</li> </ul>
16/04/2018	<p><b>Council Workshop</b> Discussion:</p> <ul style="list-style-type: none"> <li>• Council Meeting Agenda items</li> </ul>

#### 2 MAYOR'S COMMUNICATIONS

Mayor's Communications for the period 20 March 2018 to 16 April 2018 are as follows:

Date	Activity
28 March 2018	Attended meeting with ratepayer re development, Epping Forest
29 March 2018	Attended meeting with resident and ratepayer, Launceston
04 April 2018	Attended Ross Local District Committee meeting, Ross
09 April 2018	Attended Council Workshop, Longford
10 April 2018	Attended Campbell Town District Forum meeting, Campbell Town
11 April 2018	Attended ANZAC Day service at CTDHS, Campbell Town
12 April 2018	Attended Special Council Workshop, Longford
13 April 2018	Attended Eskleigh Art Awards, Eskleigh
16 April 2018	Attended Council Workshop and Meeting, Longford
Attended to email, phone, media and mail inquiries.	

#### 3 PETITIONS

##### 1 PURPOSE OF REPORT

In accordance with the Vision, Mission and Values of Council as identified in the *Council's Strategic Plan 2007-2017* and the *Local Government Act 1993, S57 – S60*, provision is made for Council to receive petitions tabled at the Council Meeting.

##### 2 OFFICER'S COMMENT

In relation to the receipt of petitions, the following provisions of the *Local Government Act 1993, Part 6 - Petitions, polls and public meetings, S57 and S58*, should be noted:

Section 57. Petitions

- (1) A person may lodge a petition with a council by presenting it to a councillor or the general manager.
- (2) A person lodging a petition is to ensure that the petition contains –
  - (a) a clear and concise statement identifying the subject matter; and
  - (b) a heading on each page indicating the subject matter; and
  - (c) a brief statement on each page of the subject matter and the action requested; and
  - (d) a statement specifying the number of signatories; and
  - (e) the full printed name, address and signature of the person lodging the petition at the end of the petition.

58. Tabling petition

- (1) A councillor who has been presented with a petition is to –
  - (a) table the petition at the next ordinary meeting of the council; or
  - (b) forward it to the general manager within 7 days after receiving it.
- (2) A general manager who has been presented with a petition or receives a petition under subsection (1)(b) is to table the petition at the next ordinary meeting of the council.
- (3) A petition is not to be tabled if –
  - (a) it does not comply with section 57; or

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- (b) *it is defamatory; or*  
 (c) *any action it proposes is unlawful.*
- (4) *The general manager is to advise the lodger of a petition that is not tabled the reason for not tabling it within 21 days after lodgement.*

### 3 Petitions Received

Nil.

## 4 CONFERENCES & SEMINARS: REPORT ON ATTENDANCE BY COUNCIL DELEGATES

### 1 PURPOSE OF REPORT

To provide an opportunity for Councillors and the General Manager to report on their attendance at recent conferences/seminars.

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact  
Core Strategies:
    - ♦ Communicate – Connect with the community
    - ♦ Lead – Councillors represent honestly with integrity
    - ♦ Manage – Management is efficient and responsive
  - Best Business Practice & Compliance  
Core Strategies:
    - ♦ Council complies with all Government legislation
    - ♦ Continuous improvement is embedded in staff culture

### 2 CONFERENCES AND SEMINARS

Nil

## 5 132 & 337 CERTIFICATES ISSUED

	No. of Certificates Issued 2017/2018 year												Total 2016/2017	
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June		Total
132	103	70	67	73	65	75	51	92	70				666	752
337	29	47	32	30	48	44	24	29	37				320	388

## 6 ANIMAL CONTROL

Prepared by: *Martin Maddox, Accountant and Tammi Axton, Animal Control Officer*

Item	Income/Issues 2016/2017		Income/Issues for March 2018		Income/Issues 2017/2018	
	No.	\$	No.	\$	No.	\$
Dogs Registered	3,673	88,802	52	1,906	4,170	102,415
Dogs Impounded	72	5,423	5	331	57	2,409
Euthanized	3	-	-	-	1	-
Re-claimed	63	-	5	-	49	-
Re-homed/To RSPCA	6	-	-	-	7	-
New Kennel Licences	5	345	1	70	11	700
Renewed Kennel Licences	65	2,772	-	-	66	2,838
Infringement Notices (paid in full)	77	13,203	6	943	62	10,304
Legal Action	1	3,500	-	-	-	-
Livestock Impounded	2	673	-	-	3	159
<b>TOTAL</b>		<b>114,718</b>		<b>3,250</b>		<b>121,838</b>

**Registration Audit of the Municipality** – Ross and rural areas left to do. To date 552 dogs have been found unregistered during the audit and 41 Infringements have been issued. 90% of dogs found to be unregistered are now registered for the year.

**Attacks** – 3 attacks recorded in March, 1 on sheep in Campbell Town and 2 on Chickens in Perth. No witnesses to any of the attacks.

**Microchipping** – 6 dogs were microchipped in March.

**Impounded dog** – 5 dogs were impounded in March.

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### 7 HEALTH ISSUES

#### Immunisations

The *Public Health Act 1997* requires that Councils offer immunisations against a number of diseases. The following table will provide Council with details of the rate of immunisations provided through Schools. Monthly clinics are not offered by Council; however, parents are directed to their local General Practitioner who provides the service.

MONTH	2015/2016		2016/2017		2017/2018	
	Persons	Vaccination	Persons	Vaccination	Persons	Vaccination
July-September	31	31	43	49	82	82
October-December			46	52	-	-
January-March	-	-	-	-	-	-
April-June	-	-	16	45		

Immunisations are provided by the Longford Surgery during 2017 and have included Meningococcal.

#### Other Environmental Health Services

Determine acceptable and achievable levels of environmental and public health by ongoing monitoring, inspection, education and, where necessary, by applying corrective measures by mutual consent or application of legislation.

Ensure safe standards of food offered for sale are maintained.

Investigations/Inspections	2014/2015	2015/16	2016/17	2017/18
Notifiable Diseases	2	5	4	2
Inspection of Food Premises	118	154	75	49

Notifiable Disease investigations are carried out by the Department of Health and Human Services, with only significant outbreaks directed to Council to assist with investigations. However, due to the prompt and thorough investigating by Council Environmental Health Officers, the Department now directs more cases for Council to investigate.

Food premises are due for inspection from 1 July each year. The number of inspections in the table above is the total number carried out since 1 July 2017. 10 inspections were undertaken in August.

### 8 CUSTOMER REQUEST RECEIPTS

Operational Area	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Animal Control	-	-	1	1	-	-	-	-	1			
Building & Planning	-	-	-	1	3	3	3	-	1			
Community Services	-	-	-	-	-	-	-	-	-			
Corporate Services	2	-	1	-	1	1	-	1	1			
Governance	-	-	-	-	-	1	-	-	-			
Waste	-	-	-	-	-	-	-	-	-			
Works (North)	13	5	14	14	13	9	18	15	27			
Works (South)	3	-	-	-	-	-	-	-	3			

### 9 GIFTS & DONATIONS (UNDER SECTION 77 OF THE LGA)

Date	Recipient	Purpose	Amount
	Council wages and plant	Assistance to Campbell Town SES	\$247
	Council gifts and donations	Flowers and gifts	\$30
15-Aug-17	Campbell Town District High School	Chaplaincy	\$1,500
15-Aug-17	Campbell Town District High School	Inspiring Positive Futures Program	\$8,000
15-Aug-17	Cressy District High School	Inspiring Positive Futures Program	\$8,000
10-Oct-17	Campbell Town District High School	Donation - School Achievement Awards	\$103
10-Oct-17	Perth Primary School	Donation - School Achievement Awards	\$36
10-Oct-17	Evandale Primary School	Donation - School Achievement Awards	\$33
10-Oct-17	Longford Primary School	Donation - School Achievement Awards	\$36
10-Oct-17	Cressy District High School	Donation - School Achievement Awards	\$103
10-Oct-17	Avoca Primary School	Donation - School Achievement Awards	\$36
10-Oct-17	Perth Fire Brigade	Donation	\$50
10-Oct-17	Longford Fire Brigade	Donation	\$100
17-Oct-17	Helping Hand Associated	Donation	\$1,040

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Date	Recipient	Purpose	Amount
17-Oct-17	Longford Care-a-car	Donation	\$1,040
<b>School Bursary Program</b>			
15-Aug-17	Lucy Carr	Bursary Program 2017	\$500
22-Nov-17	Thomas Hartam-Bayles	Bursary Program 2018 - refund	(\$500)
17-Jan-18	Lachlan Nation	Bursary program 2017 - instalment 2	\$500
17-Jan-18	Brittney Johnson	Bursary program 2017 - instalment 2	\$500
17-Jan-18	Saige Venn-Evans	Bursary program 2017 - instalment 2	\$500
17-Jan-18	Jessica Bartels	Bursary Program 2018 - instalment 1	\$1,000
22-Jan-18	Jake Brown	Bursary program 2017 - instalment 2	\$500
22-Jan-18	Alex Davis	Bursary program 2017 - instalment 2	\$500
22-Jan-18	Madeleine Berry	Bursary Program 2018 - instalment 1	\$1,000
22-Jan-18	Bella Smith	Bursary Program 2018 - instalment 1	\$1,000
21-Feb-18	Holly Pears	Bursary program 2017 - instalment 2	\$500
14-Feb-18	Luke Welsh	Bursary Program 2018 - instalment 1	\$1,000
14-Feb-18	Braydon Pavia	Bursary Program 2018 - instalment 1	\$1,000
20-Feb-18	Harrison Johnston	Bursary program 2017 - instalment 2	\$500
14-Feb-18	Blake George	Bursary Program 2018 - instalment 1	\$1,000
20-Feb-18	Alexander King-Grey	Bursary program 2017 - instalment 2	\$500
26-Feb-18	Alan McDonald	Bursary program 2017 - instalment 2	\$500
7-Mar-18	Gabriella Franklin	Bursary Program 2018 - instalment 1	\$1,000
<b>Sporting/Academic Achievements</b>			
10-Oct-17	Harry Heathcote	Metal Minds Robotics Team - Tech Challenge at Macq Uni	\$55
6-Dec-18	Sophie Parkin	2017 National All Schools Track & Field	\$62
6-Dec-18	L Eldershaw	U18 National Cricket Carnival	\$62
19-Mar-18	Lia Eacher	F1 Challenge National Finals	\$62
<b>TOTAL DONATIONS</b>			<b>\$32,094</b>

### 10 ACTION ITEMS: COUNCIL MINUTES

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
20/11/2017	363/17	Conara Park	That Council officers make enquiries with Crown Land Services regarding the vacant land at the corner of Panec Street and Conara Road and present a further report back to Council.	Community & Development Manager	Request submitted to Crown Land Services. Awaiting response.	
16/10/2017	309/17	Confirmation of Minutes - Cressy Local District Committee	That a fee offer be sought to develop a streetscape plan for Cressy and be listed for future budget consideration.	Community & Development Manager	Fee offer received. Requested to be listed for 2018/19 budget deliberations.	
19/03/2018	61/18	Removal of Barbecue – Conara	That Council support the removal of the BBQ and shelter in Conara.	Community & Development Manager	State Growth notified of decision.	
20/11/2017	359/17	Airservices Australia: Flight Paths Review – Tasmanian Airports	That Council write to the Minister, The Hon. Darren Chester, Minister for Infrastructure and Transport: i) to seek confirmation that the proposed approach and departure flight paths for Evandale are not changing; and ii) to confirm the process and timing for reviews; and iii) to request that community consultation take place prior to the implementation of any changes.	General Manager	Letter sent, awaiting a response.	
20/11/2017	360/17	ANZ Longford Branch Closure	That Council ii) invite a Bendigo Bank representative to present to a Council workshop.	General Manager	Invitation sent.	
19/03/2018	58/18	Australian Local Government Association (ALGA): 2018 National General Assembly of Local Government call for motions	submit the following motion for consideration at the ALGA conference: That ALGA lobby the Federal Government to conduct research into the long-term health concerns/issues relating to, or resulting from, the proximity of telecommunications towers to occupied buildings; and, if an association is established, to progress federal legislation accordingly	General Manager	Matter investigated. No further action.	
16/10/2017	312/17	Cressy Swimming Pool Master Plan & Ross Swimming Pool Master Plan	That Council: 1) accept the Cressy Swimming Pool Master Plan and that further investigation be carried out into the integrity of the pool structure with a report back to Council. 2) consider funding components of the Master Plan in forthcoming Council budgets, and request Council	General Manager	Matter to be actioned.	

# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
			officers to seek to secure external grants to assist with the implementation of the Master Plan.			
16/10/2017	312/17	Cressy Swimming Pool Master Plan & Ross Swimming Pool Master Plan	3) a survey of the use of the Ross Swimming Pool be undertaken during the 2017/2018 swimming season with a report back to Council.	General Manager	Matter in progress.	
8/12/2014	329/14	Economic Development	That Council facilitate meetings with the local businesses in each of the towns to explore business opportunities and other matters of interest.	General Manager	To be progressed as an element of the development of the Economic Development Strategy.	
19/03/2018	57/18	Local Government Association of Tasmania (LGAT) – Motions for the General Meeting: 25 July 2018	That Council receive the report, and list the following matters for consideration at the LGAT General Meeting to be held on 25 July 2018: i) That the Land Use Planning Approvals Act be reviewed to reduce the requirement to advertise planning applications in full to abbreviated planning advertising in local newspapers ...	General Manager	i) Report to April Council meeting.	
19/03/2018	57/18	Local Government Association of Tasmania (LGAT) – Motions for the General Meeting: 25 July 2018	That Council receive the report, and list the following matters for consideration at the LGAT General Meeting to be held on 25 July 2018: i) ... ii) That LGAT lobby the State Government and Spirit of Tasmania to ensure the availability of sailings adequately meets commuter and tourist demand and that affordable pricing is available to that demographic.	General Manager	ii) Motion prepared circulated for comment prior to submission.	
18/09/2017	278/17	Local Government Reform: Northern Region Shared Services	That Council: A) i) Receive the Northern Tasmanian Councils – Shared Services Study Report prepared by KPMG. ii) Support the establishment of governance arrangements to progress the outcomes of the Report. iii) Participate in activities to identify, plan and implement opportunities to undertake shared initiatives at a whole-of-region or sub-regional level. B) at this time, take no further action regarding minute no. 125/15. C) set up a committee of Council (councillors) to progress shared services options for the Northern Midlands.	General Manager	Minister Gutwein advised that Council has received the study. GM to report to Council on progress. Expressions of Interest sought for the role of Project Manager, Shared Services Implementation Project. NOA Group engaged. Workshops arranged with Senior Managers of participating councils.	
19/02/2018	39/18	Street Tree Planting: Smith Street, Longford	That Council a) seek comment from the Longford Local District Committee and the residents of Smith Street, Longford; and b) an environmental statement be circulated as part of the information provided to the Local District Committee and residents.	General Manager	Letter sent, responses requested by 28 March. Report to April Council meeting.	
19/03/2018	59/18	TRANSlink Precinct Renewal Program – Evandale Road	That i) the General Manager seek a meeting with State Growth to discuss Northern Midlands Council's participation in the development of a design for the duplication of Evandale Road from Breadalbane to the Launceston Airport roundabout and improvements on to Evandale, inclusive of cycleway. ii) the matters to be raised include: • achieve an amenity that is safe and attractive to locals and visitors to the state; • the incorporation of Water Sensitive Urban Design (WSUD) into the design phase	General Manager	Letter sent. Awaiting response.	
19/03/2018	58/18	Australian Local Government Association (ALGA): 2018 National General Assembly of Local Government call for motions	authorise the attendance of Mayor Downie, Cr Gordon, General Manager Des Jennings	Exec Assistant	Reservations complete.	

# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
29/01/2018	14/18	Main Street Trees Programme	v) the reports be presented to the Local District Committees, followed by discussion at a future Council Workshop.	Exec Assistant	Report and attachments tabled at meetings. No quorum for Avoca, Royal George & Rossarden Local District Committee meeting in March. To be discussed at May Council workshop.	
19/02/2018	34/18	Recommendations Of Sub Committees - Perth Local District Committee - Perth Bicentenary 2021	That the appointment of a Special Committee to coordinate the 2021 Perth Bicentenary celebrations be discussed at a future Council workshop, prior to a Council report being prepared.	Exec Assistant	Special Committee discussions to be undertaken by PLDC, prior to report to Council.	
16/10/2017	333/17	Greenwaste Recycling Trial	That Council i) accept Option 3 – Do not offer a FOGO collection at this time; ii) continue to monitor opportunities; iii) conduct a community survey (on-line and Country Courier); and iv) investigate resource sharing opportunities.	Engineering Officer	Report to April council meeting.	30/04/2018
18/09/2017	284/17	Perth Main Street – Annual Plantings	That Council progress the planting of appropriate annuals at the entrance to Perth as was done previously.	Works Manager	Works in progress.	30/04/2018
18/09/2017	291/17	State Roads Maintenance	That Council meet with StateRoads i) to initiate discussion on the possibility of Council taking-up emergency maintenance works on State road infrastructure. And ii) to ascertain the possibility of Council providing road and other maintenance services on a contract basis in the future.	Works Manager	Council pursuing with State Growth.	
20/11/2017	350/17	Confirmation of Minutes - Economic Development Committee	1) That a NBN representative be invited to a Council workshop to provide an update report on the rollout of the NBN across the Northern Midlands. 2) That Council undertake another traffic count on Evandale Main Road, at an appropriate time so that the data can be compared to prior data recorded.	Project Officer	NBN representative met with Council staff 30/1/2018 and will attend a Council workshop early 2018. Traffic count undertaken in December 2017.	
20/11/2017	355/17	Coronation Park Dog Exercise Area Upgrade Proposal	That Council approve the expenditure of \$5,000 from the Community Special Projects 2017/2018 budget to be combined with the \$3,000 grant from Keep Australia Pet Friendly, for the development of a dog agility play area in Coronation Park dog exercise area.	Project Officer	Quotes for production of agility and exercise equipment received. Awaiting confirmation of \$3,000 grant.	
15/05/2017	149/17	Council's Social Recovery Plan	That Council adopt the Northern Midlands Social Recovery Plan and undertake a community education campaign to get the message about the Plan and its operation out widely across the Northern Midlands.	Project Officer	Community education campaign commenced with article in media.	
15/05/2017	153/17	Longford Village Greens Playground Redevelopment: Stage Three	That Council, with regards to Stage Three of the Longford Village Green playground: i) Approves the replacement of the liberty swing with one of the alternative swing sets (with Model B being the preferred option if Australian Standards can be met); and ii) Approves an application being made to the Tasmanian Community Fund for cash assistance with the implementation of Stage Three of the playground development. iii) Assist Mrs Bell to seek additional funding, possibly through the disability sector, toward the cost of the disability swing.	Project Officer	Funding application submitted to TCF 28/3/2018. Outcome known June 2018. Variety Tasmania application being prepared.	
11/12/2017	395/17	National Heritage Listing for The Ross Bridge	That Council i) allocate \$1,600 to fund the preparation of a nomination of the Ross Bridge for National Heritage Listing; and ii) actively seek discussions with the State Government regarding flood plans for the Ross Bridge.	Project Officer	National Heritage Listing nomination submitted 26/2/2018. Outcome awaited.	
20/11/2017	354/17	Northern Midlands Council Economic Development Strategy	That Council: i) accept in principle the draft economic development strategy; ii) approve the proposed way forward with the development and finalisation of the economic development	Project Officer	TRANSlink Liaison Officer position filled. Orientation underway.	

# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
			strategy; iii) approve the development of a brief for a project aiming to identify potential TRANSlink developers and to raise awareness of the TRANSlink precinct.			
19/03/2018	62/18	Councillor Attendance at ANZAC Day Services	Councillors attend ANZAC day events	Executive Officer	Complete.	
26/06/2017	188/17	Accelerated Local Government Capital Program (ALGCP)	That a further report be presented to the July Council meeting detailing costs associated with the installation of solar systems in Council facilities.	Corporate Services Manager	To be discussed at Council workshop.	
19/03/2018	56/18 (3)	Information Items - Petition: Ross – Gym Equipment & Barbecue Area	the petition requesting a gym equipment exercise area and another BBQ area near the Town Hall on the Oval at Ross be received and the proposal be included for consideration in the 2018/19 budget deliberations process	Corporate Services Manager	Acknowledgement sent. For inclusion in 2018/19 budget deliberations.	
21/08/2017	253/17	Draft Bylaw: Placement of Shipping Containers	That, in accordance with s.156 of the Local Government Act 1993, Council resolves that it intends to make the proposed Placement of Shipping Containers By-Law No. 1 of 2017 to regulate the placement of shipping containers in the Northern Midlands municipality.	Senior Planner	Report to April council meeting.	30/03/2018
11/12/2017	398/17	Perth Riverbank Open Space Strategy	That Council officers prepare a draft brief and seek an estimate of cost for consideration in the 2018/19 budget.	Senior Planner	Brief to be prepared.	30/04/2018
10/04/2017	120/17	Perth Structure Plan	That Council endorse the Perth Structure Plan and draft amendments to the planning scheme be prepared.	Senior Planner	Meetings held with TasWater and landowners. Awaiting finalisation of Perth link road alignment.	
29/01/2018	12/18	Removal of Dangerous Trees	A) That, for applications for the removal of dangerous trees due to safety reasons, Council: - Require a supporting report from an arborist where the tree removal is subject to the Heritage Code. - Require a Flora and Fauna Report in accordance with the requirements of the planning scheme where the tree removal is subject to the Biodiversity Code. - Waive the planning application and advertising fee. B) That the Devon Hills residents be formally advised.	Senior Planner	Letter sent to Devon Hills residents.	15/03/2018
20/11/2017	369/17	Truck Parking	That Council hold discussions with the State Government over use of the land at the railway end of Carins Street for truck parking.	Senior Planner	Discussion held with TasRail. Traffic assessment found Carins St site not suitable for trucks turning into Wellington St.	25/02/2018

### LONG TERM ACTIONS

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
20/04/2015	105/15	Northern Midlands Towns Entrance Statements	That Council authorises officers to investigate the cost to design and implement entrance statements for: a) Avoca; b) Campbell Town; c) <del>Cressy</del> ; d) Evandale; e) Longford; f) Perth; g) <del>Ross</del> ; and list within the draft 2015/2016 budget for consideration	General Manager	Avoca construction commencing April 2018. Other town entrance statements for future budget consideration.	
18/09/2017	279/17	Historical Records and Recognition: Service of Councillors	That Council, ...and ii) progress the following when the glass enclosed area at the front of the Council Chambers is nearing completion: Photograph/photographs of current Councillors – professional printing and framing; Archiving of historic photographs; Production of a photo book of historic photographs for display. iii) invite Northern Midlands inaugural Mayor, Kenneth von Bibra, to unveil the honour board.	Exec Assistant	To be progressed when plans to construct are initiated.	Currently on hold.
11/12/2017	395/17	Historic Catholic Cemetery Evandale	That Council ii) utilise funds allocated for stormwater in the 2017/18 budget to undertake the necessary stormwater works at the Catholic Cemetery in Evandale.	Works Manager	Funding being sought for graveyard rehabilitation. Stormwater works to be undertaken in	

# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
					conjunction with rehabilitation works.	
29/01/2018	14/18	Main Street Trees Programme	iv) on completion of the Campbell Town Streetscape Design and endorsement thereof, minor amendments be made to the Campbell Town Main Street tree plantings, as required.	Works Manager		
21/09/2015	249/15	Tom Roberts: Proposed Interpretation and Grave Upkeep	That Council: i) endorse the proposal for Tom Robert's interpretation at Longford and/or Christ Church Illawarra, and ii) enter into negotiations with Christ Church with regard to the upkeep of Tom Robert's grave.	Project Officer	Proposal approved by family members. Interpretation panel production approved 19/3/2018, due mid-April.	
18/09/2017	293/17	Nomenclature – Naming of New Street: Effra Court, Perth (Off Edward Street)	That Council ii) develop guidelines for the naming of streets, with links to indigenous and old family names favoured.	Corporate Services Manager	Tas Place Naming Guidelines introduced list of local suggested names to be workshopped.	

*Matters that are grey shaded have been finalised and will be deleted from these schedules*

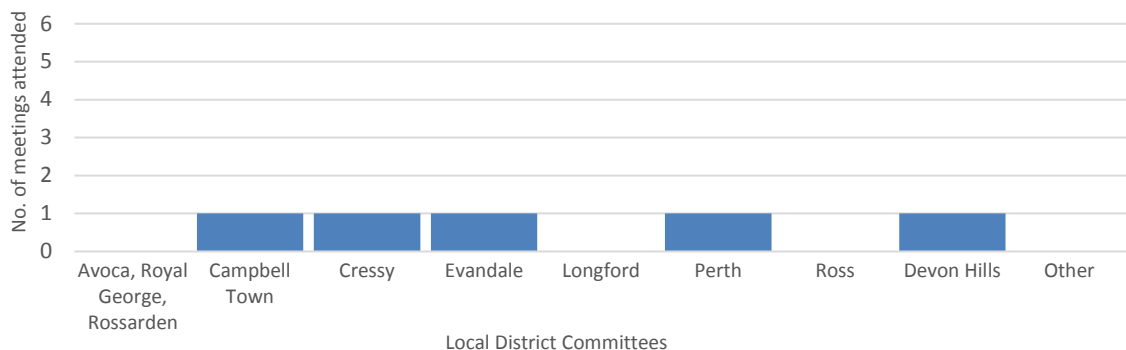
### 11 KEY ISSUES BEING CONSIDERED: MANAGERS' REPORTS

#### 1. GOVERNANCE

##### a. Governance – Meetings/Conferences

- Council meetings:
  - Ordinary meeting 19 March
- Council Workshops:
  - 5 March
  - 19 March
- Executive Management Team:
  - 14 March
  - 28 March
- Staff Meeting
  - 6 March
  - 20 March
- Community meetings:

**2017/18 Meetings Attended  
year to date**



- Other Meetings:
  - Met with Denman Architects re Cressy Recreation Ground master plan
  - Attended LGAT General Meeting
  - Met with Vos re Campbell Town War Memorial Oval upgrade
  - Attended LGAT Regional Breakfast
  - Met with lessees re Evandale Doctors surgery extension
  - Attended Northern Region Emergency Management Committee meeting



# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



- Met with Philp Lighton re Campbell Town War Memorial Oval upgrade – tennis courts
- Attended meeting re PCYC relocation
- Met with AFL Tasmania re Campbell Town War Memorial Oval upgrade
- Met with Committee re Longford Recreation Ground upgrade
- Met with resident at Perth re Sheepwash Creek
- Attended Regional Resource Sharing Project inception meeting
- Met with resident of Smith Street, Longford re street trees proposal
- Met with Longford ratepayer re development proposal
- Met with Launceston City Council re Hobart Road Bike Lanes
- Attended Northern Tasmania Waste Management general manager’s meeting
- Attended LGAT General Manager’s Workshop
- Met with Auditor-General, Deputy Auditor-General and Assistant Auditor-General
- Met with ratepayer, Longford
- Met with Philp Lighton re Campbell Town War Memorial Oval upgrade

### **b. General Business:**

- Health & Safety and Risk Management Review
- Legal issues, leases and agreement reviews
- Interim Planning Scheme matters
- Road Construction
- Engineering Services
- Drainage issues & TRANSlInk stormwater
- Road and Traffic matters
- Resource Sharing
- Animal Control matters
- Buildings
- Tourism
- Recruitment - Works Supervisor – offered to internal candidate Richard Clarke. He commenced in the role on 8 March 2018
- Diploma qualified Childcare Educators – ongoing
- Recruitment for a Municipal Worker – Leading Hand. Applications close 8 April 2018
- Recruitment for 2 x part-time Early Childcare Educators. Applications close 8 April 2018
- Staff separations/terminations/redundancies
- General human resource matters and management of the same
- Performance management and disciplinary matters as required
- Employee learning and development
- Ongoing development and implementation of Human Resources Policies and Procedures
- Review and update of all position descriptions now complete
- Historical casual cleaning contracts and position descriptions have now been updated and distributed. Most of which have been accepted, signed and returned. This is to ensure organisation wide consistency
- Performance Appraisal template has been updated to simplify the process
- Volunteer Inductions have now been held in the North and South to induct our volunteers. These will be valid for two years. Future Induction sessions will be held every six months
- The three pools have now closed for the 2017-2018 season
- Management Agreements and Committee Administration
- Office improvements
- Media releases and news items
- Grant application administration and support letters
- Local District Committee project support
- Event management
- Emergency Management
- Strategic Plan
- Local Government Reform
- Newsletters
- General correspondence.

# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



### c. NRM

- On-going facilitation of Mill Dam Action Group and partnership relationships.
- Customer Requests response, including but not limited to: Local District Committee's, weed complaint support requests.
- On-going collaboration with Department of Primary Industries Parks Water and Environment, with particular focus on bio-security regarding reported weed infestations.

## 2. COMMUNITY & DEVELOPMENT

### a. Animal Control

- Respond and investigate complaints in respect to dog management, including issuing notices and fines, declaration of dangerous dogs, and attendance of Court hearings in respect to disputed dog matters
- Conduct routine dog patrols within the municipality
- Review and renew kennel licences within the municipality
- Conducting review of all dog off leash areas in the Northern Midlands, and progressing upgrade to Coronation Park Destination Dog Park
- Conduct dog microchipping service
- Progressing municipal wide dog registration audit
- Taking complaints regarding cat management and other animal related issues, including livestock matters

### b. Building/Plumbing

- Plumbing and building inspections and assessments, as required
- Permit authority assessments
- Enquiries regarding Temporary Occupancy permits

### c. Planning

- Participation in the Launceston Gateway Precinct Master Plan project working group
- Participation in Regional Planning Scheme issues
- Attendance at State Planning Provisions hearings
- Attendance at forums regarding State Planning Portal development
- Consideration of Planning Directives
- Consideration of proposed planning legislative amendments
- Ongoing review of procedures
- Management of Perth Structure Plan project
- NMC Land Use Strategy
- Response to enquiries and development opportunities
- Amendments to interim scheme
- Assessment of development proposals
- Liaison with appellants and RMPAT regarding Planning Appeals
- Attending Launceston Airport Wildlife Hazard Committee meeting

### d. Compliance

- Ongoing review of all outstanding and arising compliance issues
- Undertake scheduled inspections and inspections arising from complaints regarding overhanging trees, issuing reminders and notices and engaging contractors to complete works, where required
- Conduct inspections of Council's free overnight camping facilities, noting new permit system is now live, following up on complaints and feedback and sharing information about the permit requirements
- Audit of On Street Dining within the municipality

### e. Environmental Health

- Monitoring air, noise and water quality as required
- Advising in respect to development applications, as required
- Investigating reported breaches of environmental health matters
- Issuing food licences and conducting inspections
- Responding to general enquiries from the public on health matters
- Issuing Place of Assembly licences for events, as required
- Preparation of immunisation requirements for 2018
- Investigating environmental incidents, as required
- Investigating notifiable diseases, as required

# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



- Use of drone for investigations as required, finalising licence requirements

### f. Policy

- Review and update Council's Policy Manual as required
- Delegations register
- Public Interest Disclosures Act Procedures
- Ongoing review of work programs and standard operating procedures
- Regular planning and building assessment unit meetings
- By-Law preparation

### g. Media and communications

- Preparation of monthly double page spread Council pages in Northern Midlands Courier
- Preparation of weekly Council advert in Your Region, Examiner
- Preparation of articles for the LGAT newsletter and Local Government Focus Magazine
- Preparation of media releases, speeches and communications for website, newsletters and Facebook page

### h. Events

- Liaising with various organisations and community groups regarding holding events within the Northern Midlands
- Advertising events through Council's web and social media publications
- Application for 2018 Lexus Melbourne Cup Tour preparation
- Citizenship ceremonies

### i. Council Volunteer committees and projects

- Attendance at Local District Committee meetings and provide secretarial support
- Liaising with Council's Management Committees, first round of volunteer induction workshops complete (north and south), and well attended, Management Handbook circulated to committees
- Maintaining Council's Volunteer Register
- Requesting bi-monthly risk checklists be completed by facility committees of management
- Liaising with booking officers regarding booking of Council facilities
- Expressions of interest sought from Local District Committees regarding participation in Tidy Towns 2018

### j. Health & wellbeing

- Participating in the quarterly Northern Midlands Health Service Providers Forums
- Member of the Northern Region Sport and Recreation Committee
- Submitted application for Parks and Leisure Australia, Victoria/Tasmania Awards for playspace, for Longford Village Green playground
- Progressing Council's End Men's Violence Against Women Campaign

### k. Tourism

- Heritage Highway Tourism Region Association
  - Marketing activities, itineraries, newsletter and social media campaigns
  - Updating event directory
- Providing support and information for all Northern Midlands Visitor Centres and provision of information to Regional Tourism organisations and tourism operators
- Research and update of information signage, including the "Big Log" and information plaques in Campbell Town
- Attendance at Destination Action Plan workshops for region
- Northern Midlands Business Association
  - Coordinating Northern Midlands Visitor & Information Centre

## 3. CORPORATE SERVICES

### a. Customer Service

- Member of the National Local Government Customer Service Network.
- Member of the State Local Government Rating Network.
- Administer the Service Tasmania contract for customer services in Campbell Town.
- Customer Service Charter and Policy reviews and survey feedback review.
- Telephone system and on-hold messages administration.

# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



### **b. Finance**

- Issue and collection of Rates and Animal registration and sundry fees and charges.
- Municipal revaluation 2019 tender process, valuation maintenance and adjustments, and supplementary valuations.
- Street numbering, address allocation and road and street naming.
- Cash, electronic receipting, and direct debit system administration.
- Rate interest and penalty calculations and administration.
- Pension rebates claims and maintenance, classification for two rebate maximums, verification of Centrelink data.
- Sundry Debtors, and aging account review.
- Creditor payments and enquiries. ABN administration. Electronic Ordering and committals.
- Payroll, ETP calculations, payroll tax, child support, maternity leave, PAYG & annual summaries, superannuation, salary sacrifice, Workplace Legislation changes, EB provisions, salary reviews, staff training, leave accrual adjustments, leave loading calculations, Councillor allowances and expenses, Workers Compensation claims and payments, Award adjustments, sundry HR and policy issues.
- Debt Collection and issue Debt summons. Agency Debt Collection services.
- Municipal Budget and adjustments, End of Year Financials, KPI return, Asset Management, Fleet Hire, Long Term Financial Planning, Audit and Annual Report. Related Party Disclosure.
- Grants Commission administration, sundry grant reporting and auditing. Committee financial management support and auditing.
- Stimulus loan funding applications, administration and repayment procedures.
- Property ownership, licences and leases, and aged care unit tenancy.
- Unclaimed monies register and Public Land Register.
- Records Management, archives, scanning and disposal process, new resident's information, council information policies and procedures.
- Banking & Investments, borrowings administration. Direct Debit, Ezidebit, BPay Billing etc. and setup alterations.
- Rate System issues, 2017/18 Rating and Budget issues, General Finance, ABS Data Collection, and Grant Funding issues, Tax issues including GST, PAYG, FBT, Fuel & Land Tax, ATO Creditor information and Northern Finance committee.
- Cemetery management, onsite map display and website databases.
- Roads to Recovery work schedules, mapping, quarterly and annual reports.
- General accounting, correspondence and reports.
- Audit & Audit committee procedures, processes and support.
- Waste Transfer Station Management issues, kerbside waste collection contract issues and special clean-up service.
- Tooms Lake & Lake Leake ownership transfers, caretaker support, licence fee review issues, and contract issues.
- Street lighting contract & aurora pole reporting and maintenance.
- Community events and Special Projects support/funding.
- Light Fleet Management.
- LG Benchmarking Project.
- Master plan development assistance where required.
- General Office support and attendance of meetings, reports, emails & phone enquiries.

### **c. Risk Management**

- Risk Management register review.
- Safety management and reporting.
- Drug & alcohol testing administration.
- Contractor and volunteer management/induction/audits.
- SDS Register and database.
- Plant risk assessments.
- Swimming pool risk management.
- Emergency Management meetings, EM Plan reviews, Emergency Risk Register, Strategic Fire Plan meetings, Emergency desktop exercise and general administration issues.

# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



### d. Insurance

- Insurance renewals and policy maintenance.
- Claims maintenance and review.

### e. Information Technology

- Server and desktop maintenance, and server upgrade.
- New computer setup and minor upgrades of other IT equipment.
- Open Office Software upgrades and enhancement requests.
- GIS maintenance and training.
- Disaster Recovery & IT backup maintenance.
- New Council Website, and Town / Local District Committee website maintenance and upgrades.
- Infonet system maintenance – new Office 365 'Out & About' system to replace in/out board.
- Support new Open Office Town Planning replacement implementation process.
- New Cemetery and Convict Brick database developed and ongoing maintenance.
- Office telephone system maintenance & mobile phone plan review.
- Sundry database creation and maintenance – Outgoing Mail Register developed.
- Mobile device applications implementation, and remote access logins.
- Building security systems maintenance.
- Microsoft software maintenance.
- Maintain photocopiers and printers.
- Advanced IT security implementation and training.
- WiFi network and hotspots.
- Fleet tracking.
- ECM maintenance & training.
- Delegations software implementation.
- Audio system improvements in community facilities
- Sundry IT reports and analysis.

### f. Childcare

- Childcare management and support.
- Childcare financial reporting, audit, budgets & fee schedule reconciliations.
- Additional Perth School After School Care service reference group.
- Setup Cressy School After School Care service for 2018.
- Investigation of Longford After School Care service in near future.
- Review and apply for funding for replacement of BBF funding in 2018/19.

## 4. WORKS & INFRASTRUCTURE

### a. Asset Management

- New asset information collection and verifications– ongoing.
- Programmed inspections of flood levee and associated infrastructure – ongoing.

### b. Traffic Management

- Liaising with Department of State Growth to resolve traffic issues within municipality.
- Traffic counts on roads throughout the municipality – ongoing.

### c. Development Work

- 4 Lot Pegasus subdivision Ross at practical completion.
- Stage 2 of Holliejett subdivision (3 lots) in Edward Street, Perth has reached practical completion.
- Stage 3 of Holliejett subdivision (15 lots) off Edward Street, Perth at practical completion.
- 4 Lot Unathi subdivision at practical completion.
- 7 lot Dixon subdivision, Pultney Street, Longford at practical completion.
- Stage one and two of 21 lot Shervan subdivision in Seccombe Street subdivision at practical completion.
- 3 Lot Shervan subdivision in Mulgrave Street at Practical completion.

### d. Waste Management

- Input into Regional Waste Management discussions – ongoing.
- Regular safety audits of all sites – ongoing.

# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



### e. Tenders and Contracts

- Construction of new bridge on Woolmers Lane in progress.
- Tender for Campbell Town Main Street Urban Design and Traffic Management in progress.
- Tender for construction of new building at Longford sports centre – awarded, works to commence on site within next two months.
- Tender for sportsground lighting – lights and poles are on order, works to commence within the next two months.

### f. Flood levee

- Programmed monthly/bi-monthly inspections of flood levee carried out by Works and Infrastructure staff.

### g. Engineering

- Hydraulic modelling of stormwater system in Western Junction Industrial Area – ongoing.
- Development of stormwater plans for all towns as required by the *Urban Drainage Act 2013* – ongoing.
- Input into heavy vehicles and bridge working group with Department of State Growth and other Councils – ongoing.

### h. Capital works

- Council Chambers Car Park – in progress.

## 12 RESOURCE SHARING SUMMARY – 01 JULY 2017 to 30 JUNE 2018

### **Attachments: Section 1 – Page 30**

Prepared by: *Martin Maddox, Accountant/Executive Officer*

Resource sharing summary for the period 1 July 2017 to 30 June 2018 was circulated in the Attachments.

## 13 VANDALISM

Prepared by: *Jonathan Galbraith; Engineering Officer*

Incident	Location	Estimated Cost of Damages		
		March 2018	Total 2017/18	March 2017
Hand-dryers stolen and damage to new toilets at Valentines Park	Campbell Town	800		
<b>TOTAL COST VANDALISM</b>		<b>\$ 800</b>	<b>\$ 26,900</b>	<b>\$ 0</b>

## 14 YOUTH PROGRAM UPDATE: MARCH 2018

Prepared by: *Amanda Bond, Community & Development Manager*

Council contracts Longford and Launceston PCYCs to provide youth programs in Evandale, Perth and Longford.

There were four sessions in Longford for the month of March, with a total of 14 attendees for the month. Promotion of the program is planned to increase numbers.

The Perth and Evandale programs recommenced at the beginning of February.

Perth – 1st = 11, 8th = 11, 15th = 10, 22nd = 14 and 29th = 11 - TOTAL = 57 (5 sessions)

All of the sessions went ahead outdoors at first, and later the activities were transferred to the hall itself, with the days becoming shorter. Consistent support again was a highlight here, and the behaviour (aside from a couple of exceptions) was of a good standard.

The two further sessions that were held during this time were much more settled. The activities are set to return to the 'indoor only' option with the forthcoming end to the Daylight Savings season.

Evandale – 2nd = 17, 9th = 16, 16th = 27, 23rd = 35+ and 29th (Not held – Good Friday public holiday) - TOTAL = 95 (4 sessions)

Good support here was also a feature of the month, especially for the latter two sessions. The weather was also kind throughout. Family groups once again make up the majority of the attendances, and parents are continuing on taking the opportunity to engage in some of the activities with their children.

Council also contracts National Joblink (NJL) to provide youth mentoring programs at Cressy and Campbell Town District High Schools, during school terms (five hours per fortnight per school). The programs provided to each school are

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tailored to the needs of the school.

### Cressy District High School

The second half of Term 1 has been progressing well with a focus on Grade 7 students and their read to self and out loud. Term 2 will see work continuing with the Grade 7s, however, in a supporting role during Wednesday sport.

### Campbell Town District High School

This term has seen time assisting students with their community services, working in small groups, with good results shown with the Year 11 and 12 students.

Time has also been spent with a group of male year 7-10 students who are currently working on a project constructing a water feature and garden in front of the school.

In the final part of the day, time is spent assisting the Prep students with their art class, they have found it very exciting to have a new person in the room and enjoy showing their art work and chatting about themselves and their school.

I have assisted two students gain their licences with a list of students who are keen to sit the test as soon as they are old enough.

Some other upcoming activities will include going putt-putt golfing with the secondary school and assisting with their ANZAC day assembly.

## 15 STRATEGIC PLANS UPDATE

Prepared by: *Lorraine Green, Project Officer*

### STRATEGIC PLANS SPREADSHEET CURRENT AS OF 4 APRIL 2018

Strategic Plans By Location & Consultant	Start Date <small>(contract signed)</small>	Completion Date <small>(report accepted by Council)</small>	Current Status
<b>Blessington</b>			
<b>Feasibility Study: Investment in Ben Lomond Skifield Northern Tasmania</b> (TRC Tourism)	Jun-15	Nov-15	a) Ongoing collaboration with Parks and Wildlife Services and other key stakeholders to progress implementation of report recommendations. b) Potential private investor showing interest in late 2016
<b>Campbell Town</b>			
<b>War Memorial Oval Precinct</b>			
a) Development Plan (Jeff McClintock)	Apr-14	Dec-14	<ul style="list-style-type: none"> <li>• Development Plan submitted to Council Sept 2014.</li> <li>• Council requested assessment of the viability of the Multi-Function Centre</li> </ul>
b) Financial & Economic Analysis Report (Strategy 42 South)	Jun-15	Dec-15	<ul style="list-style-type: none"> <li>• Appendix to the report requested: resultant 'Indicative Financial Analysis of Multi-Functional Centre' discussed at Feb 2016 Council Workshop.</li> <li>• National Stronger Regions Fund application lodged Mar 2016 seeking \$750,000 towards Multi-Function Centre.</li> <li>• Election commitment by federal Liberal Govt to fund Multi-Function Centre \$750,000. Advice received Sept 16 that election commitment would be funded through the Community Development Programme. Funding agreement signed February 2017.</li> </ul>
c) Management of Redevelopment (Philp Lighton Architects)			<ul style="list-style-type: none"> <li>• Oct 16: Council engaged Philip Lighton Architects to undertake the detailed design work for the precinct: draft concepts received Dec 2016. Reviewed by Stakeholder Group and presented at February Council workshop. On agenda for Feb 2017 Council Meeting.</li> <li>• Oct 2016: request to Guy Barnett MP for advice re opportunities to access state govt funding.</li> <li>• Oct 2016: application lodged with Sport and Recreation Tas for \$80,000 towards oval improvements: outcome unsuccessful.</li> </ul>

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Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
d) Multi-Functional Centre (Vos Group)	Feb-18		<ul style="list-style-type: none"> <li>• Nov 2016: Council contracted JMG to design and document the new oval lighting. 17 Jan 2017: Northern Economic Stimulus package funding secured to upgrade oval lighting.</li> <li>• Dec 2016: Request to Philp Lighton Architects for a layout plan &amp; concept sketches for improvements around the cenotaph &amp; a display area in entrance to the Multi-Function Centre. Plans received Jan 2017 and state budget submission made for \$158,000 to fund the cenotaph precinct upgrade.</li> <li>• Feb 2017 Council resolved to proceed with the regional size facility. Draft plans received March 2017 -signed off by GM</li> <li>• Development Application P17-126 received on 8 May 2017.</li> <li>• September 2017: Funding application submitted to TCF for \$55,000 towards the development of a tennis court and a multi-purpose court at the Oval precinct. Notified 28 November that application was successful. Grant deed executed.</li> <li>• AFL Business Case for oval improvements prepared: seeking \$150,000 from AFL. Funding secured February 2018.</li> <li>• November 2017: Funding application submitted to Sport &amp; Recreation Tas for \$80,000 to assist with the courts development. Notified January 2018 the funding has been secured. Grant deed executed.</li> <li>• Tenders for the multi-function centre closed 12 October: discussed at 30 October 2017 Workshop. Vos Group tender accepted at February 2018 Council Meeting.</li> <li>• Liberal election commitment of \$70,000 towards the cenotaph upgrade.</li> <li>• Feb 2018: variation to Community Development Programme Funding Agreement signed – extending completion date from June 2018 to June 2019.</li> <li>• April 2018: development application for courts and toilet facility being prepared.</li> </ul>
<b>CBD Urban Design and Traffic Management Strategy</b> (GHD) (Lange Design and Rare Innovations)	May-16	Nov-17	<ul style="list-style-type: none"> <li>• GHD presented to Council 28 Nov 2016 Workshop on outcome of community consultation: discussed changes required to draft strategy: draft master plan due 6 April 2017</li> <li>• Feb 2017: State Government budget submission made for matching funding for the implementation of the Main Street component of the urban design strategy</li> <li>• Strategy adopted for consultation purposes at May 2017 meeting. Public consultation session held 13 September 2017</li> <li>• Final report accepted at November 2017 Council Meeting.</li> <li>• Council secured \$1 million loan through the Northern Economic Stimulus package towards the implementation of the main street component of the strategy.</li> <li>• 20.11.17; Lange Design and Rare Innovations Design contracted to prepare the design and construction tenders.</li> <li>• State Liberal election commitment of \$1.9million for Midlands Highway underpass near War Memorial Oval precinct.</li> <li>• Main Street Tree Planting Report received Feb 2018.</li> </ul>
<b>Cressy</b>			
<b>Swimming Pool Master Plan</b> (Loop Architecture)	Dec 15	Oct 17	<ul style="list-style-type: none"> <li>• Draft Master Plan received May 2016: structural assessment approved Aug 2016</li> <li>• Final plan received June 2017</li> <li>• Final report accepted at October 2017 Council meeting. Report requested on the integrity of the pool structure.</li> <li>• Liberal election commitment of \$100,000 to upgrade the pool, playground and shading.</li> </ul>
<b>Recreational Ground Master Plan</b> (Lange Design)	Feb-17	Oct 17	<ul style="list-style-type: none"> <li>• Quotes for development of the Master Plan received from Lange Design and JMG. On Council Feb 2017 Meeting agenda - closed council.</li> </ul>



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Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
<ul style="list-style-type: none"> <li>17 Jan 2017: confirmation that the state govt has approved \$220,000 for the ground upgrade through the Northern Economic Stimulus Package.</li> <li>Feb 2017: Lange Design and Loop Architecture contracted to develop the master plan.</li> <li>Draft Master Plan accepted at October 2017 Council Meeting – released for public comment.</li> <li>Finalised Master Plan on agenda for April 2018 Council Meeting.</li> </ul>			
<b>Evandale</b>			
<b>Honeysuckle Banks</b>			
a) Master Plan (Jeff McClintock)	Oct-15	-	<ul style="list-style-type: none"> <li>Draft master plan released for community consultation Jan 16: discussed at council workshop &amp; need for the plan to be reviewed in light of frequent flooding of the reserve.</li> </ul>
b) Review of Master Plan (Lange Design)	Oct-16	May-17	<ul style="list-style-type: none"> <li>Draft plan received: presented at Feb 2017 Council Workshop: Lange Design requested to revise the plan. Revised plan received 9 March 2017.</li> <li>At May 2017 Council meeting, Council                             <ol style="list-style-type: none"> <li>accepted in principle the Honeysuckle Banks Plan;</li> <li>consider funding the minor works components of the plan in future Council budgets, and</li> <li>request Council Officers to seek to secure external grants to assist with the implementation of the full plan.</li> </ol> </li> </ul>
<b>Morven Park Master Plan</b> (Lange Design)	Nov-16	Oct-17	<ul style="list-style-type: none"> <li>Work underway</li> <li>17 Jan 2017: Northern Economic Stimulus Package funding secured for the oval lighting upgrade</li> <li>March 2017 assisted with application for solar panels on clubrooms</li> <li>Draft Master plan accepted at October 2017 Council Meeting – released for public comment.</li> <li>State Liberal election commitment of \$33,000 for cricket pitch upgrade; \$158,000 towards facility upgrades and \$30,000 for new electronic scoreboard.</li> <li>Finalised Master Plan on agenda for April 2018 Council Meeting.</li> </ul>
<b>Longford</b>			
<b>Community Sports Centre Master Plan</b>	Feb-15	Jun-15	<ul style="list-style-type: none"> <li>June 2016: application requesting \$504,722 GST excl. lodged with State Government Regional Revival Program including a business plan. Advised Sept 2016 application was unsuccessful.</li> <li>17 Jan 2017: Council advised State Govt has approved \$1,000,000 for the centre upgrade through the Northern Economic Stimulus Package</li> <li>Planning permit issued 22 December 2017.</li> <li>March 2018: Tender for new gym and amenities shed awarded to RT &amp; NJ Construction Services subject to satisfactory clarification of design issues.</li> </ul>
<b>Visitor Appeal Study</b> (Bill Fox and Associates)	Jan-15	Jun-15	<ul style="list-style-type: none"> <li>Recommendations implemented include the establishment of a local business &amp; tourism group, development of a destination playground, upgrading of lighting &amp; displays at Visitor Information Centre at JJs, and development of a Place Activation Plan</li> </ul>
<b>Place Activation Plan</b> (Village Well) (Accompanying Traffic Issues report by MR Cagney)	Sep-15	Jan-16	<ul style="list-style-type: none"> <li>Recommendations implemented include establishment of an Activation Team to lead the change, and employment of a Project Champion 1 day/week Feb-Sept 2016 to assist the Activation Team with development of Longford brand logo, Longford tourist tear-off map and street beautification</li> </ul>
<b>CBD Urban Design Strategy</b> (Lange Design and Loop Architecture)	May-16	Oct-17	<ul style="list-style-type: none"> <li>Site Investigation Report completed October 2016.</li> <li>Community Information Gathering Workshop held 7 December 2016. Draft Urban Design Strategy being prepared</li> <li>Parklet design &amp; plans approved June 2017.</li> <li>Draft Urban Design Strategy adopted May, for further consultation.</li> <li>Draft urban design guidelines developed.</li> </ul>

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Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
			<ul style="list-style-type: none"> <li>Community consultation session held 6 September 2017</li> <li>Strategy and Guidelines manual accepted at the October 2017 Council Meeting.</li> <li>Negotiations underway February 2018 with State Growth towards development of a deed regarding the future maintenance of the Illawarra Road roundabout.</li> </ul>
<b>Recreation Ground Master Plan</b> (Lange Design)	Dec-15	Nov-16	<ul style="list-style-type: none"> <li>External funding sources being pursued.</li> <li>17 Jan 2017: Council advised State Govt has approved \$550,000 for the Ground Amenities Upgrade through the Northern Economic Stimulus Package. Tenders close 15 March 2017 .</li> <li>Nov 16: Council contracted JMG to design and document new oval lighting. 17 Jan 2017 Northern Economic Stimulus Package funding secured to fund the oval lighting upgrade.</li> <li>Draft Master Plan submitted Nov 2016; discussed at Council's 6 Feb 2017 Workshop.</li> <li>Draft Master Plan submitted to August 2017 Council meeting.</li> <li>Council resolved at June 2017 Council meeting to make application under the SGALGCP for upfront loan funding of an additional \$550,000 to complete Stage 1 of the Recreation Ground redevelopment.</li> <li>Application submitted November 2017 to Sport and Recreation Tas for \$80,000 towards the redevelopment. Advised January 2018 that the funding has been secured.</li> <li>Planning permit issued 17 November 2017.</li> <li>Application for Development Services lodged with TasWater 22 December 2017.</li> <li>State Liberal election commitment of \$10,000 for Cricket Club storage shed, \$30,000 for cricket nets, \$30,000 for new electronic scoreboard and \$20,000 for Little Athletics equipment.</li> </ul>
<b>Village Green</b>			<ul style="list-style-type: none"> <li>Jan 2017: costings &amp; plans developed for Village Green Upgrade including new BBQ shelter, picnic furniture &amp; stage 2 of play space.</li> <li>March 2017 Council submitted an application to the state govt Community Infrastructure Fund for 50% of the cost of the Village Green Upgrade. Application not successful.</li> <li>At May 2017 Council meeting, Council resolved, with regards to Stage Three of the Longford Village Green playground:               <ol style="list-style-type: none"> <li>i) Approves the replacement of the liberty swing with one of the alternative swing sets (with Model B being the preferred option if Australian Standards can be met); and</li> <li>ii) Approves an application being made to the Tasmanian Community Fund for cash assistance with the implementation of Stage Three of the playground development.</li> <li>iii) Assist Mrs Bell to seek additional funding, possibly through the disability sector, toward the cost of the disability swing.</li> </ol> </li> <li>Report to October 2017 Council Meeting advising the Liberty Swing is the only model that meets Australian Standards for use in a public playground.</li> <li>Stage 2 new play units installation completed 27 November 2017 and launched 8 December 2017.</li> <li>Stage 3: Funding application submitted to Tasmanian Community Fund; outcome anticipated June 2018. Application to Variety Tas. Being prepared.</li> </ul>
<b>Woolmers Bridge</b> (VEC Civil)			<ul style="list-style-type: none"> <li>Jan 2017: Lange Design contracted to develop landscape concept plan and landscape construction documents.</li> <li>Application submitted for the Bridge Renewal Program for \$1,415,000. Advised October 2017 application was successful. .</li> <li>12 tonne load limit placed on structure on 6 June.</li> <li>Funding agreement with Bridge Renewal Program finalised October 2017.</li> <li>Design and construct tenders closed 8 November 2017. Council</li> </ul>

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Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
			<ul style="list-style-type: none"> <li>accepted the tender of VEC Civil at the November 2017 Council Meeting.</li> <li>Work commencing 24 January 2018: due for completion 30 June 2018 – weather permitting.</li> <li>Funding deed with State Growth finalised February 2018.</li> <li>Monthly progress reports being submitted.</li> </ul>
<b>Facilities Assessment Study</b> (Philp Lighton Architects)	Sept-17		<ul style="list-style-type: none"> <li>Sept 17: Philp Lighton Architects contracted to undertake the study of the Council Offices, Memorial Hall, Town Hall and Library facilities. Study underway October 2017 and presentation made to November 2017 Council Workshop.</li> <li>Process for community engagement on Council April 2018 Workshop Agenda.</li> </ul>
<b>Perth</b>			
<b>Recreation Ground Master Plan</b> (Lange Design)	Jul-15	Oct-16	<ul style="list-style-type: none"> <li>External funding sources being pursued.</li> <li>17 Jan 2017: Northern Economic Stimulus Package funding secured for the oval lighting upgrade</li> </ul>
<b>Community Centre Development Plan,</b> (Loop Architecture) addressing collective & shared functions with adjacent Primary School & Recreation Ground	Oct-15		<ul style="list-style-type: none"> <li>Briefing notes from key stakeholder sessions received 25 Feb 2016</li> <li>Draft concept plans submitted to Council</li> <li>Draft concepts to be directed to future workshop.</li> </ul>
<b>Town Structure Plan</b> (GHD)			<ul style="list-style-type: none"> <li>Community feedback on draft plan closed 18 November 2016. Two design strategy options submitted.</li> <li>Perth Structure Plan adopted by Council on 10 April 2017.</li> <li>Session for Perth business owners/managers held 15 August 2017.</li> <li>Council endorsed the Plan at the 10 April 2017 Council Meeting.</li> <li>Final report to November 2017 Council meeting.</li> <li>Perth Prospectus prepared January 2018.</li> </ul>
<b>Sheepwash Creek Open Space Plan</b> (Lange Design, GHD)			<ul style="list-style-type: none"> <li>Contract with NRM North signed December 2016 to access funds through National Landcare Program Investment in Tamar River Recovery Plan</li> <li>Dec 2016: West Perth Flood Mitigation Working Group established</li> <li>Draft concept plans received from GHD Woodhead</li> <li>Lange Design requested to prepare Water Sensitive Urban Design (WSUD) for the open space on eastern side of subdivision.</li> <li>Work completed and interpretation signage installed.</li> </ul>
<b>Ross</b>			
<b>Swimming Pool Master Plan</b> (Loop Architecture)	Dec-15		<ul style="list-style-type: none"> <li>Draft Master Plan received May 2016: structural assessment approved August 2016</li> <li>Final plan received June 2017</li> <li>Final report to be presented to workshop September 2017</li> <li>Council resolved at October 2017 Meeting to undertake a survey of the use of the pool across the 2017-2018 swimming season.</li> </ul>
<b>Village Green Master Plan</b> (Lange Design, Loop Architecture)	Jun-16	Dec-16	<ul style="list-style-type: none"> <li>Master Plan accepted in principle at Council 12 December 2016 Meeting.</li> <li>Jan 2017: cost estimate for design and documentation, tender process and project management received from JMG.</li> <li>17 Jan 2017: Council advised State Government has approved \$300,000 loan through the Northern Economic Stimulus Package for the implementation of the Master Plan.</li> <li>Feb 2017: Application lodged with Building Better Regions Fund for \$237,660 to enable the Master Plan to be implemented in its entirety. Application unsuccessful.</li> <li>Feb 2017: Lange Design and Loop Architecture contracted to manage the implementation of the master plan</li> <li>Concept design presented to Council workshop on 8 May.</li> <li>Planning application advertised: closed 28 November 2017.</li> </ul>

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Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
			<ul style="list-style-type: none"> <li>• Planning approval with conditions to be met passed at January 2018 Council Meeting.</li> <li>• March 2018: Lange Design submitted full project package for Village Green, ready for planning application to be prepared by Council officers.</li> </ul>
<b>Western Junction</b>			
<b>Launceston Gateway Precinct Master Plan</b> Freight Demand Analysis Report (SGS) Master Plan	Oct-15	May-16	<ul style="list-style-type: none"> <li>• Council approved the preparation of a brief for the precinct master plan at the Sept 2016 Council Meeting.</li> <li>• Liberal election commitment of \$5.5million upgrade of Evandale Main Road between the Breadalbane roundabout and the airport, and \$1million for edge-widening and other works to improve safety along Evandale Main Road from the airport to Evandale.</li> <li>• March 2018: Council seeking meeting with Dept of State Growth to discuss planning for the Evandale Main Road upgrade, Breadalbane roundabout to Airport roundabout.</li> </ul>
<b>Translink Stormwater Upgrade Project</b>			<ul style="list-style-type: none"> <li>• Applications lodged with National Stronger Regions Fund 2015 &amp; 2016: unsuccessful.</li> <li>• Application submitted Feb 2017 to the Building Better Regions Fund for \$2,741,402 (total project cost is \$5,482,805: council's contribution is \$1,525,623 and the Woolstons \$1,215,780). Application unsuccessful.</li> <li>• Application submitted December 2017 for Round Two Building Better Regions Fund: outcome awaited – anticipated mid-2018</li> </ul>

### 16 NORTHERN MIDLANDS EVENTS – CURRENT & UPCOMING

Prepared by: *Fiona Dewar, Tourism Officer*

Councillors have requested a list of current and upcoming events in the Northern Midlands be listed in the Council Agenda on a monthly basis.

The following list of current and upcoming events has been compiled from information obtained from a variety of sources, including: contact with event organisers; social media; publications; word of mouth; and general knowledge.

The directory is updated on a weekly basis.

A more comprehensive directory of events for the Heritage Highway region is issued each Thursday and is distributed to the five visitor centres in the Northern Midlands; the Tourism Visitor Information Network's 'Yellow i' centres around the state; the Heritage Highway Tourism Region Association board members and social media writer; Tourism Northern Tasmania; Destination Southern Tasmania; a number of event organisers; the Northern Midlands Courier; and individuals as requested. Each month the directory is distributed to several hundred tourism operators in the Heritage Highway region for sharing with their visitors.

This event directory has a large reach. To add an event to this directory, event organisers can contact Council's Tourism Officer [Fiona.Dewar@nmc.tas.gov.au](mailto:Fiona.Dewar@nmc.tas.gov.au), or 6397 7303.

What's On in the Northern Midlands & nearby region 2018				
Date	Village / Town	Event	About the event	NMC support
APRIL				
1 April 2018	<b>Evandale</b> 11 Russell St	Live music in the Beer Garden	The Clarendon Arms will have live music in the Beer Garden every Sunday until April. Come and relax and enjoy some tunes from great local artists in the Beer Garden. Outside bar and food servery. 12 noon - 3pm.	
1 April 2018 Every Sunday	<b>Evandale</b> Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
6 - 8 April 2018	<b>Symmons Plains</b> Midland Hwy	V8 Supercars Supersprint at Symmons Plains	Thrills and excitement of the V8 Supercars Championships. Witness the teams battle it out for early championship points across a weekend of adrenaline pumping, action packed Supersprint racing. Kids 12 and under go Trackside free with a paying adult.	

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What's On in the Northern Midlands & nearby region 2018				
Date	Village / Town	Event	About the event	NMC support
6 April 2018	<b>Symmons Plains</b> Midland Hwy	Touring Car Masters	Paynter Dixon Touring Car Masters	
7 April 2018 1st Sat each month	<b>Longford</b> 2 William St	Art Group	The Old Sunday School Art Group comes together on the 1st Saturday each month. New participants are most welcome. The group encourages, develops, and fosters the love of art, providing a meeting place for artists, and those wishing to learn how to draw and paint. Guidance for beginners. BYO materials. BYO lunch. \$5 per person. 10.30am-3pm.	
7 April 2018	<b>Carrick</b> East St	Carrick Speedway	Tas Truck Refinishing 50th Anniversary Final Challenge. Late models, sprintcars, super sedans, speedcars, modifieds, junior sedans.	
8 April 2018	<b>Evandale</b> 11 Russell St	Live music in the Beer Garden	The Clarendon Arms will have live music in the Beer Garden every Sunday until April. Come and relax and enjoy some tunes from great local artists in the Beer Garden. Outside bar and food servery. 12 noon - 3pm.	
8 April 2018 Every Sunday	<b>Evandale</b> Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
13 Apr 2018 2nd Sat each month	<b>Liffey</b> 1443 Liffey Rd	Liffey Valley Market	Brows stalls in lovely surroundings. Upcycled and pre-loved treasures, bric-a-brac, homemade baked goodies, plants, vegies, handcrafts, collectables and much more. 9am - 1pm, Sept - May.	
13 Apr 2018	<b>Longford</b> 8 Burghley St	Aerobics Marathon	Aerobics Marathon Black Friday. Come along for a Fun Fitness Friday Night. An hour and a half of aerobics dance moves. Get moving, grooving, and sweaty. All welcome. 7pm-10.30pm. \$10 per person.	
14 Apr 2018 2nd & 4th Sat each month	<b>Epping Forest</b> Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
14 - 15 April 2018	<b>Ben Lomond</b> Jacobs Ladder	Legges Tor-ment	Ben Lomond National Park, north east Tasmania. Summit circuit hike, Day trip or overnighter. Details avail, see link.	
14 April 2018	<b>Campbell Town</b> 55 High St	Italian Night Feast	Italian feast at the Hall at The Church. Visit the facebook page for the scrumptious Italian menu. 6pm - 10pm. Bookings essential	
14 April 2018	<b>Relbia</b> 370 Relbia Rd	Italian Festa - Taste of Tuscany	Josef Chromy Wines Italian Festa is back, this time with a 'Taste of Tuscany' twist. Individual and served dishes. 5.30pm - 8.30pm. Bookings essential. From \$55/person.	
15 April 2018	<b>Evandale</b> 11 Russell St	Live music in the Beer Garden	The Clarendon Arms will have live music in the Beer Garden every Sunday until April. Come and relax and enjoy some tunes from great local artists in the Beer Garden. Outside bar and food servery. 12 noon - 3pm.	
15 April 2018 Every Sunday	<b>Evandale</b> Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
15 April 2018 3rd Sunday each month	<b>Ross</b> Church St	Market	A country market in an historic village. Find local handicrafts, produce and other delicious treats. From 9am.	
18 April 2018	<b>Longford</b>	Jazz Concert	Come to a Jazz filled evening! The Longford Jazz Club will hold their first concert for 2018 at the Longford Parish Hall from 7.30 - 9.30 pm. Cost \$10.00. Music presented by a 6-piece band, plus guest vocalists.	
21 Apr 2018	<b>Symmons Plains</b> Midland Hwy	April Ride Day	April Ride Day - Race Day Weekend. Ride as fast as you want, explore your bike's limits, in a safe environment with minimal cost. Hone skills, bike knowledge and craft, share info.	
22 April 2018	<b>Relbia</b> 370 Relbia Rd	Paella Pacific Semi Finals	58th Concurso Internacional de Paella Valenciana - Pacific Semi Finals International Award Winning. Regarded as the most prestigious cooking and Paella contest in Spain and the world. Leading Paella chefs from around the world. Venue: Josef Chromy Winery, 10am - 5pm.	
22 April 2018	<b>Evandale</b> 11 Russell St	Live music in the Beer Garden	The Clarendon Arms will have live music in the Beer Garden every Sunday until April. Come and relax and enjoy some tunes from great local artists in the Beer Garden. Outside bar and food servery. 12 noon - 3pm.	
22 April 2018 Every Sunday	<b>Evandale</b> Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
28 April 2018 2nd & 4th Sat each month	<b>Epping Forest</b> Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	

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### What's On in the Northern Midlands & nearby region 2018

Date	Village / Town	Event	About the event	NMC support
29 April 2018 Last Sun each month	<b>Campbell Town</b> Town Hall, High St	Campbell Town Hall Market	Bargain hunters delight, bric-a-brac, cakes, plants, clothes and more	
25 April 2018	<b>Longford</b> Wellington St	Anzac Day Dawn Service	A Dawn Service will be held at the Longford cenotaph.	y
25 April 2018	<b>Campbell Town</b> Midland Hwy	Anzac Day Dawn Service	A Dawn Service will be held at Campbell Town cenotaph.	y
28 April 2018 Last Saturday each month	<b>Longford</b> 78 Wellington St	Market	RSL Longford Market. A mix of Farmers Market, produce, gifts, crafts and car book sale for trash & treasure. 9am - 1pm.	
28 April 2018	<b>Launceston</b> Invermay Rd	AFL - Hawthorn v St Kilda	The mighty Hawks at their Tasmanian home ground bring us exciting live AFL football. Round 6, starts 7.25pm. UTAS Stadium.	
29 April 2018 Last Sunday each month	<b>Campbell Town</b> 55 High St	Sunday Afternoon High Tea	Sunday Afternoon High Tea at the Hall at The Church. Sittings at 12pm & 1.30pm. Traditional High Tea \$29 per person, includes: unlimited tea/coffee, fresh scones, jam & cream, petite sweets, delicious finger sandwiches. Children under 12, \$15, includes: juice, fairy bread, scones, jam & cream, petite sweets. Numbers limited, bookings essential.	
29 April 2018 Every Sunday	<b>Evandale</b> Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
<b>MAY</b>				
1 May 2018	<b>Symmons Plains</b> Midland Hwy	Drive Gallardo r RA at Symmons	Want to drive a supercar around a real racetrack? 9am - 4pm Follow the link for details.	
1 May 2018	<b>Symmons Plains</b> Midland Hwy	Full Day Defensive Course	Learn how to apply advanced driving skills, theory and practical sessions, use your own car, learn how to respond in an emergency. Experienced trainers. 9am - 4pm. Follow link for all details.	
3 - 5 May 2018	<b>Carrick</b> 415 Oaks Road	Agfest	One of the top 3 field day events. Agfest Field days showcase over 700 businesses, including crafts, produce, animals, clothing, equipment. Live demonstrations. Quercus Rural Youth Park.	
5 May 2018	<b>Campbell Town</b> 55 High St	Seafood Night	Seafood night at the Hall at The Church. Visit the facebook page for the scrumptious Italian menu. 6pm - 10pm. Bookings essential	
5 May 2018 1st Sat each month	<b>Longford</b> 2 William St	Art Group	The Old Sunday School Art Group comes together on the 1st Saturday each month. New participants are most welcome. The group encourages, develops, and fosters the love of art, providing a meeting place for artists, and those wishing to learn how to draw and paint. Guidance for beginners. BYO materials. BYO lunch. \$5 per person. 10.30am-3pm.	
6 May 2018 Every Sunday	<b>Evandale</b> Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
12 May 2018	<b>Longford</b> Woolmers Lane	Woofs Wags & Walkies	Calling all Canines! Bring your humans to a doggy day out! Doggy Art Comp, stalls with food for dogs and humans, toys and gifts, BYO picnic, relax on the lawn, enjoy the beautiful gardens at this historic estate	y
12 May 2018	<b>Lake Leake</b>	Float Fly Weekend	Flying commences at sunrise and finishes at sunset. Refreshments available all weekend. See link for details.	
12 May 2018 2nd & 4th Sat each month	<b>Epping Forest</b> Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
13 May 2018	<b>Campbell Town</b> 55 High St	Mother's Day Lunch	Mother's Day Lunch at the Hall at The Church. Three course lunch. Visit the facebook page for the scrumptious Italian menu. 12pm - 4pm. Bookings essential	
13 May 2018	<b>Nile</b> 234 clarendon Station Rd	Mother's Day at Clarendon	Come along to Clarendon for a day filled with demonstrations, entertainment, fabulous stalls, music, food vans and free parking. Entry \$5 adults, children free	
13 May 2018 Every Sunday	<b>Evandale</b> Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
12 May 2018 2nd Sat each month	<b>Liffey</b> 1443 Liffey Rd	Liffey Valley Market	Brows stalls in lovely surroundings. Upcycled and pre-loved treasurers, bric-a-brac, homemade baked goodies, plants, vegies, handcrafts, collectables and much more. 9am - 1pm, Sept - May.	
16 May 2018	<b>Longford</b>	Jazz Concert	Come to a Jazz filled evening! The Longford Jazz Club will hold their first concert for 2018 at the Longford Parish Hall from 7.30 - 9.30 pm. Cost \$10.00. Music presented by a 6-piece band, plus guest vocalists.	

# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



What's On in the Northern Midlands & nearby region 2018				
Date	Village / Town	Event	About the event	NMC support
20 May 2018 3rd Sunday each month	Ross Church St	Market	A country market in an historic village. Find local handicrafts, produce and other delicious treats. From 9am.	
20 May 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
20 May 2018	Ross High St	Picnic at Ross with the Post Vintage Car club	A very special Tasmanian Motoring Event. Classic cars and motor bikes from veteran to 1990. Bring along a picnic, participate with your vehicle or be a spectator and enjoy the atmosphere and colour. At the Ross Community Sports Ground, 10am - 2.30pm.	
25 - 26 May 2018	Campbell Town Showground	Campbell Town Show	Tasmania's 'Paddock to People Show'. A vibrant celebration of all things rural. This is the Southern Hemisphere's oldest continually running Agricultural show, recognised by the National Trust as part of our island state's Living History. Where country and town people meet.	y
26 - 27 May 2018	Symmons Plains Midland Hwy	Drift Competition	Invasion of the Mainlanders Drift Competition. Come see Australia's best drifters put it all on the line. \$20 to watch. Starts 5pm. Under 12 free.	
26 May 2018 2nd & 4th Sat each month	Epping Forest Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
26 May 2018 Last Saturday each month	Longford 78 Wellington St	Market	RSL Longford Market. A mix of Farmers Market, produce, gifts, crafts and car book sale for trash & treasure. 9am - 1pm.	
27 May 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
27 May 2018 Last Sunday each month	Campbell Town 55 High St	Sunday Afternoon High Tea	Sunday Afternoon High Tea at the Hall at The Church. Sittings at 12pm & 1.30pm. Traditional High Tea \$29 per person, includes: unlimited tea/coffee, fresh scones, jam & cream, petite sweets, delicious finger sandwiches. Children under 12, \$15, includes: juice, fairy bread, scones, jam & cream, petite sweets. Numbers limited, bookings essential.	
27 May 2018 Last Sun each month	Campbell Town Town Hall, High St	Campbell Town Hall Market	Bargain hunters delight, bric-a-brac, cakes, plants, clothes and more	
JUNE				
2 June 2018	Launceston Invermay Rd	AFL - Hawthorn v Port Adelaide	The mighty Hawks at their Tasmanian home ground bring us exciting live AFL football. Round 11, starts 2.10pm. UTAS Stadium.	
2 June 2018 1st Sat each month	Longford 2 William St	Art Group	The Old Sunday School Art Group comes together on the 1st Saturday each month. New participants are most welcome. The group encourages, develops, and fosters the love of art, providing a meeting place for artists, and those wishing to learn how to draw and paint. Guidance for beginners. BYO materials. BYO lunch. \$5 per person. 10.30am-3pm.	
2 June 2018	Campbell Town 55 High St	Asian Delight Night	Asian Delight night at the Hall at The Church. Visit the facebook page for the scrumptious Italian menu. 6pm - 10pm. Bookings essential	
3 June 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
9 June 2018 2nd & 4th Sat each month	Epping Forest Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
10 June 2018 2nd Sunday each month	Tunbridge Main St	Market	Country Market. Tunbridge Hall, 9am - 3pm.	
10 June 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
17 June 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
17 June 2018 3rd Sunday each month	Ross Church St	Market	A country market in an historic village. Find local handicrafts, produce and other delicious treats. From 9am.	
20 June 2018	Longford	Jazz Concert	Come to a Jazz filled evening! The Longford Jazz Club will hold their first concert for 2018 at the Longford Parish Hall from 7.30 - 9.30 pm. Cost \$10.00. Music presented by a 6-piece band, plus guest vocalists.	
23 June 2018	Launceston Invermay Rd	AFL - Hawthorn v Gold Coast Suns	The mighty Hawks at their Tasmanian home ground bring us exciting live AFL football. Round 14, starts 1.45pm. UTAS Stadium.	

# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



What's On in the Northern Midlands & nearby region 2018				
Date	Village / Town	Event	About the event	NMC support
23 June 2018 2nd & 4th Sat each month	<b>Epping Forest</b> Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
30 June 2018 Last Saturday each month	<b>Longford</b> 78 Wellington St	Market	RSL Longford Market. A mix of Farmers Market, produce, gifts, crafts and car book sale for trash & treasure. 9am - 1pm.	
24 June 2018 Every Sunday	<b>Evandale</b> Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
24 June 2018 Last Sunday each month	<b>Campbell Town</b> 55 High St	Sunday Afternoon High Tea	Sunday Afternoon High Tea at the Hall at The Church. Sittings at 12pm & 1.30pm. Traditional High Tea \$29 per person, includes: unlimited tea/coffee, fresh scones, jam & cream, petite sweets, delicious finger sandwiches. Children under 12, \$15, includes: juice, fairy bread, scones, jam & cream, petite sweets. Numbers limited, bookings essential.	
24 June 2018 Last Sun each month	<b>Campbell Town</b> Town Hall, High St	Campbell Town Hall Market	Bargain hunters delight, bric-a-brac, cakes, plants, clothes and more	

### 17 STRATEGIC PROJECTS OUTCOMES AND DELIVERY 2017-2027

Prepared by: *Departmental Managers*

Progress Report:

Not Started (obstacles)
  On Hold
  On Track
  Completed

	Ongoing Status				Comments
	Under way	2017 - 2020	2020 - 2027		
<b>GOVERNANCE</b>					
Local Government Reform	✓	Review	Review	✓	Minister Gutwein advised that Council has received the study. GM to report to Council on progress. Expressions of Interest sought for the role of Project Manager, Shared Services Implementation Project. NOA Group engaged. Workshops arranged with Senior Managers of participating councils.
Elected Members Development and Annual Plans		✓	Review	✓	Policy and Annual Plan to be prepared.
People and Culture Plan	✓	✓	Update	✓	Framework utilised for recruitment is best practice. Works Supervisor recruitment is now complete and internal candidate has commenced in role. Currently recruiting for a Municipal Worker – Leading Hand which closes on 8 April 2018 and 2 x part-time Early Childhood Educators which also closes on the same date. Employment relations are professional, fair and consistent, when performance management discussions need to take place. Policy and Procedure development, review and implementation ongoing. Volunteer Inductions have been held in the North and South to induct volunteers. These are valid for two years. Future sessions will be held six monthly to ensure all volunteers are inducted Only a couple of staff training places to be completed to conclude the NDA Skills Fund Training in IT and business course training. These will be completed by the end of May 2018. All position descriptions have now been updated to the new format to ensure organisation wide consistency. Historical casual cleaning contracts have now been completed and distributed to employees. Most of which have been accepted, signed and returned. Succession Planning arrangements have been put in place to cover the upcoming maternity leave period of the Community & Development Manager.
Best Business Practice, Governance and Compliance	✓	Update	Update	✓	Legislative Audit, Delegations Review and Policy Manual update ongoing.
Media and Marketing		Update	Update	✓	Communications Strategy and Framework to be developed. Expanding Council's communications through social media and other publications. Marketing Plan to be prepared by mid 2018.
<b>CORPORATE SERVICES</b>					
Asset Management Plan Annual Review	✓	✓	Review	2017 - 2027	Building Asset Management Plan updated for building componentisation, adopted by Council at May 2017 meeting.
Annual Budget and Quarterly Review	✓	✓	Review	2017 - 2027	Long Term Financial Plan updated for Accelerated Stimulus loan funding, and mid-year budget review adopted by Council at May 2017 meeting.



# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



	Under way	2017 - 2020	2020 - 2027	Ongoing	Status	Comments
Information Technology Upgrade Program	✓	✓		Review	2017 - 2027	Website launched Dec 2017, server upgrades complete Dec 2017, Planning/Bld software upgrade in progress – target live date May 2018.
Emergency Management	✓	✓		Review	2017 - 2027	Next municipal emergency meeting scheduled in May 2018, updated Emergency Recovery Plan adopted May 2017 by Council, revision of Emergency Management Plan awaiting State Govt approval.
Workplace Health and Safety Action Plan Annual Review	✓	✓		Review	2017 - 2027	Revised Risk Register in progress. Revised WHS action annual plan under review.
Customer Service Standards	✓	Review	Review	Review		LGAT state-wide community satisfaction survey scheduled December 2017 awaiting results. Attended the National Local Government Customer Service Network Conference in October 2017, attending state meetings on regular basis.
<b>COMMUNITY &amp; DEVELOPMENT</b>						
Land Use and Development Strategy		✓		Review	2017 - 2018	JMG Engineers & Planners appointed 18 September 2017. Draft document prepared. To be presented to Council workshop.
Tasmanian Planning Scheme Integration	✓	✓		Review	2017 - 2020	Working with JMG Engineers & Planners on Local Provisions Schedules.
<b>Strategic Projects Team</b>						
Economic Development Master Plan - Prepare, Prioritise, Implement	✓	✓		Review	✓	In progress
<b>Strategic Infrastructure Projects</b>						
Launceston Gateway Precinct Master Planning	✓				2017 - 2020	Listed as a component of the Municipal Land Use & Development Strategy.
Northern Midlands Rural Processing Centre	✓	✓	✓		2017 - 2020	Combined with Launceston Gateway Precinct component of the Municipal Land Use & Development Strategy.
Perth Town Structure Plan	✓				2017 - 2018	Council has endorsed the plan and draft amendments to planning scheme to be prepared. Included in NMC Priority Projects 2017 document.
Perth Community & Recreation Centre & Primary School Integrated Master Plan	✓				2017 - 2018	Awaiting report for presentation to Council. Included in NMC Priority Projects 2017 document.
Sense of Place Planning - all villages and towns	✓	✓	✓	✓		Master planning for townships underway.
Longford CBD Urban Design Strategy	✓	✓				Included in NMC Priority Projects 2017 document. To be considered by Council in 2018-19 budget deliberations
Longford Place Activation Plan	✓	✓				Complete.
Campbell Town CBD Urban Design and Traffic Management Strategy	✓	✓	✓	✓		Awaiting detailed design.
Ross Town Centre Park Development Master Plan	✓				2017 - 2020	Planning approval received. Stormwater works commenced.
Ross Swimming Pool Master Plan	✓				2017 - 2020	Included in NMC Priority Projects 2017 document.
Cressy Recreation Ground Master Plan		✓			2017 - 2020	Report to April Council meeting.
Cressy Swimming Pool Master Plan		✓			2017 - 2020	Included in NMC Priority Projects 2017 document.
Evandale Morven Park Master Plan		✓			2017 - 2020	Report to April Council meeting.
Feasibility Study: Investment in Ben Lomond Ski Field Northern Tasmania	✓	✓		✓		Study being driven by external stakeholders, Council support provided when requested. Included in NMC Priority Projects 2017 document.
<b>Economic Development</b>						
Economic Development Master Plan Strategy Delivery		✓	✓	✓		To be implemented once developed
Economic Development (incl. Tourism) Strategy Delivery		✓	✓	✓		To be implemented once developed
Tourism Strategy Implementation		✓	✓	✓		To be implemented once developed
<b>Community Development</b>						
Youth and Ageing Strategy		✓		Review	✓	Not yet commenced. Review of Youth services to next Council workshop.
Discrimination Strategy		✓		Review	✓	Not yet commenced.

# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



	Under way	2017 - 2020	2020 - 2027	Ongoing	Status	Comments
Family Violence Strategy		✓		Review	✓	Not yet commenced. Council continues End Men's Violence Against Women campaign
Supporting Health and Education Programs	✓	✓		Review	✓	Participating in the Northern Health Providers Networks meetings. Further Education Bursary Program reviewed in 2017.
Supporting Employment Programs	✓	✓		Review	✓	Participation in the Northern Midlands Business Partnership Group meeting coordinated by Beacon Foundation. Participate in LGAT special interest groups on a quarterly basis. Support Work for the Dole program. Participate in work experience and University placements.
Supporting Sport and Recreation Programs	✓	✓		Review	✓	Participation in quarterly northern Sport & Recreation meetings. Planning and implementation of upgrade to Council owned sporting facilities underway. Support provided to participants in sporting activities on a state and national level. Provided input in the State Sport & Recreation Strategy.
Social Recovery Plan	✓				✓	Review complete
Disability Action Plan	✓				✓	Review complete
Cohesive Communities and Communities at Risk		✓		Review	✓	Not yet commenced.
<b>Regulatory</b>						
Legislative Audit	✓				✓	Review of legislation complete.
Delegations Reviews	✓				✓	Review as new staff commence and legislation changes.
Council Policy Manual Review	✓				✓	Policies due for review, relevant managers and officers notified, schedule for review in place. Ongoing.
<b>WORKS &amp; INFRASTRUCTURE</b>						
TRANSlink Precinct Renewal - Stormwater	✓	✓			2017 - 2020	Process of land acquisition underway. Seeking grant assistance to fund planned works. Included in NMC Priority Projects 2017 document.
Campbell Town War Memorial Oval	✓				2017 - 2020	Progressing with Tenderer.
Longford NM Sport and Fitness Centre		✓	✓		2017 - 2020	In progress.
Evandale Honeysuckle Banks					2017 - 2020	Masterplan complete. Only minor works being undertaken. Included in NMC Priority Projects 2017 document.
Nile Road Upgrade		✓	✓			Included in Roads 5-year Capital Works program. Included in NMC Priority Projects 2017 document.
Stormwater Management Plans	✓	✓		Review	2017 - 2027	Initial data collection survey complete. Model build for all Towns in progress.
Waste Management 2017 - 2020		✓		Review	2017 - 2027	Member of the Northern Waste Management Committee. WTS disposal and supervision contracts tendered for long term provision of services.
NRM Program Collaboration	✓	✓		Review	✓	
Longford Recreation Ground Master Plan	✓	✓				Staged works commencing. Funding components of the Master Plan to be considered in forthcoming Council budgets, Council Officers to seek to secure external grant funding to assist with implementation. Included in NMC Priority Projects 2017 document.
Sheepwash Creek	✓	✓				Works almost complete, awaiting delivery of final plant order.

### 18 AMENDMENT TO NORTHERN TASMANIA REGIONAL LAND USE STRATEGY

Prepared by: Paul Godier, Senior Planner

The Northern Region Planning Committee (NRPC) is proposing a minor amendment to the Northern Tasmania Regional Land Use Strategy (NTRLUS) to facilitate a planning scheme amendment which would support a \$20 million commercial development in Prospect Vale.

The change would involve the removal of the word Market Place from the descriptor Prospect Vale Market Place (a proprietary name) under the section entitled Suburban Activity Centres in the NTRLUS. This would allow for broader strategic assessment of planning initiatives in Prospect Vale.

To consider the change the Minister for Planning requires a letter of support from each of the eight northern councils. The Minister for Planning was advised on 6 April 2018 that the Northern Midlands Council supports the changes proposed by the Northern Region Planning Committee to the Northern Tasmania Regional Land Use Strategy.

### 19 NORTHERN MIDLANDS FURTHER EDUCATION BURSARY PROGRAM

Prepared by: Lorraine Green, Project Officer

Council has partnered with Cape Hope Foundation to provide up to nine further education bursaries each year; with each bursary since 2017 being valued at \$2,000 over two years.

# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



The Chair of the Campbell Town District High School, Ms Lucy Fox, has provided an update on the achievements of two of the school's recent bursary recipients.

Alexander King-Grey, a 2016 bursary recipient, is now a Newstead College student. Alexander received 2017 College Awards of Excellence in English 3 and for outstanding Year 11 results.

Blake George, a 2017 bursary recipient, is undertaking an audio-engineering course at college, and has had the course upgraded to pre-tertiary/university level, and is reported to be "brimming with confidence."

Ms Fox, on behalf of Campbell Town District High School, again thanks Council for the continued support of this valuable post-Year Ten bursary programme.

### 20 NEW CHLORINATED POOL SYSTEM

*Prepared by: Samantha Dhillon, People & Culture Business Partner & Damien Wilson, Building & Maintenance Supervisor*

The new chlorinated systems have now been installed at Cressy and Campbell Town Pools and are proving a success for the Building & Maintenance team at these two facilities.

They operate via chlorine pellets, which are in solid format and added to a large drum. Inside the drum is a sprinkler like system which turns the solid pellets into a liquid format and then pumps this into the pool. Acid is also pumped into the pool to balance the PH levels.

An analyser device is fitted in the pool filter room at each location which is the brains of the unit and the analysis from this device flows through to allow remote monitoring through a computer or phone application.

Internet connections have also been installed at Cressy and Campbell Town, which the remote monitoring works through. Via a program on Damien Wilson's computer and an application on his smart phone, full data specifications of each location are available.

If a Pool Lifeguard calls Damien to advise the chlorine or PH is not within the acceptable range, he can adjust this remotely. Likewise, if an alarm notification is received by Damien, notifying that the chemical balance in the pool is not right, this will enable him to then adjust accordingly on his computer or through the app on his phone. Similarly, Tassie Pools and Spas, who installed both units, can monitor both pools remotely and make any adjustments that are needed. To avoid a double up of the same action, an email will be sent to the other party, when an action is completed.

Damien has commented that Tassie Pools & Spas have been excellent to deal with and work with throughout this whole process and continue to provide an excellent standard of customer service.

The benefits of installing the new chlorinated systems at Cressy and Campbell Town has already provided a cost saving to Council in terms of resources not having to attend onsite for chemical adjustments. This alone is a huge saving as the resources in this team can dedicate their time to other Council projects. There is also the saving associated with the chlorinated gas bottles, which was a massive safety risk that has now been eliminated. Linked to this, was the specific breathing apparatus training that our resources had to participate in annually – another very costly expense for Council.

Whilst the installation of each system was approximately \$21,000 per location, Damien believes the systems should pay for themselves within three to four years, given the savings to date, especially associated with resourcing and not having to attend onsite to rectify small matters, which can now be actioned remotely.

Should Councillors require any additional information on the new pool chlorinated system, this can be provided.

### 21 2018 OCEANIA ROAD CYCLING CHAMPIONSHIPS

*Prepared by: Lucie Copas, Executive & Communications Officer*

The 2018 Oceania Road Cycling Championships were recently hosted in Northern Tasmania with one of the selected locations being Nile Road, in Evandale. The 2018 Oceania Road Cycling Championships Time Trial event was held on Friday 23 March 2018 along Nile Road and a full road closure was put in place for the duration of the event. There were over 100 entrants that participated in the Nile Road Time Trial event.

The 2018 Oceania Road Cycling Championships were endorsed by Cycling Tasmania and the Northern Midlands Council and Council worked directly with the organisers to offer assistance and support.

# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



There was a large amount of positive media coverage both on a national level and an international level, regarding the event and Cycling Tasmania has notified Council that there have been discussions to host the event within the Northern Midlands and Northern Tasmania again in 2019.

A lesson from the event was the need for additional signage at the Midland Highway intersection to Clarendon, as feedback to the Evandale Information Centre was some visitors chose to take that route to Evandale, and were required to turn back due to the road closure.

### DECISION

Cr

That the Information items be received.

# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



### GOV 6 RECREATION GROUND MASTER PLANS: MORVEN PARK AND CRESSY

#### *Attachments: Section 1 – Page 31*

*Responsible Officer:* Des Jennings, General Manager  
*Report prepared by:* Lorraine Green, Project Officer

#### **1 PURPOSE OF REPORT**

To:

- i) present to Council the finalised Morven Park and Cressy Recreation Grounds' Master Plans;
- ii) seek Council's endorsement of the way forward with the Master Plans.

#### **2 INTRODUCTION/BACKGROUND**

Council is committed to promoting the health and well-being of Northern Midlands residents by ensuring the provision of sport and recreation facilities and programs/activities that enable residents to participate in physical activity. Morven Park and Cressy Recreation Grounds are integral components of the sport and recreation infrastructure of the Northern Midlands, serving as the towns' main sport and recreation precincts.

Council needs to ensure Northern Midlands sport and recreation facilities are maintained and further developed over time to meet the everchanging needs of the community in terms of demographic changes, changing recreation and leisure demand trends, and emerging new sport and recreation activities.

In November 2016 Council contracted Lange Design to develop a masterplan to drive the further development of Morven Park Recreation Ground to ensure it continues to meet the sport and recreation needs of Evandale, and the broader Northern Midlands community.

In February 2017 Council contracted Lange Design and Loop Architecture to collaboratively develop a master plan to drive the further development of the Cressy Recreation Ground to ensure it continues to meet the sport and recreation needs of Cressy, and the broader Northern Midlands community.

The consultants' work included detailed background research, consultation with Council and user group representatives, a user survey mailed out to local community members, and extensive on the ground investigations.

The consultants submitted the draft master plans to Council in September 2017. At the 16 October 2017 Council Meeting, Council resolved to release the master plans for public comment.

The period for public comment has closed. In accordance with feedback received from Council officers and Councillors, the timeframe for implementation of the master plans has been extended from 2025 to 2030, and the Implementation Strategy in both master plans has been reformatted to include the itemised cost for each works item proposed in each implementation stage. No further public comment was received.

The consultants have revised the master plans in accordance with this feedback, and submitted the final versions of the master plans.

#### **3 STRATEGIC PLAN 2017-2027**

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact

# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



- Core Strategies:
  - ◆ Communicate – Connect with the community
  - ◆ Lead – Councillors represent honestly with integrity
  - ◆ Manage – Management is efficient and responsive
- Money Matters
  - Core Strategies:
    - ◆ Improve community assets responsibly and sustainably
- Best Business Practice & Compliance
  - Core Strategies: Excellent standards of customer service
- Progress –
  - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future
    - Core Strategies:
      - ◆ Strategic, sustainable, infrastructure is progressive
  - Economic Development – Supporting Growth & Changes
    - ◆ Towns are enviable places to visit, live & work
    - ◆ Maximise external funding opportunity
- People –
  - Sense of Place – Sustain, Protect, Progress
    - Core Strategies:
      - ◆ Planning benchmarks achieve desirable development
      - ◆ Council nurtures and respects historical culture
      - ◆ Developments enhance existing cultural amenity
      - ◆ Public assets meet future lifestyle challenges
  - Lifestyle – Strong, Vibrant, Safe and Connected Communities
    - Core Strategies:
      - ◆ Living well – Valued lifestyles in vibrant, eclectic towns
      - ◆ Communicate – Communities speak & leaders listen
      - ◆ Participate – Communities engage in future planning
      - ◆ Connect – Improve sense of community ownership
      - ◆ Caring, Healthy, Safe Communities – Awareness, education & service

#### 4 POLICY IMPLICATIONS

N/A

#### 5 STATUTORY REQUIREMENTS

N/A

#### 6 FINANCIAL IMPLICATIONS

The total cost of implementing the Morven Park Master Plan is estimated at \$3,343,800, and \$1,510,320 for the Cressy Recreation Ground Master Plan. It is proposed Council consider funding components of the Master Plans in forthcoming Council budgets, and where possible, Council Officers seek to secure external grants to assist with the implementation of components of the Master Plans.

#### 7 RISK ISSUES

The progressive implementation of the Master Plans will ensure community expectations are met with regard to the enhancement of the function and aesthetic quality of the grounds.

#### 8 CONSULTATION WITH STATE GOVERNMENT

The Master Plans have been included in the Council's Strategic Projects document which serves to inform State and Australian Governments of the funding priorities in the Northern Midlands.

# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



### 9 COMMUNITY CONSULTATION

Consultation with Morven Park and Cressy Recreation Ground user groups, and the broader Evandale and Cressy communities, underpinned the development of the Master Plans.

### 10 OPTIONS FOR COUNCIL TO CONSIDER

Council can either accept or not accept the Master Plans and the proposed way forward with the implementation of the plans.

### 11 OFFICER'S COMMENTS/CONCLUSION

The consultants have fulfilled the requirements of the Master Plans' project briefs. Following stakeholder and community consultation, review of relevant literature and site investigations, the consultants has developed comprehensive Master Plans for the progressive redevelopment of Morven Park and Cressy Recreation Grounds.

### 12 ATTACHMENTS

- 12.1 Morven Park Recreation Ground 2030 Master Plan
- 12.2 Cressy Recreation Ground 2030 Master Plan

#### RECOMMENDATION 1

That the matter be discussed.

#### RECOMMENDATION 2

That Council:

- i) Accept the Morven Park and Cressy Recreation Grounds' 2030 Master Plans;
- ii) Consider funding the components of the Master Plans in forthcoming Council budgets, and request Council Officers to seek to secure external grants to assist with the implementation of the Master Plans.

#### DECISION

Cr

Cr

# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



### GOV 7 REQUEST FOR LEAVE OF ABSENCE: CR JANET LAMBERT

Responsible Officer: Des Jennings, General Manager

Report prepared by: Des Jennings, General Manager

#### 1 PURPOSE OF REPORT

Councillor Janet Lambert has submitted a request for leave of absence for consideration at the 16 April 2018 Council meeting.

#### 2 INTRODUCTION/BACKGROUND

Councillor Lambert is seeking a leave of absence from Council duties to 7 May 2018 in order to run as a candidate in the upcoming Prosser Legislative Council election.

#### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact  
Core Strategies:
    - ♦ Communicate – Connect with the community
    - ♦ Lead – Councillors represent honestly with integrity
  - Best Business Practice & Compliance  
Core Strategies:
    - ♦ Council complies with all Government legislation

#### 4 POLICY IMPLICATIONS

N/a

#### 5 STATUTORY REQUIREMENTS

##### 5.1 Local Government (Meeting Procedures) Regulations, 2015

Section 39 of the *Local Government (Meeting Procedures) Regulations, 2015* is applicable:

##### **39. Leave of absence**

- (1) *If a councillor wishes to take a leave of absence in respect of one or more meetings, the councillor, or the chairperson on behalf of the councillor, may request that leave of absence.*
- (2) *At a meeting –*
  - (a) *the council may grant a request for a leave of absence from one or more of its meetings or one or more council committee meetings, or both; and*
  - (b) *a council committee may grant a request for a leave of absence from one or more of its meetings.*
- (3) *A leave of absence may not be granted retrospectively.*
- (4) *The purpose of the leave of absence and the period involved are to be recorded in the minutes.*

#### 6 FINANCIAL IMPLICATIONS

N/a

#### 7 RISK ISSUES

N/a



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### 8 CONSULTATION WITH STATE GOVERNMENT

N/a

### 9 COMMUNITY CONSULTATION

N/a

### 10 OPTIONS FOR COUNCIL TO CONSIDER

Council can agree or not agree to grant a leave of absence to Councillor Lambert as requested.

### 11 ATTACHMENTS

Nil.

#### RECOMMENDATION 1

That the matter be discussed.

#### RECOMMENDATION 2

That Councillor Lambert be granted a leave of absence from Council duties until 7 May 2018, as requested.

#### DECISION

Cr

Cr

# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



### GOV 8 MORVEN PARK: PROPOSED CHANGE ROOM FUNDING APPLICATIONS

**Attachments: Section 1 – Page 88**

*Responsible Officer:* Des Jennings, General Manager

*Report prepared by:* Des Jennings, General Manager

#### 1 PURPOSE OF REPORT

The purpose of this report is to consider a request for the provision of improved change room facilities at Morven Park Recreation Ground and the application for a grant.

#### 2 INTRODUCTION/BACKGROUND

The Morven Park Committee have identified the need for the preplacement of the change room facilities to meet the AFL standards and the growing female participation in the sport.

The consultants have fulfilled the requirements of the Master Plan project brief. Following stakeholder and community consultation, review of relevant literature and site investigations, the consultants have developed a comprehensive Master Plan for the progressive redevelopment of Morven Park.

Tony Purse, Loop Architecture, was then engaged to prepare a concept design and costing for the upgrade of the changerooms.

Meetings were held with the Morven Park Committee to explore the options for the development with a preferred option being determined.

The four options to date are attached with description below and costings to be confirmed:

**Option 1** Expanded changeroom facilities and function room at current location

**Option 2** Expanded function room and amenity at current location with new changerooms constructed

**Option 3** Expanded changerooms and amenities at current location with new function centre constructed

**Option 4** Staged development:

Stage 1 Construct new changeroom facilities

Stage 2 Renovate existing facility to provide additional function area

Stage 3 Construct first floor to changeroom, provide new function centre with amenities

Stage 4 Convert existing building to indoor training facility

#### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact  
Core Strategies:
    - ♦ Communicate – Connect with the community
    - ♦ Lead – Councillors represent honestly with integrity
    - ♦ Manage – Management is efficient and responsive
  - Money Matters  
Core Strategies:
    - ♦ Improve community assets responsibly and sustainably
  - Best Business Practice & Compliance

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Core Strategies: Excellent standards of customer service

- Progress –
  - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future  
Core Strategies:
    - ♦ Strategic, sustainable, infrastructure is progressive
  - Economic Development – Supporting Growth & Changes
    - ♦ Towns are enviable places to visit, live & work
    - ♦ Maximise external funding opportunity
- People –
  - Sense of Place – Sustain, Protect, Progress  
Core Strategies:
    - ♦ Planning benchmarks achieve desirable development
    - ♦ Council nurtures and respects historical culture
    - ♦ Developments enhance existing cultural amenity
    - ♦ Public assets meet future lifestyle challenges
  - Lifestyle – Strong, Vibrant, Safe and Connected Communities  
Core Strategies:
    - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
    - ♦ Communicate – Communities speak & leaders listen
    - ♦ Participate – Communities engage in future planning
    - ♦ Connect – Improve sense of community ownership
    - ♦ Caring, Healthy, Safe Communities – Awareness, education & service

#### 4 POLICY IMPLICATIONS

N/A

#### 5 STATUTORY REQUIREMENTS

N/A

#### 6 FINANCIAL IMPLICATIONS

The estimated cost associated with building new change rooms only to AFL standard is \$800,000.

The various options, as attached, with costings to be confirmed:

- Option 1
- Option 2
- Option 3
- Option 4

To date Council has agreed to improve the standard of facilities at Campbell Town and Longford.

It is understood that the State-Government will shortly release a funding stream for the improvement of changeroom facilities with a focus on female participation in sport.

It is recommended that Council support the external application for funding the Morven Park change rooms at Evandale and seek the upper limit of available external funds through the same stream inclusive of Cressy and Longford facilities.

#### 7 RISK ISSUES

The identified risks include:

- Failure to provide facilities of an acceptable standard to support female participation in sport.
- Council does not make application for external funds to support the construction of the infrastructure.

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- Council fails to attract adequate external funding.
- Council does not have adequate funds to finance the construction of the change rooms.
- The design of the new facilities does not meet the AFL standard.
- The various sporting precincts fail to attract increased participation from female sports interest.

### 8 CONSULTATION WITH STATE GOVERNMENT

The Mayor and General Manager have made the local members of Parliament aware of Council's projects.

The next stage, if supported by Council, is to make application through the appropriate State Government funding stream to support the construction of the changerooms.

### 9 COMMUNITY CONSULTATION

The stakeholders and community were consulted in the development of the master Plan for the precinct.

Further, consultation has occurred with regard to the development of the club rooms and changeroom facilities.

Additional community consultation will occur by way of the development approval process.

### 10 OPTIONS FOR COUNCIL TO CONSIDER

Council can either accept or not accept the recommendation to make application for funding.

### 11 OFFICER'S COMMENTS/CONCLUSION

Council at its meeting on the 21 November 2016 considered a request from the Morven Park Committee to prepare a master plan for the site.

Council at the meeting on 16 October 2017 endorsed and released the master plan for public comment, with funding of the components of the Master Plan to be considered in future forthcoming Council budgets, with external grants to be sought to assist with the implementation.

It was recognised during the development of the master plan that the current clubrooms and changerooms were deficient in a number of areas.

Subsequently, concept plans have been prepared for the redevelopment of the clubrooms and changerooms.

The various options are attached for Council's consideration.

It is recommended that a priority be the development of new changerooms that may be built to a standard that would allow future extensions.

The deficiencies in the current changerooms include:

- No provision for female changerooms – players and umpires.
- Building does not meet AFL standards
- Elevation of the building is insufficient, leads to issues with plumbing drainage.
- Building layout is incompatible with use. The bar opens into the changeroom, requirements for floor coverings in the changeroom are therefore not met, with rubber matting not installed due to the dual use of the space.
- Existing fluorescent lighting in changerooms is not protected.
- High maintenance costs

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- Hot water is provided through heat exchange system, system does not run efficiently requiring regular repair.
- Building – costs are high despite the facility being constructed in 2009.
- Plasterboard wall linings – plasterboard does not adequately meet the demands of the environment, which requires a harder wearing cladding.

### 12 ATTACHMENTS

12.1 Plan options

#### RECOMMENDATION 1

That the matter be discussed.

#### RECOMMENDATION 2

That Council:

- i) support the application to seek funding for the redevelopment of Morven Park function centre and changerooms as per Option .....; and
- ii) seek external funding for the redevelopment of changerooms at Morven Park, Cressy and Longford.

#### DECISION

Cr

Cr

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### GOV 9 STREET TREE PLANTING: SMITH STREET, LONGFORD

**Attachments: Section 1 – Page 94**

Responsible Officer: Des Jennings, General Manager  
Report prepared by: Des Jennings, General Manager

#### 1 PURPOSE OF REPORT

To consider the proposal and comments received from residents of Smith Street.

#### 2 INTRODUCTION/BACKGROUND

Council back in 2010 removed a number of trees in Smith Street and, at that time, also formally agreed through a development application process to replace the trees at strategic locations.

To date this planting has not taken place.

The recent concerns raised by residents about the loss of trees due to the construction of a car park adjacent to the Council offices has prompted this previous decision to be recalled.

The planting to date has not taken place due to the location of services on both sides of Smith Street, as identified on the attached plan.

A possible solution to the planting of appropriate species, is the establishment and planting of a median strip up the middle of Smith Street.

Such a planting would be well away from existing services and provide an attractive avenue of trees, adding value environmentally and financially to adjoining properties.

This matter was considered at the 19 February Council meeting (min. ref. 39/18), at which time the following was the decision of Council:

#### DECISION

##### *Cr Knowles/Cr Polley*

*That Council*

- a) seek comment from the Longford Local District Committee and the residents of Smith Street, Longford; and*
- b) an environmental statement be circulated as part of the information provided to the Local District Committee and residents.*

*Carried unanimously*

The comments received from residents have generally supported the continuation of street tree planting, where possible, within the middle of Smith Street Longford.

#### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact  
Core Strategies:
    - ♦ Communicate – Connect with the community
    - ♦ Lead – Councillors represent honestly with integrity
    - ♦ Manage – Management is efficient and responsive
  - Money Matters

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- Core Strategies:
  - ◆ Improve community assets responsibly and sustainably
- Progress –
  - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future  
Core Strategies:
    - ◆ Strategic, sustainable, infrastructure is progressive
    - ◆ Proactive engagement drives new enterprise
  - Economic Development – Supporting Growth & Changes
    - ◆ Towns are enviable places to visit, live & work
- People –
  - Sense of Place – Sustain, Protect, Progress  
Core Strategies:
    - ◆ Planning benchmarks achieve desirable development
    - ◆ Council nurtures and respects historical culture
    - ◆ Developments enhance existing cultural amenity
    - ◆ Public assets meet future lifestyle challenges
  - Lifestyle – Strong, Vibrant, Safe and Connected Communities  
Core Strategies:
    - ◆ Living well – Valued lifestyles in vibrant, eclectic towns
    - ◆ Communicate – Communities speak & leaders listen
    - ◆ Participate – Communities engage in future planning
    - ◆ Connect – Improve sense of community ownership
    - ◆ Caring, Healthy, Safe Communities – Awareness, education & service
- Place –
  - Environment – Cherish & Sustain our Landscapes  
Core Strategies:
    - ◆ Cherish & sustain our landscapes
    - ◆ Meet environmental challenges
    - ◆ Eco-tourism strongly showcases our natural beauties
  - History – Preserve & Protect our Built Heritage for Tomorrow  
Core Strategies:
    - ◆ Our heritage villages and towns are high value assets

#### 4 POLICY IMPLICATIONS

There is currently no policy in relation to this matter, however, a recognised process is followed in regard to the planting of street trees and the maintenance thereof.

#### 5 STATUTORY REQUIREMENTS

Legislation allows for service providers such as Aurora and Telstra; as well as the Department of State Growth to undertake maintenance/pruning of trees which are considered a threat to their infrastructure. Planning permits are applicable to plantings in some areas.

Due to Smith Street being within a Heritage Precinct, vegetation planting and road works do not meet the exemptions of the Northern Midlands Interim Planning Scheme 2013 and discretionary planning approval is likely to be required.

A proposal to plant trees on the southern side of Smith Street was lodged and approved by planning permit P10-279, in light of the removal of trees on the northern side of Smith Street; however, these works were never pursued.

Sewer, stormwater and gas mains are located on the southern side of the road and a water main is located on the northern side of the road.

Council generally avoid planting near sewer, water and stormwater services because tree roots are attracted to water and will damage pipes. The asset owners will not allow planting in close proximity to a gas main in

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any circumstances due to the serious risks associated with damage to the main.

### 6 FINANCIAL IMPLICATIONS

The estimated cost to trial the proposal is approximately \$56,000 (\$4,000 per tree), this would realise the planting of trees on Smith Street, from Wellington to George streets, Longford.

Maintenance costs of the median is a consideration, with the planting and median cover to be landscaped to create minimal maintenance requirements.

The estimated costs, without irrigation installed is estimated at approximately \$3,600 for the first two years, with a trial area producing more reliable associated costs.

A minor cost in reseal is also anticipated and is estimated at approximately \$300.

### 7 RISK ISSUES

The identified risks include:

- Failure to implement an initiative aligned with Council's Strategic Plan:
  - Cherish & sustain our landscape:
    - ♦ Nurture landscapes and environment for future benefit
    - ♦ Create eco-diverse public spaces with 'Sense of Place'
  - Meet environmental Challenges:
    - ♦ Raise awareness of climate change and seek solutions
    - ♦ Strengthen biodiversity in the natural environment
- Council does not undertake adequate community consultation, inclusive of seeking comment from the Longford Local District Committee and the residents of the street.  
Subsequently, adequately taking into account community support for or against.
- The design is to be to Australian Traffic Management Standards.
- The recommended trees are to be appropriate for the location, minimal impact on road pavement and a reasonable canopy for shade purposes.
- Trees planted on verges which are too narrow to allow for safe use of footpaths by users and which overhang the road pavement.
- Trees which hinder line of sight of road users.
- Trees dying when they are young due to insufficient water.
- Parking issues created by inappropriate plantings.
- Destruction of assets.

Under the tree planting guidelines council's insurers require root barriers to be installed to ensure root growth does not cause damage (tripping points) in footpaths which may result in a future public liability claim.

### 8 CONSULTATION WITH STATE GOVERNMENT

N/a.

### 9 COMMUNITY CONSULTATION

Community consultation concluded on 28 March 2018, with the following comments being received:



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- Longford Local District Committee:  
In relation to this matter, the following information was recorded in the Committee's minute of 21 March:  
*"...Early surveys showed mixed reactions from the public. Some safety concerns about vehicles exiting properties and the street width. General Manager, Des Jennings be asked to brief the committee on comments received by Council from Smith Street residents.  
Some committee members felt the concept ranked below other projects in importance and budget priority, especially Main Street design works..."*

Residents of Smith Street (copy attached):

- Tracey Klippel – 6 Smith Street  
*"... As a new resident to Smith Street, this will be very welcome for all the reasons the council has indicated. It will enhance what is a very pleasant street to live in.  
Thank you for taking the time to write.  
Can I also add that since moving to Longford I have been very impressed with the communications by the Council to the Community and the obvious care they have for the people and town of Longford."*
- Jill & Len Langan – 14a Smith Street  
*"We endorse and support this excellent and long overdue proposal. ..."*
- Peter Johnson – 46 Wellington Street  
*"I think the proposed planting of trees up the middle of Smith St., is an excellent idea, and I certainly hope it goes ahead.  
I have one worry. The part of Smith Street having turned West from Wellington St. is heavily used for car parking making seeing coming traffic more difficult. Accessing Smith St. from my garage may be difficult with the smaller room available. ..."*
- Peter Krushka – 22a Smith Street  
(verbal advice to General Manager)  
That he supports the suggested tree plantings.
- John Izzard – Berriedale  
*"We fully support the Council plans to plant trees along Smith Street.  
What a great idea.  
As I mentioned during our meeting with you, our only concern is that you provide a break in the centre so we can swing into our driveway when we turn into Smith Street from Wellington Street...  
I would also add to your list of benefits that the trees would provide: Reduction of street noise from passing vehicles: Shade to reduce heat from bitumen in summer.  
Tusting you have success with this excellent proposal."*
- Molly Lucas – Glen Ayre Court  
*"I strongly object to the proposed tree planting in Smith St Longford. Being elderly with a walking frame I have to cross Smith Street ...As my residence has only the one outlet onto Smith Street I feel it would be a disadvantage to me."*
- Theo Haege  
*"...following are a few comments and observations re the proposal  
Smith Street is approximately 15 metres wide  
Assuming parking on both sides take up about 4 metres this reduces available width of the road to 7 metres  
Your plan shows centre upstand kerbs of say 1 metre?  
This reduces further width of each side carriageway to 3 metres  
Your photos of Campbelltown show significant canopy cover on each side which is low  
How do high vehicles clear this canopy?  
Have Australian natives been considered?  
I fully support any measures for traffic calming.  
I presume provision has been made for entry into properties through the centre planting..."*

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- June Smith, 11 Smith Street  
*...Thank you for your explanation regarding this proposal...  
There are a few issues which I wish to raise:*
  1. *Access to household driveways for large vehicles such as wood trucks, furniture vans, cars & caravans.  
Will the upstand kerb impede entry and exit for these longer vehicles?*
  2. *Street cleaning and drainage due to fallen leaves.  
Will this mean extra time and use of street cleaning vehicle? Can this vehicle clean both sides of the street at the same time or will it need to make two passes ... Will the fallen leaves impact on stormwater drainage ...*
  3. *Width of the propose Maple tree. How much pruning will be needed ... to allow access for the passage of tall vehicles?*
  4. *Alignment of trees. Will there be a considered strategy to plant trees so that driveways are not compromised?*
  5. *Intersection of Smith St entering Wellington St. Will the existing difficulties due to trees in Wellington St, business parking and increasing traffic flow be addressed during this planning process?*
  6. *Final Plan. When this is achieved will householders be given the opportunity to peruse the plan?*  
*I wish to state that I am not against the planting of trees, but I am concerned about inconvenience possibly causing access to property ..."*
- Northern Midlands Medical Services, 28 George Street  
*"...we do like the idea of planting trees into the middle of our roads in that it may improve the vision of the street and help to slow traffic. We do have a concern and suggestion about the trees that we would appreciate some more further information for, they are:*
  1. *Would there still be sufficient room on either side as there currently is for parking?  
Our patients park their vehicles in Smith and George Streets behind the surgery, we think it might make the space very tight. We also have ambulance and patients accessing the surgery from the back door which in the case of the ambulance requires backing in.*
  2. *We think a preferred choice of tree, namely an evergreen is worth considering as it would ensure a cleaner street and be less destructive to guttering for the buildings and houses within the street."*
- Residents of Denton Close  
Letter dated 9 April signed by some residents of Denton Close  
*"...I object very strongly to having trees set up the centre of Smith St. If there are cars parked along the street its going to hinder buses & trucks & motorhomes that frequent this street. We have enough leaves littering the street as it is.  
If the Council want to beautify our town they should clean up the overhanging shrubs bushes & roses that overhang the footpaths walking down to the supermarket or going up to the bank & newsagent. I feel like carrying my secateurs and a garbage bag every time I leave my home."*

### 10 OPTIONS FOR COUNCIL TO CONSIDER

Council can either accept or not accept the suggested trial proposed.

### 11 OFFICER'S COMMENTS/CONCLUSION

Northern Midlands Council plants and maintains street trees to ensure the municipalities residents receive all the benefits trees bring to our towns and open spaces.

Street trees help to:

- Provide cooler, greener, more comfortable pathways for walking and cycling
- Improve air quality
- Reduce and clean stormwater run-off
- Improve property values
- Add to the identity of our towns.

If Council support the proposal as a trial to plant the centre of Smith Street, Longford, consideration is to be given to the planting of water smart trees. These new street trees may be planted with water smart design

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features underneath that will divert stormwater through a garden bed to irrigate the tree and filter pollutants from the stormwater system which will help improve the health of our waterways.

Selected street trees will be specifically grown and conditioned to suit a street environment. This involves trimming the lower branches off the tree to provide a clear trunk for visual permeability along the street and also to restrict branches interfering with vehicle movement. Trees will be grown for approximately 2 years in a commercial nursery until the site is ready for installation.

### How Council chooses street trees

Trees are selected to:

- suit the site conditions
- not interfere with services such as powerlines
- not obstruct visibility for road users and pedestrians
- compliment the character of an area.

It is important to look to the future and the development of a strategy to continue with the planting of street trees will add to the amenity of the towns of the Northern Midlands.

The attractiveness and appeal of a tree lined avenue adds to the wellbeing of the community and the appeal to visitors.

It is recommended

- in accordance with recorded support that adequate plans be prepared for Development Approval purposes.
- that funding be allocated in the 2018/2019 Budget to implement Stage 1 from Wellington Street to George Street, Longford.

## 12 ATTACHMENTS

12.1 Proposed Tree Planting Plan for Smith Street, Longford

12.2 Residents correspondence

### RECOMMENDATION 1

That the matter be discussed.

### RECOMMENDATION 2

That

- 1) Development Approval be sought for the proposal to plant trees in the middle of Smith Street, Longford; and
- 2) an allocation of funds for the planting of the street trees be incorporated in the draft 2018/2019 Budget for Council's deliberation.

### DECISION

Cr

Cr

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### GOV 10 AUSTRALIAN MAYORAL AVIATION COUNCIL (AMAC): 2018 ANNUAL CONFERENCE

#### **Attachments: Section 1 – Page 106**

Responsible Officer: Des Jennings, General Manager

Report prepared by: Gail Eacher, Executive Assistant

#### **1 PURPOSE OF REPORT**

To advise of the Australian Mayoral Aviation Council (AMAC) 2018 AGM and Annual conference to be held from 2 to 4 May 2018 in Perth and to confirm attendance by Council representatives.

#### **2 INTRODUCTION/BACKGROUND**

The Northern Midlands Council is a member of the Australian Mayoral Aviation Council (AMAC).

AMAC's primary objective is to ensure that all reasonable measures are taken by relevant authorities to minimise the deleterious effect of aircraft and airport operations on local communities.

Council would also be aware of the continuing support provided by AMAC to Council throughout its ongoing pursuit of the ex-gratia rates owed to Council by the Launceston Airport.

Registrations for the conference close on 13 April 2018.

#### **3 STRATEGIC PLAN 2017-2027**

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with ImpactCore Strategies:
  - ♦ Lead – Councillors represent honestly with integrity
  - Represent the concerns of the community.

#### **4 POLICY IMPLICATIONS**

In relation to attendance at Conferences and Seminars, Council's policy *Councillors Allowances, Travelling & Other Expenses*, provides as follows:

##### **6. CONFERENCES & SEMINARS**

*The budget will be allocated to the following conferences*

*LGAT & LGMA conference to be attended by up to 6 councillors*

*ALGA conference attended by Mayor & Deputy Mayor*

*Australian Roads conference attended by 1 councillor*

*'Other' conferences and seminar sessions as approved.*

*Attendance to all conferences, seminars and training sessions with a cost in excess of \$150 are to be in compliance with a resolution of the Council, except on emergency situations, where approval must be given by a unanimous approval from Council Executive.*

*Following attendance of a conference by any councillor, a report must be submitted to Council setting out the relevance to local government, and the benefits that can be further investigated by Council. Where two or more councillors attend a conference, a joint report may be submitted.*

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### 5 STATUTORY REQUIREMENTS

N/a

### 6 FINANCIAL IMPLICATIONS

The 2017/2018 budget allocation for Training, Conferences and Seminars for Councillors is \$17,410. An amount of \$13,275 has been expended to end March, with \$4,135 still available of the allocation; it should be noted that ALGA conference accommodation costs are yet to be accounted for.

The cost of full registration for the AMAC Annual Conference is \$1,780.

Approximate costs for accommodation of \$200 per night and airfares around \$800 return will also be incurred.

### 7 RISK ISSUES

The risks that have been identified, include:

- Northern Midlands Council's non-attendance will result in the interests of the Northern Midlands community not being represented. These interests include:
  - The consistent failure of the Australian Pacific Airport Corporation (Launceston Airport) to contribute their fair share of ex-gratia rates, as determined by their lease with the Commonwealth and the Tasmanian State Valuer-General.

It is worth noting that the Australian Pacific Airport Corporation (Launceston Airport) operates as a private commercial business; under a lease agreement with the Department of Infrastructure and Regional Development and receives the benefit of Government subsidy on those parts of their operations unrelated to public service.
  - That no action is taken by the Federal Government over the ACCC's report that identifies the outrageous profit margin established by a number of the airports throughout Australia that are on Commonwealth Land, the communities land.

### 8 CONSULTATION WITH STATE GOVERNMENT

N/a

### 9 COMMUNITY CONSULTATION

N/a

### 10 OPTIONS FOR COUNCIL TO CONSIDER

To agree/not agree to be represented at the AMAC 2018 AGM and Annual Conference.

### 11 OFFICER'S COMMENTS/CONCLUSION

It is important for Council to have a representative/s at the AMAC Conference to maintain collaborative relationships with other councils throughout Australia that are facing very similar issues to those which Northern Midlands Council faces.

Northern Midlands representative/s will network with like-minded individuals that are seeking to represent their communities and better understand the specific issues faced by the many councils throughout Australia that have airports within their municipality.

The focus of the discussions particularly associated with the payment of the outstanding ex-gratia rates would be to continue with a collaborative approach to achieve the desired outcomes.

***Registrations for the conference close on 13 April 2018.***

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### 12 ATTACHMENTS

12.1 Conference program, overview and registration.

#### RECOMMENDATION 1

That the matter be discussed.

#### RECOMMENDATION 2

That Council endorse the attendance of Mayor Downie at the Australian Mayoral Aviation Council 2018 Annual Conference.

#### DECISION

Cr

Cr

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### GOV 11 LOCAL GOVERNMENT ASSOCIATION OF TASMANIA (LGAT): MOTION TO GENERAL MEETING – ADVERTISING COSTS

#### **Attachments: Section 1 – Page 118**

Responsible Officer: Des Jennings, General Manager

Report prepared by: Amanda Bond, Community & Development Manager

#### **1 PURPOSE OF REPORT**

The purpose of this report is to provide Council with additional information regarding a proposed motion to the next Local Government Association of Tasmania meeting, regarding removing the requirements of the *Land Use Planning & Approvals Act 1993* and *Land Use Planning & Approvals Regulations 2014* to advertise in daily printed media.

#### **2 INTRODUCTION/BACKGROUND**

Pursuant to the *Land Use Planning & Approvals Act 1993* and *Land Use Planning & Approvals Regulations 2014* Council is required to advertise the following in daily printed media:

- Discretionary development applications.
- Discretionary development applications for Level 2 Activities under the *Environment Protection and Pollution Control Act 1994*.
- Draft amendments to the planning scheme.
- Approved amendments to the planning scheme.

Concern has been raised by Councillors about the prohibitive cost to Council and developers to advertise in a daily printed media.

Further, with the decreasing popularity of hard print newspapers, it has been questioned as to the effectiveness of advertising development applications in a newspaper when the information is readily available on the Council website and at the Council office.

Suggestion has also been made to reduce the size, and therefore cost of an advert, the address of the application could be listed, with a referral to Council's website to advise how to view and make a representation.

#### **3 STRATEGIC PLAN 2017-2027**

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact  
Core Strategies:
    - ♦ Communicate – Connect with the community
    - ♦ Lead – Councillors represent honestly with integrity
  - Money Matters  
Core Strategies:
    - ♦ Efficiency in resource sharing and Council reform

#### **4 POLICY IMPLICATIONS**

Not applicable.

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### 5 STATUTORY REQUIREMENTS

#### 5.1 Land Use Planning & Approvals Act 1993 and Land Use Planning & Approvals Regulations 2014

Section 38 (1) of the *Land Use Planning & Approvals Act 1993* requires Council to advertise a draft amendment.

Section 57(3) of the *Land Use Planning & Approvals Act 1993* requires Council to give notice of a discretionary development application.

Regulation 9 of the *Land Use Planning & Approvals Regulations 2014* specifies the form that notice should take:

- (1) For the purposes of [section 57\(3\)](#) of the Act, notice by a planning authority of an application for a permit is to be –
  - (a) advertised in a daily newspaper circulating generally in the area relevant to the application; and
  - (b) displayed at the planning authority's office; and
  - (c) given to the owners and occupiers of all properties adjoining the land that is the subject of the application; and
  - (d) displayed on the land that is the subject of the application –
    - (i) in a size not less than A4; and
    - (ii) as near as possible to each public boundary.
- (2) [Paragraphs \(c\)](#) and [\(d\)](#) of [subregulation \(1\)](#) are taken to have been complied with if notice has been served in accordance with [section 14 of the Major Infrastructure Development Approvals Act 1999](#) on each owner of land within a proposed corridor as if the land within the proposed corridor were land that was the subject of an application for a permit referred to in [section 57](#) of the Act.
- (3) A notice under [subregulation \(1\)](#) is to –
  - (a) specify the content of the development proposal specified in the application and the location of the affected area; and
  - (b) advise that representations in relation to the application may be made in accordance with [section 57\(5\)](#) of the Act; and
  - (c) explain how those representations may be made.
- (4) A notice under [subregulation \(1\)](#) may include any other details determined by the planning authority.

### 6 FINANCIAL IMPLICATIONS

Council charges developers a \$245 advertising fee per development. The fee is attributed to the cost of placing the advert in the Examiner newspaper, the administrative component of collating documentation for public exhibition, and the cost of officers to conduct site visits to place site notices as is required as part of the public exhibition process.

It is estimated Council advertises on average three development applications per week, at a cost of approximately \$500 per advert.

### 7 RISK ISSUES

There is a risk, if the requirement in the *Land Use Planning and Approvals Act 1993* to advertise in daily printed medias is removed, a portion of the demographic of the municipality will be disadvantaged as they may not have access to the information through alternative means. It is not an option to put in place a transition phase removing the requirement to advertise, as there is no avenue in legislation for gradual introduction of requirements.

There is a risk that Council, and in turn developers will continue to incur significant advertising fees through a medium that is becoming obsolete. It is suggested this risk could be mitigated by gradually imposing the removal of the requirement to advertise in a daily printed media over a number of years. However, legislation cannot be worded to gradually impose a requirement.



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There is a risk if the regulations change, removing the requirement to state how a representation can be made in the advertisement, and simply referring readers to Council's website, those who do not readily have computer and internet access may be disadvantaged.

### 8 CONSULTATION WITH STATE GOVERNMENT

Should a motion be successful at the Local Government Association of Tasmania meeting, the State Government would need to be consulted as legislative change is required to implement this request.

### 9 COMMUNITY CONSULTATION

Council has not undertaken specific community consultation with regard to this proposed motion.

### 10 OPTIONS FOR COUNCIL TO CONSIDER

To present a motion to the next meeting of the Local Government Association of Tasmania meeting regarding removal of the requirement for Council to advertise in a daily printed media, or not.

### 11 OFFICER'S COMMENTS/CONCLUSION

Council has a set advertising fee to cover the following costs involved in placing a development application on public exhibition:

- Administration
- Cost of advert with the Examiner; and
- Officer time and travel cost to attend sites and place site notices.

Council officers liaise closely with the Examiner newspaper to ensure that adverts take up minimal space, are consolidated where possible, and only display relevant information, thus ensuring Council is receiving the best price for the advert it is placing.

Attached to this report is a draft submission for motion for Council to consider, should it wish to proceed with putting the motion forward.

### 12 ATTACHMENTS

12.1 Draft motion submission

#### RECOMMENDATION 1

That Council discuss this matter.

#### RECOMMENDATION 2

That Council proceed/does not proceed with submitting a motion to the next meeting of the Local Government Association of Tasmania with regard to amending the *Land Use Planning & Approvals Act 1993* and *Land Use Planning & Approvals Regulations 2014* to remove the requirement to advertise development applications in daily printed media.

#### DECISION

Cr

Cr

# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



### GOV 12 AFFORDABLE HOUSING

Responsible Officer: Des Jennings, General Manager

Report prepared by: Des Jennings, General Manager

#### 1 PURPOSE OF REPORT

Mayor Downie has requested that the matter of affordable housing be listed on the Council agenda for discussion as the State and Commonwealth Governments consider and pursue policies to facilitate the delivery of affordable housing.

#### 2 INTRODUCTION/BACKGROUND

Detailed below is background taken from the Australian Government Department of Social Services website:

##### ***National Affordable Housing Agreement***

*The Commonwealth Government is working with the states and territories to reform the National Affordable Housing Agreement (NAHA) and provide ongoing, indexed funding for a new National Housing and Homelessness Agreement (NHHA) from 2018-19, to improve the supply of new housing and improve housing and homelessness outcomes for all Australians across the housing spectrum.*

*The NHHA will combine funding currently provisioned under the National Affordable Housing Specific Purpose Payment (NAHSPP) and the National Partnership Agreement on Homelessness (NPAH) and will provide around \$1.5 billion per annum to state and territory governments from 2018-19.*

*Under the NHHA, funding to state and territory governments will target jurisdiction specific priorities including supply targets, planning and zoning reforms and renewal of public housing stock while also supporting the delivery of frontline homelessness services.*

*The current NAHA aims to ensure that all Australians have access to affordable, safe and sustainable housing that contributes to social and economic participation.*

*The NAHA is an agreement by the [Council of Australian Governments](#) that commenced on 1 January 2009, initiating a whole-of-government approach in tackling the problem of housing affordability.*

*The NAHA is supported by the National Partnership Agreements on:*

- *social housing*
- *homelessness*
- *Indigenous Australians living in remote areas*

The current Municipal Wide Land Use Strategy project is an opportunity to identify infill and areas suitable for residential expansion of each of the municipality's towns.

It is timely, with the Land Use Strategy development and the interest Council is receiving on subdivisions, to ensure adequate residential land supply through appropriate planning and zoning processes.

#### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact
  - Core Strategies:
    - ♦ Lead – Councillors represent honestly with integrity
      - Represent the concerns of the people
- People –
  - Sense of Place – Sustain, Protect, Progress
  - Core Strategies:

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- ♦ Planning benchmarks achieve desirable development
- ♦ Council nurtures and respects historical culture
- ♦ Developments enhance existing cultural amenity
- ♦ Public assets meet future lifestyle challenges
- Lifestyle – Strong, Vibrant, Safe and Connected Communities  
Core Strategies:
  - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
  - ♦ Participate – Communities engage in future planning
  - ♦ Connect – Improve sense of community ownership
  - ♦ Caring, Healthy, Safe Communities – Awareness, education & service
- Place –
  - Environment – Cherish & Sustain our Landscapes  
Core Strategies:
    - ♦ Cherish & sustain our landscapes
    - ♦ Meet environmental challenges
    - ♦ Eco-tourism strongly showcases our natural beauties
  - History – Preserve & Protect our Built Heritage for Tomorrow  
Core Strategies:
    - ♦ Our heritage villages and towns are high value assets

#### 4 POLICY IMPLICATIONS

Provision of affordable housing is not a responsibility of Council; however, facilitation of development for affordable housing is an area Council can assist, e.g. through the land use strategy.

Aspects of housing policy and provision that planning can influence include:

- Supply – by ensuring a planning system that facilitates increased housing diversity and supply
- Affordability – influenced by the types and locations of supply
- Safety – resilience to extreme weather and climate change, influenced by urban design and the public realm
- Sustainability – is housing energy efficient and adaptable to changing demographics and climate
- Location in relation to other land uses – is housing located in areas with easy access to employment, community services, recreation and public transport; is housing located cognisant of land constraints and adverse amenity land uses.

(Source: Planning Institute of Australia Policy Position Discussion Paper – Housing – Approved by NPAC 8 August 2016)

#### 5 STATUTORY REQUIREMENTS

Under the *Northern Midlands Interim Planning Scheme 2013*, in the General Residential zone single dwellings do not require a planning permit and multiple dwellings are permitted (with permit). Other forms of residential development require a discretionary planning permit.

Multiple dwellings must generally have a site area per dwelling of not less than 325m<sup>2</sup>. This area can be reduced if the development will not exceed the capacity of infrastructure services and:

- (a) is compatible with the density of the surrounding area; or
- (b) provides for a significant social or community housing benefit and is in accordance with at least one of the following:
  - (i) the site is wholly or partially within 400m walking distance of a public transport stop;
  - (ii) the site is wholly or partially within 400m walking distance of a business, commercial, or village zone

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### 6 FINANCIAL IMPLICATIONS

No financial implications have been identified at this time, other than funds being expended on the development of the Municipal Wide Land Use Strategy and officer resource time.

### 7 RISK ISSUES

The risks identified include:

- The Land Use Strategy under development fails to identify adequate parcels of land for residential development.
- Currently zoned land and future rezoned land is not adequately serviced with appropriate infrastructure, for example: roads, footpaths, power, water, sewer, stormwater, open space, social connectivity, etc.
- Subdivision allotments are of a size and price that does not meet the market environment.

### 8 CONSULTATION WITH STATE GOVERNMENT

The State Government's Affordable Housing Strategy 2015-2025 is driving the state's future housing reform agenda to increase access to and supply of safe, appropriate and affordable homes. The Strategy articulates the roles and responsibilities for providing housing and homelessness services that are spread across the three tiers of government as follows:

#### ***Tasmanian Government***

- Jointly funds and sets policy with the Commonwealth Government to facilitate new supply and deliver housing and homelessness services.
- Regulates tenancy management, community housing providers, building, planning, land use, stamp duty and land tax.
- Delivers public housing and oversees social housing.

#### ***Commonwealth Government***

- Jointly funds and sets policy with the State Government to facilitate new supply and deliver housing and homelessness services.
- Regulates income support, Commonwealth Rent Assistance and taxation.
- Provides aged care programs including residential aged care.
- Administers the National Disability Insurance Scheme.

#### ***Local Government***

- Regulates statutory planning, building and land use.

If council pursues rezoning land to General Residential as a result of the Land Use Strategy, consultation with the Tasmanian Planning Commission and TasWater will be required.

### 9 COMMUNITY CONSULTATION

The Land Use Strategy will provide an opportunity for community consultation on this matter.

### 10 OPTIONS FOR COUNCIL TO CONSIDER

To agree/not agree to recognise the need to facilitate increased housing diversity in the Northern Midlands when developing the Municipal Land Use Strategy.

### 11 OFFICER'S COMMENTS/CONCLUSION

It is believed the report is self-explanatory with the theme of promoting housing choice and competitive properties in terms of sale pricing and resident profile, particularly age, household size and/or income.

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### 12 ATTACHMENTS

Nil

#### RECOMMENDATION 1

That the matter be discussed.

#### RECOMMENDATION 2

That the matter be listed for discussion at the next available Council workshop.

#### DECISION

Cr

Cr

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### C&D 1 MONTHLY REPORT: DEVELOPMENT SERVICES

Responsible Officer: Amanda Bond, Community & Development Manager

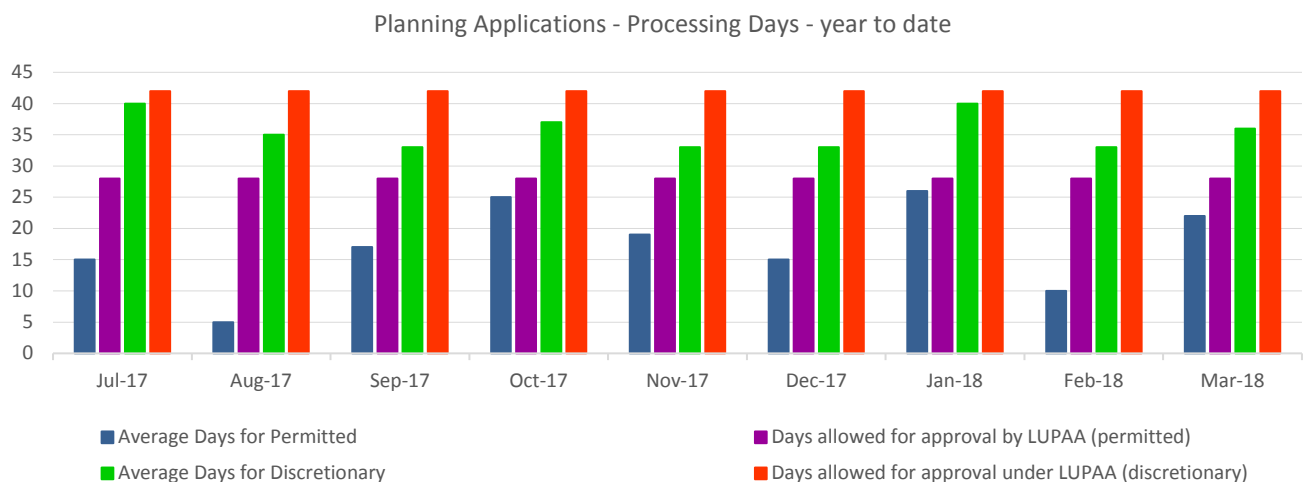
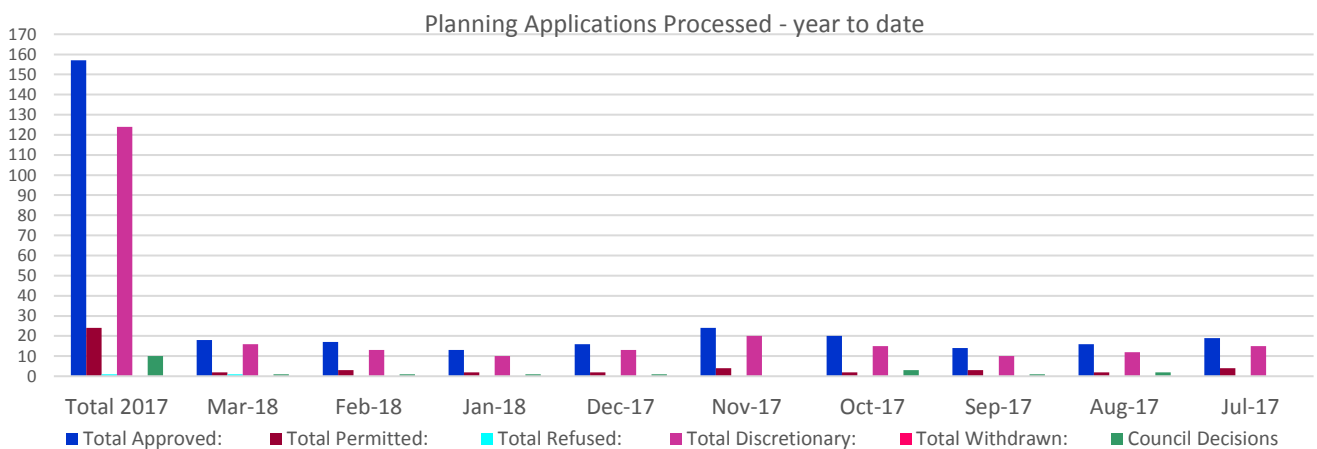
#### 1 PURPOSE OF REPORT

The purpose of this report is to present the Development Services activities as at the month end.

#### 2 DEVELOPMENT SERVICES REPORTING

##### 2.1 Planning Decisions

	Total	Mar-18	Feb-18	Jan-18	Dec-17	Nov-17	Oct-17	Sept-17	Aug-17	Jul-17
Total Approved:	157	18	17	13	16	24	20	14	16	19
Total Permitted:	24	2	3	2	2	4	2	3	2	4
Average Days for Permitted		22	10	26	15	19	25	17	5	15
Days allowed for approval by LUPAA		28	28	28	28	28	28	28	28	28
Total Exempt under IPS:	0	0	0	0	0	0	0	0	0	0
Total Refused:	1	1	0		0	0		0	0	0
Total Discretionary:	124	16	13	10	13	20	15	10	12	15
Average Days for Discretionary:		36	33	40	33	33	37	33	35	40
Days allowed for approval under LUPAA:		42	42	42	42	42	42	42	42	42
Total Withdrawn:	0	0	0	0	0	0	0	0	0	0
Council Decisions:	10	1	1	1	1	0	3	1	2	0



# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



March 2018

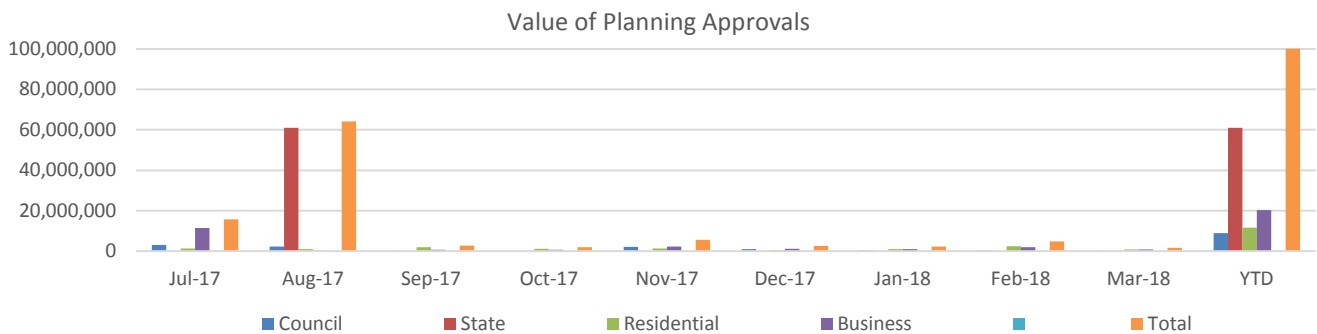
Project	Details	Address	Applicant	No of LUPAA days	Perm / Disc / Exempt
<b>DELEGATED DECISIONS</b>					
P18-009	Dwelling (attenuation distance)	26-40 Montagu Street, CAMPBELL TOWN	Montrose Building Developments	43	D
P17-293	01: 2-lot subdivision	16523 Midland Highway, PERTH	Woolcott Surveys	31	D
P17-293	02: 24-hour card operated heavy-vehicle fuel stop, access & signage (vehicle fuel sales & service) - vary setbacks; within scenic corridor	16523 Midland Highway, PERTH	Woolcott Surveys	31	D
P18-041	Boundary Adjustment	23 Boral Road and 24-38 Translink Avenue, WESTERN JUNCTION	6ty Degrees	16	P
P18-003	Change of use to Visitor Accommodation	990 Pateena Road, LONGFORD	Murfett Investments Pty Ltd	41	D
P18-023	Shed, Garden Structures and Screen Fence (heritage-listed place, heritage precinct)	658 Woolmers Lane, LONGFORD	Gayle Plunkett Architect	35	D
P18-022	Deck (vary [E] & [W] side setbacks)	236 Leighlands Road, EVANDALE	Prime Design	33	D
P18-028	New access for machinery shed, amenities building & chemical store (Resource Development)	Egerton Road, EVANDALE	6ty Degrees (obo Smith and Son Pty Ltd)	27	D
P18-027	Painting exterior of LINC Building (Heritage listed Place in Heritage Precinct)	55 Wellington Street, LONGFORD	Northern Midlands Council	29	D
P18-025	Dwelling, carport & picket fence (vary front setback; heritage precinct)	Lot 2, 18 Badajos Street, ROSS	M & J Booth	42	D
P18-015	Replace tile roof with colourbond, installation of solar panels(within heritage precinct)	10 Archer Street, LONGFORD	SMG Pty Ltd	36	D
P18-018	Adhesion and Minor Boundary Adjustment	3340 Lake Leake Road, LAKE LEAKE	AS Hamilton & Associates	28	P
P17-322	9-lot subdivision	19 Youl Road, PERTH	Woolcott Surveys	42	D
P18-031	3-lot subdivision	60-62 Frederick Street, PERTH	DJ MCCulloch Surveying	41	D
P18-029	2-lot subdivision (vary setbacks to existing buildings; within 50m of watercourse)	1075 Nile Road, NILE	Cohen & Associates Pty Ltd	45	D
P18-039	Filling of land potentially subject to flooding for dwelling and shed	1 Effra Court, PERTH	B Collins	42	D
P18-035	Roof over deck (heritage-listed place under planning scheme)	3 Glenelg Street, CAMPBELL TOWN	D & C Wynwood	36	D
P18-044	Dwelling & shed (vary building envelope & north facing windows)	6A Jetson Court, CRESSY	N Fitsialos	28	D
<b>COUNCIL DECISIONS</b>					
		33 Church Street ROSS	Loop Architecture	42	D
<b>COUNCIL DECISIONS - REFUSAL</b>					
17-336	Dwelling (vary building envelope - front [n] & side [s] setbacks) & retaining wall to southwest corner of lot	12A William Street PERTH	Prime Design	42	R
<b>RMPAT DECISIONS</b>					
<b>TPC DECISIONS</b>					

### 2.2 Value of Planning Approvals

	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	YTD
Council	3,016,000	2,250,000	10,000	0	2,040,000	1,000,000	300,000	300,000	10,000	8,926,000
State	0	61,000,000	0	0	0	0	0	0	0	61,000,000
Residential	1,281,500	1,017,000	1,989,945	1,172,200	1,281,000	502,300	1,064,900	2,474,000	797,850	11,580,695
Business	11,493,218	1,900	750,000	750,000	2,350,000	1,158,000	928,355	2,013,200	830,000	20,274,673
<b>Total</b>	<b>15,790,718</b>	<b>64,268,900</b>	<b>2,749,945</b>	<b>1,922,200</b>	<b>5,671,000</b>	<b>2,660,300</b>	<b>2,293,255</b>	<b>4,787,200</b>	<b>1,637,850</b>	<b>101,781,368</b>

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### 2.3 Matters Awaiting Decision by TPC & RMPAT

TPC TASMANIAN PLANNING COMMISSION	
	Draft Planning Directive No. 6 – Exemption and Standards for Visitor Accommodation in Planning Scheme. Presented to hearing 23/11/17. TPC to advise of decision.
TPS	Tasmanian Planning Scheme – State Planning Provisions (SPPs). The SPPs came into effect on 2/3/2017 as part of the Tasmanian Planning Scheme. They will have no practical effect until Local Provisions Schedule (LPS) is in effect in a municipal area.
RMPAT RESOURCE MANAGEMENT AND PLANNING APPEAL TRIBUNAL	
116/17P (P17-119)	Increase production up to 100,000 cubic metres at quarry (Level 2 Activity), 283 Valleyfield Road, Campbell Town - Van Diemen Quarries Pty Ltd v Northern Midlands Council & EPA. Appeal against conditions. Hearing held 23 March 2018. Awaiting decision.
22/17P (P16-077)	Tyre Storage & Shredding, 437 Woolmers Lane, Longford – Tyre Recycle Tasmania Pty Ltd vs Northern Midlands Council & EPA. Hearing adjourned. RMPAT to follow up 27 April 2018.
Decisions received	
TPC	
-	
RMPAT	
-	-

### 2.4 Building Approvals

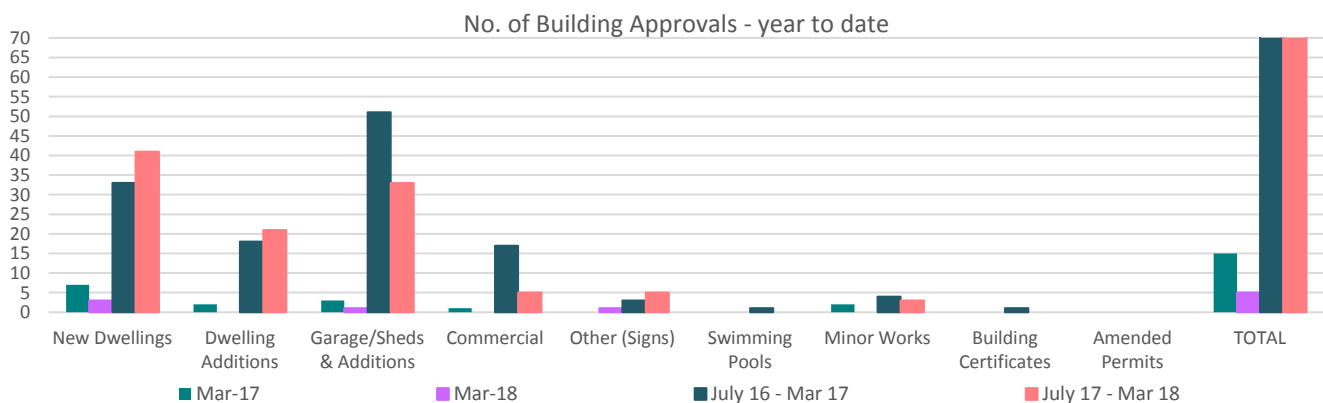
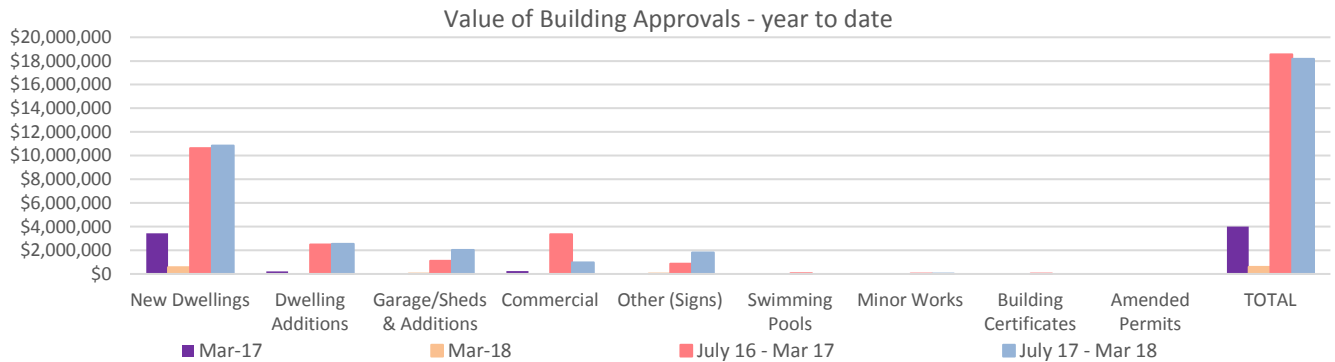
The following table provides a comparison of the number and total value of building works for 2016/17 - 2017/18:

	YEAR - 2016 - 2017				YEAR - 2017 - 2018			
	Mar-17		July 16 - Mar 17		Mar 18		July 17 – Mar 18	
	No.	Total Value	No.	Total Value	No.	Total Value	No.	Total Value
		\$		\$		\$		\$
New Dwellings	7	3,425,000	33	10,629,136	3	570,000	41	10,835,430
Dwelling Additions	2	220,000	18	2,500,398			21	2,533,318
Garage/Sheds & Additions	3	93,000	51	1,116,273	1	12,150	33	2,015,250
Commercial	1	250,000	17	3,363,046			5	972,500
Other (Signs)			3	876,978	1	16500	5	1,803,890
Swimming Pools			1	46,800				
Minor Works	2	12,000	4	20,200			3	27,950
Building Certificates			1	5,000				
Amended Permits								
<b>TOTAL</b>	<b>15</b>	<b>4,000,000</b>	<b>128</b>	<b>18,557,831</b>	<b>5</b>	<b>598,650</b>	<b>108</b>	<b>18,188,338</b>
<b>Inspections</b>								
Building	<b>21</b>		<b>227</b>		<b>2</b>		<b>22</b>	
Plumbing	<b>16</b>		<b>182</b>		<b>8</b>		<b>177</b>	



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Councillors have requested a comparison of Northern Midlands Council approval with State approvals. Review of the Australian Bureau of Statistics website shows the following data, to 30 June 2016.

Description	2011	2012	2013	2014	2015	2016
Private sector houses (no.)	2 183	1 699	1 485	1 800	2 403	1 966
Private sector dwellings excluding houses (no.)	701	394	367	336	456	441
Total private sector dwelling units (no.)	2 884	2 093	1 852	2 136	2 859	2 407
Total dwelling units (no.)	3 124	2 126	1 897	2 184	2 872	2 416
Value of private sector houses (\$m)	635	546	438	514	660	613
Value of private sector dwellings excluding houses (\$m)	117	62	63	52	80	75
Total value of private sector dwelling units (\$m)	752	608	500	565	739	688
Value of residential building (\$m)	810	614	536	596	770	719
Value of non-residential building (\$m)	461	539	458	690	479	557
Value of total building (\$m)	1 271	1 153	994	1 286	1 248	1 276

### 2.5 Planning and Building Compliance – Permit Review

Officers are continually monitoring works throughout the municipality and works are generally in accordance with permits in place.

Officers are pleased to see that, in general, people are complying with the direction from Council officers with regard to compliance matters where illegal works have been identified.

Below is a table of inspections and action taken since the commencement of the Building & Compliance Officer on 23 August 2017.

#### Planning permit reviews

	This Month	2017/2018
Number of Inspections	9	36
Property owner not home or only recently started		
Complying with all conditions / signed off		5
Not complying with all conditions		
Re-inspection required		15
Enforcement Notices issued		
Enforcement Orders issued		
Infringement Notice		1
No Further Action Required	9	15

# AGENDA – ORDINARY MEETING

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### **Building permit reviews**

	This Month	2017/2018
Number of Inspections	9	35
Property owner not home or only recently started	2	3
Complying with all conditions / signed off		
Not complying with all conditions		
Re-inspection required		6
Building Notices issued		
Building Orders issued		
No Further Action Required	7	17

### **Illegal works - Building**

	This Month	2017/2018
Number of Inspections	1	39
Commitment provided to submit required documentation		6
Re-inspection required	1	13
Building Notices issued		4
Building Orders issued	1	1
No Further Action Required		16

### **Illegal works - Planning**

	This Month	2017/2018
Number of Inspections	6	41
Commitment provided to submit required documentation		7
Re-inspection required	1	18
Enforcement Notices issued		1
Enforcement Orders Issued		
Notice of Intention to Issue Enforcement Notice issued	1	1
No Further Action Required	5	15

## **3 STRATEGIC PLAN 2007/2017**

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Progress – Economic Health and Wealth – Grow and Prosper
  - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future  
Core Strategies:
    - ♦ Strategic, sustainable, infrastructure is progressive  
*A Land Use and Development Strategy to direct growth*
  - Economic Development – Supporting Growth and Change  
Core Strategies:
    - ♦ Towns are enviable places to visit, live and work
- People – Culture and Society – A Vibrant Future that Respects the Past
  - Sense of Place – Sustain, Protect, Progress  
Core Strategies:
    - ♦ Planning benchmarks achieve desirable development
    - ♦ Council nurtures and respects historical culture
    - ♦ Developments enhance existing cultural amenity
- Place – Nurture our Heritage Environment
  - Environment – Cherish and Sustain our Landscapes  
Core Strategies:
    - ♦ Meet environmental challenges
  - History – Preserve and Protect our Built Heritage for Tomorrow
    - ♦ Our heritage villages and towns are high value assets
- Core Departmental Responsibilities
  - Planning and Development

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### 4 STATUTORY REQUIREMENTS

#### 4.1 *Land Use Planning & Approvals Act 1993*

The planning process is regulated by the *Land Use Planning & Approvals Act 1993*, section 43 of which requires Council to observe and enforce the observance of its planning scheme.

#### 4.2 *Building Act 2016*

The *Building Act 2016* requires Council to enforce compliance with the Act.

### 5 RISK ISSUES

Overall Council currently has a good reputation throughout the development community and people are aware of the need for building approvals. Inconsistent decision making would place this reputation at risk.

Council strives to ensure that the planning scheme meets expectations of community. Ongoing changes driven by the State despite public exhibition may not always further this aim.

### 6 COMMUNITY CONSULTATION

Discretionary applications are placed on public notification in accordance with Section 57 of the *Land Use Planning & Approvals Act 1993*.

### 7 OFFICER'S COMMENTS/CONCLUSION

Planning approval timelines for processing of discretionary applications is 36 days (33 days last month) (42 days allowed by LUPAA).

There were 108 building approvals valued at \$18,188,338 (year to date) for 2017/2018, compared to 128 building approvals valued at \$18,557,831 (year to date) for 2016/2017.

### RECOMMENDATION

That the report be noted.

### DECISION

Cr

# AGENDA – ORDINARY MEETING

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### C&D 2 POLICY – COMMUNITY CONSULTATION AND ENGAGEMENT

#### **Attachments: Section 1 – Page 120**

*Responsible Officer:* Amanda Bond, Community & Development Manager

*Report prepared by:* Amanda Bond, Community & Development Manager

#### **1 PURPOSE OF REPORT**

The purpose of this report is to present to Council a proposed Community Consultation & Engagement Policy.

#### **2 INTRODUCTION/BACKGROUND**

Community consultation and engagement underpins the foundation of Council's decision making.

Council decisions ultimately impact the community and residents of the municipality and it is important that Council has in place a framework for community consultation and engagement.

#### **3 STRATEGIC PLAN 2017-2027**

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
    - Leaders with Impact
- Core Strategies:
- ♦ Communicate – Connect with the community

#### **4 POLICY IMPLICATIONS**

The purpose of this report is to present to Council and community consultation and engagement policy.

#### **5 STATUTORY REQUIREMENTS**

Not applicable.

#### **6 FINANCIAL IMPLICATIONS**

There have been no financial implications identified with adopting this policy. However, community consultation on projects requires budget allocation and does cost Council. The cost is dependant on the type of consultation.

#### **7 RISK ISSUES**

There is a risk that without having a policy or framework in place, Council consultation on various projects will be inconsistent.

#### **8 CONSULTATION WITH STATE GOVERNMENT**

Not applicable.

#### **9 COMMUNITY CONSULTATION**

The community have not been consulted in the development of this policy, however the purpose of the policy is to detail how Council engages and communicates with the community.

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### 10 OPTIONS FOR COUNCIL TO CONSIDER

Whether to adopt the Community Consultation and Engagement Policy or not.

### 11 OFFICER'S COMMENTS/CONCLUSION

Council continues to undertake a large number of projects and master plans. It is important that Council consults with the community consistently on all of these projects.

### 12 ATTACHMENTS

12.1 Draft Community Consultation and Engagement Policy

### RECOMMENDATION 1

That Council adopt the Community Consultation and Engagement Policy.

### DECISION

Cr

Cr

# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



### C&D 3 POLICY: PLACEMENT OF SHIPPING CONTAINERS

**Attachments: Section 1 – Page 122**

*Responsible Officer: Amanda Bond, Community & Development Manager*  
*Report prepared by: Amanda Bond, Community & Development Manager*

#### 1 PURPOSE OF REPORT

The purpose of this report is to present to Council a proposed Placement of Shipping Containers Policy.

#### 2 INTRODUCTION/BACKGROUND

Council have requested officers prepare a policy to govern the placement of shipping containers prior to development commencing.

The following is exempt from requiring a permit under the planning scheme.

*The erection of temporary buildings or works to facilitate development for which a permit has been granted or for which no permit is required provided they are not occupied for residential use and are removed within 14 days of completion of development.*

A shipping container to be used by a developer may therefore be placed on a site that is to be developed in accordance with a planning permit, or in accordance with the no permit required criteria of the planning scheme.

Instances have arisen where shipping containers have been placed on vacant blocks for extended periods of time, prior to a development commencing. Often the shipping containers are placed in the front of the block, creating an eyesore, and in some instances they are being co-used as advertising for businesses.

#### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- People –
    - Sense of Place – Sustain, Protect, Progress
- Core Strategies:
- ♦ Planning benchmarks achieve desirable development
  - ♦ Council nurtures and respects historical culture
  - ♦ Developments enhance existing cultural amenity

#### 4 POLICY IMPLICATIONS

The purpose of this report is to present to Council a policy to address the placement of shipping containers.

#### 5 STATUTORY REQUIREMENTS

The placement of shipping containers is allowed in accordance with the *Northern Midlands Interim Planning Scheme 2013* provided there is development occurring on the site. The Scheme does not prescribe a timeframe for the placement, hence the drafting of this policy.

#### 6 FINANCIAL IMPLICATIONS

There have been no financial implications identified with adopting this policy. However, there will be officer time involved with the enforcement of the policy.

# AGENDA – ORDINARY MEETING

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### 7 RISK ISSUES

There is a risk that without a policy, containers will remain on properties longer than is needed to facilitate a development, with resulting loss of visual amenity within the Northern Midlands.

There is a risk, with the development of Council's Shipping Container By-Law which is in progress, there will be a duplication of regulation with a policy and a by-law. To mitigate this risk, Officers suggest Council rescind the policy when the by-law comes into effect. It is noted there is still some time before the by-law process will be completed, estimated 6-12 months.

### 8 CONSULTATION WITH STATE GOVERNMENT

Not applicable.

### 9 COMMUNITY CONSULTATION

The community have not been consulted in the development of this policy.

### 10 OPTIONS FOR COUNCIL TO CONSIDER

Whether to adopt the Placement of Shipping Containers Policy or not.

### 11 OFFICER'S COMMENTS/CONCLUSION

This has been an ongoing concern of Council for some time. A policy will give officers the power to request the removal of containers which have been in place for longer than three months, and also to approve the location of the container on site.

### 12 ATTACHMENTS

12.1 Draft Placement of Shipping Containers Policy

### RECOMMENDATION 1

That Council adopt the Placement of Shipping Containers Policy.

### DECISION

Cr

Cr

# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



### C&D 4 DRAFT BY-LAW: PLACEMENT OF SHIPPING CONTAINERS

#### **Attachments: Section 1 – Page 124**

Responsible Officer: Amanda Bond, Community & Development Manager  
Report prepared by: Amanda Bond, Community & Development Manager

#### **1 PURPOSE OF REPORT**

The purpose of this report is to present to Council the Regulatory Impact Statement to supports its Placement of Shipping Containers By-Law, and seek a further resolution to progress the Placement of Shipping Containers By-Law.

#### **2 INTRODUCTION/BACKGROUND**

Council first considered the making of this By-Law in August 2016. At that time Council decided (Minute Reference 229/16):

*That Council undertake initial consultation on the Draft Placement of Shipping Containers By-Law with key stakeholders and that a report be brought to a future meeting of Council.*

Council again considered the matter on 10 April 2017 and deferred the matter pending clarification of some information in the draft by-law.

A further report was presented to Council at its meeting of 21 August 2017, providing the clarification sought. At that meeting, Council unanimously decided (Minute Reference 253/17):

*That, in accordance with s.156 of the Local Government Act 1993, Council resolves that it intends to make the proposed Placement of Shipping Containers By-Law No. 1 of 2017 to regulate the placement of shipping containers in the Northern Midlands municipality.*

After a formal resolution is made, Council must, in accordance with the *Local Government Act 1993* prepare a draft Regulatory Impact Statement regarding the by-law. Once approved by Council the Regulatory Impact Statement and the Draft By-Law are referred to the Director of Local Government for consideration. If satisfied the Regulatory Impact Statement meets all statutory requirements the Director will issue a certificate of approval to the Council.

Once the Certificate of Approval is received Council must give notice of the by-law in accordance with section 157 of the *Local Government Act 1993* and then have the by-law endorsed by a legal practitioner.

Council officers have prepared the attached Regulatory Impact Statement. In doing so, it came to officers attention that the definitions in the by-law of Temporary and Permanent Shipping Containers should be amended slightly. The amended by-law is attached to this report, however, for ease of reference the definitions are copied below.

*"Permanent Shipping Container" means a Shipping Container to be kept on the same premises for a period of more than ~~six~~ **three** months; "*

The period has been reduced to three months so it is in line with the proposed Placement of Shipping Container Policy and is considered a reasonable timeframe for the placement of a container prior to a development.

*"Temporary Shipping Container" means a Shipping Container to be kept on the same Premises for a period of ~~not more than six months~~ **not less than 7 days, and not more than three months.**"*



# AGENDA – ORDINARY MEETING

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The period of more than 7 days has been included to enable, for example, a person who is moving house, and may want to place a shipping container on a premises for a short period to pack/unpack, to do so, without the need for a permit pursuant to the by-law.

For the sake of completeness, officers consider it appropriate for Council to pass another resolution to proceed with the by-law in accordance with section 156 of the *Local Government Act 1993* to incorporate the above changes.

It is noted the date has also been left blank, to be completed with the by-law comes into effect.

### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
  - Leaders with Impact  
Core Strategies:
    - ♦ Communicate – Connect with the community
    - ♦ Lead – Councillors represent honestly with integrity
- People –
  - Sense of Place – Sustain, Protect, Progress  
Core Strategies:
    - ♦ Planning benchmarks achieve desirable development
    - ♦ Council nurtures and respects historical culture
    - ♦ Developments enhance existing cultural amenity

### 4 POLICY IMPLICATIONS

Council is being presented at this meeting a policy on the Placement of Shipping Containers to address containers which are placed on land prior to development commencing. Once it comes into effect, the Placement of Shipping Containers By-Law will override the proposed Placement of Shipping Container Policy.

### 5 STATUTORY REQUIREMENTS

Part II of the *Local Government Act 1993*.

### 6 FINANCIAL IMPLICATIONS

Council will incur some legal fees in the preparation of and endorsing of the by-law.

Council will incur cost to enforce the by-law.

### 7 RISK ISSUES

By-laws do not apply retrospectively and there is a risk the community may ask Council to rely on the by-law to remove containers that were in place prior to the by-law coming into force.

If Council does nothing with regard to the placement of shipping containers, the issue of containers being placed in an ad hoc fashion in the municipality, and impacting on the aesthetics of Council's towns will continue.

There is a risk the by-law conflicts with existing legislation in the current Northern Midlands Interim Planning Scheme 2013. To mitigate this risk, Council officers sought legal advice to confirm the by-law does not conflict with the Planning Scheme in March 2017. Advice was received with suggested changes to the by-law document, which was the document presented to Council in August 2017.

# AGENDA – ORDINARY MEETING

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### 8 CONSULTATION WITH STATE GOVERNMENT

Once approved by Council the Regulatory Impact Statement will be referred to the Director for Local Government, with the draft By-Law, for approval.

### 9 COMMUNITY CONSULTATION

Stakeholder consultation has occurred through discussion with Council's Local District Committees.

### 10 OPTIONS FOR COUNCIL TO CONSIDER

To endorse the amendments to the proposed by-law and the attached Regulatory Impact Statement, or not.

### 11 OFFICER'S COMMENTS/CONCLUSION

The purpose of the Regulatory Impact Statement is to provide information to ensure Council is pursuing the most efficient and effective options available to address an issue, avoiding unnecessary regulation.

The Regulatory Impact Statement must identify whether the benefits of the proposed by-law outweigh the costs of the by-law.

### 12 ATTACHMENTS

- 12.1 Draft By-Law
- 12.2 Draft Regulatory Impact Statement

### RECOMMENDATION 1

- a) In accordance with section 156 of the *Local Government Act 1993*, Council resolves that it intends to make the proposed Placement of Shipping Containers By-Law to regulate the placement of shipping containers in the Northern Midlands municipality; and
- b) Council endorse the attached Regulatory Impact Statement.

### DECISION

Cr

Cr

# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



### C&D 5 PROPOSED SHELTER FOR THE ROSS CANNON

#### **Attachments: Section 1 – Page 138**

Responsible Officer: Amanda Bond, Community & Development Manager  
Report prepared by: Amanda Bond, Community & Development Manager

#### **1 PURPOSE OF REPORT**

The purpose of this report is to gain Council approval for the design for a protective shelter for the BL 15 Pounder Mark I No. 788 Field Gun at Ross ("Ross Cannon").

#### **2 INTRODUCTION/BACKGROUND**

Last year Council undertook extensive restoration work on the Ross Cannon, with contribution from the Ross RSL, Tasmanian Wool Centre and grant funding through the Commonwealth Department of Veterans' Affairs.

In 2010 Council commissioned a report from John Wadsley and John Lennox. That report recommended the following:

*"... relocating the piece to a covered display is the best outcome in terms of preservation. However, it is accepted that this is expensive and may detract from the location in which the gun is placed."*

It was suggested in that report that the image held as the first attachment to this report, the Ruperstwood Battery Gun, Sunbury, Victoria is a design possible to protect the Ross Cannon.

MSCD Construction who completed the restoration of the cannon in 2018 also provided a report on the restoration process and recommendations to protect the cannon into the future. That report says:

*When choosing finishes etc for the gun, MSCD took into account the guns current location in Ross where it sits unprotected from the elements at the War Memorial. Whilst designed as well as possible to stand up to these conditions the gun will need routine maintenance to prolong its life in the elements.*

*Paintwork: (Barrel, carriage etc) - Polish with a cream automotive polish, preferably at least twice a year.*

*Brass: (Lifting mechanism, carriage plates) - Lightly polish with a metal polish such as Autosol preferably twice a year, being careful to avoid rubbing away serial numbers and markings on the brass areas over time.*

*Woodwork: (Wheels) - Coat liberally with linseed oil, preferably monthly. After the first 6 months consider moving to a natural coloured oil based deck oil, recoating quarterly. The wheels should also be turned regularly to ensure water isn't allowed to penetrate one particular joint in the wheel for extended periods of time.*

*MSCD have also proposed that Northern Midlands Council should consider constructing a shelter for the gun as soon as possible, to aid in prolonging the life of the gun even further. A rough design for such a shelter has been supplied with this report.*

A copy of the proposed design is attached to this report. The shelter design enables onlookers the ability to still approach the cannon and look at it closely, rather than have the cannon completely enclosed.

#### **3 STRATEGIC PLAN 2017-2027**

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Progress –
  - Tourism Marketing & Communication
    - ♦ Tourism thrives under a recognised regional brand
    - ♦ Tourism partnerships build sense of place identity
- People –
  - Sense of Place – Sustain, Protect, Progress

# AGENDA – ORDINARY MEETING

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Core Strategies:

- ♦ Council nurtures and respects historical culture
  - ♦ Public assets meet future lifestyle challenges
  - Place –
    - History – Preserve & Protect our Built Heritage for Tomorrow
- Core Strategies:
- ♦ Our heritage villages and towns are high value assets

#### **4 POLICY IMPLICATIONS**

No Policy implications have been identified.

#### **5 STATUTORY REQUIREMENTS**

No statutory requirements are applicable at this stage, however, should Council proceed with placing a shelter over the cannon, planning requirements would need to be met.

#### **6 FINANCIAL IMPLICATIONS**

Restoration of the cannon in 2017 cost \$21,358.80.

A budget allocation would need to be set for the design and construction of a shelter, should Council wish to proceed.

Grant funding opportunities may be available for the preservation of such an iconic piece.

#### **7 RISK ISSUES**

There is a risk that without a protective shelter/cover over the cannon it will deteriorate rapidly in the open weather.

#### **8 CONSULTATION WITH STATE GOVERNMENT**

Not applicable.

#### **9 COMMUNITY CONSULTATION**

There have been mixed responses from the community of Ross with regard to placing a cover over the cannon. Concerns raised are the impact on the iconic streetscape of Ross, and also, losing the effect of the prestigious cannon at the war memorial in Ross.

Both the Ross RSL and the community of Ross (including the Local District Committee) would need to have the opportunity to provide comment on any design for a cover for the cannon.

#### **10 OPTIONS FOR COUNCIL TO CONSIDER**

To make a budget allocation for the design and construction for a cover for the Ross Cannon in the 2018/19 budget, or not.

#### **11 OFFICER'S COMMENTS/CONCLUSION**

The BL 15 Pounder Mark I No. 788 is one of two in Tasmania. It is a significant piece and has previously been sought after by the Australia War Memorial and the National Australia Artillery for their collections.

Council has a responsibility to ensure the cannon is protected.

# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



### 12 ATTACHMENTS

- 12.1 Rupertswood Battery Gun, Sunbury, Victoria
- 12.2 Proposed shelter

### RECOMMENDATION 1

That Council discuss this matter.

### RECOMMENDATION 2

That Council allocate \$10,000 for the design and construction of a shelter for the Ross Cannon in the 2018/19 municipal budget.

### DECISION

Cr

Cr

# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



### CORP 1 MONTHLY FINANCIAL STATEMENT

**Attachments: Section 1 – Page 140**

File: *Subject 24/023*  
 Responsible Officer: *Maree Bricknell, Corporate Services Manager*  
 Report Prepared by: *Maree Bricknell, Corporate Services Manager*

#### 1 PURPOSE OF REPORT

The purpose of this report is to present the monthly financial reports as at 31 March 2018.

#### 2 INTRODUCTION/BACKGROUND

The Corporate Services Manager circulated a copy of the Monthly Financial Summary for the period ended 31 March 2018.

#### 3 ALTERATIONS TO 2017-18 BUDGET

Following a budget review of income and expenditure items the following alterations/variances are highlighted and explained: -

##### SUMMARY FINANCIAL REPORT

For Month Ending: 31-Mar-18 8

A. Operating Income and Expenditure						
	Budget	Year to Date Budget	Actual	(\$,000)	Target 100%	Comments
Rate Revenue	-\$10,217,520	-\$10,217,520	-\$10,083,904	-\$134	98.7%	
Recurrent Grant Revenue	-\$4,138,350	-\$2,758,900	-\$1,938,630	-\$820	70.3%	
Fees and Charges Revenue	-\$1,545,400	-\$1,030,267	-\$1,208,683	\$178	117.3%	
Interest Revenue	-\$709,430	-\$472,953	-\$426,776	-\$46	90.2%	
Reimbursements Revenue	-\$47,434	-\$31,623	-\$81,711	\$50	258.4%	
Other Revenue	\$34,143	\$22,762	\$398,542	-\$376	1750.9%	
	-\$16,623,991	-\$14,488,501	-\$13,341,162	-\$1,147	92.1%	
Employee costs	\$3,382,964	\$2,255,309	\$2,241,307	\$14	99.4%	
Material & Services Expenditure	\$4,765,855	\$3,177,237	\$3,274,950	-\$98	103.1%	
Depreciation Expenditure	\$5,327,756	\$3,551,837	\$3,995,696	-\$444	112.5%	
Government Levies & Charges	\$707,512	\$471,675	\$429,818	\$42	91.1%	
Councillors Expenditure	\$192,960	\$128,640	\$148,650	-\$20	115.6%	
Interest on Borrowings	\$0	\$0	\$129,499	-\$129		
Other Expenditure	\$1,216,199	\$951,486	\$741,022	\$210	77.9%	
Plant Expenditure Paid	\$493,570	\$329,047	\$358,969	-\$30	109.1%	
	\$16,086,816	\$10,865,231	\$11,319,911	-\$455	104.2%	
	-\$537,175	-\$3,623,270	-\$2,021,251			
Gain on sale of Fixed Assets	\$0	\$0	-\$79,618	\$80	0.0%	
Loss on Sale of Fixed Assets	\$456,524	\$304,349	\$17,073	\$287	5.6%	
Underlying (Surplus) / Deficit	-\$80,651	-\$3,318,921	-\$2,083,796			1
Capital Grant Revenue	-\$2,769,856	-\$1,846,571	-\$1,326,165	-\$520	71.8%	
Subdivider Contributions	-\$433,000	-\$288,667	0	-\$289	0.0%	
Capital Revenue	-\$3,202,856	-\$2,135,237	-\$1,326,165			

**Budget Alteration Requests**  
 - For Council authorisation by absolute majority

Operating Budget

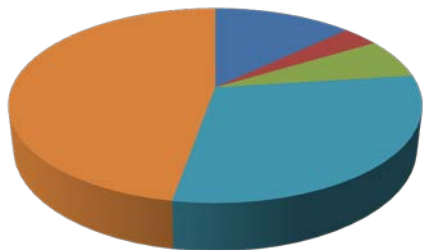
# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



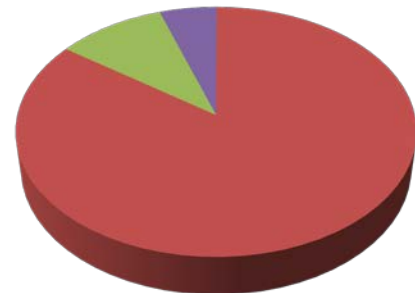
B. Balance Sheet Items					
	Year to Date		Monthly		Same time
	Actual		Change		last year
<b>Cash &amp; Cash Equivalents Balance</b>					
- Opening Cash balance	\$12,382,946		\$19,583,375		
- Cash Inflow	\$21,344,270		\$1,602,250		
- Cash Payments	-\$13,822,068		-\$1,280,476		
- Closing Cash balance	\$19,905,148		\$19,905,148		
<b>Account Breakdown</b>					
- Trading Accounts	\$931,193				
- Investments	\$18,973,956				
	\$19,905,148				
<b>Summary of Investments</b>	Investment	Maturity	Interest	Purchase	Maturity
	Date	Date	Rate%	Price	Value
CBA Call Account	20/03/2018	31/03/2018	1.40	\$1,325,596	\$1,326,155
Tasmanian Public Finance Corporation Call Account	1/03/2018	31/03/2018	1.50	\$5,247	\$5,253
CBA	6/09/2017	4/04/2018	2.41	\$1,000,000	\$1,013,866
CBA	6/09/2017	4/05/2018	2.44	\$1,000,000	\$1,016,044
Bass & Equitable	24/05/2017	24/05/2018	2.65	\$629,584	\$646,268
CBA	29/01/2018	29/05/2018	2.31	\$1,400,000	\$1,410,632
CBA	11/12/2017	12/06/2018	2.34	\$1,000,000	\$1,011,732
ANZ	14/11/2017	14/06/2018	2.35	\$1,365,147	\$1,383,780
CBA	21/02/2018	21/06/2018	2.29	\$1,000,000	\$1,007,529
CBA	13/03/2018	13/07/2018	2.42	\$1,500,000	\$1,512,133
CBA	12/02/2018	13/08/2018	2.36	\$1,000,000	\$1,011,768
ANZ	8/12/2017	8/12/2018	2.05	\$1,025,153	\$1,046,169
My State Financial	25/12/2017	25/12/2018	2.70	\$1,223,229	\$1,256,256
Westpac	4/07/2017	4/07/2022	3.37	\$5,500,000	\$6,427,258
<b>Total Investments</b>	0/01/1900	0/01/1900	0.00	\$18,973,956	\$20,074,843

Investments by Institution



■ ANZ ■ B&E ■ MyState ■ Tascorp ■ Westpac ■ CBA

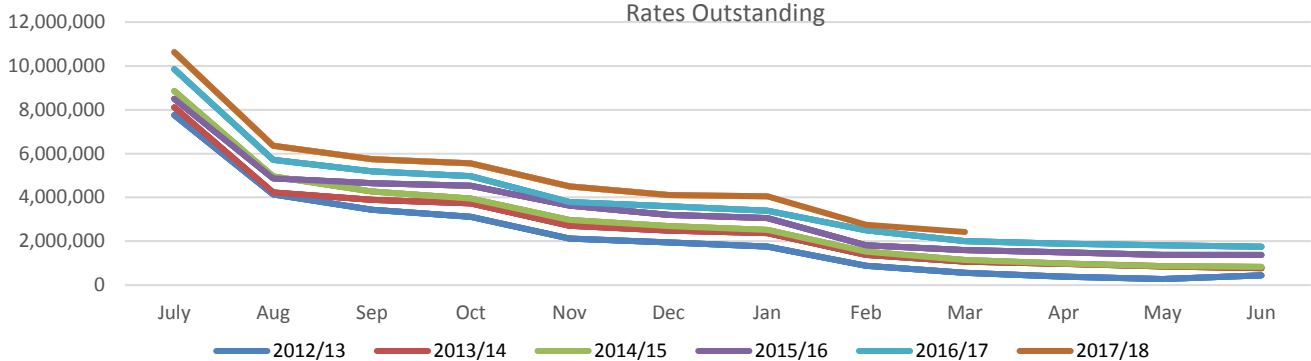
Total Investments by Rating (Standard & Poor's)



■ AA+ ■ AA- ■ Unrated ■ BBB

Rate Debtors	2017/18	% to Raised	\$	%
Balance b/fwd	\$1,742,445		\$1,365,785	
Rates Raised	\$10,188,939		\$9,760,307	
	\$11,931,384		\$11,126,093	
Rates collected	\$9,227,370	90.6%	\$8,827,424	90.4%
Pension Rebates	\$445,294	4.4%	\$426,076	4.4%
Discount & Remissions	\$46,809	0.4%	\$35,305	0.4%
	\$9,719,474		\$9,288,806	
Rates Outstanding	\$2,423,501	23.8%	\$2,014,112	20.6%
Advance Payments received	-\$211,591	2.1%	-\$176,826	1.8%

Rates Outstanding



# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



<b>Trade Debtors</b>			
Current balance	\$749,519		
- 30 Days	\$701,026		
- 60 Days	\$984		
- 90 Days	\$2,394		
- More than 90 days	\$45,116		
<b>Summary of Accounts more than 90 days:</b>			
- Norfolk Plains Book sales		711	
- Hire/lease of facilities		723	
- Removal of fire hazards		7,323	
- Dog Registrations & Fines		34,616	
- Private Works		926	
- Regulatory Fees		818	

Paid by outlet as sold

Sent to Fines Enforcement

C. Capital Program				
	Budget	Actual (\$,000)	Target 67%	Comments
Renewal	\$6,918,015	\$3,487,256	50%	
New assets	\$6,348,406	\$2,611,874	41%	
<b>Total</b>	<b>\$13,266,420</b>	<b>\$6,099,130</b>	<b>46%</b>	
<b>Major projects:</b>				
- Woolmers Bridge Replacement	\$2,830,000	\$238,410	8%	
- Campbell Town Recreation Ground Complex	\$2,778,570	\$218,658	8%	
- Rossarden Road Bridge Replacement	\$220,770	\$184,858	84%	
- Royal George Bridge Replacement	\$240,790	\$219,141	91%	
- Barton Road Reconstruction	\$610,000	\$414,500	68%	
- Longford Rec Ground Redevelopment	\$1,100,000	\$82,342	7%	
- Public Toilet Replacements	\$600,000	\$656,743	109%	
- Ross Village Green Development	\$300,000	\$57,399	19%	
- Longford Sports Centre Extension	\$1,000,000	\$63,705	6%	
- Recreation Lighting	\$1,040,000	\$100,861	10%	

\* Full year to date capital expenditure for 2017/18 provided as an attachment.

D. Financial Health Indicators					
	Target	Actual	Variance	Trend	
<b>Financial Ratios</b>					
- Rate Revenue / Total Revenue	61.5%	73.4%	-11.9%	↑	
- Own Source Revenue / Total Revenue	75%	82%	-7.3%	↘	
<b>Sustainability Ratio</b>					
- Operating Surplus / Operating Revenue	0.5%	26.3%	-25.8%	↘	
- Debt / Own Source Revenue	59.4%	65.6%	-6.1%	↔	
<b>Efficiency Ratios</b>					
- Receivables / Own Source Revenue	25.4%	17.8%	7.6%	↘	
- Employee costs / Revenue	20.3%	14.7%	5.6%	↗	
- Renewal / Depreciation	129.8%	98.1%	31.8%	↗	
<b>Unit Costs</b>					
- Waste Collection per bin	\$9.97	\$11.66		↔	
- Employee costs per hour	\$28.19	\$21.64		↗	
- Rate Revenue per property	\$1,463.62	\$1,444.48		↔	
- IT per employee hour	\$3.17	\$2.74		↘	

E. Employee & WHS scorecard			
	YTD	This Month	
Number of Employees	96.5	93	
New Employees	12	2	
Resignations	2	0	
Total hours worked	93374.5	9127	
Lost Time Injuries	0	0	
Lost Time Days	0	0	
Safety Incidents Reported	10	1	
Hazards Reported	13	0	
Risk Incidents Reported	4	0	
Insurance claims - Public Liability	0	0	
Insurance claims - Industrial	0	0	
Insurance claims - Motor Vehicle	2	1	
IT - Unplanned lost time	0	0	
Open W/Comp claims	3	1	

#### 4 OFFICERS COMMENTS

Copies of the financial reports are also made available at the Council office.

#### 5 ATTACHMENTS

5.1 Income & Expenditure Summary for period ending February 2018.



# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



5.2 Capital Works Report to end March 2018.

### RECOMMENDATION

That Council

- i) receive and note the Monthly Financial Report for the period ending 31 March 2018.
- ii) authorise budget alterations as detailed in section 3A above.

### DECISION

Cr

# AGENDA – ORDINARY MEETING

## 16 APRIL 2018



### WORKS 1 FOOD, GREENWASTE AND ORGANICS RECYCLING SURVEY (FOGO )

*File:* 17/06 & 17/07  
*Responsible Officer:* Leigh McCullagh, Works Manager  
*Report prepared by:* Jonathan Galbraith, Engineering Officer

#### 1 PURPOSE OF REPORT

The purpose of this report is to advise Council of the results of the survey which was carried out regarding Food and Organics (FOGO recycling).

#### 2 INTRODUCTION/BACKGROUND

At a recent meeting of the Ross Local District Committee it was noted that the Launceston City Council is now offering a Food-Garden-Organics (FOGO) service to residents and the Committee requested that Council investigate the possibility of using Ross as trial site for the Northern Midlands Municipal area.

A report was submitted to the Council meeting on September 18<sup>th</sup> 2017 advising that due to the distance from the recycling facility at the Launceston Waste Centre and the small populations of most towns in the Northern Midlands Municipality there would be significant additional costs to rate payers to offer a FOGO collection. Council reviewed the report and resolved that we do not offer a FOGO collection at this time but that we continue to monitor prices and opportunities and also conduct a survey of residents.

#### 3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Place –
    - Environment – Cherish & Sustain our Landscapes
- Core Strategies:
- ♦ Cherish & sustain our landscapes
  - ♦ Meet environmental challenges
  - ♦ Eco-tourism strongly showcases our natural beauties

#### 4 SURVEY OF RESIDENTS

A survey was placed in the Country Courier for three consecutive months and also on the Council Facebook page. The survey asked residents whether they would be interested in a greenwaste service and whether they would be prepared to pay an upfront fee of \$150 then an ongoing charge of \$114 per year to receive a FOGO collection.

A total of 57 responses were received and the results were as follows:

- Yes would be prepared to pay – 31 responses
- No would not be prepared – 22 responses
- Unsure – 4 responses

A number of those who responded questioned why the rates were so high when compared to neighbouring municipalities such as Launceston and Meander Valley. There are a number of reasons why Council would have to charge a higher rate than neighbouring municipalities, including;

- Greater travel distances to the recycling facility at the Launceston Waste Centre
- Smaller towns and lower populations
- Council currently offer a fortnightly waste collection service, unlike many other Councils in the region who offer a weekly service so the FOGO collection would be an additional service. In some other

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municipalities it is proposed that the FOGO collection would replace the current kerbside waste collection every second week.

### 5 FINANCIAL IMPLICATIONS

There are no financial implications for Council at this stage.

### 6 RISK ISSUES

There are no significant risk issues for Council.

### 7 OFFICER'S COMMENTS/CONCLUSION

The survey shows that while there is interest in a FOGO collection there is a significant proportion of the community that would not be interested in paying the additional cost for this service. As noted in the report provided to Council on September 18<sup>th</sup> 2017 unless there is a take-up of at least 50% a FOGO collection would not be viable at the present time. Launceston Council have still not reached this level of take-up for their FOGO collection and given any service offered by the Northern Midlands Council would be significantly more expensive it is unlikely that this level could be reached.

### RECOMMENDATION

That Council

- 1) note the results of the survey
- 2) publish an article
  - in the Country Courier advising of the results of the survey; and
  - on the Council website and Facebook page.

### DECISION

Cr

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### PUBLIC QUESTIONS & STATEMENTS

Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* relates to the provision of Public Question Time during a Council meeting. Regulation 31(7) of the Regulations stipulates that “a Council is to determine any other procedures to be followed in respect of public question time at an ordinary council meeting.”

Public question time is to commence immediately after the meal break at approximately 6:45pm and is to be conducted in accordance with the following guidelines:

- At each Council Meeting up to 20 minutes, or such longer period as Council may determine by resolution at that meeting, is to be provided for persons at the meeting to ask questions.
- A person seeking to ask a question must firstly identify himself or herself by stating their name and the town they reside in.
- If more than one person wishes to ask a question, the Mayor is to determine the order in which those questions are asked
- Questions must be directed to the Mayor who shall answer or direct the question to the appropriate Councillor or Council Officer. A question will be answered if the information is known otherwise taken on notice and responded to in writing within 10 working days. Questions should preferably be in writing and provided to the General Manager 7 days prior to the Council Meeting.
- A person is entitled to ask no more than 2 questions on any specific subject. If a person has up to two questions on several subjects, the Mayor may defer those questions until other questions have been asked and refer back to that person only if time permits.
- Each speaker is limited to a maximum of 3 minutes.

### 1 PUBLIC QUESTIONS

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### CON – ITEMS FOR THE CLOSED MEETING

#### DECISION

Cr

That Council move into the “Closed Meeting” with the General Manager, Corporate Services Manager, Community & Development Manager, Works Manager and Executive Assistant.

#### CON 1 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Table of Contents*

#### CON 2 CONFIRMATION OF CLOSED COUNCIL MINUTES: ORDINARY COUNCIL MEETING

Confirmation of the Closed Council Minutes of the Ordinary Council Meeting of 19 March 2018, as per the provisions of Section 34(6) of the *Local Government (Meeting Procedures) Regulations 2015*.

#### CON 3 APPLICATIONS BY COUNCILLORS FOR LEAVE OF ABSENCE

As per provisions of Section 15(2)(h) of the *Local Government (Meeting Procedures) Regulations 2015*.

#### CON 4 (1) PERSONNEL MATTERS

As per provisions of Section 15(2)(a) of the *Local Government (Meeting Procedures) Regulations 2015*.

#### CON 4 (2) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Management Meetings*

#### CON 4 (3) MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN, OR TO BE TAKEN, BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL

As per provisions of Section 15(2)(i) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Correspondence Received*

#### CON 4 (4) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Action Items – Status Report*

#### CON 4 (5) MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN, OR TO BE TAKEN, BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL

As per provisions of Section 15(2)(i) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Appeal*

#### CON 5 CONTRACTS, AND TENDERS, FOR THE SUPPLY OF GOODS AND SERVICES AND THEIR TERMS, CONDITIONS, APPROVAL AND RENEWAL

As per provisions of Section 15(2)(d) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Contract 18/03: Emptying of Front Lift & Skip Bins at Waste Transfer Stations*

# AGENDA – ORDINARY MEETING

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### CON 6 CONTRACTS, AND TENDERS, FOR THE SUPPLY OF GOODS AND SERVICES AND THEIR TERMS, CONDITIONS, APPROVAL AND RENEWAL

As per provisions of Section 15(2)(d) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Contract 17/25: Sports Oval Lighting Project – Upgrade of Lights at Campbell Town War Memorial Oval*

### CON 7 CONTRACTS, AND TENDERS, FOR THE SUPPLY OF GOODS AND SERVICES AND THEIR TERMS, CONDITIONS, APPROVAL AND RENEWAL

As per provisions of Section 15(2)(d) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Lease*

### CON 8 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Local District Committees*

### CON 9 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.  
*Local District Committee membership*

### DECISION

Cr

That Council move out of the closed meeting.

Mayor Downie closed the meeting at .....