

AGENDA

PERTH LOCAL DISTRICT COMMITTEE

NOTICE IS HEREBY GIVEN OF THE COMMITTEE MEETING TO BE HELD VIA ZOOM ON TUESDAY, 2 FEBRUARY 2022, AT 5.30PM

Gail Eacher
Secretary
27 January 2022

1 ATTENDANCE

In Attendance:

Russell Mackenzie (Chair), Tony Purse, Don Smith, Jo Saunderson, Jon Targett, Sam Beattie (minute taker)

Apologies:

Michelle Elgersma, John Stagg, Councillor Janet Lambert, Councillor Jan Davis, Gail Eacher

2 CONFIRMATION OF MINUTES

Recommendation

Jon Targett/Jo Saunderson

That the minutes of the meeting of the Perth Local District Committee held on 2 November 2021 be confirmed as a true and correct record of proceedings.

3 DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL

In accordance with the provisions of the *Local Government Act 1993*, Part 5, S48A – S56, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

- a) has an interest; or
- b) is aware or ought to be aware that a close associate has an interest.

A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

** It should be noted that any person declaring an interest is required to notify the general manager, in writing, of the details of any interest declared within 7 days of the declaration.*

Noted that

- Mr Tony Purse is consulting and/or has an involvement in the following projects currently being undertaken by Council:
 - Perth Community Centre Master Plan
 - Perth Recreation Ground Master Plan
 - South Esk River Parkland Proposal, including owner/developer of adjacent property
 - Perth Streetscape Improvements

4 BUSINESS ARISING FROM THE MINUTES

4.1 Main Street Redevelopment / Perth Streetscape Masterplan

Following the September 2021 meeting, the final drawings/layouts of the entry signage were circulated.

Installation of the signage and landscaping works are in progress.

Matter for discussion – entry signage, plans previously circulated **attached** for information.

4.2 Perth Projects / 2020-21 Budget Priorities

Update on the listed items

Priority List Item	Committee Comment	Officer Comments
Perth River Reserve: clean-up riverbank and installation of foot bridge	2021-06-01: request for progress report to July 2021 meeting Works planned, included in 2021/22 budget.	Building Better Regions funding application was successful. Tender awarded.
West Perth connectivity footpaths		WIP
Train Park additional play equipment	Awaiting Council response (Nov 2020 meeting) MOTION: (i) request Council to consider urgent maintenance to the timber sculptures; play equipment and facilities as part of the 'Special COVID-19 Funding' to ensure appropriate and safe conditions for the 2021 sesquicentenary of trains. (ii) Request council to include upgrades to the Train Park in the Perth Main Street Masterplan. CONFIRMED. 2021-06-01 progress report requested. Requested that, <ul style="list-style-type: none"> Sculptures: the committee discussed the tree sculptures and request council to seek advice from Mr Freeman as to whether they can be repaired. If this is not possible, PLDC request council to seek professional advice as to a possible remediation plan for the top carvings section. PLDC request council to consider seeking advice for an overall master plan for the train park to include all aspects requiring upgrading not only the facilities but possible uses e.g. tree carvings, play equipment, toilets, bbqs, picnic tables, fencing, food vans. With a train park masterplan in place, the committee could then consider / recommend a priority list and a timeline for completion so council could incorporate in budget planning. 	Mr Freeman has been booked in to commence in 2 nd /3 rd week in December subject to weather conditions. See note above
Seccombe Street & Talisker Street Amenities	2021-06-01 progress report requested	Project management will be undertaken in-house. Seccombe Street site inspected – works delayed due to weather conditions. Off-site manufacture of precast panels has commenced. Subject to weather conditions, lock-up stage expected to be reached prior to December shutdown. Talisker Street works programmed to commence after Seccombe Street amenities are completed and in-use.
1/2/2022 Recommendation J Saunderson/J Targett		
1/2/2022 - Motion to council to provide shade in existing and future public spaces and playgrounds. We request shade to be added to Seccombe St before next summer.		

2021-11-15 Council Meeting, Minute 21/462: 4.3 FOOTBRIDGE TENDER: WILLIAM STREET, PERTH

DECISION

Cr Davis/Cr Lambert

That Council

- A) i) subject to the receipt of approval from the Department of Primary Industries Water and Environment (DPIPWE) to construct the footbridge on their land,
ii) accept the tender price from AJR Construct for the William Street Footbridge.
- B) in relation to this matter:
i) consider whether any discussion, decision, report or document is kept confidential or released to the public; and
ii) determined to release the decision to the public.

Carried Unanimously

4.3 Budget Priorities 2021/2022

Budget priorities submitted for consideration - in order of priority:

- 1) Train Park: maintenance for play equipment to ensure appropriate and safe conditions; maintenance to timber sculptures – *funding included in the 2021/2022 budget*
- 2) Perth River Reserve: extension to George Street including installation of footbridge – *funding included in the 2021/2022 budget*
- 3) Main Street Redevelopment: commencement of Stage 1, incl Drummond Street/ Main road Corner: clean up and landscaping to link with Main road Streetscape masterplan – *funding included in the 2021/2022 budget*
- 4) West Perth Connectivity footpaths: continue development to connect with other areas of Perth
- 5) Tree plantings in subdivisions: continue plantings in existing and planned developments – *ongoing*
- 6) Punt Road Toilet Block: redevelopment / upgrade - funding not included in the budget, upgrade of Seccombe & Taslisker St toilet blocks. Request to be submitted for future budget consideration.

1/2/2022 Recommendation

1/2/2022 - At point 6 above, Punt Road is incorrect, this is Old Bridge Rd.

1/2/2022 Recommendation

1/2/2022 - PLDC request that works manager Leigh mccullough come to future meetings.

4.4 Line Marking in Perth

At the June 2021 meeting, the Committee requested that Council review and refresh the line marking in Perth. Committee are advised that a Customer Request needs to be submitted to Council for consideration, with reference made to specific location of line-marking required.

THE FOLLOWING RECOMMENDATION WAS PROPOSED BY J SAUNDERSON AT 5 OCTOBER 2021 MEETING (NO QUORUM) TO BE CONSIDERED BY THE COMMITTEE:

That the PLDC request council consider line-marking in Clarence Street, between Elizabeth and George Streets due to the potential safety issues caused by vehicles parking illegally on the eastern side of Clarence street.

Noted: Customer Request to support this request was to be submitted by Councillor Davis (Supported by the PLDC 2/11/2021).

4.5 North Perth Density Review

At the 3 August 2021 meeting, Councillor Davis advised that a consultant had been engaged to undertake a density survey as part of the North Perth Development Project. Councillor Davis noted that she would circulate the papers to the PLDC and arrange for a briefing at a future meeting.

It should be noted that a briefing by the Consultant undertaking the review was being sought, however, this has not been pursued as a report on the North Perth Zoning Review was tabled at the 13 December 2021 Council meeting, the report noted that:

Council engaged ERA Planning & Environment (ERA) to prepare an amendment to the planning scheme to either prohibit subdivision entirely, or to have no performance criteria allowing subdivision below 1ha for the north of Perth, south of Devon Hills.

ERA have recently advised that upon reviewing the draft Local Provisions Schedule currently on exhibition, the area is proposed to be zoned Rural Living A with a minimum lot size of 1ha (Acceptable Solution standard) and an absolute minimum of 8000 m² (20% smaller than the Acceptable Solution standard).

ERA advises that in their experience, if the Tasmanian Planning Commission has agreed to exhibit a draft LPS then it is an indication that they more or less agree with what is proposed, with any changes usually occurring only as a result of representations received during the exhibition process.

Given that the timing of the LPS coming into effect would be similar to that for a scheme amendment at this stage in the process, ERA advises that as an alternative, they can prepare a letter of support for the proposed zoning on behalf of council and submit this as a representation during the public exhibition process. This would be useful to have in the event that representations against the proposed zoning are received.

At this time Council resolved (minute 21/487):

1/2/2022 Recommendation

T Purse/D Smith

Motion: We ask council what process they have to monitor the infrastructure (sewage, waterways, water quality etc) with the rapid development in Perth.

1/2/2022 Recommendation

J Targett / R MacKenzie

Motion that we inquire of Council what is the process for appeals regarding planning applications that are approved by the Planning tribunal after being denied by NMC. Is there always NMC presence at the tribunal?

Full report attached for information.

4.6 Highway Maintenance

Roads have not yet been transferred to Council by State Growth (roundabouts have been transferred to Council, landscaping works to be programmed).

The matter was listed for consideration by Council in October 2021, at which time the following was recorded.

Officer Comment:

The area in question falls within the Department of State Growth's area of responsibility. Council can submit a request to DSG to undertake maintenance, including the removal of waste/debris, at the entrances to Perth.

4.7 Perth Dog Park (moved from PENDING)

Council is investigating a second location in Perth for a secure Dog Park and will provide PLDC with updates as this can be progressed, no site has been identified.

Update:

A report was tabled at the 18 October 2021 Council meeting to name the existing dog park in Mulgrave Street, it was resolved to name the dog park the Perth Bicentenary Dog Park. This matter has been progressed and the request has been advertised, waiting on any objections then approval from nomenclature board.

4.8 Old United Service Station Site cnr Drummond and Main Street (moved from PENDING)

The matter was listed for consideration by Council in October 2021, at which time the following was recorded.

Officer Comment:

Council's Property Management Committee already has matter listed for consideration.

OTHER PROJECTS / COMMITTEE REPORTS

5

5.1 Murals, Artworks, History interpretation panels

Noted at the 3 August 2021 Committee meeting:

- Work is progressing - DA will be submitted for approval if required.

A report was tabled at the 18 October 2021 Council meeting (minute & attachments attached) at which time the following decision was recorded.

MINUTE NO. 21/404

DECISION

Cr Davis /Deputy Mayor Goss

That Council does endorse the attached implementation plan to complete the Perth Mural Project.

Carried Unanimously

5.2 Perth Bicentenary Sub-Committee

Wording to appear on the Bicentenary plaque: refer to the consultant of the Perth Main Street Masterplan for design recommendations of the plaque to be mounted on an interpretative panel base

Perth Township (positioned at the top border of the plaque)

Bicentenary 1821 – 2021 (positioned along the middle of the plaque)

Celebrating Our History (positioned at the bottom border of the plaque)

Location of the Bicentenary plaque:

Refer to the consultant of the Perth Main Street Masterplan for a suitable location to be determined incorporating the existing Centenary plaque into the final location. In the interim the Bicentenary plaque should be located adjacent to the existing Centenary plaque at the intersection of Main Road and Old Punt Road.

Matter progressed in accordance with October 2021 Council decision:

Manufacture of the plaque is being finalised and delivery is expected during February 2022.

6 NEW BUSINESS

2/11/2021 RECOMMENDATION:

S Beattie/ R MacKenzie

Start PLDC meetings with an Acknowledge that we are meeting on Palawa country. Investigate the aboriginal history of perth.

The PLDC asks council if the NMC has an Reconciliaton Plan?

6.1 Meeting dates 2022

In accordance with the MOU meetings of the Committee will be held at 5.30pm on the first Tuesday of the month, schedule of dates follows:

Scheduled Secretarial Support (subject to availability)

5 April (Secretary's attendance to be reviewed in March)

7 June

2 August

4 October

6 December

Without Secretarial Support

1 February (temporary recess)

1 March (temporary recess)

3 May

5 July

6 September

1 November

6.2 Budget 2022/23

Commence discussions for 2022/23 budget.

Items for future discussion:

Shade in Seccombe St

Fix the entrance signs to say "Named in 1821"

Bike jump Park

Mountain bike path

Development of the west of Perth

6.3 Local Roads & Community Infrastructure Program Phase 3 Funding

Report tabled at the 13 December 2021 Council meeting (report attached):

Decision of Council follows:

MINUTE NO. 21/481

DECISION

Deputy Mayor Goss/Cr Goninon

That

- i) Council nominates the following projects for funding through Phase Three of the Local Roads and Community Infrastructure Program:

Perth Early Learning Centre:	\$931,333
Cressy Pool concourse and carpark:	\$400,000
Cressy Recreation Ground BBQ and carpark:	\$100,000
Pioneer Park, Evandale, playground upgrade:	\$100,000
- ii) considers alternative projects to nominate for funding through Phase Three of the Local Roads and Community Infrastructure Program.

Carried

Voting for the Motion:

Mayor Knowles, Deputy Mayor Goss, Cr Brooks, Cr Goninon, Cr Lambert and Cr Polley

Voting Against the Motion:

Cr Davis

7 NEXT MEETING/CLOSURE

The meeting closed atpm. **6:45pm**

Membership to determine whether the next meeting is to be held, if so to be held via Zoom at 5.30pm on Tuesday, 1 March 2022.

MINUTES OF THE MEETING OF THE LONGFORD LOCAL DISTRICT COMMITTEE (LLDC) HELD BY 'ZOOM' ON WEDNESDAY February 02, 2022, COMMENCING AT 5.30 PM

DRAFT MINUTES

1 PRESENT: Neil Tubb (chair), Tim Flanagan (secretary), Bron Baker, Simon Bower, Megan Mackinnon, Dennis Pettyfor,

2 IN ATTENDANCE: Mathew Brooks, Paul Godier, Mat Clark

3 APOLOGIES: Doug Bester (work commitments) & Jo

4 RESIGNATION- Vivienne Vanca

5 The meeting began with a presentation by Mat Clark, from JMG Engineers & Planners 'Longford Expansion'

To look at growth especially in Longford, came out of NMC strategic & development plan, which underpins the planning scheme which is being looked at by TPC now

This is a precis of what was a very interesting presentation. Mr Clark's *PowerPoint* slides were forwarded to all members in January 2022

Project aims

Key issues – maintain agricultural land; attenuation areas (gas pipeline, brickworks, waste t/m area, natural hazards – flood & bushfire

Strategic framework – moderate residential land supply

Provide planning strategy for L's future growth

KEY QUESTIONS: G- consolidate existing area or expand into new areas

If expand s of Weston St ? some commercial or community services not already in existing town center.

Should g area look & feel like the existing Longford township, especially in design of public space areas.

? recreation opportunities needed c in the growth area.

? development around the racecourse & what should it look like.

Flooding effect on growth

The Plan does not have any consideration in place for infrastructure to meet increased population growth.

SITE LOCATION & BACKGROUND

13,043 residents

1% growth pa

Median age 46

Unemployment rate 6.1%

ECONOMIC CONDITIONS; key industries farm meat aged care

Industries in decline- wholesale trade, & a few more

POTENTIAL GROWTH AREA; Catherine St / Cressy Road (recently rezoned, ? Lawrie Piit's land, to Haslewood Street).

Mat said he was asked to look at an area slightly to west and south of L'ford.

Have had an agricultural assessment done, a lot of land south as in irrigation area even though fragmented, not as high value, eg the area between Cotton and Haslewood streets.

RACECOURSE:

Focused on the racecourse itself & not anything external to it.

Paul Godier said been out to public, 5 to 6 comments were received.

IF LONGFORD WERE TO EXPAND, WITH CURRENT CONSTRAINTS HOW COULD IT SO DO?

A holding zone between Weston St & going south to a bit below Peel St (the new police station is approximately in the middle of it).

Rural living area down to Haslewood Street.

All this development on the eastern side of Cressy Road.

Final stage would be if the Brickworks & Waste Transfer Station moved, could go to housing.

A 'transport spine' would go through the middle of this area.

ANOTHER OPTION: Light industrial area between Brickworks & around the Police Station.

WAY FORWARD: This study will be developed into a document and sent out for public comment. This project could release 800 blocks of land for housing (if the existing landowners agree to sell).

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a) has an interest; or

b) is aware or ought to be aware that a close associate has an interest.

A member has an interest in a matter if the matter was decided in a particular manner, receive, or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

6 CONFIRMATION OF MINUTES

The minutes of the meeting of the Longford Local District Committee held on December 01, 2021, were confirmed as a true and correct record of proceedings.

MOVED: Dennis Pettyfor

SECONDED: Simon Bower

CARRIED

NB- As there was not a quorum the meeting from January could not proceed as such, but a discussion amongst those present did ensue, by Zoom on January 12, 2022.

7 BUSINESS ARISING FROM THE MINUTES

7.1 New Secretary – Tim Flanagan.

7.2 Marlborough-Wellington Street – Cr Brooks said he had seen the Council engineer looking at this area.

7.2 Traffic Islands – now known as Traffic Refuges.

Report from State growth engineer, which failed to look at the key problems of small children, and the frail and elderly.

7.3 Facebook – discussion, but no decision

8.0 NEW BUSINESS

8.1 JMG Presentation *Longford Expansion Strategy* - see above.

8.2 Memorial Hall – Village Green Development.

'The LLDC asks NMC if it would agree to show the LLDC the plans after revision and review, prior to their final approval'

MOVED: Tim Flanagan

SECONDED: Dennis Pettyfor

CARRIED

9.0 REPORTS FROM SUB COMMITTEES – to be carried forward to March meeting

9.1 Railway Committee.

9.2 Longford Legends.

9.3 Town Hall Lease for Longford Town Hall Arts Committee – was not mentioned at the NMC Meeting earlier this week.

10.0 PENDING BUSINESS ITEMS – to be carried forward to March meeting

- Wellington Street Pedestrian Crossing.
- Longford Cup Celebration.
- Planning Development (44 dwellings) near Longford Racecourse.
- Water Trough Plaque.
- Wellington & Marlborough Streets Intersection – [waiting on Council decision](#).
- The Tas Planning Scheme Revisions LGAT & NMC.

11 CLOSURE – Due to the meeting already being considerably over time, the chair asked if any other issues were outstanding, there being no other the meeting was closed at 7.14 pm

Next meeting- Wednesday March 02, at 5.30 pm.



NMBA Board of Management MINUTES OF MEETING

7pm Thursday 20 January 2022

Via ZOOM. Details:

If using Zoom app, meeting ID: 836 8477 6338

Passcode: nmba2022

If via Web browser,

<https://us02web.zoom.us/j/83684776338?pwd=UTlrRFI3K2h4U210cUlaQXRoUjUzZz09>

Passcode if requested: nmba2022

Please note current action items are highlighted in **YELLOW**

Items completed are highlighted in **GREEN**

As per NMBA Policy, Board members must inform and recuse themselves on any matter that could become an actual or perceived conflict of interest.

1. Attendance & Board Members:

Board:

Ian Goninon – attended
Mike Armstrong – apologies
Russell Fyfe - apologies
Michaela Wright - apologies
Richard Duncan – attended
Jemma Mackinnon – attended
Amy Russell - attended
Dennis Betts – attended
John West – attended
Gordon Williams - Executive – attended
Wendy Williams - Finances – attended

Assistance: Jo Eady, Owner of eproperty&Co has registered interest in joining the Board. She has been provided with nomination form with a view to attending the February meeting as Observer. At the meeting, Ian clarified that Jo was not intending to join the Board but had offered to assist in any way. **Action Item: Gordon** to provide Jo with action item list and follow up her volunteering on any of those item.

Guest: James Johns, Managing Director of Johns Group Tasmania, attended as guest, and advised the Board of plans for the Great Lakes Adventure Trail, and how this presents opportunities for Northern Midlands businesses. Following this discussion, the Board indicated very strong NMBA support for this project. **Action item: Dennis** offered for James to attend an



upcoming accommodation providers group meeting. **Action item: Ian** offered to coordinate a presentation by James at an upcoming Northern Midlands Councillors meeting. **Action item: Gordon** to maintain contact with James and report ongoing on any support needed or opportunities.

2. Minutes of Previous Meeting:

Minutes of the short December 2021 Board meeting, along with updated Action Items, were emailed to the Board (as well as to Maree Bricknell NMBA's Council contact).

Motion: That the tabled Minutes represent a true and accurate account of the NMBA Board meeting held in December 2021.

Moved: Richard

Seconded: Gemma

Carried: Unanimously

3. Treasury & Finances:

Action items and Key Points:	Status:
Treasury Reports: An emailed finances and treasury report was presented by Wendy at this meeting and reviewed and discussed by the Board.	Board discussed, reviewed, and approved.
Action Item Ian: offered to find out and update Wendy on TRANSLink sign reinstatement, as that was preventing renewal of Leading Business Members	Ian - new action item

Motion: That the financial reports and payment and transfers be approved.

Moved: Richard

Seconded: Dennis

Carried:



4. Projects and Programs:

Project and programs status is as follows:

Project Areas and Key Points:	Status & Action Items:
<p>Council Project Funding:</p> <p>Gordon presented and the Board reviewed draft project summaries to be submitted to Council to release milestone funding for:</p> <ul style="list-style-type: none"> • Business Data & Research (John to assist) • Business Engagement, and Networking Events • Digital and Cyber Risk, including black spot and telecommunications infrastructure (Richard assisted by Gordon) • TransLINK Business Development (Gordon assisted by Ian) • Portfolio Programs (Individual Board Members assisted by Gordon) <p>Amy initiated conversation on her concern that the council funded programs may not be sufficiently resourced within Gordon's available time. A particular example was the small business reform project. This potential concern and need for the Board to ensure delivery on the funded programs, was endorsed by Dennis and John.</p> <p>In response to this issue, the board agreed that:</p> <ul style="list-style-type: none"> • Gordon continue to submit the plan to Council • Gordon provide project task list to Board for individual Board members consider offering assistance on items • All consider avenues of resources and assistance on the projects and task lists 	<p>Gordon and Board to follow up new action items listed</p>
<p>Telecommunications (Mobile & NBN)</p> <p>Richard provided an update that all aspects of the upcoming black spot funding submission were in place.</p>	<p>Ian queried Richard's request to Telstra to investigate Woolmers mobile issues. Action item: Richard to follow up.</p>
<p>Agriclean:</p> <ul style="list-style-type: none"> • Mike - Discussion/Update • Gordon to follow up DPIPWE proposed stakeholder meeting 	<p>Mike: Carried forward to Feb meeting</p> <p>Gordon - new action item</p>
<p>Hospitality and visitor accommodation. Dennis Update</p>	<p>Dennis - Discussion/Update</p>



<ul style="list-style-type: none"> • Very disappointing outcome of Tas border opening. Too many uncertainties - people just staying home “self-imposed lockdown” • Other Board members agreed consumer and tourism confidence has “plummeted” • Next accommodation tour to be held mid February 	
Agriculture <ul style="list-style-type: none"> • Jemma update carried forward to February meeting due to illness 	Jemma update February Meeting
Engineering, Transport, Logistics, Manufacturing <ul style="list-style-type: none"> • Russell update carried forward to February meeting 	Russell update February Meeting
Ian - Small Business Regulation & Process Reform <ul style="list-style-type: none"> • Ian advised program will be similar but less labour intensive to the construction red tape project previously undertaken by NMBA 	Ian - Discussion/Update
Ian - Tassie Taste Tour <ul style="list-style-type: none"> • Awaiting responses from Minister Courtney advisor and Events Tas • Pilot event likely to move to quiet part of mid year • Other action: Amy to provide Ian with info on East Coast app for him to bring to attention of Erica and Tony 	Ian - to follow up with Minister Courtney office and Events Tas consultant

5. Round Table and New Business

Dennis highlighted point made previously as this meeting on workload and resourcing. **Action: This item moved to Minutes and Agenda.**

Ian updated the Board on the potential for a Campbell Town brick trail and heritage database app drawing from the large store of information held by Hamish Maxwell Stewart

6. Date for next meeting

Via Zoom, 7pm Thursday 17 February 2022

Gordon to send calendar invitation and Zoom login details

7. Meeting Close

The meeting closed at approximately 8.15pm

QUARTERLY PROGRESS REPORT

NORTHERN TASMANIA
DEVELOPMENT CORPORATION



OCT
DEC
2021



FROM THE INTERIM CEO

KARINA DAMBERGS



At the end of January 2022, 2021 already feels like a distant past. Many of us have taken the time to celebrate with friends and family in the glorious Tasmanian summer weather. However, for others, summer represents a peak working period, a time with additional challenges from the changes to COVID-19 management.

Once again, our attention has turned to our region's essential workers: our health workers, educators, manufacturers, food producers and suppliers and everyone in our supply chain. It is a reminder that, as identified in REDS, health, education, agrifood, and advanced manufacturing are critical sectors for the sustainability of our region both now and in the future.

We also reflect on the region's successes that marked the end of 2021. One of our regional priority projects, the Fermentation Hub, received \$7.5 million in federal funding through the Building Better Regions Fund Infrastructure Stream. In addition, local food entrepreneur, Chris de Bono of Meru Miso, was named the Prime Minister's Veteran Entrepreneur of the Year. And in what may be the icing on the cake, Launceston & Northern Tasmania was designated as a UNESCO Creative City of Gastronomy, joining a global network of cities that put creativity and sustainability at the heart of their regions.

As we celebrated our regional food system, we also celebrated with fabulous food throughout our region. The team at NTDC enjoyed the Premier's Christmas Cocktails, a lunch with the Break O'Day Council at the Wharf Restaurant, the Champions of Tourism Awards with Dinner in the Sky at Clover Hill Wines, and lunch with the Mayors at the Clarendon Arms.

NTDC's most significant change is within our team as we start a new year. First, we say farewell to our CEO, Mark Baker, and thank him for his excellent work. We hope that his time in our economic development team, especially with successes like the Regional Collaboration Framework, will help in his new role at the Department of State Growth. I have stepped into the gap as the organisation appoints a new executive officer.

Our priorities during this quarter will be:

- Championing our regional priority projects
- Developing our annual strategic plan
- Reviewing the organisation to create the most value for our members and region.

Now, more than ever is the time to communicate what innovative and inclusive regional development means. It is not a choice between the economy or the community; it is about sustainable improvements for our economy, environment, and society.

This report includes updates on the work that contributes to this vision, including our Population Program, the Northern Regional Land Use Strategy, a Demand and Supply Study, the Sports Facility Plan and the Greater Launceston Plan. You will also find more information on the Regional Priority Projects we will be advocating for in the upcoming federal election.

**QUARTERLY
PROGRESS
REPORT**
OCT TO DEC 2021

**LAUNCESTON
BECOMES A
UNESCO
CREATIVE CITY
OF GASTRONOMY**

Gastronomy is a word that, for some, is loaded with luxury food associations, but the actual definition is much simpler and more inclusive. Gastronomy is about the way people and culture connect with food. Our food system encompasses everything from soil to stomach, paddock to plate or ground to glass, and as everyone eats, we are all part of it, whether we realise it or not.

This designation is about putting food and creativity at the heart of our region. It also brings an opportunity to work with a global network to increase sustainability, using the UN 2030 Sustainable Development Goals as a framework.

On November 12, 2021, FermenTasmania CEO and NTDC Director Karina Dambergs, Creative Cities Steering Group Chair Andrew Pitt, NTDC Member Councils City of Launceston Mayor Albert van Zetten and George Town Mayor Greg Kieser and Northern Suburbs Community Centre General Manager Trish O'Duffy celebrating the hard work, dedication and regional collaboration that contributed to the successful bid for Launceston and Northern Tasmania to be designated a UNESCO Creative City of Gastronomy.

Left to Right: City of Launceston Mayor Albert van Zetten, FermenTasmania CEO and NTDC Director Karina Dambergs, Northern Suburbs Community Centre General Manager Trish O'Duffy, UNESCO Creative Cities Steering Group Chairperson Andrew Pitt and George Town Mayor Greg Kieser.



LAUNCESTON

GASTRONOMY

SWEETBREW
LUSY PRODUCTIONS

QUARTERLY PROGRESS REPORT OCT TO DEC 2021

PREMIER CHRISTMAS COCKTAILS

On November 30, 2021 NTDC attended the Christmas Cocktails event hosted by the Launceston Chamber of Commerce.



Premier Peter Gutwein | Photo: The Launceston Chamber of Commerce.



Left to right: KingThing Marketing CEO Rob King, NTDC Former CEO Mark Baker, KingThing Managing Marketing Consultant Taihlaura Denman-Francis | Photo: The Launceston Chamber of Commerce.

END OF YEAR CELEBRATIONS

To celebrate the year that was 2021, and show appreciation to our Member Councils, NTDC CEO and EA travelled to Break O'Day on December 9, 2021 to enjoy lunch with the council.

NTDC also hosted its Quarterly Mayors' December meeting and hosted an Executive Assistant luncheon.

Left to right: NTDC EA and Communications Officer Veronica Conti, Break O'Day Council Mayor Mick Tucker, NTDC CEO Mark Baker, Break O'Day Council Economic Development Officer Anna Williams, Break O'Day EA Angela Driver, Break O'Day Communications Coordinator Jayne Richardson and Break O'Day General Manager John Brown.



QUARTERLY PROGRESS REPORT OCT TO DEC 2021

POPULATION UPDATE

FROM OUR POPULATION PROGRAM MANAGER

The population program is forward to an exciting 2022 with a continued focus on retention, integration, and jobs we maintain and expand on already existing activities. Q1 will see the second and third iteration of our networking event. We will also continue with our individual job coaching.

We will collaborate with the following organisations to continue delivering events that align with our strategy:

UTAS, DESE, Local Jobs Program, Tas Leaders, and the members of our population advisory group.

We will also continue publishing stories and case studies of successfully retained Tasmanians on **NTDC's monthly newsletter**.

NEW TO LAUNCESTON?

The purpose of this event was to support people who are new to the region and looking for opportunities.

Over the course of the evening, participants engaged in sessions hosted by James McCormack, Edward Obi, Taz Devadass and Emilee Freeman.

These sessions included:

- Hidden Job Market and its Critical Importance in Tasmania
- Cross-cultural Communications in Australian Workplaces
- Building Confidence to Speak About Yourself
- Taking Action to Find Job Opportunities

The event was run as a partnership between the Northern Tasmania Development Corporation and the Local Jobs Program.

Networking Event



Left to right: NTDC Population Manager Edward Obi and City Park Radio host Chris Ball discussing the networking event.



QUARTERLY PROGRESS REPORT OCT TO DEC 2021

POPULATION UPDATE

RECENT CASE STUDIES



Shreyat Ashara

Selected questions from his case study

Where do you work and what do you do?

I work for the George Town Council as a Community Officer for Sport, Recreation, Events, Health and Wellbeing.

Please describe the reasons and process you went through in choosing to move to Northern Tasmania

The main reason in choosing to move to Northern Tasmania is purely due a career growth opportunity. Having completed a masters degree in business (Sport management) from Deakin University in Melbourne, I was working for the State Sport Centres Trust in Victoria when I made the decision to move into the local government sector. I had two council opportunities (One in Victoria and the other here in Northern Tasmania). My urge to explore, grow and more importantly develop a community helped me choose Tasmania. I have always been very passionate about working for the betterment of a community, and want to achieve the same here.

How are you dealing with the life you left behind?

I've always missed my family. It's not easy but it's something you do when you decide to grow professionally. There will always be sacrifices in life. It only makes you stronger. I would be lying if I said I don't miss my friends, but I'm lucky to have made a few good friends here already.

How would you describe living here?

A bit quiet. I've noticed rapid developments in the region. It's very different. You see so much growth around but very little chaos. Very relaxing and peaceful is Northern Tasmania.

What is your favourite thing or place to do or visit in Northern Tasmania?

I've not started exploring Tasmania yet, so I don't really have an answer to that but it's hard not fall in love with the landscape. So much beauty around. PS: Cricket will always be one of my favourite things to do wherever I go so you can't take that away, haha!

Any other comments, information or suggestions?

Absolutely love the work NTDC do for the growth of the Northern Tasmanian region.

[Click here to view Shreyat's detailed case study.](#)

QUARTERLY PROGRESS REPORT OCT TO DEC 2021

NORTHERN TASMANIA REGIONAL LAND USE STRATEGY (NTRLUS)

NTDC has continued to foster a cooperative approach between regional planners across Northern Tasmania Councils by facilitating the activities of the Regional Planning Group (RPG). The RPG includes representation from all 8 northern Councils; City of Launceston, West Tamar Council, Meander Valley Council, Northern Midlands Council, Break O'Day Council, Dorset Council, Flinders Island Council and George Town Council. After successfully achieving an amendment (June 2021) to the Northern Tasmania Regional Land Use Strategy (NTRLUS), the group has met 3 times this quarter with a focus on;

- Monitoring State and regional planning landscape including assessing the latest TPC decisions and RLUS amendment implications
- Providing collaborative support in the ongoing roll out of the Tasmanian Planning Scheme (TPS) in the preparation of Local Provisions Schedules (LPS) for each municipality
- Monitor planning policy and legislation, including recent amendments (from 14th July) to the Land Use Planning and Approvals Act 1993 (LUPA Act) and recent State budget announcements
- Identifying projects and opportunities to contribute to the Phase 2 Planning Reforms, which will culminate in the comprehensive review of the RLUS in a few years' time
- Commissioning a Regional Residential Demand and Supply study.

SPORTS FACILITY PLAN

The Northern Tasmania Sport Facility Plan is a major planning initiative which will provide an evidence based long-term direction for the planning and management of the recreational and sporting grounds, and associated community facilities in 5 Greater Launceston LGA's; City of Launceston, West Tamar Council, Meander Valley Council, Northern Midlands Council and George Town Council. Participating Councils have provided financial support for the project, and NTDC is the Project Manager. The Plan is intended to feed into local council planning processes such as annual plans and capital works plans, and support the region to advocate for, and secure funds from state and national governments. During this quarter NTDC's Project Manager has worked with the Project Working Group (which includes Sport and Recreation Managers from each of the participating Councils, and representatives from State Government bodies) and the Launceston City Council procurement team, to prepare the tender package, advertise the open tender, assess tender submissions, award the contract. The successful Consultant is Ross Planning, based in Queensland and with demonstrated significant experience in regional and sports facility planning with mainland councils in Victoria, New South Wales, Queensland, and South Australia. Project works will commence in January 2022, and will include comprehensive Council and community consultation during February, March and April 2022, with the final Plan expected to be delivered in June 2022.

QUARTERLY PROGRESS REPORT OCT TO DEC 2021

DEMAND AND SUPPLY STUDY

The RPG identified a need for a Northern Tasmania Residential Demand and Supply Study to contribute to Phase 2 Planning Reforms. Its purpose is to develop an evidenced based assessment of demand for housing, and a corresponding assessment of the actual current and proposed supply of residential land and other opportunities for residential development in Northern Tasmania. The study covers 7 northern Council regions; City of Launceston, West Tamar Council, Meander Valley Council, Northern Midlands Council, Break O'Day Council, Dorset Council and George Town Council , with NTDC as project manager.

Its focus is to;

- Inform regional and sub-regional policy and strategy, including the review of the Northern Tasmanian Regional Land Use Strategy and to support planning scheme amendments;
- Promote consistent decision making and coordination between planning authorities within the region;
- To allow patterns and trends of land and housing demand and supply to be spatially understood across Northern Tasmania identifying any market segmentation and whether there are interrelationships across the urban areas of Greater Launceston, satellite towns and rural municipalities, and
- Include analysis of land and housing market dynamics within the context of our current economic environment, and local economic and demographic drivers.
- Understand demand and supply of land and housing at a regional level, focusing on localised geographic areas of relevance, including individual LGA's and smaller local areas
- Provide a detailed and contemporary evidence base to assist local planning authorities to develop long term strategies for supply of zoned land in support of regional and local strategies for diverse housing choice

Participating Councils provided financial support for the project, combined with a Grant Deed from State Government. The Project Brief was developed in collaboration with RPG and State Planning Policy Unit (PPU) and the tender package was prepared and advertised with the support of the Launceston City Council procurement team. The Tender review committee are in the final stages of awarding the contract. Works are expected to commence in late February 2022.

EVANDALE
ALASTAIR BETT

QUARTERLY PROGRESS REPORT OCT TO DEC 2021

NORTHERN REGIONAL PRIORITY PROJECTS

The Regional Priority Projects contain a mixture of health and well-being, built infrastructure, skills and jobs development and initiatives that capitalise on our competitive advantages to improve Northern Tasmania. They are designed to identify projects ready to be funded and supported that will have the most impact on economic development.

Noting economic development is not just economic growth and people getting wealthier but a holistic approach that also sees improving health outcomes, better educational attainment and falling levels of disadvantage. Many of the projects have emerged from the inaugural Regional Collaboration Forum, which saw almost 50 Northern Tasmanian leaders share ideas and projects to advance the region.

The process has also involved collating other regional projects to bring a list of projects that are fairly well advanced and require funding or other support to implement or take them to the next stage of development.

This document has now been finalised with Members.

NTDC has now began advocacy for the suite of Regional Priority Projects and as well as putting forward Member Councils' list of projects.

NTDC is currently organising a media launch for the suite of projects, liaising with all Members Councils' Mayors and GMs.

ANNUAL GENERAL MEETING

See November 2021 annual general meeting minutes in Appendix A for noting.

QUARTERLY MAYORS' MEETING

See December Quarterly Mayors' meeting minutes in Appendix A for noting.

Left to right: NTDC CEO Mark Baker, NTDC Director Karina Damberg, UNESCO Creative Cities Steering Group Chairperson Andrew Pitt, City of Launceston Council Mayor Albert van Zetten, George Town Council Mayor Greg Kieser and West Tamar Council Mayor Christina Holmdahl.



DELAMERE VINEYARDS
ADAM GIBSON

**QUARTERLY
PROGRESS
REPORT**
OCT TO DEC 2021

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APPENDIX A

PROJECTS & MEDIA
HIGHLIGHTS

OCT
DEC
2021



SUNRISE OVER GEORGES BAY | TOURISM TASMANIA AND ROB BURNETT

APPENDIX A



PROJECTS

1. NOVEMBER 2021 NTDC AGM MINUTES
5. DECEMBER 2021 QUARTERLY MAYORS' MEETING MINUTES

NORTHERN REGIONAL PRIORITY PROJECTS

[Please click here to view the full PDF.](#)

MEDIA HIGHLIGHTS

LAUNCESTON PODCAST WINS TOP SPOT IN NATIONAL AWARD EXAMINER ARTICLE

[Please click here to view the full article.](#)

FREE NETWORKING EVENT INBOUND FOR LAUNCESTON'S JOB HUNTERS EXAMINER ARTICLE

[Please click here to view the full article.](#)

\$7.5M GRANTED TO DEVELOP FERMENTATION HUB IN NORTH-WEST TASMANIA'S

[Please click here to view the full article.](#)

CITY OF GASTRONOMY BOON A CHANCE OF CHAMPION FOOD EDUCATION

[Please click here to view the full article.](#)



MEETING MINUTES

Annual General Meeting

Date	November 2, 2021	Time	1:00pm-2:00pm
Location	Tamar Function Centre (1 Windsor Drive, RIVERSIDE TAS 7250)		
Zoom	Link: https://us02web.zoom.us/j/84512051005?pwd=SosoalpaSXhVQzNiUDhyOUdqUHVhVQTo9 Meeting ID: 845 1205 1005 Passcode: 797124		
Attendees	<p><i>Members</i></p> <p>Albert van Zetten (City of Launceston Council - CoL) Christina Holmdahl (West Tamar Council – WTC) Greg Kieser (George Town Council – GTC) Mick Tucker (Break O’Day Council – BODC) Wayne Johnston (Meander Valley Council – MVC)</p> <p><i>Council GMs</i></p> <p>Michael Stretton (City of Launceston Council - CoL) Rolph Vos (West Tamar Council – WTC) Des Jennings (Northern Midlands Council – NMC) John Brown (Break O’Day Council – BODC) John Jordan (Meander Valley Council – MVC)</p> <p><i>NTDC Board</i></p> <p>Anthony Mitchell (Chair) <i>via Zoom</i> Des Jennings (also as NMC GM) Wayne Johnston (also as MVC Mayor) Adam Poulton Allison Anderson</p> <p><i>NTDC Operational team</i></p> <p>Edward Obi (Population Manager) Georgina Brown (Project Manager)</p> <p><i>NTDC Accountant</i></p> <p>Jo Stirling</p> <p><i>Crowe Australasia Auditor</i></p> <p>Malcolm Matthews</p>		
Apologies	Wendy Mitchell, Mary Knowles (Northern Midlands Council – NMC), Karina Dambergs, Shane Power (George Town Council – GTC)		
Invitees	Mark Baker (NTDC CEO), Veronica Conti (Minute taker)		

1 PRESENT, APOLOGIES AND WELCOME

Chairperson Anthony Mitchell noted a quorum and declared the meeting open at 1:00pm.

Chairperson noted the following apologies:

- Mary Knowles (NMC)
- Wendy Mitchell
- Karina Dambergs

Chairperson acknowledged NTDC accountant Jo Stirling and Crowe Australasia auditor Malcolm Matthews who were on the zoom call.

2 ACKNOWLEDGMENT OF COUNTRY

The Chairperson acknowledged the traditional owners of the land on which we meet, and paid respect to their elders, past, present and emerging.

3 ACCEPTANCE OF PROXY VOTES IF ANY

Chairperson noted Des Jennings (NMC GM) was proxy for Mary Knowles (NMC).

4 DECLARATION OF QUORUM

Chairperson declared a quorum for the AGM.

5 CONFIRMATION OF PREVIOUS AGM MINUTES

Motion: That the minutes as circulated for AGM 2020 be approved by the Members as an accurate record of the meeting.

Moved: Albert van Zetten (CoL)

Seconded: Mick Tucker (BODC)

Carried.

FOR DISCUSSION

6.1 Chairperson Report

Chairperson shared his screen and presented an overview of Northern Tasmania and Tasmania statistics, in addition to an update of the work NTDC has completed this past year.

Chairperson noted it is a privilege and honour to serve the Members as Chair.

Chairperson touched on the following statistics:

- GDP (gross domestic product)
- Change in demand
- Employment and unemployment figures
- Population growth
- Housing finance
- Retail spending
- Annual economy growth rates.

Chairperson acknowledged the Board Directors and thanked them for their efforts, additionally acknowledging outgoing Board Director Sue Kilpatrick and thanking the NTDC's operational team.

Chairperson discussed NTDC's vision and role within the region.

Additionally discussing NTDC's strategy moving forward and the opportunities emerging from the upcoming national and international border openings, in addition to the upcoming federal election.

Chairperson touched on the following NTDC progress:

- Increases services: additional economic data information and workshops
- Traveled to Canberra to attend the Australian Local Government Association National Conference
- Advocating for priority projects
- Advancing REDS projects: Digital Transformation and Circular Economy working groups.

6.2 Annual Report

The Members noted the Annual Report.

NTDC EA shared her screen with a presentation to the Members from the operational team.

CEO acknowledged the Chairperson's presentation and the economic snapshot he provided. Further acknowledged the

Board, Directors and the Chairperson and Members and GMs, thanking them for their support shown to NTDC and himself over this past year.

CEO provided an operational snapshot of some of the highlights and the ongoing focus for 2022.

CEO provided copies of the annual report, in addition to a USB that contains a digital copy of the report as well as various documents, videos and resources.

CEO discussed the following highlights:

- Green Hydrogen Breakfast
- Premier Debate
- Regional Collaboration Forum
- Launceston City Deal and Business Advisory Group Forum
- Circular Economy Grant Announcement
- UNESCO Gastronomy.

NTDC Project Manager Georgie Brown talked to the following key focus areas:

- Regional Planning group – key achievements and ongoing focus
- Demand and Supply Study – key achievements and ongoing focus
- Sports Facility Plan – key achievements and ongoing focus.

NTDC Population Manager Edward Obi talked to the following key focus areas:

- Attraction focus was switched to retention due to the impacts of COVID-19
- Tasmanian visa program
- Creating programs around building social cohesion, community and social networks
- Stakeholder engagement
- Cultural awareness workshops – this was extended to Members and their communities
- Case studies and exit interviews.

NTDC CEO spoke to the work of NTDC EA and Communications officer:

- Support provided to Members, Board and management
- Document control
- Organising key dates
- Professional and consistent production of NTDC's reports.

CEO welcomed any question's regarding the annual report, thanked the Members and asked for the opportunity to present the annual report and cultural awareness workshops to the councils.

6.3 Northern Tasmania Regional Priority Projects

Chairperson acknowledged the work involved regarding the regional priority projects and sought feedback from the Members.

CEO noted this is an iterative process which will be worked on to continuously improve and update the document.

Discussing the suite of regional projects selected within the following sectors: health and well-being, food and agriculture, skills and jobs development, infrastructure, aligning with REDS and various regional strategies.

CEO touched on the upcoming federal election and the importance of receiving Members imprimatur to commence lobbying the proposed suite of projects as a united voice for the Northern Region.

Chairperson sought feedback or comments relating to the suite of projects.

Members acknowledged the work. Noting the identified projects alongside local councils and emerging projects is a credit to NTDC.

Chairperson thanked the Members for their feedback and in the absence of further comments, the projects list and direction was received as endorsed by Members.

Action: Meander Valley Council to provide project list update to the NTDC team. (MVC)

Chairperson briefly discussed the advice received from Federal Ministers earlier in the year, to produce a list that is shorter and more defined. Chairperson encouraged Members to consider this advice.

Action: Members to reduce their individual council lists as much as possible. (all)

7 FOR APPROVAL

7.1 Annual Financial Statements and report for the period ended 30 June 2021

Chairperson welcomed NTDC's Accountant Jo Stirling and Auditor Malcolm Matthews and sought questions from the Members regarding the financial statements and report.

Chairperson noted no questions were asked and thanked them both for joining the meeting.

NTDC Accountant and Crowe Australasia Auditor both left the meeting at 1:38pm.

Motion: That the Members approve the annual financial statements and report for the period ended 30 June 2021.

Moved: Christina Holmdahl (WTC)

Seconded: Albert van Zetten (COL)

Carried.

8 FOR DECISION

8.1 Appointment of Auditors

Chairperson introduced the topic noting the formality and need under the Corporations Act for the appointment of Auditors to be endorsed at the Annual General Meeting.

Motion: That the Tasmanian Audit Office (TAO) be appointed as Auditors of the Company in accordance with the provision of the Corporation Act 2001 at a fee to be determined.

Moved: Greg Kieser (GTC)

Seconded: Wayne Johnston (MVC)

*Members queried what was charged for the last audit completed for NTDC.
CEO provided an approximate figure of \$6000.*

Carried.

9 FOR NOTING

9.1 NTDC Annual Calendar

Chairperson noted the NTDC annual calendar has been shared with Members in efforts to present NTDC's organisation and upcoming meetings/events.

CEO noted this calendar will be aligned with various council workshops and meetings.

10 GENERAL BUSINESS

Chairperson sought any general business that needed to be raised.

There was no member feedback.

Chairperson declared this part of the meeting closed at 1:42pm.

11 MEMBERS IN CAMERA SESSION

Members engaged in a in-camera session at 1:42pm.

The outcome of these matters are the subject of confidentiality, and as such are noted in an Addendum document to the AGM Minutes, which is sent to Member Mayors and housed on a secure site.

12 NEXT MEETING

May 2022, date TBC.

13 CLOSE.

The meeting closed at 2.22pm

**MEETING MINUTES****Quarterly Mayors' meeting**

Date	December 8, 2021	Time	11:00am-12:00pm
Location	Clarendon arms hotel (11 Russell St, Evandale) Zoom link		
Attendees	Christina Holmdahl, Albert van Zetten, Greg Kieser		
Attendees via Zoom	Anthony Mitchell (Chair)		
Invitees	Mark Baker (CEO), Veronica Conti (Minute Taker)		
Apologies	Mick Tucker, Wayne Johnston, Mary Knowles		
Guests	Karina Dambergs, Andrew Pitt		

1 PRESENT, APOLOGIES AND WELCOME

Chairperson noted the meeting did not have a quorum and opened the informal meeting at 11:09am.

2 ACKNOWLEDGEMENT OF COUNTRY

Chairperson acknowledged the traditional owners of the land on which we meet, and paid respect to their elders, past, present and emerging.

3 FOR DISCUSSION**3.1 NTDC Operational Strategy**

Chairperson provided a brief update on the NTDC operational strategy:

- Explaining the following three key focus areas –
 - (1) Leading regional economic development agency (innovation)
 - (2) Business model (organisational continuance improvements)
 - (3) Collaboration and advocacy

Chairperson noted since the last meeting, Flinders Island Council has contacted NTDC to negotiate on how they might continue their obligation.

The Mayors briefly discussed the high cost associated with travel for Flinders Island and King Island Councils. Noting Mayor Christina has recently spoken with Minister Mark Shelton voicing concerns regarding this complication and the exclusion the Island Councils receive as a result. Minister Shelton advised the Mayor there might be a way to that the councils may be able to work around the federal assistance grants to aid their expenses.

The Mayors noted the Local Government Association of Tasmania (LGAT) is still to include these councils as much as possible.

Mayor Holmdahl noted she will be following up this conversation with the Minister.

Chairperson spoke to key focus area (2) of the operational strategy and explained NTDC has reviewed its current revenue streams. Noting due to the current situation, NTDC is disadvantaged as it is beholden to every individual council. Noting the challenges regarding the diverse aspirations of councils and managing multiple stakeholders simultaneously.

Chairperson spoke to key focus area (3) of the operational strategy and expressed the Regional Collaboration Framework and the Priority Projects process has been completed reasonably well.

The Mayors agreed the RCF in general is working very well.

The Mayors discussed the creation of a mechanism to be receptive of some of the macro factors, which will then enable NTDC and its Member Councils to lend their voices to other regional projects for support.

Chairperson noted in relation to macro issues, NTDC is looking into this throughout its planning. Noting NTDC is reasonably organised regarding organisational, tactical and logistical factors, providing examples of: priority projects and coordination amongst councils.

Chairperson expressed there may be an opportunity to take the conversation to a higher-level regarding energy policy. Noting the policy gap between state and local government. Explaining NTDC could contextualise the state policies and strategies within our area and lead them, providing examples of: energy policy, internationalisation, national exports. Noting there is an abundance of opportunity for NTDC to lead a strategic conversation, explaining NTDC would like to achieve this as part of the strategic process.

Quarterly Mayors' Meeting

The Mayors discussed the need to stay relevant and identifying the correct projects and opportunities to provide support to, as a can-do pragmatic agency results focused.

Chairperson briefly discussed how to scale up industry, noting NTDC has not completed much work with industry as the main focus has been towards government.

Chairperson requested feedback, comments or suggestion from the Mayors regarding NTDC's operational strategy.

The Mayors provided the below commentary:

- Would like to see NTDC assert itself from a thought leadership mantle. Explaining the possibility for NTDC to facilitate bringing in the top acknowledged authorities on a regional/national topic

Chairperson noted the possibility to engage with Senator Jane Hume regarding technology innovation and potentially begin conversation with ministers/senators regarding energy.

Chairperson summarised by stating for the past year NTDC has done well in relation to coordinating between councils, including the work collated within the priority projects list. Noting there is now an opportunity to raise the discussion.

- NTDC to come back to the Members on an annual basis with a list of emerging topics of real influence, in order for councils to agree on a few topics to progress. Enabling NTDC to drive these topics through thought leadership. Noting this would add value to NTDC and its brand.

The Mayors discussed possible topics for of influence:

- (1) Energy
- (2) Cyber Security
- (3) Planning and the regional impact, inclusive of climate change
- (4) Population growth

The Mayors discussed the conflicting attitudes of the public regarding population growth and the subsequent housing issues/concerns.

3.2 Northern Tasmania Regional Priority Projects

CEO provided an update to the Mayors. Explaining the following –

- NTDC has briefed all councils regarding the work in progress
- Noting the following meetings NTDC has arranged –
 - Bridget Archer MP
 - Senator Wendy Askew
 - Ross Hart MP
 - Senator Helen Polley
- Upcoming meetings with –
 - Susie Bower Lyons Candidate
 - Senator Claire Chandler
 - Brian Mitchell MP
- Feedback received has been largely positive
- NTDC will continue to work with Members in order to advocate the priorities collaboratively.
- February-March 2022 federal parliament will resume and NTDC plans to be proactive in its advocacy for this list
- NTDC advocacy plan for NTRPP.

Action: Advocacy plan is to be circulated to all Mayors. (CEO/EA)

The Mayors discussed a potential media launch with all Member Councils regarding their support and endorsement of the NTRPP. Suggesting the media launch is to be executed through multiple channels of print and social media sources.

Action: NTDC is to work with Member Councils communications staff to coordinate a media launch for mid-January 2022. (CEO/EA)

The Mayors noted the benefits of having the general public in support of the regional priority projects.

CEO provided a brief update regarding the NTRLUS. Explaining the Demand and Supply study has been tendered and currently in review.

The Mayors briefly discussed public transportation and the emerging opportunities arising through the city deal.

Quarterly Mayors' Meeting

CEO noted this may be an opportunity for NTDC regarding thought leadership about this topic. The Mayors discussed the potential opportunity to invite Bernard Salt AM to Tasmania to facilitate a forum.

CEO spoke to the project addition to the NTRPP regarding Meander Valley's Regional Bio-waste Processing Plant. CEO explained the project was not presented at the Regional Collaboration Forum (held April 2021), but have since asked NTDC to review their project to have it placed within the document. CEO noted the project's alignment to the following strategic goals: energy, agriculture industry and circular economy.

Action: CEO to email the General Managers and Mayors regarding this addition to the project list. (CEO)

The Mayors requested an update regarding circular economy. CEO explained NTDC has a circular economy working group. The Board agreed to complete an environmental scan of who is doing what within this industry in Northern Tasmania and what are the gaps and opportunities. Noting a consultant's brief has not yet been drafted and is a work in progress. CEO shared a brief update regarding the work of the Office of the Coordinator General Tony McCall, regarding their forest products that will be shipped internationally to Sweden to be tested for what various bio-products forest residue are.

Karina Dambergs talked to the following regarding UNESCO Creative Cities:

- All creative cities are very interested in circular economy. Noting the talk of a circular economy working group. Advising the first networking meeting via zoom December 15, 2021 at 1:00am.

The Mayors noted the opportunity for municipality wide forums for growers and producers, providing them examples from successful cities.

- Noting in order to receive the designation, they had submitted a four-year strategic plan. Noting the strategy now needs to be made a living document
- The only firm obligation for UNESCO, is a report after four-years based of what was completed regarding the strategic plan
- The first piece of work will include forums/workshops within municipalities and their relevant industries (potentially including Brand Tasmania)
- The region will receive a mentor city, most likely to be Bendigo. Noting Bendigo's mentor is Dag Hartman
- The positive networking connections made through UNESCO.

3.3 Around the grounds

West Tamar Council:

- The commencement of the new Legana school.

City of Launceston Council:

- Advised no update is required.

George Town Council:

- Green Hydrogen progress- advised no update is required.

4 FOR NOTING

4.1 Quarterly Mayors' meeting minutes – September 7, 2021

The Mayors noted the September meeting minutes.

5 OTHER BUSINESS

No other business was raised.

6 MEETING EVALUTION

The Mayors did not participate in a meeting evaluation.

7 NEXT MEETING

March 2022 – location, date and time to be confirmed.

8 CLOSE

Closed at 12:05pm.

Quarterly Mayors' Meeting

Certified as a true and correct record of the Members Meeting.

..... Date Approved:





Quarterly Report to Owners' Representatives

Progress update to 31 December 2021





Document Approval and Issue Notice

This is a managed document. For identification of amendments each page contains a release number and a page number.

Changes will only be issued as a complete replacement document. Recipients should remove superseded versions from circulation. This document is authorised for release once all signatures have been obtained.

PREPARED: (For release)	Michael Mulley, Acting Department Manager Business Performance	Date: 12 January 2022
APPROVED: (For acceptance)	Matthew Pigden, Chief Financial Officer	Date: 14 January 2022
APPROVED: (For acceptance)	Michael Brewster, Chief Executive Officer	Date: 21 January 2022

Build Status:

Version	Date	Author	Reason	Sections
0.1	12 January 2022	Michael Mulley	Endorsed	All
0.2	14 January 2022	Matthew Pigden	Endorsed	All
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Amendments in this release:

Section Title	Section Number	Amendment Summary

Distribution:

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Table of Contents

1.	INTRODUCTION	4
2.	EXECUTIVE SUMMARY	4
2.1	Operating performance	4
2.2	Innovations	4
2.3	Customer Experience Initiatives	4
2.4	Diversity and Inclusion	5
3.	PERFORMANCE RESULTS FOR THE QUARTER	6
3.1	Strategic performance summary	6
3.2	Operational performance summary	7
3.3	KPI Gaps and Responses	9
3.4	Financial Performance	9
3.5	Significant incidents	10
3.6	Capital expenditure	11
3.7	Externally funded major projects	12
3.8	Matters of public and key stakeholder interest	13
4.	KEY POLICY, RISK AND STRATEGY MATTERS	16
4.1	Price and Service Plan 4 (PSP4) update	16
4.2	Hydrogen	17
4.3	Reduction in water losses	17
4.4	Executive Resignations	17
4.5	Cybersecurity	17
4.6	Climate Change mitigation	18
5.	RESPONSES TO QUERIES FROM PRIOR UPDATES	19



1. Introduction

TasWater is pleased to present its second quarter (Q2) FY2021/22 Quarterly Report to Owners' Representatives in accordance with the requirements of the Shareholders' Letter of Expectations.

Outlined within the report are key aspects of TasWater's performance for the quarter ended 31 December 2021. This includes performance against key performance indicators outlined in the FY2022-26 Corporate Plan as well as financial performance compared to the FY2021/22 Budget.

Consistent with the approach taken in FY2020/21, the report also includes a dedicated section outlining TasWater's performance against a range of operational key performance indicators.

2. Executive Summary

2.1 Operating performance

Key points to note for the quarter include:

- TasWater's net profit of \$29.7 million as at 31 December 2021 is \$4.6 million favourable to budget
- Capital expenditure is at \$117.5 million for the quarter end being ahead of the YTD budget of \$109.6M
- Four Lost Time Injuries (LTIs) occurred during the quarter, resulting in a total of five YTD
- One notifiable safety incident occurred during the quarter, an investigation has been undertaken into the root cause and the report findings are being finalised.

2.2 Innovations

H2Go Inventory Management

TasWater has continued to leverage our digital platform to improve stores and inventory management. A new stock take and inventory application has been implemented, enabling more efficient and accurate inventory counting in comparison to prior years, with no disruption to business as usual. The application also allows for cycle counts, an improved user interface and navigation for data entry, improved use of a device camera for product photographs and QR code scanning.

Divisional Safety Innovation Focus

An innovation focus on safety is currently underway, with two current innovations of note.

A valve signage pilot is currently in progress, which involves replacing faded road markings with metal plates on gutters. This will allow integration with virtual reality for real-time valve status, ensuring safer work practices.

The second innovation is usage of QR codes at work locations, enabling quick access to work instructions before commencing work to increase safety. This has future potential to also check the operator has completed the required training to perform the task.

2.3 Customer Experience Initiatives

New Billing Print provider

TasWater moved to new bill print provider ABCorp in October 2021. ABCorp partner with Payreq, our new digital billing provider. Both contracts were the result of a tender process and will result in greater efficiencies across TasWater's range of billing activities. TasWater is in the final stages of redesigning its bills to be simpler and easier for our customers to understand. Implementation is forecast to commence from 1 April 2022.



Water Night

Water Night was held on 22 October 2021 during National Water Week. The aim was to raise awareness of how often we all use our water throughout the day. The event is in its second year, and although the numbers are currently relatively low, they will continue to grow with the support of utilities like TasWater. Tasmania had the highest per capita participation in Water Night of any state in Australia.

2.4 Diversity and Inclusion

No significant Diversity and Inclusion update during quarter 2.



3. Performance Results for the Quarter

3.1 Strategic performance summary

Customer priorities	Key performance indicators	RESULT	TARGET	RESULT
Customer and Community – Deliver a positive customer experience to you		FY2020/21	FY2021/22	Q2 FY2021/22
Identify and close critical customer service gaps	Customer experience percentage	62%	64%	Research is conducted every six months with the next results due January 2022
	Customer satisfaction percentage	69%	68%	
	Brand perception percentage	54%	60%	
Improve our community engagement and understanding	Community and stakeholder satisfaction percentage	62%	68%	68% ¹
Water and Environment – Provide you with safe drinking water and responsibly manage your sewage		FY2020/21	FY2021/22	Q2 FY2021/22
Meet agreed regulatory compliance targets	Customers supplied by drinking water systems meeting best practice risk mitigation (per cent)	4.1%	10.7%	4.1%
	Number of dams above the ANCOLD Limit of Tolerability	4	2	4
	Number of wastewater systems considered high risk to the environment	22	20	22
	Real losses: water mains (kL/km water main/day) - (less than or equal to)	8.9	10.0	8.8 ²
Optimise system performance	Number of critically notifiable spills (less than or equal to)	8	4	7
	Treated wastewater compliant with EPA requirements (flow-weighted)	90.4%	89.0%	87.2%
People and Culture – Build culture and skills for the long-term benefits of Tasmania		FY2020/21	FY2021/22	Q2 FY2021/22
Enhance workforce capability and culture	Fifty per cent constructive leadership styles by 2023	Material improvement in pulse cultural survey results	Constructive styles between the 25 th and 50 th percentile. Defensive styles at or below the 50 th percentile.	Next survey results expected in June 2022

¹ Satisfaction score relates to 'community' only and doesn't include 'stakeholder', based on a change in the way the research is conducted. A change to this metric is being proposed as part of the development of the next corporate plan

² This is based on previous years value modified with known leakage reduction initiatives. System/process limitations do not allow full reporting beyond an end of year result.



Customer priorities	Key performance indicators	RESULT	TARGET	RESULT
Relentless focus on safety (Zero Harm)	Total recordable injury frequency rate (TRIFR) - (less than or equal to)	9.4	8.5	11.3
	Notifiable injury frequency rate	2.5	1.1	2.1
Commercial and Economic – Give you value for money		FY2020/21	FY2021/22	Q2 FY2021/22
Deliver Price and Service Plan commitments	Capital Expenditure	\$177.6M	\$229.9M	\$117.5M
Achieve further efficiencies	EBITDA	\$155.7M	\$163.7M	\$83.0M
	Interest cover ratio	3.2	3.3	3.8

3.2 Operational performance summary

Key performance indicators	RESULT	TARGET	RESULT
Customer and Community – Deliver a positive customer experience to you	FY2020/21	FY2021/22	Q2 FY2021/22
Total complaints	2,800 ³	2,500	1,258
First point resolution percentage for calls	95.1%	90%	94.9%
Percentage of calls answered by an operator within 30 seconds	92.1%	85%	85.1%
Percentage of response times within 60 minutes to attend priority 1 bursts and leaks	90.0%	90%	66.7%
Water and Environment – Provide you with safe drinking water and responsibly manage your sewage	FY2020/21	FY2021/22	Q2 FY2021/22
Number of BWAs and DNCs throughout the year	0	1	0
Percentage of customers where microbiological compliance has been achieved	100%	100%	100%
Percentage of trade waste volume covered by a meaningful agreement	58%	70%	76%
Percentage of industrial customers on a long term agreement	13%	20%	40% ⁴
People and Culture – Build culture and skills for the long-term benefits of Tasmania	FY2020/21	FY2021/22	Q2 FY2021/22
Lost-time injury frequency rate (LTIFR)	2.8	2.4	3.1
Number of lost-time injuries (LTIs)	9	7	5

³ This figure was reported as 1,012 in the June 2021 report but has been adjusted to reflect a revised interpretation of water quality complaints to enable a meaningful comparison with FY2021/22 results.

⁴ This KPI is already above the full-year target as a recent process and legal review of existing agreements identified that a number with automatic extensions were not being included in the results.



Key performance indicators	RESULT	TARGET	RESULT
Number of notifiable incidents	8	3	2
Number of full time equivalent (FTE) ⁵	919	932.3	929
Commercial and Economic – Give you value for money	FY2020/21	FY2021/22	Q2 FY2021/22
Productivity - savings realised	\$3.7M	\$2.2M	\$0.5M
Productivity - Increased revenue initiatives	\$10.3M	\$6.5M	\$4.6M
Total overdue debtors as a percentage of revenue at end of year	4.7%	4.0%	4.6%

⁵ Includes TasWater FTEs in the Capital Delivery Office.



3.3 KPI Gaps and Responses

Table 1: Gaps and responses

Gap	Cause and response
Customers supplied by drinking water systems meeting best practice risk mitigation (per cent) at 4.1% against a year-end target of 10.7%	Asset upgrades and improvements, including the UV program, will improve the result over the next two quarters.
Number of critically notifiable spills at 7 against a year-end target of 4.	A further two spills occurred during the quarter. Refer to section 3.5 for additional detail.
Treated wastewater compliant with EPA requirements (flow-weighted) at 87.2% against a target of 89%	Result only just outside target with results over coming two quarters expected to improve to meet the year-end target.
Total recordable injury frequency rate (TRIFR) at 11.3 against a target of 8.5.	Increase from Quarter 1 result but focus on Safety Interactions and Leadership Walks should bring result within target by year end.
Notifiable Injury Frequency Rate at 2.1 against target of 1.1.	Has improved from 2.5 in Quarter 1 and are currently on track to meet our target for the year.
Percentage of response times within 60 minutes to attend priority 1 bursts and leaks at 66.7% against a target of 90%	The quarter only had one priority 1 burst, and this was handled within the appropriate timeframe. A priority 1 burst in St Helens in Quarter 1 is still the only instance to fall outside of target.
Lost-time injury frequency rate (LTIFR) at 3.1 against a target of 2.4.	There were three Lost Time Injury incidents in the month of December which has impacted the quarterly result. Two of these injuries were on the lower end of actual severity, however, the treating GPs took a cautious route to avoid aggravation of the injuries and declined to discuss/consider suitable alternative duties. Continued focus on Safety Interactions and Leadership Walks are expected to ensure that target is met by year end.

3.4 Financial Performance

Table 2: Financial summary

KPI	FY2020/21		FY2021/22	
	Actual Result	Q2 Target	Q2 Result	Q2 Variance
Net Profit (\$M)	43.5	25.1	29.7	4.6
Underlying Net Profit ⁶ (\$M)	16.3	10.6	13.1	2.5
Dividends (\$M)	10.0	10.0	10.0	-
Special Dividend Target (\$M)	-	-	-	-
Debt (\$M)	619.8	720.8	678.4	42.4
Gearing ratio	39.1%	47.4%	40.4%	7.0%
Interest cover ratio (times)	3.2	3.1	3.8	0.7

TasWater's net profit of \$29.7 million as at 31 December 2021 is \$4.6 million favourable to budget. This is primarily driven by a favourable variance in developer revenue (\$2.0 million), profit on disposal of motor vehicles (\$0.4 million), grant received for training programs (\$0.4 million), lower depreciation (\$0.5 million) and lower interest expense (\$0.5 million). Underlying net profit of \$13.1 million is \$2.5 million above budget.

⁶ Underlying net profit adjusted for contributed asset revenue



Two interim dividends of \$5.0 million each were paid to Owner Councils on 30 September and 17 December 2021 as planned.

As at 31 December 2021, total debt of \$678.4 million was \$42.4 million lower than budget predominantly due the opening debt position in FY2021/22 being lower than originally forecast and the early receipt of the FY2021/22 state government equity instalment. Total debt is well within TasWater's approved facility limit.

3.5 Significant incidents

Coronavirus (COVID-19) pandemic

The business continues to operate in accordance with COVID-safe guidelines and government requirements by maintaining COVID safe practices, including appropriate physical distancing measures, check ins and hygiene and cleaning protocols at its sites.

From 21 December 2021, the government also introduced a direction that wearing masks is mandatory for all indoor settings except a persons' place of residence, including on public transport. This is now required at TasWater sites too.

December also saw Tasmania open its borders to interstate and international visitors (with various controls and restrictions), and positive COVID-19 cases began to appear in the community as a result of this. TasWater is confident that our procedures, processes and contingency planning effectively respond to this dynamic environment.

Sewage spills impacting shellfish leases

Tasmania experienced a number of significant rainfall events during the quarter and this has resulted in numerous shellfish lease closures across the harvest areas of Dover, Pittwater, Smithton, Dunalley, Orford, Triabunna and Cygnet. Most leases were closed multiple times, all during wet weather events, but no closures occurred during December.

TasWater have completed inflow and infiltration investigations in Dunalley, Sorell and Woodbridge and are working through the process to rectify issues. Some rectification will involve working with councils where cross-connections have been identified.

Updates have been presented to both Pittwater and Dunalley growers on planned infrastructure upgrades and timelines.

Ridgeway Dam

The remaining work for the dam's investigation is being considered. The following outlines the proposed activities that are required and a high-level review of the schedule.

- Re-assess budget and undertake additional sensitivity analysis that are required to complete this phase of the design works (February 2022) including:
 - Undertake corrections to the structural model
 - Undertake sensitivity analysis and update engineering report
- Develop scope of work and Request for Quotation, that will incorporate the work done to date by the consultant (GHD) and what will be required to be done for the dam's arch
- Tender further consulting activities
- Select preferred consultant
- Undertake additional design, investigation, selection of Contractor (proposed approach - early contractor involvement – ECI) and detailed Business Case incorporating:
 - Preliminary design up to Dam Works Permit



- Selection of suitable ECI contractor
- Additional investigation.

Howrah Beach Project

We are supporting the Clarence City Council to identify and rectify infrastructure issues following the downgrading of the water quality rating at Howrah Beach. On the 13 November we participated in a community information session with council and the Derwent Estuary Program. This was well received by the community, alderman and resulted in significant media coverage. The community was supportive of our collaborative approach. The situation is a result of a combination of both sewer and stormwater issues, with a number of issues identified and rectified so far. Recent beach results have been good, but the water quality rating is determined annually using a 5-year rolling average.

Westbury Sewage Overflow

On 14 June 2021, a sewer manhole at 115 Meander Valley Road, Westbury became blocked with debris, causing an overflow of approximately 650kL of raw sewage into a small farm dam via the stormwater system. The EPA was notified, and actions undertaken including a solids clean-up, drainage pathway remediation and pump-out of the dam. The dam contents were returned to our sewerage system for treatment.

Sludge removal is now largely complete, and refilling of the dam is expected to occur in the coming weeks. We have continued to engage with the impacted property owners and legal and insurance processes are ongoing.

3.6 Capital expenditure

Summary

The FY2022 Capital Work Program (CWP) expenditure (as at 31 December 2021) is \$117.5M. This figure is above the year to date (YTD) budget of \$109.6M and reflects the positive position this program is in. At this stage, TasWater is confident it will deliver the full year target for capital expenditure of \$229.9M.

During the quarter, TasWater's largest capital project at the Bryn Estyn WTP has progressed well. It is forecasted that the commissioning process for the first of the new tanks will commence in Q4 FY2021/22. Good progress was also made during the quarter on several of our other major projects with TERHAP, Macquarie Point STP and North West Water Strategy all achieving project milestones. Most notably, construction work has commenced on the first of the TERHAP related projects for the St Johns Sewer Rising Main Upgrade.

In the last three months we have made considerable progress on Stage 1 of the UV Disinfection program, including completion of the first site at Bracknell. The completion of the UV sites will provide the systems with Best Practise Risk Mitigation water quality.

The current status of the Top 25 projects by total project budget are shown in Table 3 below. The list of Top 25 projects has been refreshed to reflect the commencement of the FY2021/22 Capital Works Program, including removal of projects completed in FY2020/21. For projects that have continued into FY2021/22, the table outlines changes in project budget estimates and completion dates since the September 2021 quarter report.



Table 3: Status updates - Top 25 by total project budget

No.	Project Title	Current Project Stage	Forecast Completion Date	Total Project Budget ('000)	Project Status Comments
1	Bryn Estyn WTP Major Upgrade	Project Delivery	May-23	243,944	Commissioning of first tank to commence in Q4 FY2021/22.
2	Northern Midlands Sewerage Improvement Plan - Longford STP Upgrade	Project Delivery	Dec-21 Apr-22	33,672	Commissioning of the new plant has commenced however some delays have arisen whilst JBS complete upgrades to their pre-treatment infrastructure. Domestic waste is currently being treated by the new Longford STP with the JBS effluent expected to be cut over in January/February 2022.
3	UV Program – Burnie, Chimney Saddle, Distillery Creek, Mt Leslie & West Tamar (Stage 2a)	Project Development Target Out-turn Cost/Project Budget Estimate	Jun-23	5,032	On Track
4	Lake Mikany Dam Upgrade	Project Delivery	Aug-22 Jun-22	20,067	Site works recommenced in September 2021, with outlet works currently in progress and embankment works to commence in the near future.
5	Tamar Estuary Health River Action Plan (TEHRAP)	Target Out-turn Cost/Project Budget Estimate Project Delivery	TBD Mar-25	128,500	This plan will be delivered as a series of projects, with the first currently under construction (St Johns Sewer Rising Main).
6	Rosebery, Triabunna, Tunbridge and Coles Bay Reservoir	Project Delivery	Dec-22	12,821	Construction has commenced on the first reservoir at Rosebery.
7	Upper Reservoir Dam Upgrade	Project Delivery Completed	Nov-21	6,085	Construction completed. Project finalisation underway.
8	UV Program – Campbell Town/Ross, Fingal, Queenstown, South Esk, Swansea, Triabunna, Tullah, West Tamar and Zeehan (Stage 2b)	Project Development Target Out-turn Cost/Project Budget Estimate	Oct-23 Jul-23	8,513	Project brought forward following success of Stage 1
9	Davis St, Smithton SPS Upgrade	Project Development	Aug-22 Sep-23	17,628	Revised Business Case developed and under review to deliver project benefits for a substantial overall saving.
10	Geeveston Outfall	Target Out-turn Cost/Project Budget Estimate	Nov-23	9,890	On Track
11	Tasman Highway, Orford - Trunk main	Project Delivery Project Development ⁷	Sep-22 Feb-23	2,358	Project deferred whilst value engineering work is undertaken.
12	Lake Fenton Pipeline (Gateway) , New Norfolk Water Main Renewal	Project Delivery	Jun-22	2,238	Construction of the pipeline has commenced.
13	North West Water Supply Upgrade - NWWWS (Old Forth Leven)	Target Out-turn Cost/Project Budget Estimate Project Development	May-26 Jun-28	Not yet approved	SBC completed in the quarter. The SBC has provided a more accurate timeframe for the project and report has been updated to reflect this new information.

⁷ This project stage was incorrectly reported in prior quarter and also applies to item #13.



No.	Project Title	Current Project Stage	Forecast Completion Date	Total Project Budget ('000)	Project Status Comments
14	Bicheno STP Recycled Water Scheme Expansion (EPA Top 20)	Project Development	Dec-24 Feb-25	7,380	On track.
15	Bridport Water Supply Improvements	Project Development	Oct-25	30,160	On track.
16	Ridgeway Upgrade	Project Development Strategy	Apr-26 Jun-26	Not yet approved	Further information available within this report.
17	Upper Prosser scour valve	Project Delivery	Feb-22	1,521	Construction 90% complete
18	Hamilton STP Relocation	Project Development	Feb-24 Feb-22	Not yet approved	Project prudency being reviewed and subsequent document to be provided to the Board in January 2022.
19	Macquarie Point Relocation	Project Development	TBD	Estimate to be updated as part of the detailed design phase	Detailed design commenced and environmental impact assessment underway.
20	Turriff Lodge STP Outfall Relocation (EPA Top 20)	Project Development Project Delivery	Aug-22 May-22	2,225	Design process continuing, major procurement items contracted.
21	Chimney Saddle Clarifier & Flocc Tank	Project Delivery Completed	Oct-21	2,832	Completed.
22	Queenstown STP remediation	Project Delivery	Oct-22 Jun-22	2,659	On Track
23	Zeehan Raw Water Pump Station Replacement	Project Delivery	May-22 Mar-22	1,755	Construction works commenced in January 2022.
24	UV Program Stage 1 (Glen, Westbury, St Helens, Scottsdale, Bridport, Deloraine, Longford, Bracknell)	Project Delivery	May-22	10,481	On track Bracknell completed and several other sites underway.
25	Whitemark raw water storage upgrade - Hendersons Dam raising	Project Delivery	Feb-22 Apr-22	11,868	Dam construction works underway, new spillway walls under construction, embankment construction commenced.

3.7 Externally funded major projects

Port Arthur Historic Site Management Authority (PAHSMA)

During the previous quarter, TasWater and the State Government executed a Grant deed under which TasWater received \$500,000 to undertake a feasibility study into the potential transfer of the water and sewerage assets currently owned and managed by PAHSMA to TasWater. Under the deed, TasWater has 15 months to complete the feasibility study.

Investigations have now commenced on the Tasman Peninsular Feasibility Study. The study will address water security, water and sewerage treatment and network issues within the study area as well as consideration of the wider servicing of the peninsular.

The investigation report is expected to be completed in the first quarter of FY2022/23.

3.8 Matters of public and key stakeholder interest

Water Supply Outlook

The outlook for the remainder of the summer period is generally favourable, with rainfall during winter and spring close to long-term averages and most storages at or near full supply levels. The



Bureau of Meteorology also confirmed that La Niña conditions were established as of late November, which are expected to remain until early Autumn. La Niña typically brings higher than average rainfall in eastern Tasmania during summer.

Despite this outlook, restrictions are still planned in some communities and are possible in others, particularly those with limited raw water storage. A summary of the outlook for all systems is provided in Table 4 below.

In relation to the Greater Hobart system, water quality in multiple storages is currently being affected by elevated turbidity and colour, due in part to wet and windy conditions during spring. The Hobart Water Supply Working Group is overseeing management of the supply and has co-ordinated short-term actions including low-level water restrictions to mitigate potential supply/demand imbalance in the system, as well as taking steps to ensure high utilisation of good quality water sources over the summer period.

Table 4: Seasonal outlook for all systems

System Name	Restriction Likelihood	System Name	Restriction Likelihood
Adventure Bay	Likely	Longford	Possible
Bell Bay	Possible	Manuka River (Strahan)	Possible
Bicheno	Possible	Mathinna	Possible
Bothwell	Unlikely	Maydena	Possible
Bracknell	Possible	Mole Creek	Possible
Bridport	Likely	Mountain River	Unlikely
Bronte Park	Unlikely	National Park	Possible
Campbell Town/Ross	Unlikely	Oatlands	Possible
Coles Bay	Unlikely	Orford	Possible
Conara	Possible	Ouse – Hamilton	Unlikely
Cornwall	Unlikely	Pet River (Burnie)	Possible
Deep Creek (Smithton – Stanley)	Possible	Queenstown	Possible
Deloraine	Unlikely	Ringarooma	Unlikely
Dover	Possible	Rocky Creek	Possible
Dowlings Creek (Yolla)	Possible	Rosebery	Possible
Epping Forest	Possible	Rossarden	Possible
Fentonbury – Westerway	Possible	Scamander	Possible
Fingal – Avoca	Possible	Scottsdale	Possible
Forth River (Devonport)	Possible	St Helens	Possible
Gawler (Ulverstone)	Possible	St Marys	Unlikely
Gladstone	Possible	Swansea	Unlikely
Grassy	Unlikely	Triabunna	Possible
Greater Hobart	In Place	Tullah	Unlikely
Gretna – Glenora – Bushy Park	Possible	Tunbridge	Possible
Herrick	Unlikely	Waratah	Possible
Huon Valley	Unlikely	Wayatinah	Unlikely
Lady Barron	Unlikely	Westbury	Unlikely
Lake Barrington	Unlikely	Whitemark	Likely
Launceston	Possible	Zeehan	Unlikely
Leven (Penguin)	Possible		



Waratah Dam Decommissioning

In December, the full supply level of the reservoir was again lowered (by approximately one metre). This was done to assist in flood management and to largely drain the upper reaches of the reservoir (as the lake is relatively shallow) so that revegetation can commence prior to the embankment being removed.

Figure 1: Waratah Dam Spillway



Waratah Dam – Dam safety improvements (spillway deepening, looking upstream)



Waratah Dam – Dam safety improvements (spillway deepening, looking downstream)

Service Replacement at Pioneer

Work on the detailed design for the reticulated water supply has commenced following positive meetings with the Pioneer community and Dorset Council in September 2021. Pioneer residents are being kept informed as the project progresses.

Legislative Council Select Committee

Following its establishment in June 2020, the Legislative Council Select Committee inquiring into TasWater's operations published its final report in November 2021. The report contained eleven recommendations and where TasWater has primary responsibility, work addressing these was already underway or complete. While the report referenced evidence heard by the Committee that had previously been noted by TasWater to be flawed or incorrect, it was largely as expected and received very little media coverage.

The CEO, Mike Brewster, wrote to the Committee Chair on 6 December 2021 providing a summary of TasWater's responses to its findings. A copy of this correspondence has been provided to Owners' Representatives.

Enterprise Agreement Negotiations

After the first unsuccessful ballot and the commencement of protected industrial action in September 2021, negotiations continued with a second ballot on proposed Enterprise Agreements conducted in November 2021; without in-principle agreement with Employee Representatives.

The TasWater Senior Employees Enterprise Agreement was approved by 65 per cent of employees covered by it, and it received formal approval from the Fair Work Commission on 24 December 2021.



The TasWater General Employees Enterprise Agreements were not approved by employees. Following further negotiations, in-principle agreement (including the cessation of all protected industrial action) was reached with Employee Representatives in early December 2021. The agreed base wage increases are a 2.5 per cent increase in year one, a 2.5 per cent increase or CPI capped at 3.0 per cent in year two and a 2.8 per cent increase or CPI capped at 3.0 per cent in year three. In addition, a 0.5 per cent increase to superannuation each year is proposed to maintain the current 3.5 per cent gap between the Superannuation Guarantee and employer contributions. Ballots will be held on the three General Employee Agreements in January/February 2022.

Engagement with Aboriginal Land Council of Tasmania

In September 2021 we received a letter from the Aboriginal Land Council of Tasmania (ALCT) with a request to consider the return of certain TasWater land to Aboriginal ownership. On 12 November 2021 an initial meeting was held between representatives of the ALCT and TasWater.

Whilst discussions are still in their early days, and there are many matters still to be explored before any decisions can be made, engagement with the ALCT was highly constructive and an important part of TasWater's broader journey towards reconciliation.

Coles Bay Sewerage

TasWater have had discussions with the Freycinet Association Inc (FAI) on various wastewater and water quality matters following the Freycinet Peninsula Master Plan, which highlighted sewage management as a community concern. TasWater has no sewerage infrastructure at Freycinet.

In 2019 the Department of Premier and Cabinet asked TasWater to develop a Freycinet Peninsula Wastewater Feasibility Study (FPWFS) to supplement the Master Plan and funded this through a \$365,000 grant deed. The FAI has requested that future work incorporates Swanwick, which was not included in the scope of the original feasibility study. The study recommended upgrades to the Parks & Wildlife infrastructure, which has been funded by state government and is underway.

The monitoring of existing septic systems is a responsibility of council.

In a recent FAI media interview FAI highlighted elevated E. coli levels on the Coles Bay Beach after heavy rainfall.

As part of the FPWFS, testing showed no evidence of contamination pathways between sewerage systems and the marine environment, however under different conditions such as heavy rainfall, contamination pathways could occur. Heavy rain will also wash a range of nutrients including faecal matter into waterways from their catchments, and as such reticulated sewerage would not fully eliminate this issue.

The long-term recommendation (6 years plus) in the FPWFS aligns with the stated FAI conclusion of the need for reticulated sewerage and a sewerage treatment plant to address the issue.

This long-term solution requires a detailed engineering investigation. External funding would be required to undertake this study and for building sewerage infrastructure. This would involve a service introduction. TasWater currently has no funding for this and has completed the commitment to develop the FPWFS.

4. Key policy, risk and strategy matters

4.1 Price and Service Plan 4 (PSP4) update

In this quarter, work has continued with the Investigation team appointed by the Tasmanian Economic Regulator (TER) to provide independent draft findings for consideration in the final Price and Service Plan 4. Due to a number of issues including the volume of responses to the initial



findings, the investigation timeline has been revised. The Draft Report is now scheduled to be released for consultation on 7 February 2022 and be open until 11 March 2022. This is two months later than the initial timelines, however the final approved PSP date remains unchanged.

TasWater will respond to the final draft report and submit the final revised PSP4 on 31 May 2022 with an approved PSP expected to be endorsed by the TER on 15 June 2022. Preparation for implementation of the updated pricing in our billing system has recently commenced.

4.2 Hydrogen

During the quarter, TasWater continued to engage with the Office of the Coordinator General (OCG) on the potential development of a hydrogen project in the Bell Bay area. Renewables Tasmania submitted a bid for Federal funding in November 2021 to support a Hydrogen Hub in Bell Bay. A decision regarding whether the submission was successful is expected in February 2022.

In addition, an initial draft term sheet containing various provisions related to the water supply for a proponent's planned hydrogen production facility in Bell Bay has been drafted and will be used for negotiating water supply options.

4.3 Reduction in water losses

Consistent with TasWater's strategic focus to reduce water losses in its networks, leakage control initiatives are continuing in Greater Hobart Region and in other parts of TasWater's water network. This includes the use of leak noise correlating loggers, leak noise correlators and acoustic ground microphones to localise and pinpoint leaks.

Establishment of the DMAs in the Clarence system commenced in October 21 with the installation of six DMA meters at the outlets of Lindisfarne, Pilchers Hill, Oakdowns and Risdon Vale reservoirs. Each DMA meter is equipped with a data logger monitoring the flows. The flow data is sent to a cloud-based monitoring system where it is monitored via the Technology Utilicor web site.

4.4 Executive Resignations

As advised in the previous report, two members of the Executive team, Cathy Cuthbertson (GM People & Safety) and Juliet Mercer (GM Corporate & Community Relations) announced their resignations. They both departed TasWater during December 2021, with interim arrangements put in place until the new CEO commences in March 2022.

4.5 Cybersecurity

On Friday 10 December 2021 (Australia time) a new Zero Day vulnerability⁸ was announced which affected organisations globally, including potentially hundreds of TasWater systems (Log4J/Log4Shell). Since then the Digital & Technology team have been evaluating and addressing vulnerability to this exploit across all systems commencing with the higher risk systems.

This evaluation found no vulnerabilities to external systems and only a few internal systems with vulnerability that could not be immediately resolved (patched, removed or switched off). The internal systems are considered a low risk as the vulnerability is non-exploitable as they do not have the necessary internet access. This is due to the existing good security architecture with most systems having very limited access to the internet preventing the described payload being delivered.

TasWater are now working with our vendors to implement any further mitigations recommended as well as working with our partners (which either host or provide us IT services) to confirm that they have done likewise. The findings have been validated by repeatedly running penetration testing and

⁸ A Zero Day vulnerability is a software or hardware vulnerability discovered by hackers before the vendor has become aware of it. If exploited, the Log4J vulnerability allowed for the remote execution of code on compromised systems.



vulnerability scanning over the systems. TasWater will continue to monitor for changes in advice and will adjust the approach as required.

4.6 Climate Change mitigation

TasWater are developing new corporate strategies focusing on the environment and climate change adaptation, with final drafts due in June 2022. One of the key themes being progressed in the climate change adaptation strategy is reducing our contribution to climate change: i.e. reducing TasWater's greenhouse gas emissions. Initially work in this key area will focus on ensuring TasWater are accurately accounting for our emissions, followed by identifying opportunities to reduce our Scope 1 and Scope 2 emissions.⁹

⁹ Scope 1 – direct emissions from company-owned and controlled resources (fugitive gases, fleet, etc)

Scope 2 – Indirect emissions from the generation of purchased energy

Scope 3 – Indirect emissions not included in Scope 2 resulting from the value chain (waste generated emissions, manufacturing and transport of consumables, concrete, etc)



5. Responses to queries from prior updates

Date	Region	Issue	Raised by	Response
4 November 2020	All	Publish the Water Surety Strategy on TasWater's website	Gary Arnold (Kingborough Council)	This had initially been scheduled to be addressed at the ORG General Meeting (Planning) on 24 June 2021. However, key elements of the overarching strategy continue to be developed and are expected to be completed by the end of FY2021/22.
24 June 2021	All	Consider the structure of future Corporate Plans in relation to compliance with the Shareholders' Letter of Expectations (SLE).	Gary Arnold (Kingborough Council)	Will be addressed in the process of development of future Corporate Plans and review of the SLE.
10 November 2021	All	Further information to be provided regarding the calculation of TasWater's greenhouse gas emissions, specifically in relation to electricity	Ian Nelson (Clarence City Council)	Will be addressed in the quarterly meetings in February 2022.
10 November 2021	All	Advising any learnings in relation to the process of utilising TasWater's enforcement powers regarding unauthorised connections	Mayor Peter Freshney (Latrobe Council)	Update to be provided to the General Meeting (Planning) in June 2022.



Quarterly Report to Owners' Representatives

Progress update to 31 December 2021