

ANNUAL GENERAL MEETING

AGENDA

To be submitted to the

ONE HUNDRED AND TENTH SESSION OF THE ASSOCIATION

Will be held on 1 July 2022

Commencing at 12.30pm
With lunch on arrival

RACV Hobart Hotel 154 – 156 Collins Street

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FORMAL NOTICE OF MEETING

NOTICE IS GIVEN THAT THE
One Hundred and Tenth Annual General Meeting
of the Association
will be held on
1 July 2022
Commencing at
12.30
RACV Hobart Hotel

NOTICE IS ALSO GIVEN THAT THE
Association's General Meeting
will be held on
16 September 2022
To consider
Local Government Policy and Motions
from Member Councils

Dion Lester CHIEF EXECUTIVE OFFICER



2022 ANNUAL GENERAL MEETING

The President, Mayor Christina Holmdahl, will welcome Members and acknowledge and pay respect to the Tasmanian Aboriginal Community as the traditional and original owners and continuing custodians of this land.

1 MINUTES OF 109TH ANNUAL GENERAL MEETING *

Decision Sought

That the Minutes of the 109th Annual General Meeting, held 30 June, 2021 be confirmed.

The Minutes of the 109th Annual General Meeting of the Local Government Association of Tasmania, held in Hobart on 30 June 2021, as circulated, are submitted for confirmation.

The Minutes are at Attachment to Item 1.

2 PRESIDENT'S REPORT

Decision Sought

That the President's report be received.

The President will present her report to the 2022 Annual General Meeting.





3 Financial Statements To 30 June 2021 *

Decision Sought

That the Financial Statements for the period 1 July 2020 to 30 June 2021 be received and adopted.

The General Management Committee recommends consideration and adoption of the Association's Financial Statements for the period 1 July 2020 to 30 June 2021, an abridged version of which are included at **Attachment to Item 3.**

A full version is available from the Association's offices on request.

A copy of the Association's Profit and Loss report for the period 1 July 2021 to 31 May 2022 is also included at **Attachment to Item 3** to provide members with an indication of the current financial position of the Association, noting that there are a number of known costs still to accrue before the end of this financial year.

When preparing the 2021/22 budget there was still some uncertainty around the ongoing impacts of COVID-19 and a small deficit was anticipated however, due to the below comments, and considering the costs still to accrue to the Profit and Loss report between 31 May and 30 June, a \$42,000 surplus is estimated, noting that -

- Deliberately delayed recruitment of staff to fill the Communications Manager and Events Coordinator roles resulted in reduced wages and superannuation across the year.
- Interstate travel continued to be impacted by COVID-19 and, intrastate travel was also below budget with the continued use of online meetings resulting in underspends.
- The special projects work to support the TasWater Expert Advisory Group was not required as this work was handled by the LGAT secretariat, resulting in a considerable underspend.
- Concentrated efforts to promote Procurement increased this revenue stream.
- There has been investment of \$50,000 into the building maintenance fund to cover future liabilities.



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4 2022/2023 LGAT BUDGET AND SUBSCRIPTIONS *

Decision Sought

That the 2022/2023 LGAT Budget and Subscriptions are endorsed, with a 3.5% increase in subscriptions.

Background

While the year ahead is likely to be returning to a typical (or pre-COVID) year there is still a level of uncertainty.

LGAT's revenue related to events, training and sponsorship has been difficult to predict during the past two years and this remains the case for the year ahead. Although, the uncertainty is likely to be related to it being a local government election year, rather than the impacts of COVID. For this financial year we were able to deliver a better result (\$18,000) than budgeted on the conference, but other professional development activities were well below budget on income (and expenses). The budget includes no significant changes to revenue from events and training on last year.

LGAT Procurement income has steadily increased over the past five years. In the year to 31 May income is already \$30,000 more than budgeted for the full financial year. This growth is expected to continue, particularly given the additional investment in staff resources proposed further below. For the year ahead we are budgeting for income of \$115,000.

The historically low interest rates have continued to negatively impact on income and while we expect this to remain the case for the year ahead, commercial interest rates are rising and are modelled for this to continue, albeit modestly.

The Community Satisfaction Survey will continue to have an annual allocation for the year ahead, but it will also be expended in 2023.

Expenditure

The most significant expenditure item in the LGAT budget is staff wages. During the past 12 months LGAT has seen some staff changes, with the departures of our Communication Director and Events Manager in 2021. Given the timing of the departures and also the need to review the organisational structure, there was a delay in replacing these staff, resulting in substantial savings against budget on staff costs.

At the time of writing the Hobart Consumer Price Index (CPI) was sitting at 5.8% and the Tasmanian Wage Price Index (WPI) at 3.81%. This year a 5.1% salary increase is proposed. As councils would be aware, it has become increasingly difficult to attract staff, with the employment market extremely tight. In light of this and the substantial intellectual capital that rests with the current staff it is imperative that we retain our current employees.



1 July 2022 - Annual General Meeting Agenda

Last year, LGAT staff received a 2.0% salary rise, slightly above the WPI of 1.41%. Prior to 2021 LGAT staff consistently received salary increases that were less than the CPI (the previous three years) and the WPI (the previous five years).

Other changes to expenditure items include:

- Staff resourcing is proposed to be increased to support the growth in LGAT Procurement.
 This targeted additional investment is expected to be offset within two years with the projected revenue growth.
- ALGA subscription increase by 3.5%.
- The Special Projects item to support the TasWater Expert Advisory Group (\$20,000) has been removed, as it was not expended this financial year.
- Insurance costs continual to rise and an additional \$9,000 has been budgeted.
- We are continuing to see savings related to changes in telephone and data contracts through increased scrutiny of these cost areas .
- Travel expenses are expected to return to pre-COVID levels given the expected increase in face to face meetings.
- An additional \$30,000 is required to deliver the Community Satisfaction survey however this will be offset by member contributions paid in previous years.

Other Matters

LGAT successfully negotiated \$100,000 from the State Government to support the Future of Local Government Review. The majority of this will be used to offset the costs of a Project Officer to support our activities on the Review.

Net Result

The 5.1% wage increase would deliver an anticipated deficit of \$103,724. However, this deficit is entirely as a result of the proposed investment in additional resources for procurement this year. Outside of this strategic investment from reserves, the budgeted income will cover the budgeted operational expenditure.

A likely surplus in 2021/22 will also offset some of the deficit.

Subscriptions

This is the fifth year of applying our new subscription formula agreed at the 2017 AGM.

That formula comprises a flat fee of 40 per cent and population and revenue fees of 30 percent each, 8 revenue categories and 8 population categories and a 10 per cent collar and cap.



A 3.5% increase in overall subscriptions has been budgeted for 2022/23. In addition, there are a number of councils that have had category movements, although the impact of this movement is mitigated by the cap and collar adjustments. The changes involve four councils that have gone down a category. They are Dorset (revenue), Hobart (population), Latrobe and Tasman (revenue). A copy of the Draft Budget and subscriptions for the 2022/23 financial year are at **Attachment to Item 4.**

5 President and Vice President Honorariums

Decision Sought

That the President's and Vice President's allowance for the period 1 July 2022 to 30 June 2023 be adjusted in accordance with the movement in the Wages Price Index.

The Rules of the Association provide that the Annual General Meeting will grant an annual allowance to the President and Vice President.

In the past an independent review of allowances was undertaken in the same financial year as the review of allowances for Local Government Elected Members, with the last review undertaken in 2009. The result of that review was to retain the basis of the present allowances unchanged for the two positions with movements to be in conjunction with the wages price index. This brought the escalation factor for allowances in line with Elected Member allowances across councils.

The escalation factor used for elected member allowances remains the wages price index and it is deemed appropriate that the President and Vice President Honorariums continue to escalate on the same basis.

The resultant application of the wages price index meant allowances for 2021/22 were:

President allowance \$51,706 per annum.
 Vice President allowance \$12,925 per annum.

GMC sitting fees will also be adjusted by the wages price index.



6 LOCAL GOVERNMENT ELECTION CAMPAIGN

Decision Sought

That Members note the plan for the local government election campaign in 2022.

Background

This paper provides Members with an update on the Association's plan for the Local Government Election Campaign 2022.

We are running a campaign supported by an Agency with a financial investment of 50:50 by the Office of Local Government (OLG) and LGAT. The Tasmanian Electoral Commission (TEC) is responsible for the components noted below.

The campaign aims to increase the number and diversity of candidates who nominate for the local government election in 2022.

It will be:

- Adaptable for councils to implement at a local level.
- Visible to both rural/regional and metro audiences.

The Agency will help us reach a diverse range of audiences, specifically online.

Due to the lack of attendance at in-person regional community information sessions at the last election, the decision has been made to offer the following to the public:

- Online training modules.
- Information for candidates online and within a handbook.
- Frequently Asked Questions on the website.
- An "ask LGAT" function on website.

In addition, the following will be provided to councils to use at a local level:

- Social media tiles.
- Digital (website) banner & email signature.
- Handbook.
- Frequently Asked Questions.
- Potential workshop host.
- Powerpoint and other material to support local community session.

LGAT, OLG and TEC will be available to participate in local community sessions.



1 July 2022 - Annual General Meeting Agenda

The below table identifies the various stages of the campaign:

Stage	What	When	Responsible party
Enrol	You need to be enrolled to vote.	August	TEC
Nominate	Run 'nominate' campaign.	July - September	LGAT/Agency
	Engage with key stakeholders.	Commenced	LGAT
	Engage with under represented groups – ambassadors.	Commenced	LGAT
	Run earned media campaign.	Commenced	LGAT
	Online training modules for potential candidates – website.	Commenced – completion August	OLG
	Provide councils with a suite of editable resources for local use, including: - Poster - Brochure/flyer - Digital (website) banner and buttons - Social media tiles - Candidate handbook - FAQs LGAT website - single source of truth	July	LGAT
Vote	You need to vote – it's compulsory.	September - October 2022	TEC
Post election training of new Elected Representatives	Training and welcome to local government. Online training modules and in-person.	November 2022	LGAT/OLG

The campaign collateral will direct people to the <u>Association's website</u> for all information, including links to the OLG and the TEC for further information/how they nominate/vote.

Once the campaign is ready to go, we'll convene an online meeting to go through the campaign material with council communications staff, this is expected to be in the second week of July.

Budget Impact

Funding for the local government election campaign will come from equal contributions from the Local Government Office and LGAT. The figure for running this campaign is expected to be \$70,000 in total, which includes campaign and media spend for July – September.

Current Policy

This campaign plan will support LGAT Strategic Communications Plan and its goals across advocacy and sector services.

7 LGAT ANNUAL PLAN *

Decision Sought

That Members note the report against the LGAT Annual Plan.

Background

At **Attachment to Item 7** is a report against the LGAT Annual Plan for consideration.

At the beginning of 2022 LGAT switched to a calendar year Annual Plan to better align the planning process with GMC terms, so the current Annual Plan will conclude in December 2022.

Budget Implications.

Within current budget.



REPORTS FROM BOARD REPRESENTATIVES *

Decision Sought

- (a) That the reports from representatives on various bodies be received and noted.
- (b) That Members acknowledge the time and effort put in by all Association representatives on boards, working parties, advisory groups and committees etc.

Listed below are the bodies on which the Association had statutory representation in the 2021/2022 financial year.

Representatives on Bodies are requested to provide a report for Conference and are also requested to provide regular reports back to the Association during the year.

- Animal Welfare Advisory Committee

Clr Rob Churchill, Glamorgan Spring Bay

- Community Support Levy Charitable Organisations Grants Round Advisory Group

Mr John Davis, City of Launceston

Family Violence Consultative Committee

Mayor Mary Knowles OAM, Northern Midlands Council

Forest Practices Advisory Council

Ms Jo Oliver, Meander Valley Council

Premiers' Physical Activity Council

Ald Heather Chong, Clarence City Council

- State Fire Commission

Chris Hughes, Break O'Day Council

State Fire Management Council

Mr John Fisher, City of Hobart

- State Grants Commission

Mr Greg Preece and Ms Katherine Schaefer

- Tasmanian Heritage Council

Clr Michael McLaren, Latrobe Council

Tasmanian Library Advisory Board

Clr Dick Adams, Northern Midlands Council; D/Mayor Mary Duniam, Waratah Wynyard Council; Ald Beth Warren, Clarence City Council; Clr Jo Westwood, Kingborough Council

- Tasmanian Planning Commission

Mr Nick Heath - didn't export from the list

Tasmanian Spatial Information Council

Ms Emily Brown, City of Hobart







- Tasmanian Suicide Prevention Steering Committee Mayor Annette Rockliff, Devonport City Council
- Tasmanian Waste and Resource Recovery Board Mr Glenn Doyle, City of Hobart
- Threatened Species Protection Act 1995 Community Review Committee -Nikki Den Exter, Kingborough Council

The reports received for presentation are at Attachment to Item 8 and, any further reports received will be made available online as an additional attachment.

CLOSURE







ANNUAL GENERAL MEETING

Minutes

Of The
ONE HUNDRED AND NINTH SESSION
OF THE ASSOCIATION

30 June 2021

Via Webinar

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* Denotes Attachment



30 June 2021 - Annual General Meeting Minutes

FORMAL NOTICE OF MEETING

NOTICE IS GIVEN THAT THE
One Hundred and Ninth Annual General Meeting
of the Association
will be held on
30 June 2021
Commencing at
11.00am
Via Webinar

NOTICE IS ALSO GIVEN THAT THE
Association's General Meeting
will be held on
5 August 2021
To consider
Local Government Policy and Motions
from Member Councils
Commencing at
9.30am
At
Wrest Point Casino

Dion Lester CHIEF EXECUTIVE OFFICER



2021 ANNUAL GENERAL MEETING

The President, Mayor Christina Holmdahl declared the Annual General Meeting open at 11.00am.

Mayor Holmdahl welcomed Members and acknowledged and paid respect to the Tasmanian Aboriginal Community as the traditional and original owners and continuing custodians of this land.

Apologies were received from –

Mayor Tony Foster Brighton Council

Mr Gerald Monson Kentish/Latrobe Councils Mayor Jan Bonde Central Coast Council

Mr Tim Watson Dorset Council
Mr Ian Nelson Clarence City Council
Mayor Robbie Walsh Waratah Wynyard Council
Mr Tim Kirkwood Southern Midlands Council
Mr Des Jennings Northern Midlands Council

A/Mayor Shane Pitt West Coast Council
Mayor Kerry Vincent Sorell Council

1 MINUTES OF 108TH ANNUAL GENERAL MEETING *

Break O'Day Council/Devonport City Council

That the Minutes of the 108th Annual General Meeting, held 22 July 2020 be confirmed.

Carried

The Minutes of the 108th Annual General Meeting of the Local Government Association of Tasmania, held in Hobart on 22 July 2020, as circulated, are submitted for confirmation.

The Minutes are at Attachment to Item 1.



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2 President's Report

Burnie City Council/Northern Midlands Council

That the President's report be received.

Carried

It has been another unusual year for our state. Yet, I am grateful that we have not had the experience of others, like our closest neighbor, Victoria.

For local government in Tasmania, I think the last 12 months could be characterized as one of two distinct halves:

- The first being focused on supporting our communities to recover from the impacts of COVID – 19; and
- The second half as a gradual return to almost business as usual for most councils.

This time last year, we were just emerging out of the statewide lockdown and starting the recovery journey. Through this period Tasmanian councils once again proved that as a sector, we are more than capable of meeting a range of challenges head on.

During the COVID-19 epidemic, councils worked hard to support community and business recovery, losing significant revenue from a rating freeze, reductions or waivers of many fees and charges and the loss of own source revenue from things such as parking.

Councils also provided significant direct financial support to struggling businesses and households.

The experience of COVID-19 has demonstrated that councils' ability to understand and support their community is essential for local recovery and ongoing resilience. Something we all know, but often this contribution is not well known outside local communities, often going unnoticed by the State Government and other stakeholders based in our cities. Communicating this important role has been a focus of LGAT's advocacy following the response phase of COVID-19, with the team instrumental in gathering and sharing the important examples of the outstanding work of our councils.

Despite the impact of COVID-19 on events and training, I am pleased to advise that we were able to run a few more events than originally anticipated this time last year. This included a sold-out annual conference and a very successful International Women's Day event that attracted over 150 attendees, even though it was an online event.



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I certainly welcomed the opportunity to reconnect with many of you at several LGAT events. Like the Elected Representative weekend and Mayor's workshop earlier this year and look forward to a return to more face to face events over the next 12 months.

Since late last year, LGAT's been able to divert more of its attention to prosecuting the sector's key policy agenda. Some of the key areas of focus have been the rating of Independent Living Units (ILUs), Code of Conduct, waste, planning and whole of sector savings via LGAT Procurement. I would like to briefly touch on each of these now.

Prior to the State Election being called we had secured a position from the State Government on the rating treatment for ILUs. Members would recall we considered this position at our March General Meeting, where a counter offer was endorsed and this has been presented to the Government. We now wait for the dust to settle from the State Election to finally put this matter to bed.

Along similar lines, we had been advocating strongly for a review of the Code of Conduct legislation. This resulted in regional sessions being run by the Local Government Division and a discussion paper on potential changes being prepared. Unfortunately, due to election caretaker provisions this paper was not released. We now expect it to be released in the coming weeks and I look forward to LGAT continuing to advocate for a fit for purpose code.

Waste and resource recovery has been a sustained area of LGAT's advocacy over several years. Indeed, many broader stakeholders' credit LGAT with driving the current agenda adopted by the State Government.

The last 12 months have been a particularly active period in this space, with the State Government releasing the legislation to support a statewide waste levy, confirming our preferred governance model for the Container Refund Scheme, and just a few weeks ago releasing the draft legislation to facilitate this.

At this stage, the pathway the Government is following is strongly aligned with our advocacy. Nevertheless, we are scrutinizing the details of each initiative to ensure that there is no devil in the detail.

LGAT public advocacy on waste management, via Opinion Editorials and the like has been complimented by our CEOs presence on the Ministerial Advisory Group for Waste, a role that provides LGAT the opportunity to influence the Government's policy well before it is made publicly available.

Like waste, planning has been a key advocacy area for LGAT for many years now. While we cannot claim to have had the same big ticket wins in this space as we have with waste, our persistence is finally starting to pay off.



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While a very diverse policy area, involving many notable successes, I would like to highlight 2 achievements:

- Finally securing a commitment to review and update the Regional Land Use Strategies, and
- Ensuring the red tape reduction reform agenda is fair and reasonable.

As you all know, an update to the Regional Strategies has featured heavily in our public and direct advocacy. The most recent efforts being through our State Election campaign media. This incremental advocacy has paid off, with the Government committing \$3.45 million to update of the Strategies. We are now just waiting on advice from the Minister on when this work will commence.

On red tape reduction, we managed to negotiate a number of significant concessions with the Government and also via the Legislative Council.

LGAT Procurement continues to expand its offerings and to liaise strongly with councils and suppliers. During the 12 months to March 2021, councils spent nearly \$7 million under the contracts, with the total savings for councils for this period in excess of \$1.4 million.

In addition to these savings, councils saved approximately \$819,000 on public lighting and approximately \$234,000 on fuel tax credit reviews.

Late last year LGAT Procurement identified an opportunity for councils to make significant savings by combined purchasing for their small electricity connections. Twenty-one councils participated in the process, which delivered a combined saving of \$2.7 million over 4 years. This is a great outcome for those councils who participated.

Beyond the savings, during the past 12 months LGAT has increased its efforts in supporting council procurement with the delivery of 7 training sessions and the establishment of a Procurement network, which all council officers who have a role to play in procurement can participate in.

We continue to build support for our advocacy aims through our in-house publications such as the LGAT News and also through significant success with Opinion Editorials. To support these channels we have also increased the use of social media platforms such as LinkedIn and in recent months the establishment of an LGAT facebook page. So far, this strategy is working very well as our followers are growing week on week.

As you will see in later reports to the AGM, LGAT is going to commence preparing an updated strategic plan in September. This will be an important process and I encourage all of you to spend 5 minutes responding to the LGAT Performance and Improvement survey so we can understand your priorities moving forward.



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Speaking of the year ahead, I think it would be remiss of me not to at least touch on the proposed local government reform intentions of the Government. While details are currently limited, I can assure members that LGAT has been engaging heavily with the Government and more broadly on our expectations. At this point, in the absence of a defined process and Terms of Reference our focus has been on a few key messages, being:

- That local government supports a reform process that delivers change that is in the best interests of local areas.
- The reform process must be collaborative with councils and communities, and
- Any reform process must work to understand what councils are delivering well, the challenges they face and importantly, take the time to understand community needs.

While simple messaging, it is aimed to mitigate against a one size fits all, or purely bigger is better, mentality. The feedback we have received so far on these messages is positive.

There will be a Premier's Local Government Council meeting on 22 July where I expect many of the details will be fleshed out.

As you are all aware, the election of the General Management Committee has just concluded, and I would like to thank you for your support, allowing me to continue as President for another 2 years. I would also like to acknowledge the outgoing GMC Members Mayor Darryl Quilliam, CIr Geoff Lyons, Ald Brendan Blomeley and Vice President, Mayor Ben Shaw. Each of you individually and collectively made an outstanding contribution over the past 2 years and have left big shoes to fill for the GMC elect.

The new GMC commences today and I would like to warmly welcome the incoming Members Mayor Peter Freshney, Deputy Mayor Danny Gibson, Mayor Alex Green and Deputy Mayor Bec Thomas. I feel confident that each of you bring the necessary skills and experience to guide LGAT and the sector through what I expect to be a very challenging few years.

Before I conclude this report, I wish to note the significant contribution that Katrena Stephenson made during her time at LGAT. She was a tireless advocate for the sector during her 13 years at LGAT and it is very pleasing that she is still in local government. Perhaps Katrena's most significant contribution has been building the LGAT team of twelve dedicated staff who consistently delivere an extraordinary amount of work for our sector.

I also want to take this opportunity to especially thank our new CEO Dion Lester. The transition to his leadership was seamless and the fact that he holds great respect in the corridors of government means the continuation of good outcomes for our sector.

The LGAT team can only do this in collaboration with each and every one of you and your committed teams, so thank you for your ongoing support.



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3 Financial Statements To 30 June 2020 *

Circular Head Council/Tasman Council

That the Financial Statements for the period 1 July 2019 to 30 June 2020 be received and adopted.

Carried

The General Management Committee recommends consideration and adoption of the Association's Financial Statements for the period 1 July 2019 to 30 June 2020, an abridged version of which are included at **Attachment to Item 3.**

A full version is available from the Association's offices on request.

A copy of the Association's Profit and Loss report for the period 1 July 2020 to 31 May 2021 is also included at **Attachment to Item 3** to provide members with an indication of the current financial position of the Association.

At the time of preparation of this report four weeks remained to the end of the financial year with year-end adjustments also pending. Given the uncertainties at the time of preparing the 2020/21 budget it is anticipated that the final result for the year will see a minor deficit. This is a better than expected result given the budget was for a deficit of \$74,463. Items of note are:

- We were able to deliver a reduced scale conference resulting in unbudgeted registration and sponsorship income;
- An increase in revenue from insurance commissions;
- The Covid-19 Pandemic impacted travel and with the introduction of online meetings has resulted in underspends in both intrastate and interstate travel; and
- General under expenditure in areas such as consultant's fees also contributed to the better than expected result.



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2021/2022 LGAT BUDGET AND SUBSCRIPTIONS *

Central Highlands Council/Central Coast Council

That the Meeting endorse the adoption of the 2021-2022 LGAT Budget and Subscriptions.

Carried

Income

While the year ahead is likely to be returning closer to a typical (or pre-COVID) year there is still a level of uncertainty. LGAT's revenue related to events, training and sponsorship has been difficult to predict during the past 12 months and this remains the case for the year ahead. The budget includes an increase on revenue from events and training on last year, but not to the same levels typically experienced pre-COVID.

We are budgeting for close to a return to normal in both expenditure and income for the Annual Conference. At the time of writing all sponsorship packages and trade booths had been sold and ticket sales had commenced.

LGAT Procurement income has steadily increased over the past five years, and this is expected to continue over the next few years. However, for the year ahead the outlook is uncertain given many councils purchasing activity may be curtailed as they recover from the budget impact of COVID. Given this, we are budgeting for no net increase in procurement income on 2020/21 levels.

The historically low interest rates continue to negatively impacted on income.

We still have some unexpended advertising funds in reserve we can draw on, so we have not sought to put a call upon members for advertising this year. However, the Community Satisfaction Survey will continue to have an annual allocation.

Expenditure

The most significant expenditure item in the LGAT budget is staff wages. This year a 2% salary increase is proposed. The Hobart Consumer Price Index (CPI) is currently sitting at 0.77% and the Tasmanian Wage Price Index (WPI) at 1.41%. Last year, when LGAT staff received a 1.5% salary rise, the CPI and WPI were 2.73% and 2.59% respectively. It should also be noted that most council EAs currently provide for a 2.5% increase and those currently undertaking negotiations are predominantly in the range of 2% - 3%. State Government employees received a 2.3% increase in December 2020 and will receive a further 2.35% this December.

There is an additional \$20,000 expense (under special projects) included for consultancies to support the TasWater Expert Advisory Group formed in late 2020.



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Superannuation liability has been modelled on a 13.5% employer contribution, as from 1 July 2021 the minimum employer contribution is to increase from 9.5% to 10%. LGAT contributes the minimum employer contribution plus 3.5%.

Other changes to expenditure items include:

- ALGA subscriptions will increase by 2%;
- Staff leave liabilities has increased as a result of most staff carrying more leave than usual given the COVID constraints. However, staff must comply with the policy and not carry more than 12 weeks accrued annual leave;
- Insurance costs have increased by almost \$9,000;
- We are continuing to see savings related to changes in telephone and data contracts; and
- Travel expenses have been returned to almost pre-COVID levels given the expected increase in face to face meetings.

Other Matters

The additional grant funding we secured last year from the State Government to extend the Health and Wellbeing Project for a further two years does not appear on the budget as is held in a separate account.

No expenses have specifically been allocated for any work arising as a result of the State Government's local government reform program as any costs are hard to predict at this stage. It is suggested that should consultant or other costs arise then this be funded via a call on members or from the unexpended advertising funds in reserve.

Net Result

The budget anticipates a deficit of \$22,374.

Subscriptions

This is the fourth year of applying our new subscription formula agreed at the 2017 AGM. That formula comprises a flat fee of 40 per cent and population and revenue fees of 30 per cent each, 8 revenue categories and 8 population categories and a 10 per cent collar and cap.

A 2% increase in overall subscriptions has been budgeted for 2021/22. In addition, there are a number of councils that have had category movements, although the impact of this movement is mitigated by the cap and collar adjustments. The changes are:

Council	% Increase from last year	Reason
Brighton	9.14	Revenue increase
Derwent Valley	6.3	Revenue increase
Dorset	5.92	Revenue increase
George Town	5.92	Revenue increase
Hobart	6.66	Population increase
Tasman	10	Revenue increase



30 June 2021 - Annual General Meeting Minutes

A copy of the Draft Budget and Subscriptions for the 2021/2022 Financial Year are at **Attachment to Item 4.**

PRESIDENT AND VICE PRESIDENT HONORARIUMS

The President vacated the Chair to allow for discussion of the honorariums.

The out-going Vice President, Mayor Ben Shaw chaired the discussion.

George Town Council/Tasman Council

That the President's and Vice President's allowance for the period 1 July 2021 to 30 June 2022 be adjusted in accordance with the movement in the Wages Price Index.

Carried

The Rules of the Association provide that the Annual General Meeting will grant an annual allowance to the President and Vice President.

In the past an independent review of allowances was undertaken in the same financial year as the review of allowances for Local Government Elected Members, with the last review undertaken in 2009. The result of that review was to retain the basis of the present allowances unchanged for the two positions with movements to be in conjunction with the wages price index. This brought the escalation factor for allowances in line with Elected Member allowances across councils.

The escalation factor used for elected member allowances remains the wages price index and it is deemed appropriate that the President and Vice President Honorariums continue to escalate on the same basis.

As advised by the President and Vice President following the 2020 AGM, they chose not to accept the WPI increment for the 20-21 year but, that the increase would be 're-imbursed' back to LGAT.

In order to maintain the level of the Honorariums going forward, the application of the wages price index would have meant that allowances for 2020/21 would have been:

President allowance \$50,792 per annum.
 Vice President allowance \$12,697 per annum.

GMC sitting fees will also be adjusted by the wages price index.

The President resumed the Chair following discussion of Item 5.



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6 LGAT RULES *

Devonport City Council/Circular Head Council

That Members endorse the changes to the LGAT Rules.

Carried

Amendment Motion

Dorset Council/Southern Midlands Council

That one additional proposed change be included in the LGAT Rules changes and will then become the motion.

That Clause 36 (e) be removed -

At the discretion of the Chair, when a motion or amendment has been moved and seconded, further speech in support of such motion shall not be heard until someone shall have spoken in opposition to such motion, and thereafter speakers shall only be entitled to speak for or against the motion in rotation PROVIDED that in any case where the same motion has been submitted by more than one Member, a representative from each Member so submitting the motion shall be entitled to be heard.

Carried

Devonport City Council/Circular Head Council

That Members endorse the changes to the LGAT Rules including the removal of Clause 36(e).

Carried

Background

In the past there has been occasional negative feedback from Members on the cost of attending LGATs AGM when it was felt there should be no cost to attend the AGM. The costs were associated with venue hire and catering as a result of the AGM historically being alongside a General Meeting and directly preceding the LGAT Annual Conference, at Wrest Point.

In 2020 LGAT switched to an online AGM as a result of COVID—19 restrictions. This event was very successful, and it has been decided to trial this format again this year with the General Meeting and Annual Conference to be delivered separately on 5 - 6 August. The LGAT Rules do not prevent separating the AGM and the traditional General Meeting that has followed the AGM, however the drafting of the Rules could be improved to support this occurring.



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The General Management Committee (GMC) is proposing that the Rules are amended to accommodate for circumstances where the AGM is conducted separately to the General Meeting, as is the case this year.

To accompany these changes to the Rules, a number of other minor changes are proposed to improve the functioning of the Rules. Each of the proposed changes are outlined below:

- The removal of specific months from the Rules, where relevant, and replacement with periods (i.e. "at least 3 months before").
- Insert an ability within the Rules for the GMC to "determine specific procedures relating to the conduct of GMC". This gives the existing GMC Governance Framework a head of power within the Rules.
- Removal of GMC nominating Directors for the TasPlan Board, as this no longer occurs;
- Extending the period for when the Vice President takes up the office of President (when the
 role is vacated midterm) from six to nine months, this is purely practical as at six months the
 situation could arise that a by-election for President could occur less than three months prior
 to a full GMC election.
- Picking up the existing "collar and cap" subscription arrangements in the Rules.

A track change version of the Rules is included at **Attachment to Item 6**, as is the updated Governance Framework.

Budget Impact

Being undertaken within current resources.

Current Policy

Strategic Plan

- Building Local Government's reputation.

7 LGAT ANNUAL PLAN *

Central Coast Council/Northern Midlands Council

That Members note the report against the LGAT Annual Plan.

Carried

Background

At **Attachment to Item 7** is a report against the LGAT Annual Plan for consideration.

A new LGAT Strategic Plan will be prepared in September. Members are encouraged to participate in our Performance and Improvement Survey to inform the new Strategic Plan - see link here

Budget Implications.



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Within current budget.



8 REPORTS FROM BOARD REPRESENTATIVES *

West Tamar Council/ Central Highlands Council

- (a) That the reports from representatives on various bodies be received and noted.
- (b) That Members acknowledge the time and effort put in by all Association representatives on boards, working parties, advisory groups and committees etc.

Carried

Listed below are the bodies on which the Association had statutory representation in the 2020/2021 financial year.

Representatives on Bodies are requested to provide a report for Conference and are also requested to provide regular reports back to the Association during the year.

- 26TEN

Mayor Daryl Quilliam, Circular Head Council

Animal Welfare Advisory Committee

Clr Rob Churchill, Glamorgan Spring Bay

Community Support Levy Charitable Organisations Grants Round Advisory Group

Mr John Davis, City of Launceston

- Family Violence Consultative Committee

Mayor Mary Knowles OAM, Northern Midlands Council

Forest Practices Advisory Council

Ms Jo Oliver

- LGAT Assist

Mrs Jill Taylor

- Local Government Board

Currently awaiting confirmation from the Ministers Office

- Premiers' Physical Activity Council

Ald Heather Chong, Clarence City Council

- State Fire Commission

Chris Hughes, Break O'Day Council

- State Fire Management Council

Ms Melanie Kelly, Glamorgan Spring Bay Council

- State Grants Commission

Mr Greg Preece and Ms Katherine Schaefer

- Tasmanian Heritage Council

Ald Jim Cox, Launceston City Council, Mr Simon Angilley, Central Coast Council;

- Tasmanian Library Advisory Board



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Ms Yolanda Sam, City of Hobart, Clr Dick Adams, Northern Midlands Council; D/Mayor Mary Duniam, Waratah Wynyard Council; Ald Simon Fraser, Glenorchy City Council

- Tasmanian Planning Commission

Currently awaiting confirmation from the Ministers Office

- Tasmanian Spatial Information Council

Ms Emily Brown, City of Hobart

Currently awaiting confirmation of term renewal

- Tasmanian Suicide Prevention Committee

Mayor Annette Rockliff, Devonport City Council

- Threatened Species Protection Act 1995 - Community Review Committee -

Nikki Den Exter, Kingborough Council

The reports received for presentation are at **Attachment to Item 8** and, any further reports received will be made available online as an additional attachment.

CLOSURE

There being no further business, the President declared the meeting closed at 11.40am.



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Total Responses: 43

1: Minutes of the 108th Annual General Meeting

Break O'Day Council /Devonport City Council

That the Minutes of the 108th Annual General Meeting held on 22 July 2020, be confirmed.

- 1. For _______43
- 2. Against o
- 3. Abstain o

LGAT

Participant	Response	Weight
Break O'Day Council	For	1
Brighton Council	[No Response]	2
Burnie City Council	For	2
Central Coast Council	For	3
Central Highlands Council	For	1
Circular Head Council	For	1
Clarence City Council	For	4
Derwent Valley Council	[No Response]	2
Devonport City Council	For	3
Dorset Council	For	1
Flinders Council	[No Response]	1
George Town Council	[No Response]	1
Glamorgan/Spring Bay Council	For	1
Glenorchy City Council	[No Response]	4
Hobart City Council	[No Response]	4
Huon Valley Council	For	2
Kentish Council	For	1
Kingborough Council	For	3
King Island Council	[No Response]	1
Latrobe Council	For	2
Launceston City Council	For	4
Meander Valley Council	For	3



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Northern Midlands Council	For	2
Sorell Council	For	2
Southern Midlands Council	For	1
Tasman Council	[No Response]	1
Waratah - Wynyard Council	For	2
West Coast Council	For	1
West Tamar Council	For	3

Total Responses: 52

2: President's Report

Burnie City Council/Northern Midlands Council

That the President's report be received.

- 3. Abstain o

LGAT

Participant	Response	Weight
Break O'Day Council	For	1
Brighton Council	[No Response]	2
Burnie City Council	For	2
Central Coast Council	For	3
Central Highlands Council	[No Response]	1
Circular Head Council	For	1
Clarence City Council	For	4
Derwent Valley Council	For	2
Devonport City Council	For	3
Dorset Council	For	1
Flinders Council	[No Response]	1
George Town Council	For	1
Glamorgan/Spring Bay Council	For	1
Glenorchy City Council	For	4



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Hobart City Council	For	4
Huon Valley Council	[No Response]	2
Kentish Council	For	1
Kingborough Council	For	3
King Island Council	[No Response]	1
Latrobe Council	For	2
Launceston City Council	For	4
Meander Valley Council	For	3
Northern Midlands Council	For	2
Sorell Council	For	2
Southern Midlands Council	For	1
Tasman Council	For	1
Waratah - Wynyard Council	For	2
West Coast Council	For	1
West Tamar Council	For	3

Total Responses: 55

3: Financial Statements to 30 June 2020

Circular Head Council/Tasman Council

That the Financial Statements for the period 1 July 2019 to 30 June 2020 be received and adopted.

- 1. For _______55
- 2. Againsto
- 3. Abstaino



Participant	Response	Weight
Break O'Day Council	For	1
Brighton Council	For	2
Burnie City Council	For	2
Central Coast Council	For	3
Central Highlands Council	For	1



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Circular Head Council	For	1
Clarence City Council	For	4
Derwent Valley Council	For	2
Devonport City Council	For	3
Dorset Council	For	1
Flinders Council	[No Response]	1
George Town Council	For	1
Glamorgan/Spring Bay Council	For	1
Glenorchy City Council	For	4
Hobart City Council	For	4
Huon Valley Council	For	2
Kentish Council	For	1
Kingborough Council	For	3
King Island Council	[No Response]	1
Latrobe Council	For	2
Launceston City Council	For	4
Meander Valley Council	For	3
Northern Midlands Council	[No Response]	2
Sorell Council	For	2
Southern Midlands Council	For	1
Tasman Council	For	1
Waratah - Wynyard Council	For	2
West Coast Council	For	1
West Tamar Council	For	3

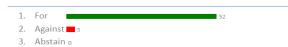


Total Responses: 55

4: 2021/2022 LGAT Budget and Subscriptions

Central Highlands Council/Central Coast Council

That the Meeting endorse the adoption of the 2021-2022 LGAT Budget and Subscriptions.



LGAT

Participant	Response	Weight
Break O'Day Council	For	1
Brighton Council	For	2
Burnie City Council	Against	2
Central Coast Council	For	3
Central Highlands Council	For	1
Circular Head Council	For	1
Clarence City Council	For	4
Derwent Valley Council	For	2
Devonport City Council	For	3
Dorset Council	Against	1
Flinders Council	[No Response]	1
George Town Council	For	1
Glamorgan/Spring Bay Council	For	1
Glenorchy City Council	For	4
Hobart City Council	For	4
Huon Valley Council	For	2
Kentish Council	For	1
Kingborough Council	For	3
King Island Council	[No Response]	1
Latrobe Council	For	2
Launceston City Council	For	4
Meander Valley Council	For	3



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Northern Midlands Council	[No Response]	2
Sorell Council	For	2
Southern Midlands Council	For	1
Tasman Council	For	1
Waratah - Wynyard Council	For	2
West Coast Council	For	1
West Tamar Council	For	3

Total Responses: 55

5: President and Vice President Honorariums

George Town Council/Tasman Council

That the President's and Vice President's allowances for the period 1 July 2021 to 30 June 2022 be adjusted in accordance with the movement in the Wages Price Index.

- For
 Against o
- 3. Abstain o

LGAT HOUSE

Participant	Response	Weight
Break O'Day Council	For	1
Brighton Council	[No Response]	2
Burnie City Council	For	2
Central Coast Council	For	3
Central Highlands Council	For	1
Circular Head Council	For	1
Clarence City Council	For	4
Derwent Valley Council	For	2
Devonport City Council	For	3
Dorset Council	For	1
Flinders Council	[No Response]	1
George Town Council	For	1
Glamorgan/Spring Bay Council	For	1
Glenorchy City Council	For	4



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Hobart City Council	For	4
Huon Valley Council	For	2
Kentish Council	For	1
Kingborough Council	For	3
King Island Council	[No Response]	1
Latrobe Council	For	2
Launceston City Council	For	4
Meander Valley Council	For	3
Northern Midlands Council	For	2
Sorell Council	For	2
Southern Midlands Council	For	1
Tasman Council	For	1
Waratah - Wynyard Council	For	2
West Coast Council	For	1
West Tamar Council	For	3

Total Responses: 57

6 LGAT Rules

Devonport City Council/Circular Head Council

That Members endorse the changes to the LGAT Rules.

- 1. For _______
- 2. Against o
- 3. Abstain o



Participant	Response	Weight
Break O'Day Council	For	1
Brighton Council	For	2
Burnie City Council	For	2
Central Coast Council	For	3
Central Highlands Council	For	1



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For	1
For	4
For	2
For	3
For	1
[No Response]	1
For	1
For	1
For	4
For	4
For	2
For	1
For	3
[No Response]	1
For	2
For	4
For	3
For	2
For	2
For	1
For	1
For	2
For	1
For	3
	For For For For For [No Response] For



Item 6 Amendment

Total Responses: 45

6 LGAT Rules

Amondment Metics

Dorset Council/SOUTHERN MIDLANDS COUNCIL

That one additional proposed change be included in the LGAT Rules changes – which then becomes the motion.

That Clause 36 (e) he removed -

At the discretion of the Chair, when a motion or amendment has been moved and seconded, further speech in support of such motion shall not be heard until someone shall have spoken in opposition to such motion, and thereafter speakers shall only be entitled to speak for or against the motion in rotation PROVIDED that in any case where the same motion has been submitted by more than one Member, a representative from each Member so submitting the motion shall be entitled to be heard.



3. Abstain o



Participant	Response	Weight	
Break O'Day Council	For	1	
Brighton Council	[No Response]	2	
Burnie City Council	For	2	
Central Coast Council	For	3	
Central Highlands Council	Against	1	
Circular Head Council	For	1	
Clarence City Council	Against	4	
Derwent Valley Council	[No Response]	2	
Devonport City Council	For	3	
Dorset Council	For	1	
Flinders Council	[No Response]	1	
George Town Council	For	1	
Glamorgan/Spring Bay Council	[No Response]	1	
Glenorchy City Council	[No Response]	4	
Hobart City Council	Against	4	
Huon Valley Council	Against	2	
Kentish Council	For	1	
Kingborough Council	For	3	
King Island Council	[No Response]	1	
Latrobe Council	For	2	
Launceston City Council	For	4	



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Meander Valley Council	[No Response]	3
Northern Midlands Council	Against	2
Sorell Council	Against	2
Southern Midlands Council	For	1
Tasman Council	For	1
Waratah - Wynyard Council	For	2
West Coast Council	For	1
West Tamar Council	For	3

Total Responses: 54

6 LGAT Rules

DEVONPORT CITY COUNCIL/CIRCULAR HEAD COUNCIL

That Members endorse the changes to the LGAT Rules including the removal of Clause 36(e).



LGAT

Participant	Response	Weight
Break O'Day Council	For	1
Brighton Council	For	2
Burnie City Council	For	2
Central Coast Council	For	3
Central Highlands Council	Against	1
Circular Head Council	For	1
Clarence City Council	Against	4
Derwent Valley Council	For	2
Devonport City Council	For	3
Dorset Council	For	1
Flinders Council	[No Response]	1
George Town Council	For	1



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Glamorgan/Spring Bay Council	For	1
Glenorchy City Council	For	4
Hobart City Council	For	4
Huon Valley Council	For	2
Kentish Council	For	1
Kingborough Council	For	3
King Island Council	[No Response]	1
Latrobe Council	For	2
Launceston City Council	For	4
Meander Valley Council	[No Response]	3
Northern Midlands Council	Against	2
Sorell Council	For	2
Southern Midlands Council	For	1
Tasman Council	For	1
Waratah - Wynyard Council	For	2
West Coast Council	For	1
West Tamar Council	For	3

Total Responses: 54

7: LGAT Annual Plan

Central Coast Council/Northern Midlands Council

- Against o
 Abstain o

LGAT

Participant	Response	Weight
Break O'Day Council	For	1
Brighton Council	For	2
Burnie City Council	For	2
Central Coast Council	For	3



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Central Highlands Council	For	1
Circular Head Council	For	1
Clarence City Council	For	4
Derwent Valley Council	For	2
Devonport City Council	For	3
Dorset Council	For	1
Flinders Council	[No Response]	1
George Town Council	For	1
Glamorgan/Spring Bay Council	For	1
Glenorchy City Council	For	4
Hobart City Council	For	4
Huon Valley Council	For	2
Kentish Council	For	1
Kingborough Council	For	3
King Island Council	[No Response]	1
Latrobe Council	For	2
Launceston City Council	For	4
Meander Valley Council	[No Response]	3
Northern Midlands Council	For	2
Sorell Council	For	2
Southern Midlands Council	For	1
Tasman Council	For	1
Waratah - Wynyard Council	For	2
West Coast Council	For	1
West Tamar Council	For	3



Total Responses: 57

8: Reports from Board Representatives

West Tamar Council/ Central Highlands Council

- (a) That the reports from representatives on various bodies be received and noted.
- (b) That Members acknowledge the time and effort put in by all Association representatives on boards, working parties, advisory groups and committees etc.
- 1. For 2. Against o
- 3. Abstain o

LGAT

Participant	Response	Weight
Break O'Day Council	For	1
Brighton Council	For	2
Burnie City Council	For	2
Central Coast Council	For	3
Central Highlands Council	For	1
Circular Head Council	For	1
Clarence City Council	For	4
Derwent Valley Council	For	2
Devonport City Council	For	3
Dorset Council	For	1
Flinders Council	[No Response]	1
George Town Council	For	1
Glamorgan/Spring Bay Council	For	1
Glenorchy City Council	For	4
Hobart City Council	For	4
Huon Valley Council	For	2
Kentish Council	For	1
Kingborough Council	For	3
King Island Council	[No Response]	1
Latrobe Council	For	2
Launceston City Council	For	4
Meander Valley Council	For	3



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Northern Midlands Council	For	2
Sorell Council	For	2
Southern Midlands Council	For	1
Tasman Council	For	1
Waratah - Wynyard Council	For	2
West Coast Council	For	1
West Tamar Council	For	3



Statement of Financial Position as at 30 June 2021

	Note	Assist 2021 \$	General 2021 \$	Assist 2020 \$	General 2020 \$
Assets					
Current assets					
Cash and cash equivalents	3	163,934	608,625	164,879	871,824
Trade and other receivables	4	-	47,417	-	164,802
Financial assets	5	861,536	2,285,000	885,864	1,485,000
Other assets	6	486	41,386	194	44,350
Total current assets	_	1,025,956	2,982,428	1,050,937	2,565,976
Non-current assets					
Financial assets	5	-	-	4,119	500,000
Property, plant and equipment	7	-	1,203,116	-	1,151,573
Intangible assets	8	-	2,320	-	4,030
Total non-current assets	_	-	1,205,436	4,119	1,655,603
Total assets	_	1,025,956	4,187,864	1,055,056	4,221,579
Liabilities					
Current liabilities					
Trade and other payables	9	7,277	195,057	7,615	208,616
Unexpended grant income	10	-	349,680	-	353,773
Provisions	11	-	183,531	-	235,863
Total current liabilities	_	7,277	728,268	7,615	798,252
Non-current liabilities					
Provisions	11	-	84,080	-	38,805
Total non-current liabilities	_	-	84,080	-	38,805
Total liabilities	_	7,277	812,348	7,615	837,057
Net Assets	_	1,018,679	3,375,516	1,047,441	3,384,522
Equity					
Accumulated surplus		1,018,679	3,064,819	1,047,441	3,136,325
Asset revaluation reserve		-	310,697	-	248,197
Total Equity		1,018,679	3,375,516	1,047,441	3,384,522

The above statement should be read in conjunction with the accompanying notes.

Notes to the Financial Report For the Year Ended 30 June 2021

Financial risk management objectives and policies cont.

As at 30 June 2021 it is estimated that a decrease of one percentage point in interest rates would decrease the LGAT General's interest received by approximately \$5,682 (2019/20 \$19,884) to a result of no interest income. Due to current average interest rates below one percent, a decrease would elimate any interest income. No consideration has been made for negative interest rates. An increase in an interest rate of one percent would increase the LGAT General's interest received by \$17,850 (2019/20 \$19,884).

Liquidity risk

Liquidity risk arises from the financial liabilities of LGAT and LGAT's ability to meet their obligations to repay their financial liabilities as and when they fall due.

LGAT's liabilities are limited to normal trading and operational liabilities. The organisation is highly liquid and therefore has very limited liquidity risk exposure.

Note 14 Superannuation

During the year the Association made the required superannuation contributions for all eligible employees to an appropriate complying superannuation fund as required by the *Superannuation Guarantee (Administration) Act 1992*.

Note 15 Subsequent events

No matters or circumstances have arisen since the end of the financial year which significantly affect the operations or the financial position of the organisation.

		General 2021 \$	General 2020 \$
Note 16	Detailed statement of general account - revenue and expenditure		
	Revenue		
	Government grants	228,333	124,337
	Fees and commissions	186,143	222,503
	Interest - general account	16,359	42,193
	Interest – building proceeds	405	1,238
	Interest - Government Grants	93	754
	Surplus/(Deficit) on sale of plant and equipment	(1,399)	(2,006)
	Sponsorship, Professional development	78,132	308,405
	Subscriptions	1,245,937	1,245,794
	Secretarial Support	75,000	-
	Media Monitoring	1,800	-
	Waste Strategy	-	19,392
		1,830,803	1,962,610
	Expenditure		
	Advertising	2,842	7,689
	Accommodation expenses	2,941	1,640
	Accounts administration	14,746	11,948
	ALGA	117,126	111,146
	Amortisation - computer software	1,710	3,102
	Annual conference	20,732	142,930
	Auditors' remuneration	12,555	12,184
	Catering	1,672	1,373
	Cleaning	14,012	10,174
	Consultancy fees	16,805	48,033

Notes to the Financial Report For the Year Ended 30 June 2021

		General 2021 \$	General 2020 \$
Note 16	Detailed statement of general account - revenue and expenditure (cont'd)	₽	Þ
Note 10	Council careers and skills shortage	18,105	7.193
	Cost Recovery - grant administration	(47,703)	(50,944)
	Depreciation - buildings	9,141	8,125
	Depreciation - computers	18,906	12,649
	Depreciation - motor vehicles	15,779	15,931
	Depreciation - furniture and equipment	1,401	1,456
	Division 43 Deduction	-	286
	Fringe benefits tax	11,574	12,692
	Land & buildings running costs	4,876	1,261
	Insurance	58,953	48,571
	Media Monitoring	6,800	-
	Members emoluments	67,664	65,663
	Motor Vehicle - running expenses	7,465	5,857
	Motor Vehicle - repairs and maintenance	3,158	1,862
	Network and internet	11,089	10,969
	Other expenses	9,452	6,512
	Payroll Tax	2,241	-
	Postage	2,672	3,273
	Power	7,088	7,749
	Printing and publications	5,662	5,947
	Procurement Expenses	10,031	_
	Professional Development Activities	24,317	41,266
	Rates and taxes	15,476	13,443
	Rentals	1,330	1,785
	Salaries, wages and employee benefits (incl. Grant Staff)	1,086,742	1,040,816
	Software	12,463	9,450
	Sponsorship	950	3,550
	Stationery	1,177	1,778
	Subscriptions - general account	5,491	6,575
	Superannuation contribution (incl. Grant Staff)	133,934	129,719
	Telephone	7,565	7,048
	Travelling Expenses	12,464	27,015
	Waste strategy	-	30,004
	Government grants expenditure (excluding wages and superannuation):		
	DHHS Health & Wellbeing 2	5,416	-
	DHHS Health & Wellbeing	67,379	23,704
	DPAC - STEWE	5,000	1,000
	Royal Flying Doctors Service	4,317	-
	SES - Disaster Risilliance	5,460	2,000
	LG Reform Fund	5,105	23,127
	Liveable Communities	-	15,000
	Southern Tasmania Waste Management	67,252	-
	IT Strategies	10,976	24,654
	Total expenses	1,902,309	1,917,205
	Operating surplus/(deficit) - general account	(71,506)	45,405

Charges incurred for the administration of both the LGAT Assist account and grant projects have been recharged to LGAT Assist or the specific project. The recovery of these costs is then shown as Cost Recovery so that the expenses on the General Account are more accurately reported.

Notes to the Financial Report For the Year Ended 30 June 2021

	Assist 2021	Assist 2020
7 Detailed statement of LGAT Assist account - revenue and expenditure	202.	2020
Revenue		
Interest on Loans	20,033	22,162
Other Interest Revenue	3,169	10,267
Miscellaneous Income	-	30
	23,202	32,459
Expenditure		
LGAT Assist Accounts Administration	44,079	39,171
Auditors Remuneration	3,645	4,601
Bad Debts Written Off/(Recovered)	(486)	(648)
Donations and Research Projects	-	2,500
Grants to Members – Welfare	3,500	-
Other Expenses – Welfare	1,226	109
Total Expenses	51,964	45,733
Operating surplus/(deficit) – LGAT Assist	(28,762)	(13,274)

Note 18 Commitments

Note 17

At 30 June 2021 the Association had no outstanding commitments.

Note 19 Fair Value Measurements

The Association measures and recognises the following assets and liabilities at fair value on a recurring basis after initial recognition:

- Financial assets at fair value through profit or loss;
- Freehold land and buildings.

Fair value hierarchy

AASB13: Fair Value Measurement requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurements into one of three possible levels based on the lowest level that an input that is significant to measure can be categorised into as follows:

Level 1	Measured based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.
Level 2	Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.
Level 3	Measurements based on unobservable inputs for the asset or liability.

The following table provides the fair value of the Association's assets and liabilities measured and recognised on a recurring basis after initial recognition and their categorisation within the fair value hierarchy:

Notes to the Financial Report For the Year Ended 30 June 2021

Follows - Marcon and Control (1997)	•		1	T 1
Fair Value Measurements (cont'd)	Level 1	Level 2	Level 3	Total
Financial assets:		30/06/202	21	
Other financial assets	2,956,768	204,818	-	3,161,586
Total financial assets recognised as fair value	2,956,768	204,818	-	3,161,586
Non-financial assets:				
Freehold land	-	750,000	-	750,000
Freehold buidings	-	365,625	-	365,625
Total non-financial assets recognised at fair value	-	1,115,625	-	1,115,625
Financial assets:		30/06/202	20	
Other financial assets	2,653,942	236,091	-	2,890,033
Total financial assets recognised as fair value	2,653,942	236,091	-	2,890,033
Non-financial assets:				
Freehold land	-	687,500	-	687,500
Freehold buildings	-	365,625	-	365,625
Total non-financial assets recognised at fair value	-	1,053,125	-	1,053,125

Amounts disclosed do not include any amortisation, depreciation or impairment and are measured at gross fair value.

Note 20 Related Party Transactions

Key management personnel compensation

The totals of remuneration paid to two key management personnel (KMP) of the Association during the year are as follows:

	2021	2020
Short-term employment benefits	372,983	334,596
Post-employment benefits	38,464	40,479
Other long-term benefits	(19,091)	5,106
	392,356	380.181

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the Association, directly or indirectly, excluding any committee member (whether executive or otherwise) of that entity, is considered key management personnel.

Committee members compensation

The totals of remuneration paid to committee members of the Association during the year are as follows:

	2021	2020
Short-term employment benefits	67,664	65,663
	67.664	65.663

Any committee member (whether executive or otherwise) of that entity, is considered a committee member.

Local Government Association of Tasmania Profit and Loss (Budget Analysis) 1 July 2021 to 31 May 2022

4-000	Income	Selected Period	Jul 21 - Jun 22 Budget	Difference	% Difference
4-0500	Annual Conf/General Spons	102,393.64	97,000.00	5,393.64	5.56
4-0501	Annual Conf Regos	95,212.20	82,000.00	13,212.20	16.11
4-1000	Professional DMent Activities	5,767.72	60,000.00	-54,232.28	-90.39
4-1500	Cost Recoveries	-18,712.44		-18,712.44	
4-1505	Deposits Paid	0.00		0.00	
4-2000	Fees & Commissions	0.00	120,000.00	-120,000.00	-100.00
4-2010	Fees & Commissions Procurement	90,721.70	60,000.00	30,721.70	51.20
4-3000	Interest	6,458.11	12,000.00	-5,541.89	-46.18
4-3100	Interest - Building Proceeds	146.05	500.00	-353.95	-70.79
4-5000	Profit Sale on Plant/Equip.			0.00	
4-5605	STWMG Secretariat Support	75,000.00	75,000.00	0.00	0.00
4-6000	Subscriptions	1,270,855.79	1,270,856.00	-0.21	-0.00
4-6115	Subs - Community Sat Survey	12,000.00	12,000.00	0.00	0.00
4-6505	Media Monitoring	4,725.00	8,100.00	-3,375.00	-41.67
	Total Income	1,644,567.77	1,797,456.00	-152,888.23	-8.51
6-0000	Expenses				
6-1050	Accomm exp - GMC	2,018.00	4,000.00	-1,982.00	-49.55
6-1100	Accounts Administration	11,062.46	16,500.00	-5,437.54	-32.95
6-1200	Advertising	2,649.49	2,000.00	649.49	32.47
6-1250	ALGA - Meeting expenses	8,464.92	20,000.00	-11,535.08	-57.68
6-1300	ALGA Subscription	99,151.00	99,960.00	-809.00	-0.81
6-1350	Annual Conference	77,205.99	80,000.00	-2,794.01	-3.49
6-1400	Auditors Remuneration	2,587.50	14,000.00	-11,412.50	-81.52
6-1450	Bank Fees & Gov. Charges	685.24	1,000.00	-314.76	-31.48
6-1500	Catering / Entertainment	3,884.18	2,000.00	1,884.18	94.21
6-1600	Cleaning and Supplies	10,913.01	11,000.00	-86.99	-0.79
6-1610	Community Satisfaction Survey			0.00	
6-1650	Professional Develoment Activites	5,095.72	30,000.00	-24,904.28	-83.01
6-1700	Consultants Fees	11,080.00	15,000.00	-3,920.00	-26.13
6-1701	Consultants Fees - Special Projects	0.00	20,000.00	-20,000.00	-100.00
6-1705	Consultants Fees - HR/IR	5,000.00	6,000.00	-1,000.00	-16.67

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	Outcome	152,839.02	-22,374.00	175,213.02	-783.11
	Expenses	1,491,728.75	1,819,830.00	-328,101.25	-18.03
6-7970	LGAT ASSIST - Cost recoveries	-\$30,310.00	-\$30,000.00	-310.00	1.03
6-7960	Grant Cost Recoveries	-23,300.70	-\$15,000.00	-8,300.70	55.34
6-7000	Motor Vehicle Expense	9,353.23	\$10,000.00	-646.77	-6.47
6-6505	Media Monitoring	18,788.03	15,000.00	3,788.03	25.25
6-5250	Staff Training	10,444.32	10,000.00	444.32	4.44
6-5205	Travel - Intrastate	1,395.91	7,000.00	-5,604.09	-80.06
6-5200	Travel - Interstate	212.24	5,000.00	-4,787.76	-95.76
6-5100	Telephone	5,406.89	7,000.00	-1,593.11	-22.76
6-4900	Sponsorship/Research/Donations	0.00	1,500.00	-1,500.00	-100.00
6-4800	Superannuation	115,812.91	139,320.00	-23,507.09	-16.87
6-4700	Subscriptions - Membership etc	6,797.96	11,000.00	-4,202.04	-38.20
6-4600	Stationery	831.95	1,500.00	-668.05	-44.54
6-4500	Software	9,033.64	13,000.00	-3,966.36	-30.51
6-4400	Salaries & Wages	844,873.93	1,032,000.00	-187,126.07	-18.13
6-4350	Repairs & Maintenance	2,241.50	4,000.00	-1,758.50	-43.96
6-4310	Rentals	1,112.18	1,500.00	-387.82	-25.85
6-4300	Rates & Land Tax	14,718.03	15,500.00	-781.97	-5.04
6-4120	Procurement Expenses	28,127.12	15,000.00	13,127.12	87.51
6-4100	Printing & Publications	3,481.48	6,000.00	-2,518.52	-41.98
6-4000	Power	8,621.95	13,000.00	-4,378.05	-33.68
6-3900	Postage	1,440.62	2,500.00	-1,059.38	-42.38
6-3800	Other Employment Entitlements	30,909.90	20,000.00	10,909.90	54.55
6-3600	Other & Miscellaneous	473.25	600.00	-126.75	-21.13
6-3580	Office Requisites	2,289.05	1,750.00	539.05	30.80
6-3500	Network & Internet	19,575.29	11,000.00	8,575.29	77.96
6-3410	President travel expenses	5,250.00	9,000.00	-3,750.00	-41.67
6-3400	Members Emoluments	64,832.85	75,000.00	-10,167.15	-13.56
6-3300	Loss on Write off of Equip	. ,	. ,	0.00	
6-3200	Land & Building Running Costs	\$3,313.38	\$5,000.00	-1,686.62	-33.73
6-3100	Insurance	\$63,993.06	\$59,500.00	4,493.06	7.55
6-2000	Depreciation Expense	\$23,562.27	\$38,700.00	-15,137.73	-39.12
6-1900	Fringe Benefits Tax	\$8,649.00	\$13,000.00	-4,351.00	-33.47
6-1710 6-1850	Better Councils Elections - GMC Bi-annual	† †	\$0.00	0.00	

8-0000	Government Grants Income			
8-1000	Enviro Dispute Resolution	\$11,615.98		
8-1010	DPAC - Future of Local Government	\$100,000.00		
8-1025	DOAC - Worplace Health & Safety	\$50,000.00		
8-1030	CCTV Program	\$106,534.00		
8-1500	Coastal Adaptation Project	\$11,946.79		
8-2150	LG Reform Fund	\$153,169.25		
8-3150	DHHS - Health & Wellbeing No 1	\$18,985.16		
8-3170	DHHS - Health & Wellbeing No 2	\$294,643.50		
8-4000	RFDS-Obesity/Moving	\$9,319.11		
8-4200	STWMA -Projects			
	Total Government Grants Income	756,213.79		
9-0000	Government Grants Expenditure			
9-1000	Enviro Dispute Resolution			
9-1010	DPAC Future of Local Government Reviev	2,793.17		
9-1025	DPAC Health and Safety Review			
9-1500	Coastal Adaptation Project			
9-2150	LG Reform Fund			
9-3150	DHHS - Health & Wellbeing No 1			
9-3170	DHHS - Health & Wellbeing No 2	107,457.09		
9-4200	STWMA - Projects	6,840.00		
9-6000	LG IT Strategies	0.00		
	Total Government Grants Expended	117,090.26		
	Operating Profit(Loss)	791,962.55		
		·		

LOCAL GOVERNMENT ASSOCIATION OF TASMANIA ESTIMATES OF INCOME & EXPENDITURE FOR FINANCIAL YEAR ENDED 30 JUNE 2023

	2021/22	2022/23	Comparison
Income			
Subscriptions	1,270,856	1,315,336	44,480
Community Satisfaction Survey	12,000	12,420	420
Southern Councils Waste	75,000	0	-75,000
Interest (Excl. Interest on grants)	12,000	80,000	68,000
Interest on Capital from Building	500	1,700	1,200
Project Admin/Cost Recovery	15,000	25,000	10,000
Assist Revenue	30,000	30,000	0
Sector Services			0
Annual Conference Registrations	82,000	82,000	0
Annual Conference Sponsorhip & Trade	97,000	102,000	5,000
General Event Sponsorship		25,000	25,000
Professional Development Activities	60,000	50,000	-10,000
Fees and Commissions	120,000	120,000	0
Procurement	60,000	115,000	55,000
Media Monitoring	8,100	6,300	-1,800
Total Income	1,842,456	1,964,756	122,300

Expenditure	9			
•	ng Expenses	4,000	4,000	0
	dministration	16,500	17,500	1,000
Advertising		2,000	2,000	0
ALGA Subsc	riptions	99,960	102,500	2,540
	emuneration	14,000	13,000	-1,000
Special Proj	ects (TasWater)	20,000	0	-20,000
Bank Fees a	nd Govt Charges	1,000	1,100	100
Catering, re	ceptions, etc	2,000	3,000	1,000
Cleaning an	d Supplies	11,000	11,500	500
Community	Satisfaction Survey		30,000	30,000
HR/IR Servi	ice	6,000	6,000	0
Consultants	' Fees	15,000	15,000	0
Depreciatio	n Building	9,000	11,000	2,000
	Computers	12,000	12,000	0
	Furniture & Equip	1,200	1,200	0
	Motor Vehicles	15,000	15,000	0
	Amortisation	1,500	1,500	0
Donations/I	Research/Scholarships	1,500	1,500	0
Fringe Bene	fits Tax	13,000	13,000	0
GMC Election	ons - Bi-annual		2,000	2,000
Insurance	Crime Insurance	3,500	6,200	2,700
	General	23,000	25,000	2,000
	Public Liability and PI	23,000	24,000	1,000
	Workers Compensation	10,000	12,000	2,000
Land & Buil	ding Running Costs	5,000	6,000	1,000
Members E	moluments	75,000	75,000	0
Motor Vehi	cles - Running Costs	8,000	8,500	500
	Repairs and Maintenance	2,000	2,500	500
Network an	d Internet	11,000	14,000	3,000
Office Requ	isites	1,750	1,750	0
Other and N	Miscellaneous	600	600	0
Other Empl	oyee Entitlements	20,000	22,000	2,000

Postage		2,500	2,000	-500
Power		13,000	13,500	500
Printing and Publica	tions	6,000	5,000	-1,000
Rates and Land Tax		15,500	18,000	2,500
Rentals		1,500	1,750	250
Repairs and mainter	nance	4,000	4,000	0
Salaries (exc Grant S	Staff)	1,032,000	1,142,000	110,000
Software		13,000	13,500	500
Stationery		1,500	1,000	-500
Subscriptions - mem	nbership etc	11,000	11,000	0
Superannuation		139,320	159,880	20,560
Telephone		7,000	6,500	-500
Training		10,000	11,000	1,000
Travelling expenses	ALGA	20,000	25,000	5,000
	Intrastate	5,000	5,000	0
	Interstate	7,000	5,000	-2,000
	President	9,000	9,000	0
Sector Services	Annual Conference	80,000	80,000	0
	Professional Developme	30,000	32,000	2,000
	Procurement	15,000	40,000	25,000
	Media Monitoring	15,000	23,000	8,000
Total Expenditure		1,864,830	2,068,480	203,650
Net Result		-22,374	-103,724	-81,350

All figures are ex GST

LGAT ASSIST ESTIMATES OF INCOME & EXPENDITURE FOR THE FINANCIAL YEAR TO 30 JUNE 2023

	2021/22	2022/23	Comparison
Income			
Interest	5,000	14,500	9,500
Interest on loans	22,000	18,000	-4,000
Assist Loan Application Fees	2,500	2,000	-500
Tasplan Sponsorship	0	0	0
Total Income	29,500	34,500	5,000

Expenditure			
Accounts Administration	40,000	40,000	0
Auditors' Remuneration	5,000	5,000	0
Bad Debts	6,000	6,000	0
Bank Fees and Govt Charges	150	150	0
Donations/Research/Scholarships	0	0	0
Grants to members	7,000	7,000	0
Other and Miscellaneous	200	200	0
Welfare Write Offs	200	200	0
Special Projects	0	0	0
Total Expenditure	58,550	58,550	0

Change in net assets from operations	-\$29,050	-\$24,050	\$5,000

All figures are ex GST

LGAT 2022-2023 Subscriptions

0 1	Previous year	0 /0 !!	2022-23 Subs		Final Subs	\$ Diff from	% Diff from
Council	subs	Cap/Collar	overall	Adjust	Due	Last FY	Last FY
Break O'Day	35,670.69	As Calculated	37,035.24	1.50	37,033.73	1,363.04	3.83
Brighton	47,226.79	As Calculated	49,383.37	2.01	49,381.36	2,154.57	4.57
Burnie	52,234.44	As Calculated	54,561.61	2.22	54,559.40	2,324.96	4.46
Central Coast	52,234.44	As Calculated	54,561.61	2.22	54,559.40	2,324.96	4.46
Central Highlands	21,418.16	As Calculated	22,297.14	0.91	22,296.24	878.08	4.10
Circular Head	39,522.72	As Calculated	41,416.83	1.68	41,415.15	1,892.42	4.79
Clarence	71,879.82	As Calculated	75,274.61	3.06	75,271.55	3,391.73	4.72
Derwent Valley	37,596.71	As Calculated	39,425.20	1.60	39,423.59	1,826.89	4.86
Devonport	59,938.51	As Calculated	62,528.15	2.54	62,525.61	2,587.10	4.32
Dorset	35,670.69	As Calculated	35,043.60	1.42	35,042.18	-628.51	-1.76
Flinders Island	21,418.16	As Calculated	22,297.14	0.91	22,296.24	878.08	4.10
George Town	35,670.69	As Calculated	37,035.24	1.50	37,033.73	1,363.04	3.83
Glamorgan Spring Bay	31,818.65	As Calculated	33,450.29	1.36	33,448.94	1,630.28	5.13
Glenorchy	68,027.78	As Calculated	71,291.34	2.90	71,288.44	3,260.66	4.80
Hobart	72,650.23	As Calculated	72,087.99	2.93	72,085.06	-565.16	-0.77
Huon Valley	52,234.44	As Calculated	54,561.61	2.22	54,559.40	2,324.96	4.46
Kentish	33,744.67	As Calculated	35,043.60	1.42	35,042.18	1,297.51	3.85
King Island	21,418.16	As Calculated	22,297.14	0.91	22,296.24	878.08	4.10
Kingborough	64,175.75	As Calculated	67,308.07	2.73	67,305.34	3,129.59	4.88
Latrobe	41,448.74	As Calculated	39,425.20	1.60	39,423.59	-2,025.15	-4.88
Launceston	72,650.23	As Calculated	76,071.26	3.09	76,068.17	3,417.94	4.71
Meander Valley	47,226.79	As Calculated	49,383.37	2.01	49,381.36	2,154.57	4.57
Northern Midlands	41,448.74	As Calculated	43,806.79	1.78	43,805.01	2,356.27	5.69
Sorell	47,226.79	As Calculated	49,383.37	2.01	49,381.36	2,154.57	4.57
Southern Midlands	33,744.67	As Calculated	35,043.60	1.42	35,042.18	1,297.51	3.85
Tasman	24,834.55	Collar	22,351.09	0.91	22,350.19	-2,484.36	-10.00
Waratah Wynyard	41,448.74	As Calculated	43,806.79	1.78	43,805.01	2,356.27	5.69
West Coast	26,040.60	As Calculated	27,077.07	1.10	27,075.97	1,035.37	3.98
West Tamar	52,234.44	As Calculated	54,561.61	2.22	54,559.40	2,324.96	4.46
	1,282,855.79		1,327,809.95	53.95	1,327,756.00		



LGAT Work Plan 2022 Progress Report

June 2022

Commenced	Commenced, but progress delayed
Completed	Not yet commenced

Area	Focus	KPI – process and outcome	Progress	Comments
Local government reform	Direct and concerted effort to ensure a local government review that considers with an open mind the needs and opportunities that councils need to meet, understanding functions and services, as distinct from democratic representation. The objective of the review should be to create a more robust and capable system of local government to support and service communities.	Process LGAT is directly involved in designing the process so that the review is broad, inclusive and considers democratic representation and function. Outcome The review provides a comprehensive picture of the value and status of councils and a snapshot of communities' current and future needs and challenges.		Process LGAT has been directly involved at the GMC and Executive level. Opportunity has been provided to have input into foundational elements including the Terms of Reference, Community Engagement Plan and tender review of consultants to deliver the plan, and nominees to the Local Government Board. LGAT was funded to directly engage with local government at an elected member and officer level. LGAT ran nine regional forums for elected representatives and officers, and three online. In addition, three scheduled forums were cancelled due to insufficient numbers. Individual workshops were also run with Mayors and General Managers. Outcome
				At the time of writing the summary of the community engagement findings had not



Area	Focus	KPI – process and outcome	Progress	Comments
				been released. The Future of Local Government Review team engaged in a range of ways: in-person and online community workshops, peak body themed workshops, 'pop-up' events, and a community survey. Two research papers, produced by UTAS, have been published - The History of Local Government in Tasmania; and National and international trends in local government and their relevance to Tasmania, both with responses from the Review Board.
Waste and resource recovery	Ensure that waste levy, Container Refund Scheme (CRS) support local government to deliver improved resource recovery across the state.	Process LGAT maintains its role as a leading voice and trusted advisor in the waste and resource recovery policy arena. Outcome Implementation of the statewide waste levy and CRS as proposed by local government.		Process LGAT CEO is directly involved in the Minister for Environment's Waste and Resource Recovery Advisory Group. LGAT was also directly consulted as legislation came before the Tasmanian Parliament and was successful in guiding both Bills (CRS and waste levy) through the Legislative Council, despite some vested interest lobbying. LGAT strongly and successfully advocated to the State Government on improved engagement with local government and continues to argue for clarity on remote council arrangements and ongoing funding for the three regional waste groups. Outcome Successful - both the waste levy and CRS have been implemented in accordance with local government wishes.



Area	Focus	KPI – process and outcome	Progress	Comments
Planning	Continued advocacy for support for councils to apply Tasmanian Planning Systems, including ensuring a comprehensive engagement process as part of the next stages of reform. Ensure the Government maintains its attention on the strategic components of our planning system, including the Tasmanian Planning Policies (TPPs) and Regional Land Use Strategies (RLUS).	Process Strong collaboration with local government on the development of the TPPs and the RLUS. Outcome A comprehensive suite of fit-for-purpose policies that respond to the community's future desires for their local areas via the planning system.		Process We worked closely with the local government sector to develop our response to the TPPs with a strong 'ready for growth' message. Outcome The draft TPPs are yet to be released.
Climate change	Advocacy for the State Government to: - Support for local government for increased understanding of their climate risks and options and support for dealing with them Collaborate with councils to access the opportunities through reducing emissions, such as shifting energy sources for transport.	Process Strong collaboration with local government on addressing climate risk and opportunities through emissions reduction. Outcome Improved council understanding of climate risk and availability of programs for councils to reduce their emissions and promote to their communities.		Process The new Climate Action Plan has not been released, with the Tasmanian Climate Change Office becoming part of the new Renewables, Climate and Future Industries Tasmania (RECFiT). There is ongoing collaboration with RECFiT officers. Waiting on Climate Change (State Action) Bill to be debated in State Parliament. Outcome In November 2021 LGAT hosted one of Australia's leading legal experts on climate risk and liability at our General Managers Workshop.



Area	Focus	KPI – process and outcome	Progress	Comments
				In May 2022, LGAT held its first and highly successful Climate Change Conference with 75 attendees – Mayors, Deputy Mayors, councillors, General Managers and officers. The Conference heard of the challenge and opportunity that climate change presents from a national, state and local perspective and what is already being done to address it.
Emergency management	Advocacy for acknowledgement and support for the role of local government in emergency management. Ensure that local government's position is reflected in the updated Fire Services Act 1979.	Process Strong collaboration and engagement with local government in supporting capability and capacity in emergency management and the associated legislative reform. Outcome Increased State Government support to strengthen local government's capability and capacity in emergency management. New Fire Services Act 1979 provides for greater equity on the Fire Services levy and supports the sector's position on SES.		Process LGAT continues to advocate for increased support to build local government capability and capacity in emergency management through formal representation on steering committees and working groups and directly to the Minister's Office. The State Government is working to develop a program of works to support local government needs based on survey. Outcome The final Blake Report on the Fire Services Act 1979 reflected many of the points raised by LGAT and councils. Earned media has strongly supported LGAT's advocacy. While work has continued by the Government and engagement with LGAT remains strong, a draft Bill is yet to be released.



Area	Focus	KPI – process and outcome	Progress	Comments
Health and wellbeing	Advocacy for funded health and wellbeing capacity within local government, including structured professional development for council officers.	Process Strong collaboration between government agencies and local government in place-based approaches to community health and wellbeing. Written collaborative agreement between the Public Health Service and LGAT. Outcome Increased State Government recognition of local government's role in improving community health and wellbeing outcomes. Increased financial and resource support for local government to improve community health and wellbeing outcomes.		Process LGAT has worked with Public Health Services (PHS) and council officers to develop a paper on the respective roles of LGAT and PHS on progressing preventive health in the community. The paper will be formally provided to councils for comment. Outcome The Healthy Tasmania plan has acknowledged the critical role that local government plays, with LGAT a member on the Healthy Tasmania Planning and Implementation Advisory Group. The Advisory Group responsible for setting the actions priorities under the Healthy Tasmania plan.



REPORTS FROM LOCAL GOVERNMENT REPRESENTATIVES

to be presented to the

ANNUAL GENERAL MEETING OF THE ASSOCIATION

Friday 1 July, 2022

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FAMILY AND SEXUAL VIOLENCE CONSULTATIVE GROUP (FSVCG)

REPRESENTATIVE: Cir Mary Knowles OAM

NUMBER OF MEETINGS HELD DURING 2021-2022: 11 online FSVCG meetings (including 2 virtual Summit National Conference sessions as a Tasmanian Delegate, Guest speaker at 5 FSV Action Plan Stakeholder Workshops, 8 Our Watch meetings (3 face-to-face), 2 White Ribbon online meetings, 2 Can-Do online meetings, 1 ANROWS online meeting, Mentors in FV Workshop, Longford, and several online Crisis Accommodation meetings plus a visit to the Hobart Women's Shelter

OBJECTIVES OF THE COMMITTEE/BOARD:

To consult, inform and support the state government to develop the 3rd Family and Sexual Violence Action Plan, supported by victim-survivor experience, Our Watch, 'Let's Stop it at the Start' programs, White Ribbon and the National Plan to Reduce Violence Against Women and their Children.

MAJOR ISSUES DEALT WITH AND DECISIONS MADE:

- The National Summit on Women's Safety, Sept 2021 focused on improving outcomes for Aboriginal and Torres Strait Islanders women, LGBTQI+ community, Health and Wellbeing responses, Technology and abuse, service delivery in regional and remote areas, migrant and refugee experiences, disability support and legal responses including coercive control
- Evaluation and launch of the 2022-32 National Action Plan to reduce Violence against
 Women and their children
- Our Watch support for the successful LGAT local govt Framework Motion
- Our Watch National primary prevention report Oct 2021
- Stakeholder engagement in the Criminal code Amendment Bill 2022 re Strangulation and Attempted murder.
- Safe Homes, Families, Communities 'Hearing Lived Experience' campaign Ambassador encouraging participation in the survey, stakeholder workshops, public submissions, and Aboriginal led programs.

Other actions:-

- Liaised with LGAT to forward relevant information to all councils
- Distributed paper 'Hearing Lived Experience' surveys. Presentation of the survey to the Migrant Resource Centre, Launceston.
- Working with the State Government and Service Providers to support crisis accommodation in rural Tasmania for women and children escaping violence.
- Worked with Glenorchy City Council and stakeholders to develop business card sized emergency information resource, and assisted with distribution.

LGAT

Local Government Representative Reports 2022

TASMANIAN PLANNING COMMISSION

REPRESENTATIVE: Nick Heath

NUMBER OF MEETINGS HELD DURING 2021-2022: 11

OBJECTIVES OF THE COMMITTEE/BOARD:

The Commission's role includes:

- Assessing interim planning schemes
- Providing planning advice to the Minister for Planning and Local Government
- Assessing projects of regional and State significance
- Reporting on draft State Policies
- Assessing planning schemes
- Assessing planning directives
- Inquiring into the future use of public land, and
- Reviewing reports and representations on draft management plans.

MAJOR ISSUES DEALT WITH AND DECISIONS MADE:

- Considered and determined many applications for Planning scheme amendments
- Continued process of receiving and assessing of draft Local Planning Scheme provisions
- Received regular updates on the progress of the new Bridgewater Bridge
- Received a briefing from the Department of State Growth on research undertaken for the Greater Hobart Plan
- Made comments on State discussion papers, including the review of the Aboriginal Cultural Heritage Protection Act and the Tasmanian Planning Policies Scoping
- Consultation Report
- Ongoing review of the Commission's COVID-19 Pandemic Business Continuity Procedures.

LGAT

Local Government Representative Reports 2022

STATE FIRE COMMISSION

REPRESENTATIVE: Deputy Mayor Graeme Brown

NUMBER OF MEETINGS HELD DURING 2021-2022 Twelve (12) meetings and Arthur District

Tour

OBJECTIVES OF THE COMMITTEE/BOARD:

The State Fire Commission sets the strategic direction of the Tasmanian Fire Service (TFS) including the State Emergency Service (SES), within its Corporate Plan. The Commission ensures that the TFS objectives are aligned with the Commission's strategic direction. The

Commission ensures this is achieved by:

• Approval of a Strategic Plan.

- Ongoing development of the Strategic Plan including approving initiatives and strategies to ensure the continued sustainability, viability and success of the TFS.
- Implementation of budgets by management and monitoring the progress against the budget by reporting of financial and non-financial key performance indicators (KPI's).

MAJOR ISSUES DEALT WITH AND DECISIONS MADE:

- Reviewed the Tasmanian Fire Service Act and made recommended changes to be considered by the Minister.
- State Fire Commission Corporate Plan 2022-23 to 2025-26 upgraded and amended.
- Reviewed and updated reporting on 'Person Conducting a Business or Undertaking' (PCBU) matters (WHS Reporting).

TASMANIAN SPATIAL INFORMATION COUNCIL (TASSIC)

REPRESENTATIVE: Emily Brown

NUMBER OF MEETINGS HELD DURING 2021-2022 Five.

Please Note: The constraints brought by the COVID situation unfortunately meant that TASSIC had to pause its work program during much of 2021.

OBJECTIVES OF THE COMMITTEE/BOARD:

TASSIC is the key forum for increased collaboration between public, private and community sectors in the collection, maintenance and use of spatial information in Tasmania. TASSIC's priorities reflect emerging government priorities and developments in the spatial information sector.

LGAT

Local Government Representative Reports 2022

MAJOR ISSUES DEALT WITH AND DECISIONS MADE:

- TASSIC Chair met with The Hon Jacqui Petrusma MP in September 2021 to discuss the
 work of TASSIC. Meeting included a discussion on issues with respect to portfolio
 responsibilities as well as the broader agenda for the Government in a post COVID
 recovery world. The importance of education and training was an area of common
 interest.
- TASSIC members met to consider the issues that would form the basis for the TASSIC strategy for the coming three years (2022 -2025).
- TASSIC members met to review the issues that would shape the strategy. Recommendations in the reports of the Premier's Economic and Social Recovery Advisory Council (PESRAC) and the subsequent Independent Review of the Tasmanian State Service were noted. The recommendations of both reports have implications for the future role of the Land Information System Tasmania (LIST) in supporting economic recovery and the efficient delivery of public services in Tasmania. The latter report specifically mentions the importance of geographical information and spatial platforms, such as the LIST, to increasing the momentum of digital enhancement across Tasmania government services.
- TASSIC Priorities for 2022 to 2025 were finalised
 - Priority 1 Raising awareness of spatial information best practice and its importance to sustainable economic growth in Tasmania
 - Priority 2 Facilitating the implementation and adoption of spatial information applications and solutions across government and industry
 - Priority 3 Providing a forum for communication and coordination for innovation in the use and application of spatial information in Tasmania
 - Priority 4 Education and training
- TASSIC Strategic Landscape project by Mercury Project Solutions commenced and final report to be available in June 2022.

Objectives & Scope:

- Identify the strategic opportunities that Tasmania's spatial capabilities provide for Tasmania's Digital Transformation and post-COVID economic recovery
- Scan of the geospatial landscape, trends, and initiatives in Australia
- Identify current spatial capabilities, future opportunities and any gaps (for investment) to meet Tasmania's current and emerging needs
- TASSIC members in discussion on upcoming forums and webinars. Suggestions include:
 National positioning infrastructure and spatial skills and education.
- TASSIC website has been refreshed, further updates to follow.

LGAT

Local Government Representative Reports 2022

Report by the CBA Customer Advocate's Office on the visit to the Northern Midlands on 12 April 2022

The purpose of the Commonwealth Bank's Customer Advocate visit in April 2022 was to connect with pivotal community advocates and leaders to talk about the people of Tasmania. In particular, area specific challenges/core problems faced by locals in regional towns. Angela's biggest focus was exploring accessibility to banking in remote communities.

A summary of the key takeout's from our meeting with Mayor Knowles included:

- The town council raised concerns around considerations the Bank makes for small town Branch and ATM closures or reduced hours. They felt the Bank should ensure they think about town specific challenges. In Particular, in Tasmania some roads can be dangerous to drive on, no public transport is available in regional towns, weather can be unpredictable e.g. all day fogs/snow/ice, some areas have limited reception (phone and internet banking can be impossible), "other transactions" such as lending and accounts- are these taken into consideration when closing or reducing Bank hours and Australia Post in remote towns are often small and close for lunch (usually when everyone else is on lunch and can attend).
- The council also raised the pressure that their business's feel when Bank's leave small towns. Locals and smaller business turn to larger business for help to get change, money out etc. Additionally, where businesses have limited access to branches, this can mean an impact on safety for business who have to hold money overnight when they are unable to deposit that at the Bank. Local business owners are also finding longer drives to do banking can take business owners or employees out of the business for ½-whole days.
- The council also raised across Tasmania, numeracy and literacy skills are a prevalent challenge. In the past communities have relied heavily on the Bank staff (whom they trust) to assist them fill in paperwork and forms. These locals have now turned to the council for support with literacy.
- Remote towns across the Midlands have limited support services available (disability, family violence etc). Mayor Knowles is a family violence advocate and does work with the organisations based in Launceston. She is working on getting more services available in remote communities across the Northern Midlands. The councillors were not aware of the work of Next Chapter and have expressed interest to find out more information.



Attachment 9.10.1 NMC LC P 0219 Presentation - C



Policy Name: COVID-19 Mandatory Vaccination and Provision of Information

Policy

Policy Owner: People & Culture Business Partner

Originated Date: June 2022

Amended Date/s: This Policy should be reviewed as required and/or as legislation

changes

Review Date:

Applicable Legislation: Age Discrimination Act 2004 (Cth)

Anti-Discrimination Act 1998 (TAS)

Australian Human Rights Commission Act 1986 (Cth)

Disability Discrimination Act 1992 (Cth)

Fair Work Act 2009 (Cth)

Local Government Act 1993 (TAS)

Privacy Act (1988) (Cth) Public Health Act (1997)

Sex Discrimination Act 1984 (Cth) Work Health & Safety Act 2012 (TAS)

Workers Rehabilitation & Compensation Act 1988 (TAS)

Publication Sources: ECM - 15/013 - Human Resources Policies & Procedures

LivePro / HR / HR Policies

Works Depot, Childcare Facility & Pool Locations

1. AUTHORITY & APPLICATION:

This Policy should be considered in the context of the following policies and procedures:

- Employee Code of Conduct
- Fitness for Work
- Issue Resolution
- Recruitment & Selection
- Work Health & Safety
- Workplace Behaviour

Definitions

Council - Northern Midlands Council.

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Councillor - an elected member of Council known as a Councillor or Alderman or otherwise meeting the definition of a Councillor as defined under section 3 of the *Local Government Act* 1993 (TAS).

COVID-19 – an infectious disease caused by the SARS-CoV-2 virus.

Employee - a person who carries out work for Council as an employee of Council.

General Manager - the General Manager of Council as appointed under section 61 of the Local Government Act 1993 (TAS).

Industrial Instrument – an instrument recognised under the *Fair Work Act 2009* that has legal application with respect to minimum entitlements to those employees covered within its scope (e.g. Award or Enterprise Agreement).

Infringing Workplace Behaviour - any act or omission, which amounts to a breach of any Council policy, contractual obligation or misconduct at common law.

Manager/Supervisor - a person at the workplace who is appointed to a position that has management/supervisory responsibilities for others or their appropriately nominated or authorised delegate.

Other Persons at the Workplace - any person at the workplace who is not a worker including visitors and ratepayers.

Policy - this Policy including the Authority and Application.

Procedure – the Disciplinary Procedure including the Authority and Application.

Rapid Antigen Test – is a quick way to detect COVID-19. These tests involve taking either a saliva sample or nasal swap that is placed into a chemical solution. The result usually takes 10-30 minutes to be returned.

Worker - a person who carries out work in any capacity for Council, including work as:

- an employee
- a contractor or subcontractor
- an employee of a contractor or subcontractor
- an employee of a labour hire company who has been assigned to work at Council
- an outworker
- an apprentice or trainee
- a student gaining work experience
- a Councillor

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Workplace - a place where work is carried out for Council.

Training

Council will provide all persons covered by this Policy with the appropriate training, so they are made aware of their responsibilities and obligations under the Policy.

Amendment

Council retains the sole discretion to reasonably vary, terminate or replace this Policy from time to time. Council will consult before amendments are made and will notify and train those the amendments apply to.

Interpretation of Policy

The singular includes the plural and vice versa.

A reference to any legislation includes all delegated legislation made under it and amendments, consolidations, replacement or re-enactments of any of them.

A reference to a policy or procedure means any approved policies or procedures of Council unless otherwise stated.

'Including' and similar expressions are not words of limitation.

A reference to a document (including this document) is to that document as amended, novated or replaced unless otherwise stated.

Where a word or expression is given a particular meaning, other parts of speech and grammatical forms of that work or expression have a corresponding meaning.

Examples used in this Policy are for illustrative purposes only and are not intended to be exhaustive.

Unless expressly provided for, this Policy is not in any way incorporated as part of any enterprise agreement and does not form part of any employee's contract of employment and any applicable enterprise agreement or contract of employment will prevail over this Policy to the extent of any inconsistency.

Questions relating to the interpretation, application or enforcement of this Policy should be directed to the person's manager/supervisor or the People & Culture Business Partner.

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2. PURPOSE:

The aims of this Policy are as far as is reasonably practicable to:

- recognise our commitment to providing a safe and healthy workplace for people at our workplace whose health and safety could be at risk through COVID-19
- provide information about vaccination against COVID-19 to employees and contractors
- require, unless exempted, mandatory vaccinations against COVID-19; and
- require the provision of information regarding vaccination status against COVID-19.

3. COVERAGE:

This Policy covers and applies to all workers attending the workplace in relation to the performance of work or providing services for or in connection with our business.

This Policy does not apply to workers performing work or providing services in a voluntary capacity.

4. POLICY:

We are committed to maintaining a safe and healthy workplace and to doing what is reasonably practicable to protect you, and others, from contracting and spreading COVID-19 in our workplace.

Vaccination against COVID-19 plays a key role in strengthening our workplace safety and reducing hospitalisation and mortality.

Information regarding vaccination status is an important tool in monitoring our ongoing control measures and compliance with this Policy.

COVID-19 vaccines have been approved by the Therapeutic Goods Administration and are being offered to the public on a voluntary and free basis under the Department of Health's Australian COVID-19 Vaccination Policy.

Vaccination and the provision of vaccine information are part of our overall COVID-19 control measures that seek to eliminate, or minimise, the risk of COVID-19 exposure in our workplace and are in addition to the following other ongoing control measures:

- observing good hygiene
- wearing the appropriate personal protective equipment (PPE) i.e. face mask, face shield
- observing physical/social distancing requirements
- implementing alternate work arrangements (where the position allows for this)
- limiting non-essential gatherings and contact

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NORTHERN MIDLANDS COUNCIL HUMAN RESOURCES POLICIES & PROCEDURES



- observing physical barriers
- participating in contact tracing
- participating in testing if you have symptoms or have been a close contact
- implementing good ventilation
- being aware of the symptoms of COVID-19, and the steps you should take to be tested, isolate and/or quarantine should you display symptoms. This includes not attending the workplace if you are feeling at all unwell
- taking the appropriate leave if you are unwell or if required to isolate/quarantine
- following current COVID-19 guidance by work health and safety regulators and Safe Work Australia.

5. REQUIREMENTS:

Persons covered by this Policy are required to:

- comply with this Policy as lawful and reasonable directions or as a requirement of entry to the workplace
- comply with any applicable law or public health order in addition to this Policy; and
- not directly or indirectly engage in behaviour in breach of this Policy.

Managers and Supervisors are required to:

- promote this Policy within their area of responsibility; and
- take reasonable steps to ensure that any potential breaches of this Policy are identified, taken seriously and acted upon appropriately.

6. MANDATORY VACCINATION AND PROOF OF VACCINATION STATUS:

As an integral part of our health and safety control measures, we require all persons covered by this Policy to be, by no later than 26 August 2022 sufficiently vaccinated unless exempted (see section 7).

A person is sufficiently vaccinated if they have received all doses of a COVID-19 vaccine that is necessary for the person to be issued with a vaccination certificate issued by the Australian Immunisation Register and receive as soon as reasonably practicable any booster doses of the COVID-19 vaccine as recommended by the Australian Technical Advisory Group on Immunisation (ATAGI).

All persons covered by this Policy must provide evidence of their COVID-19 vaccination status as follows:

- (unvaccinated) in writing by the person covered by this Policy
- (sufficiently vaccinated) certification by a registered medical practitioner, an immunisation history statement from MyGov or a COVID-19 digital certificate; or

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NORTHERN MIDLANDS COUNCIL HUMAN RESOURCES POLICIES & PROCEDURES



 (exemption) (see section 7) certification by a registered medical practitioner in compliance with ATAGI guidelines or written confirmation from us that exceptional circumstances exist either temporarily or permanent.

All persons who:

- are not sufficiently vaccinated in accordance with section 6 of this Policy; or
- do not provide evidence of their COVID-19 vaccination status in accordance with section 6, will not be permitted to enter or remain on our premises.

COVID-19 vaccination information will be collected, recorded and kept in accordance with the Privacy Policy.

We will use employee's COVID-19 vaccination information to:

- comply with this Policy and any applicable law including public health orders
- monitor and manage health and safety in the workplace; and
- monitor and manage any absences due to injury or illness.

7. EXEMPTIONS:

A person is exempted from the requirement to be sufficiently vaccinated under section 6, if and only if they:

- are unable to be vaccinated due to medical contraindication and hold an exemption from a registered medical practitioner confirming this status
- suffer from an acute medical condition that warrants a temporary medical exemption for the duration of that temporary exemption in compliance with ATAGI guidelines
- are required or authorised by law; or
- are determined by us to have exceptional circumstances.

In determining 'exceptional circumstances' as required or authorised by law, we will consider the following considerations:

- inherent requirements of the role
- reasonableness of existing and/or alternative control measures
- operational requirements
- personal reasons of the individual; and
- the health, safety and wellbeing of other persons in the workplace.

An exempted person will be required to comply with any further reasonable directions and/or control measures where reasonably practicable relating their ongoing participation at the workplace which may include and are not limited to any one or more of the following:

 alternative workplaces (i.e. work from home, remote work etc., restricted access (times and areas in the workplace etc.)

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Tasmania's Historic Heart

NORTHERN MIDLANDS COUNCIL HUMAN RESOURCES POLICIES & PROCEDURES



- alternative duties
- restricted customer or other personal contact
- wearing of PPE (i.e. face masks, face shields)
- hygiene and sanitisation requirements
- contact tracing
- testing (temperate, Rapid Antigen Test (RAT) etc.)
- taking of leave as agreed (i.e. annual, long service, leave without pay etc.)
- any other reasonable measure considered necessary in the circumstances.

8. TIME OFF FOR COVID-19 VACCINATION:

We will allow reasonable paid time off for employees to attend any COVID-19 vaccination appointment during your usual working hours.

Persons covered by this Policy must provide evidence that would satisfy a reasonable person of any COVID-19 related appointment(s).

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Tasmania's Historic Heart

State Planning Provisions Review

Scoping Paper



State Planning Office
Department of Premier and Cabinet



Author:

State Planning Office

Publisher:

Department of Premier and Cabinet

Date: May 2022

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Minister's Foreword

The Government is committed to improving Tasmania's planning system and it will not be long before the Tasmanian Planning Scheme is fully in effect across our State, establishing a fairer, more consistent approach to planning and development approval. A single set of planning rules will apply across every local government area, generating efficiencies and increasing certainty and transparency for developers, planners, councils and our communities.

Having a well-drafted and contemporary planning scheme will ensure that our strategic land use planning policies and strategies are appropriately implemented, and that what is delivered on the ground through development applications are in accordance with community expectations.

As the new Minister for Planning, I believe that it is important that we regularly review our planning instruments to ensure they remain fit-for-purpose and current. Reviews provide the Government, councils, the community and other stakeholders with opportunities to identify areas for improvement and enable us to apply appropriate changes in policy and update specifications.

The State Planning Provisions (SPPs) came into effect as part of the Tasmanian Planning Scheme on 2 March 2017 following a comprehensive assessment process undertaken by the independent Tasmanian Planning Commission (the Commission), which included extensive public exhibition and 25 days of public hearings.

The SPPs establish the single set of planning rules for the 23 zones and 16 codes, which manage the use, development and conservation of land in Tasmania. Put simply the SPPs set out planning requirements such as the height of buildings, the uses allowed in particular locations, and what additional controls might be required for developing a heritage building. The SPPs are currently in effect across 12 municipalities in the State and will come into effect in the remaining areas following the approval of each council's Local Provisions Schedules.

Under the Land Use Planning and Approvals Act 1993 (LUPAA), the SPPs are required to be reviewed every five years. This review is now due.

It is also a requirement that the SPPs be reviewed in the context of the Tasmanian Planning Policies (TPPs) once they are made. The TPPs are currently being prepared and a suite of draft TPPs are expected to be publicly exhibited towards the end of this year.

The State Planning Office has already started preparing for the SPPs review, which will formally commence with the public release of this Scoping Paper. While the review will cover all the SPPs, we want to identify any issues of specific concern so that we can focus our efforts to where they are most needed, and develop a suite of short, medium and longer-term amendments.

The SPPs are a vital part of our planning system and I encourage everyone to consider how they could potentially be improved.

I look forward to hearing your views.

Hon Michael Ferguson MP Minister for Planning

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Introduction

This paper introduces the first comprehensive review of the SPPs, the Statewide planning rules that apply as part of the Tasmanian Planning Scheme, and invites you to inform the scope of that review.

The aim is to identify the provisions of the SPPs that may require review, as well as if there is a need for any new provisions in the SPPs.

This paper has been prepared to help you provide feedback to assist us in identifying the scope of the SPPs review. The paper includes some key questions for you to consider and is organised with the following sections:

Section I explains what the SPPs are, how they work within the planning system, and why the government is reviewing them.

Section 2 details what the review will cover and how it will happen.

Section 3 lets you know how you can get involved.

Links and references to additional information that may assist you with providing feedback are included throughout this paper.

Why are we reviewing the State Planning Provisions?

The State Planning Provisions (SPPs) play an important role in the management of the use, development, and conservation of land in Tasmania, and it is important that they are regularly reviewed to ensure they remain contemporary and fit-for-purpose.

For these reasons, section <u>30T</u> of LUPAA requires that the SPPs are reviewed every 5 years. Section 30T of LUPAA also requires a review of the SPPs to take place after the making of the TPPs, which is expected to occur during 2023. This ensures consistency with the policies contained in the TPPs.

Having been approved in 2017, the SPPs are due for review during 2022. Regular review of planning instruments is considered best practice to:

- improve how they achieve their purpose,
- apply improvements in knowledge and policy, and
- give people and groups a chance to provide their views on how those planning instruments are working, and to suggest improvements.

While the SPPs are not yet fully in effect across all our State, a suitable period has now passed since the SPPs were drafted to initiate a review. The full suite of SPPs have been in effect in some local government areas for nearly 2 years, and some parts of the SPPs are also already in effect in the remaining interim planning schemes. This provides enough information and experience for conducting the review.



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I. Understanding the SPPs

1.1 Overview of land use planning in Tasmania

Land use planning is about putting in place a guiding framework of policies, strategies, and rules for use and development that will shape the future of how our society looks and functions. These tools then influence decision making about how our settlements, our infrastructure, and our landscapes look and how we want them to function.

Figure I illustrates an overview of Tasmania's land use planning system.

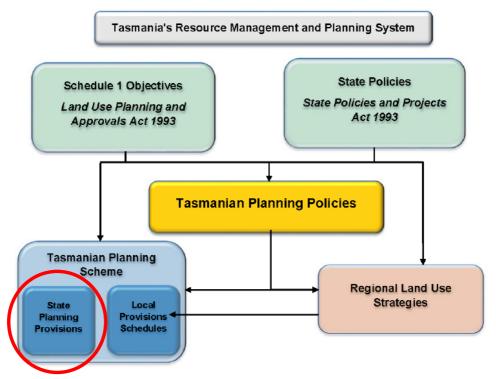


Figure 1 - Tasmania's land use planning system

The range of land use planning documents that make up Tasmania's planning system can be described as either 'strategic' or 'statutory' planning documents. The framework that provides for these documents is set out in LUPAA.

Strategic planning documents guide longer term land use and development through statements such as objectives, principles, policies, or strategies which are informed by social, economic, and environmental data. Strategic planning documents in Tasmania include the State Policies, the TPPs that are currently under preparation, and the three regional land use strategies. Councils also prepare a range of other local strategic planning documents.

The main statutory planning documents in Tasmania are the current planning schemes: the Tasmanian Planning Scheme and the remaining interim and older planning schemes. These set the rules for making decisions about use or development on particular sites in the immediate future.



Page 6 of 14 State Planning Provisions Review – Scoping Paper – May 2022 It is the role of local councils acting as 'planning authorities' to assess applications for planning permits (often referred to as development applications) in accordance with the rules contained in planning schemes. The processes for making decisions on development applications are outlined in LUPAA.

1.2 The Tasmanian Planning Scheme

The Tasmanian Planning Scheme is made up of the SPPs and Local Provisions Schedules (LPS), as shown in Figure 2.

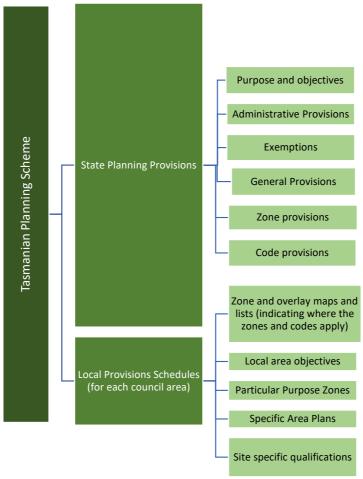


Figure 2 - Structure of the Tasmanian Planning Scheme

The rules in the Tasmanian Planning Scheme control the use, development, and conservation of land across the State in support of the LUPAA Schedule I Objectives, State Policies, and the TPPs (once made).

The SPPs are the Statewide set of rules (or provisions) expressed mainly through 23 zones and 16 codes. The SPPs also include administrative, general, and exemption provisions, and the requirements and a template for the LPS. More information on the SPPs is available on the Planning in Tasmania website.

The SPPs are prepared, approved and amended by the Minister for Planning, with expert planning advice provided by both the Commission and the State Planning Office.

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The LPS apply the SPPs in each local government area through zone maps, overlay maps, and lists of places where the codes apply. LPS may also contain local area objectives, particular purpose zones (PPZs), specific area plans (SAPs), and site-specific qualifications (SSQs). Each of these is a form of planning control for unique places specific to the local area.

The Tasmanian Planning Scheme, including the SPPs, only applies once a council has its LPS approved. For this reason, some councils still operate under the older Interim Planning Schemes. All councils will eventually use the Tasmanian Planning Scheme to make decisions about land use and development.

The Tasmanian Planning Scheme also operates alongside other legislative requirements, including integrated assessment processes for:

- certain activities with the potential for environmental emissions or impacts (Level 2 activities) administered by the <u>Environment Protection Authority (EPA)</u> <u>Tasmania</u>;
- works on heritage places of State significance listed on the <u>Tasmanian Heritage</u>
 Register administered by <u>Tasmanian Heritage Council</u>; and
- considering impacts on <u>TasWater's water and sewerage infrastructure</u>.

Certain forestry operations and works, mineral exploration, and marine farming are managed under separate legislation. There are also exemptions from the Tasmanian Planning Scheme for certain electricity, water and sewerage, gas and railway infrastructure works as outlined in their relevant legislation.

1.3 Background of the SPPs

The first SPPs were drafted during 2015 as part of the Government's planning reform agenda to introduce a single Statewide planning scheme.

The drafting of the SPPs involved input from technical reference groups and consultative groups including State and regional organisations across business, industry, the community sector, environmental and heritage interests, and local government.

The SPPs largely adopted the structure established by <u>Planning Directive No. 1 – The Format and Structure of Planning Schemes</u> (Planning Directive No. 1) on which all interim planning schemes were based. Departures from Planning Directive No. 1 occurred to align the administrative provisions with the Tasmanian Planning Scheme structure required by LUPAA, in addition to:

- detailed reconsideration of the planning scheme exemptions;
- additional Special Provisions (renamed as General Provisions) from interim planning schemes; and
- reconsideration of some zones, such as replacing the Rural Resource Zone and Significant Agriculture Zone with the Rural Zone and Agriculture Zone, removal of the Environmental Living Zone, and inclusion of the Landscape Conservation Zone and the Future Urban Zone.

The content of the zones and codes in the SPPs was drafted with detailed regard to all interim planning schemes that were in operation at the time. It also captured the latest versions of codes as recommended by the Commission in accordance with:

other approved or draft planning directives (the Bushfire-Prone Areas Code, Road and Railway Assets Code and Potentially Contaminated Land Code), and

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 latest State Government policies on natural hazards (the Coastal Erosion Hazard Code, Coastal Inundation Hazard Code and Landslip Hazard Code).

During 2016, the Commission undertook a comprehensive independent assessment of the SPPs, including 60 days of public consultation and 25 days of public hearings.

The Commission's assessment of the SPPs concluded in December 2016 with a recommendations report being provided to the then Minister for Planning. In making the SPPs, the then Minister accepted the majority of the Commission's recommendations. A statement of reasons was released in response to those recommendations that were not accepted.

The SPPs were made on 2 March 2017.

2. Understanding the review

2.1 Scope of the review

The review will consider the SPPs component of the Tasmanian Planning Scheme. All of the SPPs are open to review.

It is important to note that this review does not include the:

- Local Provisions Schedules;
- Regional Land Use Strategies;
- State Policies; or
- the broader planning framework within LUPAA and associated legislation.

The review will not consider where zones and codes are applied in the Local Provisions Schedules. This is the role of individual councils with independent oversight from the Commission. Instead, the review will consider the rules and administrative requirements in the SPPs.

There are limitations on matters that may be covered by the Tasmanian Planning Scheme and the SPPs as listed in sections <u>11(3)</u> and <u>12</u> of LUPAA. Certain building design and engineering and safety requirements are also covered by the <u>Building Act 2016</u>, associated regulations, and the <u>National Construction Code</u>. These also do not form part of the review.

2.2 Review process

The SPPs review begins with the release of this scoping paper and related information documents (Step 1 in Figure 3 below).

Feedback received from the scoping process will assist with identifying those provisions in the SPPs that require review, potential gaps in the SPPs, and inform options for improvement and potential amendments to the SPPs. A report will be prepared in response to the feedback from the scoping process (Step 2 in Figure 3 below).

The scoping process will help inform key themes or parts of the SPPs that require more detailed consideration for progression through separate projects and conclude in amendments to the SPPs. The State Planning Office will establish reference groups and consultative groups to assist with these detailed projects and amendments.

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Some matters may be addressed in the short-term through amendments to the SPPs (Step 3 in Figure 3 below), while others may require the finalisation of the TPPs before progressing (Step 4 in Figure 4 below). It is a requirement of LUPAA for the SPPs to be consistent with the TPPs.

The making of the TPPs, which is expected to occur during 2023, will result in a review of the SPPs for consistency. A discussion paper will be released for consultation to consider options for amendments to the SPPs to make them consistent with the TPPs (Step 4 in Figure 3 below).

The SPPs amendment processes are detailed in Part 3, Division 2 of LUPAA. All non-minor amendments are subject to public consultation, and independent assessment, including public hearings, by the Commission. The Commission then provides recommendations on the draft SPPs amendments which must be considered by the Minister for Planning before determining whether or not to make the amendment.

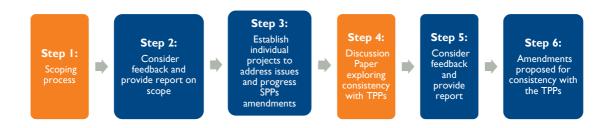


Figure 1 - The SPP review process

2.3 What has happened so far

The State Planning Office has put together a list of issues that have already been raised through conversations with stakeholders, along with submissions received through other processes. These processes include exhibition of <u>Planning Directive No. 8 – Exemptions</u>, <u>Application Requirements, Special Provisions and Zone Provisions</u> and reports provided to the Commission on the SPPs in accordance with <u>section 35G</u> of LUPAA.

A summary of these issues is available on the Planning in Tasmania website.

Section 35G of LUPAA provides a process for a local council, after considering submissions on their draft LPS, to advise the Commission on potential amendments to the SPPs. The Commission must consider the advice of the council and provide a recommendation to the Minister for Planning. More information on the process under s.35G of LUPAA is available of the Commission's website.

Several current projects will also inform the SPPs review. These projects are detailed below.



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Residential and Housing Reviews

Review of the residential development standards derived from Planning Directive 4.1

The rules in the SPPs General Residential Zone and Inner Residential Zone are based on those in <u>Planning Directive 4.1 – Standards for Residential Development in the General Residential Zone</u> (Planning Directive No. 4.1).

In 2014, Planning Directive No. 4.1 introduced a Statewide set of rules for residential development in the General Residential Zone across all interim planning schemes.

In 2020 the State Planning Office commissioned a consultant to engage with stakeholders about their key concerns with the requirements in Planning Directive No. 4.1 and to seek examples of their practical application. This process has resulted in the Review of Tasmania's Residential Development Standards – Issues Paper which has been made available through the Planning in Tasmania website to further assist with scoping the SPPs Review.

Medium Density Residential Development Standards Project

In 2019, the then Premier of Tasmania announced a project to prepare planning rules to deliver consistent requirements for apartment developments in Tasmania. The new requirements will be implemented through an Apartment Code in the SPPs to provide a clear pathway for the assessment of apartments and encourage good quality design and liveable spaces.

The project is being managed by the State Planning Office in partnership with Hobart City Council through the Hobart City Deal and will be delivered through a future amendment to the SPPs.

This project will be informed by the SPPs Review, and the review of the residential development standards derived from Planning Directive No. 4.1.

More information on the medium density residential development standards project and the Apartment Code is available through the <u>Planning in Tasmania website</u>.

Tasmanian Planning Policies (TPPs)

The TPPs are high-level strategic policy ambitions and directions on land use planning matters of State and community interest. They will provide a way for the Tasmanian Government and community to consider and set directions on a broad range of complex and emerging planning issues. These high-level policies will inform strategic planning and the statutory planning provisions within the SPPs and LPS.

Some matters raised during the SPPs review scoping process may need to be considered in conjunction with the broader policies in the TPPs. The SPPs must be reviewed for consistency with these policies once the TPPs are made.

Once the TPPs are made, a discussion paper will be circulated to explore how consistent the SPPs are with the TPPs and what changes may need to be made to the SPPs.

More information on the TPPs is available through the Planning in Tasmania website.



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3. How to get involved

The Government wants to hear from you about issues with the SPPs.

We want to hear about the provisions in the SPPs that you think require review, or any provisions that you think are missing.

Your feedback will help scope the 5-yearly review of the SPPs and to identify issues to be addressed through amendments to the SPPs.

We encourage you to read this scoping paper in full before providing your comments as a submission. Please note, the scope of the review is outlined in section 2.1 of this scoping paper. We also encourage you to peruse all other documents made available as part of the scoping process as these may help inform your submission.

To help you respond, we invite you to consider the following questions. We also encourage you to provide reasons and examples (where possible).

QUESTIONS TO CONSIDER

Which parts of the SPPs do you think work well?

Which parts of the SPPs do you think could be improved?

What improvements do you think should be prioritised?

Are there any requirements that you don't think should be in the SPPs?

Are there additional requirements that you think should be included in the SPPs?

Are there any issues that have previously been raised on the SPPs that you agree with or disagree with?

Are there any of the issues summarised in the Review of Tasmania's Residential Development Standards – Issues Paper that you agree or disagree with?

Submissions on the State Planning Provisions Scoping Paper can be made until the close of business on **29 July 2022** in one of the following ways:

- Via email to yoursay.planning@dpac.tas.gov.au
- Via post to:

Department of Premier and Cabinet State Planning Office GPO Box 123 HOBART TAS 7001

Submissions will be treated as public information and will be published on the <u>Planning in Tasmania website</u>, unless confidentiality is specifically requested.



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No personal information other than an individual's name or the organisation making a submission will be published.

For further information, please contact the State Planning Office via email: stateplanning@dpac.tas.gov.au, or read the Tasmanian Government Public Submissions Policy.

The State Planning Office website contains more information on the Tasmanian Planning Scheme and the SPPs:

If you would like to discuss the SPPs review further, or would like a briefing, please contact the State Planning Office at: stateplanning@dpac.tas.gov.au or by telephoning I 300 703 977.

4. What will happen next?

Once the consultation period has ended, the State Planning Office will carefully consider all comments received.

Feedback received from this scoping process will assist with deciding the extent of the SPPs review. A report will be prepared in response to the feedback from the scoping process.

The scoping process will help inform key themes or parts of the SPPs that require more detailed consideration for progression through separate projects and conclude in amendments to the SPPs.



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