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Morven Park Management & Development Association Inc.

Minutes of General Meeting of the Morven Park Management Committee held at the Morven Park Clubrooms on Wednesday 08th June 2022

Meeting opened at 7.35pm

Present :	Chair	David Houghton
	Secretary	Rhonda Whitmore
	Evandale Skate Park	Ian Pease
	Evandale Village Fair	David Houghton
	Evandale Football Club	Scott Hill
	Evandale Cricket Club	
	Evandale Light Rail	Gilbert Ness, Scott Oppermann
	Evandale Tennis Club	
	Morven Park Grounds	
	Northern Midlands Council	Councillor Richard Goss

Apologies Patrick Davey, Brendon Crosswell, John Hughes

Minutes of previous General Meeting held in 11th May 2022 were read and confirmed with the amendment of Morven Park Grounds representative Brendon Crosswell was "to be confirmed" which, as of tonight, is confirmed.

Moved: Ian Pease

Seconded : Richard Goss

Carried

Business Arising

1. Extension of entrance signage grant not required as works finished.
2. UPS units purchased and awaiting installation. Cameras purchase to be finalised.

Correspondence

In: ELRS - acknowledgement of previous meeting discussion

Out: Andrew Hogarth / Pivotec - Thank you for fertilizing of ground & associated work.
Meeting reminder and Minutes.

Financial Report \$ 6,957.92 Moved: Ian Pease Seconded: Scott Hill **Carried**

Moved: Ian Pease that the association bank accounts be moved from the Commonwealth Bank of Australia to the ANZ to enable online banking and debit card facilities access.

Account signatories to be David Houghton, Ian Pease and John Hughes – with the requirement of two (2) of the three (3) named signatories to sign at all times

Seconded: Scott Hill

Carried.

User Groups

Cricket: No report

Football: Goal post nets ready for installation – concreting costs etc being followed up.
130 year function in 3 weeks time; ground holding up well

Tennis: No report

Skate Park: All good and being used

Primary School: No report

Light Rail: Projects – new fencing @ DA stage, coal bunker adjacent to track and easement of track. Entering quieter time of year.

Macrocarpa trees causing safety concerns.

Moved: Ian Pease Seconded: Gilbert Ness - that Council look at removal of Macrocarpa trees in a timely manner due to safety concerns of patrons and infrastructure with the view to using the stumps / trunks for carvings as at Campbell Town. **Carried**

Village Fair: No report

Morven Park Grounds: All Good, mulching blades still to arrive.

Northern Midlands Council : Budget to be presented at next Council meeting.

General Business

1. ELRS Use of toilet facilities - Requested that the offer of \$10 per week be reconsidered as, with all user groups, they are suffering from increases to expenses. Original agreement 6 – 7 years ago was a verbal “gentleman’s” agreement of 1 box of product (toilet rolls or hand towel) during each 6 months. Currently \$100 per annum and 1 box of product.
Football club advised that they are currently paying \$200 per week for facilities to be cleaned. Ian Pease proposed that ELRS pay \$20 per week and have access to the skip bin or \$15 per week and no access to the skip bin with all consumables included - subject to approval by both Football and Cricket Clubs with an annual review. Scott Hill indicated that FC would accept the proposal.
2. Kitchen crockery and cutlery (originally 60 items of each) has diminished over the years and replacements are required. Scott Hill to obtain quote.
3. Naming of Morven Park Management & Development Association Inc to remain as is with General Meetings to be held under Morven Park Management Committee. David to seek clarification with Maree Bricknell as to Council’s position of Committee and the Association’s incorporation.
4. Smoking receptacles and signage to be installed at end of building near old cricket nets.
5. Evandale Community Centre have offered to take over the camping bookings etc for the Village Fair & National Penny Farthing Championships in 2023. The Cricket Club managed this for the 2022 event and this needs to be discussed with Cricket Club if they don’t want to do it..
6. Political Adverting - Moved: Ian Pease and seconded :Scott Hill that the draft letter to the State Director (Peter Coulsen) – Liberal Party of Australia as presented be forwarded.
7. Council requested to clean up and trim existing trees / shrubs along Barclay Street fence line from tennis courts to school gates and remove tree near Morven Park entrance sign.
8. Council to be requested to plan for replacement of existing Barclay Street fence which is becoming dilapidated and needs upgrading.

Meeting Closed: 9.06pm

Next Meeting: 7.30pm 13th July 2022

Minutes of PLDC held on August 2nd 2022 held at Perth Community Hall commencing at 5.35pm

In Attendance: Russell MacKenzie, Tony Purse, Jo Saunderson, Don Smith, , Michelle Elgersma. Councillor Janet Lambert

1. **Apologies:** Councillor Jan Davis, Jon Targett, Sam Beattie

Russell conducted The Acknowledgement of Country with new wording which may need to be checked for acceptability and accuracy. Russell to check

1a. Confirmation of previous minutes

Previous minutes accepted as accurate.

MOVED: Don Smith

SECONDED: Tony Purse

It was decided that in future any motions to Council should be in a separate document with CC To Councillors Lambert and Davis.

It was noted that the amendment to the MOU to accept monetary payment instead of secretarial service from the council, was passed at the July meeting of the NMC

2. DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL

In accordance with the provisions of the Local Government Act 1993, Part 5, S48A- 556, a member of a Special Committee must not participate in any discussion or vote on any matter To which the member

A) has an interest or

B) Is aware or ought to be aware that a close associate has an interest.

A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

It should be noted that any person declaring an interest is required to notify the general man

Noted that Mr Tony Purse is consulting and/or has an. Involvement in the following projects currently being undertaken by Council

- * Perth Community Centre Master plan

- * Perth Recreation Master plan

- * South Esk River Parkland Proposal, including owner/developer of adjacent property

- * Perth Streetscape improvements

3. **ONGOING BUSINESS ARISING FROM MINUTES.****Ongoing projects**

Priority List Item	Committee Comment	Comments
Perth River Reserve: clean-up riverbank and installation of foot bridge	2021-06-01: request for progress report to July 2021 meeting Works planned, included in 2021/22 budget. Perth River Reserve: extension to George Street including installation of footbridge – funding included in the 2021/2022 budget	Installation of Bridge Abutments is programmed for April. Weather/Materials permitting, bridge installation is expected to be undertaken in July 2022.
West Perth connectivity footpaths	Continue development to connect with other areas of Perth	In Progress
Train Park additional play equipment / maintenance	PLDC requested a master plan for upgrade & use of the Train Park, MP to include: <ul style="list-style-type: none"> • Carvings • play equipment, • amenities - toilets, bbqs, picnic tables, • fencing, • food vans then committee could consider / recommend a priority list and a timeline for completion so council could incorporate in budget planning.	<i>25/2/2022: Refurbishment of the carvings by Eddie Freeman is well progressed.</i> <i>The carvings have been fenced off. Advice re the repairs has been placed on Facebook and Councils website.</i>
Seccombe Street & Talisker Street Amenities	2021-06-01 progress report requested	<i>Project management is being undertaken in-house.</i> Seccombe Street 2022-04-05 near completion. Talisker Street works programmed to commence after Seccombe Street amenities are completed and in-use, most likely after Easter.
Main Street Redevelopment	Commencement of Stage 1, incl Drummond Street/ Main road Corner: clean up and landscaping to link with Main road Streetscape masterplan – funding included in the 2021/2022 budget	Funding included in the 2021/2022 budget
Tree plantings in subdivisions	Continue plantings in existing and planned developments	Ongoing
2023/2024 BUDGET REQUEST		
Shade in local parks		

MOTION TO COUNCIL

1. For clarification of the definition of shade and shade structures/sails in Seccombe St playground and **Train Park**

Proposed: Michelle Elgersma.

Seconded: Jo Saunderson

MOTION TO COUNCIL

To ask Council in it's budgetary information to the Committee to provide information regarding ongoing projects as to what has already been previously funded and what money has been carried forward or extended in relation to the 22/23 budget items.

Proposed: Don Smith

Seconded : Tony Purse

MOTION TO COUNCIL

We have been informed money is available for road signage and request that the Train Park and Seccombe St playgrounds have "Children at Play" signage erected. We consider this is a safety issue and should be considered necessary and urgent. With the new development at the end of Little Mulgrave St we consider signage on both sides of the Train Park playground to be necessary.

Proposed: Michelle Elgersma

Seconded : Jo Saunderson

3.3. Could we please have a schedule date for the Queen's Jubilee tree planting at the Train Park.

Could we also have an update on the Bicentenary Dog Park signage.

3.4 As we have been informed that the works manager does not attend District Committee meetings out of hours we would like to extend an invitation for Mr Leigh McCullagh to attend our September meeting which will be held on Tuesday September 6th at 4.30pm. The purpose of this meeting is to discuss school crossing plans and playground signage.

4. NEW BUSINESS**MOTION TO COUNCIL**

For Council to publicly acknowledge the contribution of John Stagg, who was a member of the PLDC for a considerable length of time and an invaluable source of local history. We request the Council to consider naming the new William St Bridge in his honour.

Proposed: Don Smith

Seconded: Tony Purse

Volunteer induction: As the term of the volunteers on the committee is for two years the members would like to know why the volunteer induction m\needs to be done yearly. Volunteers completed this at the AGM last year.

Footpath Trading: The committee felt the new footpath trading legislation needs to be addressed to the business community as this was not the purview of the District Committee.

The meeting closed at 6.39pm

The next meeting will be held at the Perth Community Centre on September the 6th at 4.30 pm

Minutes of the Northern Midlands Recycling Committee meeting held Tuesday 26 July 2022 commencing at 4.00pm

MINUTES

1 ATTENDANCE

Present Fiona Dewar (NMC) until 4.30, Lorraine Wyatt (NMC), Owen Diefenbach, Cr. Ian Gonninon

In Attendance

Apologies: Roderick Cuthbert

Absent Leanne Sheriff, Cr. Matthew Brooks, Maria Lawson, Sarah Benson

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3 CONFIRMATION OF MINUTES

Recommendation

The minutes of the meeting of the Local Recycling Committee held on **Tuesday 26 July 2022** be confirmed as a true and correct record of proceedings. Proposed RH seconded RC that the minutes be accepted

4 BUSINESS ARISING FROM THE MINUTES

4.1 Fiona attended meeting to discuss recycling at events

Fiona attended meeting and discussed using the trailer for events. Event organisers to be asked if they would like to make use of the trailer at events.

4.2 Develop program for use of recycling trailer

Has there been any progress in developing a program for the trailer?

Suggested locations:

- Longford, Perth, Evandale schools
- Is Owen able to organise a schedule for Campbell Town, Ross and possibly Avoca?
- Evandale Market
- Functions where the trailer can be supervised or locked away.
- IGA, Nutrien, Southern Farming systems (Longford)
- Out front of Council Chambers

Committee members to send possible locations to JG / DS

It was agreed that an education campaign was required to communicate the existence of the trailer and increase usage.

Action: JG / DS to investigate covers for bins. LCC have some of these.

Action: JG / DS to draft letter for local businesses and schools who may be interested to host the trailer. JG to provide letter to Ian.

4.3 Single use plastics policy

Policy to be considered by Council. To be taken to a future workshop.

Action JG to discuss with Gail / Des

4.4 Volunteer induction – LS has not done an induction.

Leanne Sheriff needs to complete her induction before participation at the next meeting. This can be done online.

Action JG to provide link for committee members

4.5 Recycling Committee Addition to Budget

A budget of \$10,000 has been allocated for the recycling committee.

4.6 Drinking Fountains

Council accepted the offer and will be installing a cobranded fountain at the front of Valentine's Park in Campbell Town where it can be used by locals and visitors alike.

The unit being installed is manufactured by MeetPAT (brochures attached) and will include the drinking arm and carbon filters.

Continue looking for grants to have drinking fountains installed at other locations.

4.7 New Committee Member/s

Advertisements have been placed in the northern Midlands Courier and on Facebook for new members of the Recycling Committee

4.8 Memberships

Need to clarify status of all memberships and advise accordingly. JG has been attempting to contact Maria Lawson.

4.9 Gift voucher for recycling trailer

We received a \$250 Australia Post gift voucher for the award we won for the recycling trailer.

The voucher is MasterCard and expires on 07/25.

Does the group have any suggestions for how this can be spent?

[Action: JG / DS to look at pricing for tear drop banners](#)

4.10 Recycling Shed Finance

Members enquired about the effectiveness the new Longford recycling shed and if it has resulted in less recyclable material going to landfill?

[Action: JG to follow up further with Justin Jones](#)

4.11 Plasrock advancements in Queensland

Awaiting further information.

4.12 FOGO collection for businesses

Tender has been awarded to Veolia. Work has commenced on an educational campaign.

5 NEW BUSINESS

5.1 Community education

Consider an education campaign to make the community more aware of what can be recycled and the cost to Council if people do the wrong thing. Also roadside waste.

6 IDEAS

6.1 - Priority Ideas

Recycling Fridge Magnet

Launceston Council have a good fridge magnet which shows how products can be recycled. Possible outlook of incorporating our magnets into the same stock as Launceston Council for a possible cheaper option. Look into whether this can be sent out with the next rates notices. – committee noted information, perhaps to be considered with next year's rates mail out.

The committee was advised there are several resources available and that it is just a matter of deciding what is required and what the budget allocation is for promotional materials.

[Action JG to follow-up.](#)

6.2 - Future Ideas

1. Updates to recycling information sent out with rates (see 9.2)

2. Recycling at sports clubs
3. Recycling bins at Council Park & Reserves
4. Labelling of clothing for businesses
5. Using tyres in asphalt
6. Compostable Doggie Bags - *Require FOGO collection*

7 CLOSURE

Chairperson closed meeting at 5.00pm

August 30

Minutes for the Campbell Town District Forum Meeting to be held 2 August 2022

MINUTES

1 OPENING

The Chairperson welcomed everyone and declared the meeting open at 9.30am

2 ATTENDANCE

Jillian Clarke	Chairperson
Jill Davis	Member
Sally Hills	Member
Owen Diefenbach	Member
Fiona Oates	Member
Danny Saunders	Member
Tracy Spencer-Lloyd	Member
Christopher Beach	Member

IN ATTENDANCE

Cameron Oakley	Environmental Engineer from Hydrodynamica
Cr Michael Polley	Councillor
Fiona Oats	Community Member

APOLOGIES

Jo Taylor	Member
Cr Andrew Calvert	Council Representative
Lorraine Wyatt	Minutes

ABSENT

Michaela Wright	Member
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3 PRESENTATION

Cameron Oakley gave a presentation on the Storm Water Modelling for Rural Councils and answered questions from the floor on Campbell Town Storm Water System. The Chairperson thanked Cameron for an informative presentation.

Cameron left the meeting at 10.08am.

4 CONFIRMATION OF MINUTES

Recommendation

The minutes of the meeting of the Campbell Town District Forum held on **Tuesday, 5 July 2022** be confirmed as a true and correct record of proceedings.

Committee Recommendation

Moved Sally Hill, seconded Dany Saunders

*That the minutes of the meeting of the Campbell Town District Forum held on **Tuesday, 5 July 2022** be confirmed as a true and correct record of proceedings.*

CARRIED

5 BUSINESS ARISING FROM THE MINUTES

5.1 Outcomes of recommendations made to Council discussed at the Council meeting held 18 July 2022.

State Growth and Road Safety Concerns: *That Council writes to State Growth addressing the following traffic congestion and safety issues:*

- a) Pedestrian crossings and traffic islands that do not line up.*
- b) Slip lanes at the entrance to the Recreation Ground and the Caltex Service Station/Subway.*
- c) Safe and appropriate access from the underpass to the recreation ground.*

Officer Comment:

The Campbell Town District Forum have raised concerns regarding the traffic islands (a) and slip lanes (b) previously however, have concerns that these issues are not being addressed.

Of concern is:

- a) The traffic islands not lining up on the main street.
- b) Congestion at the Caltex service station and entrance to the recreation ground. It was reported that there were 300 vehicles at the football game on 2 July 2022 and the numbers are growing for each game.
- c) Concerns were raised regarding safe and appropriate access from the underpass, particularly on the recreation ground side where children are going to be exiting to utilise the located at the recreation ground. The proximity of the underpass to the road and the lack of a barrier to protect pedestrians is of concern to the Forum.

The Forum has been advised previously that Stage 1 of the Main Street Upgrade Program will address the issues of the pedestrian crossings and traffic islands that do not line up. Further, the traffic congestion identified has been brought to the attention of State Growth and discussions are ongoing.

Council Officers have already identified the safe and appropriate access from the underpass as a concern, and this is currently being addressed with State Growth.

Officer Recommendation:

That Council notes the Committee recommendation and feedback is provided to the Campbell Town District Forum

MINUTE NO. 22/232

DECISION

Cr Adams/Cr Goninon

That Council notes the Committee recommendation and feedback is provided to the Campbell Town District Forum.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Cr Adams, Cr Davis, Cr Goninon and Cr Polley

Voting Against the Motion:

Nil

5.2 Actions from the Previous Minutes

5.2.1 - Alfresco Seating (On the Sidewalk) – Footpath Trading

Members were provided a copy of the Footpath Trading Policy after it was suggested that a business may be in breach of their permit requirements being:

The licence holder must:

- *maintain the area for on street dining in a clean and sanitary manner including, but not limited to, emptying waste bins and washing pavements, promptly cleaning and washing away any liquid, food, debris, broken glass, or waste from the area;*
- *not use the existing street rubbish bins for disposal of table waste.*

This matter is being investigated by the Compliance Officer.

5.2.2 - Stormwater Management

Presentation by Cameron Oakley

Refer to attachments:

1. Stormwater System Flood and Risk Study – North Campbell Town; and
2. Stormwater System Flood and Risk Study – South Campbell Town

This item was heard out of sequence – refer to item 3 Presentations.

5 NEW BUSINESS

5.1 - High Street

Jill Davis asked Cr Polley if there was any further movement on the redeployment of High Street and that Forum were concerned that more planning was needed to be done?

Cr Polley stated that funds had been promised during the Federal election however council does not know when the funding will be made available. Cr Polley advised he would follow up on this matter and provide a response to the Forum.

5.2 - King Street

Sally Hill asked Cr Polley if there has been any further discussion regarding development of King Street Reserve?

Cr Polley stated that there was a demand for accommodation in Campbell Town, but that Council has made no decision and will consult with the forum about any further ideas.

Tracy Spencer-Lloyd expressed the need for a pump park in the Campbell Town community and enquired, since the War Memorial Oval location was dismissed, would council consider King Street for a likely position?

5.3 - Swimming Pool

Jill Davis reported that the committee had not yet received information requested four (4) months ago about the attendance at the pool and the operating revenue and expenditure for the 21/22 season and enquired if Council is:

- 1 still holding the funds that was transferred from the Pool Bank Account, and
- 2 if the Pool Committee still hold an account at the Commonwealth Bank at Campbell Town.

When this information is supplied it is hoped that a Local Committee could be formed to discuss and negotiate with Council about running the swimming pool for the 2022/2023 swimming season.

Cr Polley advised he will follow up on this matter.

5.4 - Sale Land

Sally Hills advised that the land in Glenelg Street that Council has advertised for sale, was a part of the redevelopment plan that had been put forward to the Information Centre in reference to the upgrade of the Harold Gatty Memorial area. It was resolved that a copy of the plans and timeline be forwarded to Council for comment.

5.5 - Council Works

Members confirmed that they were still extending an invitation to the Works Department for a representative to attend a District Forum meeting.

Moved Chris Beach, seconded Sally Hills

That the Council Works Supervisor be asked that, if possible, to attend the next forum meeting on the 2 September 2022 at 9.30am.

6 CLOSURE

There being no further business, the Chairperson thanked everyone and closed the meeting at 11.12am.

Next meeting to be held on **6 September 2022 commencing at 9.30am** at the Town Hall, upstairs meeting room.

MINUTES

THE ROSS LOCAL DISTRICT COMMITTEE MEETING HELD AT THE READING ROOM, ROSS, ON TUESDAY 2nd AUGUST 2022, COMMENCING AT 11.15AM.

1 PRESENT

Christine Robinson, Michael Smith, Helen Davies, Sally Langridge, Marcus Rodrigues, Arthur Thorpe.

2 IN ATTENDANCE

Councillor Michael Polley AM, Mr Phil Brown, Mr Paul Eyre

3 APOLOGIES

Councillor Andrew Calvert, Candy Hurren, Jill Bennett, Ann Thorpe.

4 DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL

In accordance with the provisions of the *Local Government Act 1993*, Part 5, S48A – S56, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

- a) has an interest; or
- b) is aware or ought to be aware that a close associate has an interest.

A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

**It should be noted that any person declaring an interest is required to notify the General Manager, in writing, of the details of any interest declared within 7 days of the declaration."*

Nil declared

5 CONFIRMATION OF MINUTES

*That the minutes of the meeting of the Ross Local District Committee held on **Tuesday 5th July, 2022** be confirmed as a true and correct record of proceedings.*

Chris Robinson / Michael Smith

6 BUSINESS ARISING FROM THE MINUTES

6.1 Clearing The Macquarie River

The issues of concern are infestations of Cumbungi weeds and debris from previous floods needing removal.

Correspondence with various Government Departments regarding weed management and debris removal have been forwarded to Council, who advise that they are in discussions with NRET (previously DPIPWE) and will advise when spraying is scheduled. A low river level is necessary for debris clearance.

Probably summer before the river is low enough to commence work.

Matter ongoing.

6.2 Condition Of Trees in Ross

Council's Works Manager, Mr Leigh McCullagh, has advised that the Victorian tree inspection company ENSPEC have inspected the Elms in Church Street, and will be returning to Ross in April to inspect the trees in other streets.

The April inspection did not occur, now scheduled to be conducted in August. If ENSPEC are again unavailable, then a local contractor may be engaged to conduct the inspection.

Awaiting report from ENSPEC.

Matter ongoing.

6.3 Weather Damage to Ross Reading Room

The cornerstones and the bottom course of sandstone bricks at the entrance of the reading room are weathering away and in need of attention.

NMC has carried out cleaning and rectification of the southern gutters of the building, which should now route rainwater directly to the stormwater drains. It is still to be determined if a drain does in fact run along the eastern base of the building.

Inspection revealed no drain has been found. The fine fill currently in the trench will be removed and coarser aggregate will be inserted to aid drainage. The sandstone is actually in quite good condition and remediation work to the damaged sandstone will be carried out by a stonemason once the weather warms up.

Matter ongoing.

6.4 Ownership of Original Ross Burial Ground and Public Notice Board

Despite numerous enquiries, the ownership of this notice board has been unable to be determined. Best guess is that it was erected in the old Ross Council days. It should probably now come under NMC's wing, as it is standing on Council's nature strip. The RLDC is prepared

to provide the labour to refurbish the notice board, Council's Works Manager has confirmed that Council will supply the paint subject to the colour being approved by Council's Heritage Consultant. Chair has been in contact with Paul Godier who is endeavouring to obtain a colour chart of the approved colours, so that the RLDC can make a selection and have the colour approved by Council.

It was stated at the meeting, that the Notice Board is actually the property of the Ross Post Office.

Chair will talk to the Ross Post Master and ascertain if this is indeed the case.

Matter ongoing.

6.5 Councils Capital Budget Request List For Financial Year 2022/2023

The RLDC's prioritised budget request list was presented to Councils May meeting and the RLDC is awaiting advice from Council as to which requests will be funded.

Council has subsequently provided a list of those projects that will be funded from Council's 2022/2023 Capital Works Budget.

The RLDC discussed the various projects, and noted that the RLDC's first and second prioritised items, i.e., fencing the dog exercise area, and a BBQ for the Village Green, had been funded.

Clarification may be sought on two other items included in the Capital Works Budget.

6.6 Missing (Stolen) Street Sign Nivelle Street

Customer request 61740 has been lodged with Council requesting the missing (stolen) sign be reinstalled.

Sign apparently not installed at 2nd August – Chair to follow up.

Matter ongoing.

6.7 Regrading Of Road Edges

Customer Request 61742 has been lodged, Council's Works Manager advises that; "the grading program will start shortly and we can start around Ross, the shoulder grading is about to kick off as well, we would like to see a bit more rain so the roads and shoulders settle back down straight away." In hand, so hopefully to happen soon.

Work has been completed.

6.8 Damaged Wall South End Of Church Street

Wall at the top (south end) of Church Street has top stones missing and looks very disordered. Customer request 61699 has been raised requesting rectification. Council's Works Manager has advised that repairs to this wall will be a major undertaking; it almost needs rebuilding.

Part of the issue is sourcing the appropriate sandstone as a large amount required.

Matter ongoing.

6.9 Not For Profit Organisations In Ross.

At the July RLDC meeting, Mr Brown sought clarification in relation to overnight parking of recreational vehicles being permitted at the Ross Recreation Ground. Mr Brown pointed out that when Council gave approval at its June 2022 meeting for overnight parking (Minute No.22/195) at the Ross Recreation Ground, one of the conditions was that:-

“The recreational vehicles must be of a size that cannot be accommodated by the Ross Caravan Park”

Mr Brown asked if the condition meant that only large caravans would be allowed to park overnight?

A member of the Ross Community Sports Club present at the meeting, also pointed out that the two night maximum stay is unrealistic, given that most of the groups arrive on a Friday afternoon, stay Friday, Saturday and Sunday nights, and depart on the Monday. A three night maximum stay would be more appropriate.

Mayor Knowles undertook to take both matters back to Council for clarification, and has subsequently advised:-

“With regards to the clarification around smaller vans participating in a group event overnight stay at the Rec ground, specific permission from Council would need to be requested by the Ross Community Sports Club. This would also apply for events that may require more than two overnight stops, eg. long weekends.”

Council has advised the RCSC of the requirement to seek Council’s permission for camping events in excess of two nights stay, but it would appear that the requirement to seek Council’s permission for smaller vans to also stay, has not been communicated to the RCSC.

Chair to follow up.

6.10 Beaufront Road (C305) Speed Signage.

It was mentioned that there was an apparent inconsistency between the two speed signs at the beginning of Beaufront Road (C305) heading south. The 100 KPH speed sign appeared to be inconsistent with a 35 KPH speed sign on the first left hand bend.

Inspection reveals that they are not inconsistent - the 100 KPH sign informs drivers that the speed limit on Beaufront Road (C305) is 100 KPH unless advised otherwise, the 35 KPH sign is an advisory speed sign informing drivers that 35 KPH should not be exceeded when negotiating the first left hand bend.

It was also suggested that the 100 KPH sign should be moved to a position south of the two houses in the adjacent locality, because the houses were situated in the General Residential Zone.

Examination of the NMC Ross Zoning Map reveals this not to be the case.

The southern extremity of the Ross Urban Growth Boundary is Portugal Street, the 100 KPH sign is south of both Portugal Street and Wellington Street, and is located in the area zoned Rural Resource/Rural Living, and as such the 100 KPH sign is both correctly sited and appropriate for the zoned locality.

No further action is required in regards to this matter.

6.11 Community Garden In Ross Village Green.

The subject of community garden beds in the eastern corners of the village green to be established and tended by local residents was raised. Chair asked that information regarding the proposal be sent to him and he would raise the matter with the NMC. It was pointed out that Public Liability Insurance would probably be required.

No further information has been provided to the Chair at time of publication of this Agenda, however it was stated at the meeting that more information is being gathered and may be presented in due course.

Chair mentioned that in his own personal opinion, tin sheds to hold garden tools and supplies would not be a good look in the Ross Village Green.

Councillor Polley suggested that the Ross Recreation Ground might be a more suitable place to site a community garden.

6.12 Official Opening Of The Ross Village Green.

Council has advised that the official opening of the Ross Village Green will be held on Tuesday 23rd August 2022.

The Ross Community is awaiting advice from Council as to what form the opening will take.

6.13 Key To The Community Library And Public Noticeboard.

Key to the Community Library – can the Ross Community Sports Club have their own key to the Library Room as they apparently lease the room? The Club also requested a key for the public notice board, as they place information about events on the board and the key at the Post Office is only available during office hours Monday to Friday.

Chair has requested keys for the Ross Community Sports Club from Council.

Council has subsequently advised that “they are making arrangements directly with the hirers”

Matter ongoing.

6.14 Damaged Sandstone Kerbing.

Kerbing in the centre car parking area opposite the Town Hall has been damaged by a truck,

needs to be repaired. Chair to action.

Chair has asked Council to repair the kerbing in conjunction with the sandstone wall at the southern end of Church Street, refer Customer request 61699.

Matter ongoing.

6.15 Dangerous Condition Of Ross Rodeo Grandstand.

Chair expressed concern at the safety of the small grandstand adjacent to the rodeo area and in very close proximity to the children's playground. There are missing floor planks and exposed nails in the grandstand, and its structural integrity is also unknown. Chair will take photographs and raise the matter with Council, and also ask Council to determine ownership of the grandstand.

Council has subsequently fenced off the grandstand, and will determine ownership of the stand before repairs are considered.

7 NEW BUSINESS

7.1 Round Table

Chris Robinson – Bridge Street sign in vicinity of the Hotel has been damaged.

Chair to photograph and raise Customer Request with Council.

Arthur Thorpe – expressed concern that Councils Draft Footpath Trading By-Law appeared to indicate that footpath trading will be permitted along the entirety of both Church and Bridge Streets, which both have a mix of General Residential and Local Business zonings, and that the draft document did not specifically mention that footpath trading was not permitted in the General Residential zone. A personal submission regarding the draft by-law will be made to Council.

Was disappointed that Council asked for full hiring rates of the small Campbell Town War Memorial Meeting Room for a recent meeting of the Campbell Town Area Community Services Board. It was pointed out that the Board was unable to meet in the Campbell Town Hospital due to the current COVID surge, and that the Board is not a club, or a sporting or social organisation which members pay a fee to join to avail themselves of the facilities. The Board amongst many other things, provides and maintains the Holman Link Car to transport community members to Launceston Oncology services. Councillor Polley suggested that this matter be brought to Councils attention, with a view to providing the small meeting room free of charge to the Board whilst they are prevented by COVID from holding their meetings in the Hospital.

A general discussion was held regarding the re-emergence of vehicle hooning within the village. Chair and other members of the public have contacted Tasmania Police who agreed to increase patrols within the Ross area. Apart from catching offenders in the act, Police rely on members of the public to report such incidents, and where necessary be prepared to lodge a formal signed complaint preferably with details of the registration numbers of the vehicles

involved and photographs where possible. Chair advised that if a formal signed complaint is made, and the matter proceeds to court, then those lodging the complaint will be required to attend court and provide evidence.

Councillor Polley – mentioned that fencing of the dog exercise area, and the BBQ for the Village Green, had both been funded in Council's 2022/2023 Capital Budget. Also reminded attendees, that voting in this year's Council elections is compulsory.

Helen Davies – mentioned that the old information sign on the corner of Church and High streets is totally out of date. Chair stated that the sign is privately owned and on private property and may be heritage protected, and that the owners would need to be approached regarding its current condition.

The warning sign on the village side of the High Street pedestrian railway crossing is dilapidated and requires upgrading. Chair advised that Council has been instructed by State Rail that the pedestrian crossing is dangerous and must be closed off. Chair to obtain update as to the current status of the pedestrian railway crossing.

Asked if small notice boards could be installed in the Town Hall to hold the various COVID signage erected everywhere in the hall which is currently secured by sticky tape and adhesive blocks. Chair asked for a photograph of the intended notice board to be sent to him, which he will then raise with Council.

Raised the matter of the health of the Macquarie River and whether it had had a recent health check. Chair stated that a health check could be carried out in conjunction with agenda item 6.1 when that work is carried out later this year, or in the new year.

Michael Smith – Road side reflector signs run over and flattened on Park Street Cemetery Hill.

Chair to photograph and raise Customer Request with Council.

Paul Eyre - asked why the Church bells no longer rang on the Anglican Church. It was pointed out that the Church is now locked, and no one in Ross has a key to be able to open the Church. It was also mentioned that the ringing of the bells were discontinued some years ago, because of a complaint from a neighbouring property.

8 NEXT MEETING/CLOSURE

The Chair closed the meeting at 12.30 pm.

Next meeting – Tuesday 6th September 2022 commencing 11.15am in the Ross Reading Room.



NORTHERN
MIDLANDS
COUNCIL

BICYCLE ADVISORY COMMITTEE

MEETING # 1

MINUTES

WEDNESDAY, 3 AUGUST 2022

COMMENCING AT 4:00 PM AT THE

COUNCIL CHAMBERS

13 SMITH STREET, LONGFORD

1 ATTENDANCE

1.1 Members

Cr Lambert
Cr Adams
Mr Burston
Mr Cullimore
Mr Aalbregt
Mr Cocker
Mr Atkinson

Guest, Mayor Knowles

1.2 Apologies

Mr Miller
Mr Mackinnon

Cr Adams tabled a submission from Mr Mackinnon at the commencement of the meeting

2 DECLARATIONS OF ANY PECUNIARY INTEREST BY A MEMBER (OR CLOSE ASSOCIATE OF THE MEMBER) OF A SPECIAL COMMITTEE OF COUNCIL

As per the *Local Government Act 1993*, Part 5, S48A – S56, a councillor or member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the councillor/member:

- a) has an interest; or
- b) is aware or ought to be aware that a close associate has an interest.

A councillor/member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

Local Government Act 1993, Part 5 - Pecuniary Interests

48. Declaration of pecuniary interest by councillor

(1) A councillor must not participate at any meeting of a council, council committee, special committee, controlling authority, single authority or joint authority in any discussion, nor vote on any matter, in respect of which the councillor–

- (a) has an interest; or
- (b) is aware or ought to be aware that a close associate has an interest.

Penalty: Fine not exceeding 20 penalty units.

(2) A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences.

Penalty: Fine not exceeding 50 penalty units.

(3) On declaring that he or she has an interest, the councillor is to leave the room in which the meeting is being held.

Penalty: Fine not exceeding 20 penalty units.

(4) The councillor, by notice in writing, is to advise the general manager of the details of any interest that the councillor has declared under this section within 7 days of so declaring.

Penalty: Fine not exceeding 20 penalty units.

(5) The general manager is to –

- (a) ensure that the declaration of interest is recorded in the minutes of the meeting at which it is made; and
- (b) record the details of any interest declared in the register of interests kept under section 54 .

(6) In addition to any penalty imposed under this section, a court may make an order –

- (a) barring the councillor from nominating as a candidate at any election for a period not exceeding 7 years; and
- (b) dismissing the councillor from office.

48A. Declaration of pecuniary interest by member

(1) At any meeting of a special committee or controlling authority, or the board of a single authority or joint authority, a member must not participate in any discussion, or vote on any matter, in respect of which the member –

- (a) has an interest; or
- (b) is aware or ought to be aware that a close associate has an interest.

Penalty: Fine not exceeding 20 penalty units.

(2) A member must declare any interest that he or she has in a matter before any discussion on that matter commences.

Penalty: Fine not exceeding 50 penalty units.

(3) On declaring an interest that he or she has, the member is to leave the room in which the meeting is being held.

Penalty: Fine not exceeding 20 penalty units.

(4) A member of a special committee or controlling authority, by notice in writing, is to advise the general manager of the details of any interest that he or she has declared under this section within 7 days of that declaration.

Penalty: Fine not exceeding 20 penalty units.

(5) A member of a board of a single authority or joint authority, by notice in writing, is to advise the chief executive officer of that authority of the details of any interest declared by the member under this section within 7 days of that declaration.

Penalty: Fine not exceeding 20 penalty units.

(6) The general manager or chief executive officer is to –

- (a) ensure that the declaration of interest is recorded in the minutes of the meeting at which it is made; and
- (b) record the details of any declared interest in the register of interests kept under section 53B or 54A .

3 COMMITTEE ESTABLISHMENT & APPOINTMENTS

3.1 Committee Establishment

The Bicycle Advisory Committee was established as a special committee of the Northern Midlands Council on 28 June 2021 (min. ref. 212/21) pursuant to section 24 of the *Local Government Act 1993*; at this time

- Councillors Adams and Lambert were appointed as Councillor members

At the Council meeting of 16 May 2022, Minute reference 22/170, the Membership of the Committee was appointed, membership comprises:

- Health Sector Representative:
 - Marcus Burston, Perth
- Recreation Sector Representative;
 - Tony Cullimore, Longford
- Community Members representing the Cycling Community
 - Eric Aalbrecht, Longford
 - Hugh Mackinnon, Longford
 - Colin Cocker, Longford
 - Sam Miller, Perth

Mr Trent Atkinson has been appointed as the Council's officer delegate to the Committee.

3.2 Purpose & Roles And Responsibilities

The Terms of Reference has identified the following:

Purpose:

The Bicycle Advisory Committee ('the Committee') has been established to provide advice and recommendations on:

- Preparation of the Northern Midlands Council: Municipal Bicycle and Shared Path Plan; and
- Implementation of actions identified in the Northern Midlands Council: Municipal Bicycle and Shared Path Plan that include:
 - Planning for the development of bicycle pathways and routes which link key assets of our municipality;
 - Prioritisation of developments, ensuring changes are coordinated and reflect the needs of the community and users;
 - Improvements to the safety of users and community members accessing the bicycle pathways;
 - Opportunities to increase participation in cycling usage across the municipality.

Roles & Responsibilities

The Committee is empowered to do the following:

- Recommend development of bicycle tracks and shared pathways;
- Provide feedback regarding suggested changes or modifications to bicycle tracks and shared pathways;
- Identify and report public risk issues relevant to bicycle tracks and shared pathways;
- Consult with users and the local community so that, where possible, funding allocations and improvements reflect the needs of bicycle tracks and shared pathways users;
- Disseminate information to user groups and interested parties relevant to bicycle tracks and shared pathways.

The Committee does not have the power to commit Council to any decision or action, or to direct Council staff in their duties. The Committee may make recommendations for consideration by Council, but Council reserves the right to accept or reject recommendations from the Committee. This includes recommendations regarding the expenditure of funds allocated to the Committee, if applicable.

Welcome and thank you from Cr Adams and Cr Lambert

General business, discussion introduction from members:

- *Health science around cycling, demographic and benefits to municipality*
- *Section of road from Marlborough/Wellington Street to JJ's is an issue for cyclist/traffic*
- *Pinch point already at the library*
- *Benefits of cycling to the municipality*
- *Bridge coming into Longford is an issue, same at Evandale*
- *Connectivity within the municipality for Cyclist*
- *Each town offering something different (Cycling experience)*
- *Shared pathways off main pathways*
- *Look at existing cycling reports that have been done previously (Jeff McClintock)*
- *Cycling etiquettes*
- *Technical Guidelines, Raised priority crossings for pedestrians and cycle paths*
- *Alternatives to crossing the river coming into Longford*
- *Mowbray hill has a shared refuge/raised platform (Look into)*

3.3 Appointment Of Chairperson

RECOMMENDATION

That Cr Adams be appointed as Chairperson of the Bicycle Advisory Committee until the conclusion of the term at 30 June 2023.

Decision

Mr Cullimore/Mr Atkinson

Carried

Voting for the motion:

Cr Lambert, Cr Adams, Mr Cullimore, Mr Burston, Mr Aalbrecht, Mr Cocker and Mr Atkinson

3.4 Appointment Of Deputy Chairperson

RECOMMENDATION

That Mr Cullimore be appointed as Deputy Chairperson of the Bicycle Advisory Committee until the conclusion of the term at 30 June 2023.

Decision

Mr Aalbrecht/Cr Lambert

Carried

Voting for the motion:

Cr Lambert, Cr Adams, Mr Cullimore, Mr Burston, Mr Aalbrecht, Mr Cocker and Mr Atkinson

3.5 Meeting Schedule

In accordance with the Terms of Reference, meetings of the Committee will be held on a bi-monthly basis.

It is suggested that meetings be held at 4pm on the first Wednesday of the month.

The following schedule of dates has been identified for the remainder of the 2022 calendar year:

- 5 October
- 7 December

General consensus around the table with times and dates

4 NEW BUSINESS

4.1 PLN22-0040: Road & Streetscape Works - Wellington Street, Longford

Matter for discussion by the Committee.

Planning report presented to 18 July Council Meeting.

Council decision at that meeting:

MINUTE NO. 22/254

DECISION

Cr Polley/Cr Goninon

That a decision on this matter be deferred to the next Council meeting; and the application be referred to the new Bicycle Advisory Committee.

Carried

Voting for the Motion:

Cr Adams, Cr Calvert, Cr Davis, Cr Goninon and Cr Polley

Voting Against the Motion:

Mayor Knowles

The full Council Report/Minute and attachments are available to download through the link provided in the attachments section of this Agenda. Please note this link will expire on 9 August 2022.

The Representation made at the Council meeting by Mr Michael Morris is attached to the Agenda.

REPORT RECOMMENDATION

That land at Wellington St, Union St, Mason St, Smith St, Archer St, & Lyttleton St, LONGFORD be approved to be developed and used for a Roadworks/Streetscape works (Heritage Precinct) Wellington St from adjacent to 19 & 22 Wellington St to adj. to 69 Wellington St & 2A William St, & Union St adjacent to 19, 22, 23 & 24-26 Wellington St, Mason St adj. to 2 Mason St & 34A Wellington St, Smith St adj. to 39, 41-43, 44 & 46 Wellington St, Archer St adj. to 51, 53, & 58 Wellington St & 2A William St, and Lyttleton St adj. to 53 & 55 Wellington St. in accordance with application PLN-22-0040, and subject to the following conditions:

1 Layout not altered

The use and development shall be in accordance with the endorsed plans numbered P1 – P13, D1 and D2 as follows:

- P1 – (Cover Page, pitt&sherry, Drawing No: S-P.21.0231-00-CIV-DRG-1000, Rev: B, Dated: 21-02-22);
- P2 – (General Arrangement and Stormwater Plan, pitt&sherry, Drawing No: S-P.21.0231-00-CIV-DRG-1010, Sheet 1 of 4, Rev: C, Dated: 21-02-22);
- P3 – (General Arrangement and Stormwater Plan, pitt&sherry, Drawing No: S-P.21.0231-00-CIV-DRG-1011, Sheet 2 of 4, Rev: C, Dated: 21-02-22);
- P4 – (General Arrangement and Stormwater Plan, pitt&sherry, Drawing No: S-P.21.0231-00-CIV-DRG-1012, Sheet 3 of 4, Rev: C, Dated: 21-02-22);
- P5 – (General Arrangement and Stormwater Plan, pitt&sherry, Drawing No: S-P.21.0231-00-CIV-DRG-1013, Sheet 4 of 4, Rev: D, Dated: 21-03-22);
- P6 – (Stormwater Longitudinal Sections, pitt&sherry, Drawing No: S-P.21.0231-00-CIV-DRG-1014, Sheet 1 of 2, Rev: B, Dated: 21-02-22);
- P7 – (Stormwater Longitudinal Sections, pitt&sherry, Drawing No: S-P.21.0231-00-CIV-DRG-1015, Sheet 2 of 2, Rev: B, Dated: 21-02-22);
- P8 – (Sections Wellington Street, pitt&sherry, Drawing No: S-P.21.0231-00-CIV-DRG-1020, Rev: C, Dated: 21-02-22);
- P9-P10 – (Concept Plans, Large Designs, Sheet 1 of 2 and Sheet 2 of 2, Rev: C, Dated: 12 December 2021);

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- P11-P13 – (Footpath Pavement Plans, Lange Designs, Sheet 1 of 3, Sheet 2 of 3 and Sheet 3 of 3, Rev: A, Dated: 16 August 2021);
- D1 – (Planning Submission Statement, Northern Midlands Council, Dated: 24th February 2022); and
- D2 – (Traffic Impact Assessment, pitt&sherry, Rev: 00, Dated: 21 February 2022).

2 Tasmanian Heritage Council Requirements

The proposed development must comply with the advice of the Tasmanian Heritage Council Notice of No Interest (Reference #7900, File No. 09-70-18THC, 26 May 2022) – attached as Appendix A.

3 Department of State Growth conditions

Detailed engineering drawings showing the extent of the works and associated ancillary construction must be provided to the Department of State Growth for review and acceptance as part of a works permit application per the details noted below.

NOTE: A valid works permit is required for all works undertaken in the State Road (Wellington Street) reservation. Details of the permit process and application forms can be found at:

www.transport.tas.gov.au/roads_and_traffic_management/permits_and_bookings/general_works_pathways_stock_underpass. Applications must be received by the Department of State Growth a minimum of twenty (20) business days prior to the expected commencement date of works in order to allow sufficient time for the application to be assessed. No works are to be undertaken until a written permit has been issued.

4 Dilapidation Report

Prior to any development commencing, a Dilapidation report is to be prepared and submitted to the approval of the General Manager detailing the existing condition of adjoining buildings which abut the road reservation.

5 Construction Environmental Management Plan (CEMP)

Prior to any development commencing, a CEMP is to be prepared and submitted to the approval of the General Manager and must include the provision of vibration monitoring and reporting that will be undertaken during the construction phase of the project for adjoining buildings which abut the road reservation.

6 Sub-floor Ventilation System

The works approved must ensure that as part of the development phase of the project, the covered vents at 57 Wellington Street, Longford be unblocked and shielded from surface water entering the vents.

ATTACHMENTS

Michael Morris' presentation to Council

Council Report/Minute and attachments - Click on the link to access the generated batch document.

<https://nmc.t1cloud.com/T1Default/CiAnywhere/Web/NMC/ECMCore/BulkAction/Get/497e9962-ad24-471e-ace0-4065279fb33c> This link will expire on 9 August 2022, 4:53 PM.

The link includes the following:

1. **2022-07-18 Council Meeting Minute**
2. Planning Permit Application - Trent Atkinson - Wellington Street Longford [15.2.1 - 4 pages]
3. NMC Planning Submission Final [15.2.2 - 10 pages]
4. pitt&sherry plans [15.2.3 - 8 pages]
5. Lange Design Concept Plan Sheet 1 [15.2.4 - 1 page]
6. Lange Design Concept Plan Sheet 2 [15.2.5 - 1 page]
7. Lange Design Footpath Pavement Plans [15.2.6 - 3 pages]
8. pitt&sherry Traffic Impact Assessment [15.2.7 - 42 pages]
9. Representations [15.2.8 - 11 pages]
10. DA Response to reps [15.2.9 - 2 pages]
11. DSG Referral - Complete [15.2.10 - 2 pages]
12. Heritage referral PL N-22-0040 - Wellington St Union St Mason St Smith St Archer St Lyttleton St LO [15.2.11 - 11 pages]
13. No Interest W A 7900 [15.2.12 - 2 pages]

14. Response from Tas Water [15.2.13 - 3 pages]
15. WI referral PL N-22-0040 Wellington St Union St Mason St Smith St Archer St Lyttleton St LONGFORD [15.2.14 - 1 page]

Mr Burtson, Mayor Knowles left the meeting at 5:02pm

DECISION

Mr Cocker/Mr Cullimore

*That the kerb outstands (pinch points) incorporate rideable/mountable kerbing or, designated bike lane within the kerb outstands, this can be in the same line as the outstand or bend in towards the existing kerb line.
Pavement or kerbing to be marked green with the appropriate signage.*

Carried

Voting for the Motion:

Cr Lambert, Cr Adams, Mr Cullimore, Mr Burston, Mr Aalbrecht, Mr Cocker and Mr Atkinson

4.2 Consideration Of Additional Membership Application

This matter is listed for consideration by the Committee.

The Terms of Reference currently provides for the following public representatives on the Committee:

- One Health Sector Representative;
- One Recreation Sector Representative;
- Four Community Members representing the Cycling Community;

There are currently no vacancies on the Committee, however, Council has received a further membership application. Given the level of interest in this committee, it is recommended that the Terms of Reference be amended to provide for a total membership complement of 10 members, as follows:

- Two Northern Midlands Council Councillors;
- One Health Sector Representative;
- One Recreation Sector Representative;
- Five Community Members representing the Cycling Community;
- Officer Delegate.

Further, prior to the establishment of the Committee, Cr Goninon was approached by a Launceston City Council Alderman to recommended that Council establish a special committee of Council to provide advice and recommendations on the planning for the development of bicycle pathways and routes which link key assets of our municipality and neighbouring municipalities.

Cr Goninon has suggested that the Alderman be invited to apply for membership of the Bicycle Advisory Committee.

If the Committee were to agree to the proposal to invite the Alderman to apply for membership and if the Alderman were to apply for membership, the membership complement would need to be increased to a total of 11 members.

This matter be listed for consideration by the membership of the Committee at this inaugural meeting.

Alternately the Committee may wish to consider requesting Council to write to the Launceston City Council Alderman to advise of the establishment of the Committee and extend an invitation to him to attend a meeting or meetings as a guest.

OPTIONS FOR CONSIDERATION BY THE COMMITTEE

Agree or not agree to recommend to Council

- to increase the membership complement;
 - to appoint the additional applicant as a member;
 - to extend an invitation to the Launceston City Council Alderman
 - to apply for membership and consequently extend the committee membership further;
- OR
- to attend a future meeting (or meetings) as a guest attendee

RECOMMENDATION

That the Bicycle Advisory Committee recommend to Council

- A) That Council extend the Bicycle Advisory Committee Terms of Reference (ToR) to provide for a membership complement of 5 Community Members representing the Cycling Community;
- B) That Council appoint the additional applicant (Community Member Representative) to the membership of the Bicycle Advisory Committee
- C) That Council
 - i) a) write and invite the Launceston City Council Alderman to apply for membership of the Bicycle

- Advisory Committee, and
- b) should an application be received, extend the Bicycle Advisory Committee Terms of Reference (ToR) to provide for the inclusion of a new category *Local Government Regional Representation* with Council to determine an appropriate membership allocation for the sector;

OR

- ii) write to the Launceston City Council Alderman to advise of the establishment of the Committee and extend an invitation to him to attend a future meeting (or meetings) of the Committee as a guest attendee.

Defer to next meeting, further information required

CLOSURE & NEXT MEETING

The Chairperson closed the meeting at 5:22pm.

The next meeting to be held at the Council Chambers on 5th October at 4:00pm



Quarterly Report to Owners' Representatives

Progress update to 30 June 2022



Document Approval and Issue Notice

This is a managed document. For identification of amendments each page contains a release number and a page number.

Changes will only be issued as a complete replacement document. Recipients should remove superseded versions from circulation. This document is authorised for release once all signatures have been obtained.

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(For release) Matthew McRobbie, Reporting Lead Date: 12/07/2022

APPROVED:
(For acceptance) Matthew Pigden, Chief Financial Officer Date: 15/07/2022

APPROVED:
(For acceptance) George Theo, Chief Executive Officer Date: 21/07/2022

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1. Introduction

TasWater is pleased to present its fourth quarter (Q4) FY2021/22 Quarterly Report to Owners' Representatives in accordance with the requirements of the Shareholders' Letter of Expectations.

2. Executive Summary

2.1 Operating performance

Key points to note for the quarter include:

- The works completed at Waratah Dam and Mikany Dam have reduced their risk to within the ANCOLD Limit of Tolerability
- Capital Expenditure of \$246.2 million exceeded the FY2021/22 budget of \$229.9 million
- TasWater recorded a preliminary unaudited net profit of \$62.2 million (underlying net profit of \$32.1 million), which is \$7.1 million favourable to budget
- The pricing determination for Price and Service Plan 4 was finalised and approved by the Tasmanian Economic Regulator (TER) in June 2022. The TER approved a 3.71 per cent increase, however TasWater will cap the price increase at 3.5 per cent in line with our initial commitment.

2.2 Innovations

Vacuum funnel for improved safety and waste reduction

An Operator at the Ringarooma Water Treatment Plant has designed and built a funnel for transferring granular and powder chemicals. The funnel significantly reduces the level of dust and powder released into the surrounding work area, creating a safer working environment and reducing waste. Whilst currently only used for activated carbon, future iterations are expected to incorporate a collection system to capture waste powder, as well as, to allow the delivery of other granular or powder chemicals. Once prototypes have been proven, the system will be made available at other sites around the state and the concept shared with the wider water industry.

Water Industry Operators Association of Australia (WIOA) Problem Accepted Solution Supplied (PASS) award

TasWater Water Services Operator Matthew Holz won this year's Water Industry Operators Association of Australia (WIOA) Problem Accepted Solution Supplied (PASS) award. This award provides the opportunity for water industry operational staff to share their knowledge in the field innovations and fixes to problems so that others in the water industry can benefit. This is the second consecutive year that a TasWater employee has won this award.

Matthew was nominated for the award by his peers for his pump station claw innovation, that allows for the safe and effective removal of rags and non-flushable items that build up in pump stations.

2.3 Customer Experience Initiatives

'Let's Love our Water' campaign

TasWater's new water surety campaign, Let's Love Our Water, launched in May 2022. The campaign began with a 'pre-conditioning' phase across social media platforms, newspapers, and outdoor displays to introduce our new character, Bob Goldfish, to Tasmanians. In mid-June 2022, Bob made his debut on television stations. From July 2022, Bob will start to talk about challenges that impact water surety – including a changing climate, more users, geography and water quality. Through Bob Goldfish we hope to change the behaviour of Tasmanians by taking them on a journey to understanding that water is a precious resource which we need to protect.

2.4 Diversity and Inclusion

Reconciliation Tasmania's Reconciliation Collective

During this quarter, TasWater became a member of Reconciliation Tasmania's Reconciliation Collective. The membership to the collective will provide important support in the preparation of TasWater's first Reconciliation Action Plan (RAP). TasWater has also proudly recruited an Aboriginal Identified person into a newly created position of Diversity and Inclusion Project Officer to support the implementation of TasWater's first RAP.

Formal registration of the RAP was accepted by Reconciliation Australia, allowing the Diversity and Inclusion team to take steps towards sustainably and strategically supporting meaningful action to advance Reconciliation across *lutruwita*/Tasmania with the Tasmanian Aboriginal community.

As part of National Reconciliation Week (27 May 2022 to 3 June 2022) TasWater employees attended three breakfasts hosted by Reconciliation Tasmania. The attendees were privileged to hear from two guest speakers, Thomas Mayor and Kaytlyn Johnson, who shared their stories, background and hopes for the future, with a focus on increased communication and awareness.

3. Performance Results for the Quarter

3.1 Strategic performance summary

Customer priorities	Key Performance Indicators	RESULT	TARGET	RESULTS
Customer and Community – Deliver a positive customer experience to you		FY2020/21	FY2021/22	Q4 FY2021/22
Identify and close critical customer service gaps ¹	Customer experience percentage	62%	64%	67%
	Customer satisfaction percentage	69%	68%	74%
	Brand perception percentage	54%	60%	56%
Improve our community engagement and understanding	Community and stakeholder satisfaction percentage	62%	68%	68% ²
Water and Environment – Provide you with safe drinking water and responsibly manage your sewage		FY2020/21	FY2021/22	Q4 FY2021/22
Meet agreed regulatory compliance targets	Customers supplied by drinking water systems meeting best practice risk mitigation (per cent)	4.1%	10.7%	9.0%
	Number of dams above the ANCOLD Limit of Tolerability	4	2	2
	Number of wastewater systems considered high risk to the environment	22	20	22
	Real losses: water mains (kL/km water main/day)	8.9	10	10.1
Optimise system performance	Number of critically notifiable spills (less than or equal to)	8	4	31
	Treated wastewater compliant with EPA requirements (flow-weighted)	90.4%	89.0%	87.5% ³
People and Culture – Build culture and skills for the long-term benefits of Tasmania		FY2020/21	FY2021/22	Q4 FY2021/22
Enhance workforce capability and culture	Fifty per cent constructive leadership styles by 2023	Material improvement in pulse cultural survey results	Constructive styles between the 25 th and 50 th percentile. Defensive styles at or below the 50 th percentile.	1 of 4 Constructive styles between the 25 th and 50 th percentile. 5 of 8 Defensive styles below the 50 th percentile. ⁴
Relentless focus on safety (Zero Harm)	Total recordable injury frequency rate (TRIFR) – (less than or equal to)	9.4	8.5	11.6
	Notifiable injury frequency rate	2.5	1.1	0.9
Commercial and Economic – Give you value for money		FY2020/21	FY2021/22	Q4 FY2021/22
Deliver Price and Service Plan commitments	Capital Expenditure	\$177.6M	\$229.9M	\$246.2M
Achieve further efficiencies	EBITDA	\$155.7M	\$163.7M	\$169.8M
	Interest cover ratio	3.2	3.3	3.9

¹ The survey to obtain customer experience, customer satisfaction and brand perception data is in the market now. These surveys are completed January/February and June/July each year. The results from each round will be presented in the earliest possible Owners report. The results presented in the table are from the most recent survey completed in Q3 FY2021/22

² The results from the latest round of research will be available in Q1 FY2022/23. The results presented in the table are from the last round of research completed in Q1 FY2021/22

³ Preliminary result as at 14 July 2022

⁴ The result presented is the same as the FY2021/22 Q3 result. This data was obtained from the 2022 Organisational Culture Inventory, the latest survey of employees.

3.2 Operational performance summary

Key performance indicators	RESULT	TARGET	RESULT
Customer and Community – Deliver a positive customer experience to you	FY2020/21	FY2021/22	Q4 FY2021/22
Total complaints	2,800 ⁵	2,500	2,541
First point resolution percentage for calls	95.1%	90%	94.9%
Percentage of calls answered by an operator within 30 seconds	92.1%	85%	84.5%
Percentage of response times within 60 minutes to attend priority 1 bursts and leaks	90.0%	90%	100%
Water and Environment – Provide you with safe drinking water and responsibility manage your sewage	FY2020/21	FY2021/22	Q4 FY2021/22
Number of BWAs and DNCs throughout the year	0	≤1	1
Percentage of customers where microbiological compliance has been achieved	100%	100%	100%
Percentage of trade waste volume covered by a meaningful agreement	58%	70%	77%
Percentage of industrial customers on a long term agreement	13%	20%	NA ⁶
People and Culture – Build culture and skills for the long-term benefits of Tasmania	FY2020/21	FY2021/22	Q4 FY2021/22
Lost-time injury frequency rate (LTIFR)	2.8	2.4	2.7
Number of lost-time injuries (LTIs)	9	7	9
Number of notifiable incidents	8	3	3
Number of full time equivalent (FTE) ⁷	919	932.3	942.2
Commercial and Economic – Give you value for money	FY2020/21	FY2021/22	Q4 FY2021/22
Productivity – savings realised	\$3.7M	\$2.2M	\$1.4M
Productivity – Increased revenue initiatives	\$10.3M	\$6.5M	\$11.4M
Total overdue debtors as a percentage of revenue at end of year	4.7%	4.0%	4.4%

⁵ This figure was reported as 1,012 in the June 2021 report but has been adjusted to reflect a revised interpretation of water quality complaints to enable a meaningful comparison with FY2021/22 results.

⁶ An internal review in Q3 identified challenges with determining an accurate result for this KPI, partly due to the treatment of automatic extensions. It was therefore decided to no longer report against this measure for the remaining quarters of FY2021/22. The trade waste KPIs to be reported in the ORG report will be reviewed for FY2022/23.

⁷ Includes TasWater FTEs in the Capital Delivery Office



3.3 KPI Gaps and Responses

Table 1: Gaps and responses

Gap	Cause and response
Customer supplied by drinking water system meeting best practice risk mitigation (per cent) at 9.0% against a target of 10.7%	The end of year target is linked to the delivery of the UV upgrade program. Multiple projects are in final stages of commissioning, therefore cannot be included within the KPIs at this time. It is expected that once these projects are commissioned in early FY2022/23 the KPI will be achieved.
22 wastewater systems considered high risk to the environment against a target of 20.	The target of 20 was not met. This target was based on the new Longford STP being fully commissioned and the Cambridge STP reducing to medium risk. Longford is still waiting for full cut over of trade waste flows from a local abattoir. Despite reduction in the high risk band, two considerably wet years have seen Cambridge discharge more fully treated effluent to the environment rather than reuse, resulting in the system remaining high risk.
Real losses: water mains (kL/km water main/day) at 10.1 against a target 10.0	GHD have been asked to audit the NRW reporting methodology. TasWater are actively implementing solutions that focus on reducing real water losses please see section 4.5 for more details.
31 critically notifiable spills against a target of 4.	During the quarter, 7 dry weather spills occurred which were due to breaks or chokes and a further 4 occurred during wet weather events. 8 of these spills impacted shellfish leases, please see section 3.5 for more details.
Total recordable injury frequency rate (TRIFR) at 11.6 against a target of 8.5 or less. LTIFR of 2.7 against a target of 2.4 or less 9 lost-time injuries (LTIs) against a target of 7 or less.	There were 38 recordable injuries in FY2021/22 with many LTI's being low severity injuries where a treating doctor has advised precautionary time off work or restricted duties to prevent aggravation. There were also several psychological injuries. The revised Health and Safety Strategy and particularly the new Health and Wellbeing Framework and revised H&S Program of Work will provide improved visibility and management of health and safety risks.
\$1.4M productivity savings were realised against a target of \$2.2M	The full-year target for productivity savings was not achieved due to changes in the expected benefits and timeframes of pipeline initiatives. The shortfall (\$0.8M) is forecast to be achieved in FY2022/23.
Total complaints received for FY2021/22 was 2,541, exceeding the end of year target of less than 2,500.	Water Quality complaints represent 51% of all complaints with 1,297 received in FY2021/22 compared to 1,353 overall FY2020/21. Discoloured water is the highest sub-category with 897 received YTD compared to 1,006 last year. Sewerage Service complaints finished ahead of forecast with 460 complaints received in this category FY2021/22, compared to a total of 378 overall last year. Odour is the highest sub-category with 319 complaints received YTD compared to a total of 284 received for FY2020/21. We are refining our complaint reporting to increase understanding/visibility of root causes to determine actions that may be taken to address complaints
84.5% of calls answered by an operator within 30 seconds against a target of 85%	After exceeding the customer service level for three quarters, the full year result was impacted in the final quarter by an increase in employee unplanned absences due to illness together with above forecast customer contacts for May and June, predominantly due to multiple severe weather events across the state.
Total overdue debtors as a percentage of revenue at end of year was 4.4% against a full-year target of 4.0%.	TasWater paused collection activity for a period in response to COVID-19. Since April 2021 we have gradually reintroduced collection activities and as at March 2022 are accessing all pre-COVID-19 collection methods.

3.4 Financial Performance

Table 2: Financial summary

KPI	FY2020/21	FY2021/22		
	Actual Result	Q4 Target	Q4 Result	Q4 Variance
Net Profit (\$M)	43.5	55.1	62.2	7.1
Underlying Net Profit ⁸ (\$M)	16.3	25.9	32.1	6.2
Ordinary Dividends (\$M)	10.0	20.0	20.0	-
Special Dividends (\$M)	-	4.0	4.0	-

⁸ Underlying net profit adjusted for contributed asset revenue



KPI	FY2020/21 Actual Result	Q4 Target	FY2021/22 Q4 Result	Q4 Variance
Debt (\$M)	619.8	721.6	734.9	(13.3)
Gearing ratio	39.1%	46.0%	44.3%	1.7%
Interest cover ratio (times)	3.2	3.3	3.9	0.6

As at 30 June 2022, TasWater recorded a preliminary unaudited net profit of \$62.2 million, which is \$7.1 million favourable to budget. This is primarily driven by a favourable variance in employee related costs, including higher than expected capitalisation rates in the CDO (\$2.8M) and lower services and consulting revenue (\$2.5M). Contributed asset revenue was also \$1.4M above budget.

Underlying net profit of \$32.1 million is \$6.2 million above budget.

The preliminary financial year results are unaudited, with any remaining financial year-end adjustments not expected to materially change the results. The final financial results are expected to be available mid-August 2022.

Three interim dividends of \$5.0 million each were paid to Owner Councils on 30 September 2021, 17 December 2021 and 31 March 2022 as planned. The final ordinary dividend payment of \$5.0 million and a special dividend of \$4.0 million was paid on 1 June 2022. Total dividends paid for FY2021/22 were \$24.0M.

As at 30 June 2022, total debt was \$734.9 million, well within TasWater's approved facility limit (\$850.0M).

3.5 Significant incidents

Coronavirus (COVID-19) pandemic

During the June quarter, TasWater has continued to operate within COVID-safe guidelines and government requirements.

Following the Tasmanian Government easing of density limits in office settings in June 2022 work has commenced to prepare for the opening of more desk spaces to allow greater office occupancy.

Sewage spills impacting shellfish leases

Tasmania experienced numerous wet weather events throughout the quarter. As a result, there were multiple shellfish closures across the harvest areas of Pittwater, Cygnet and Woodbridge. A failure of the UV system at the St Helens STP and subsequent mitigation of viruses with chlorination also resulted in lease closures in the harvest areas of Moulting Bay.

TasWater has seen tangible improvements in Dunalley, a major harvest area of the State, due to the recent rectification of inflow and infiltration issues. As such, there were no spills to leases in this area during the quarter.

Penguin and surrounds Temporary Boiled Water Alert (TBWA)

TasWater received the finalised report from Bligh Tanner outlining recommendations as a result of the TBWA that affected 2,000 customers across Penguin and surrounds for four days during March 2022. Whilst the recommendations are varied and broad, a number of initiatives are already being planned in response. This will address issues such as education and risk awareness, access to and governance of operational documentation and an update of the emergency response framework to define accountabilities of incident controllers more clearly and ensure ongoing training.



Valve failure Tolosa Street, Glenorchy

On 6 May 2022 a scour valve failure on the 450mm Moonah trunk main in Tolosa St, Glenorchy resulted in water services being interrupted to approximately 1,550 customers and nearby businesses for approximately 24 hours. TasWater completed a review on the incident to identify the key learnings and opportunities and established a team to address these findings.

Barrington Water Treatment Plant Power Outage

An extreme weather event in the North West, Northern and East Coast of Tasmania over the June 2022 long-weekend, brought with it high winds that resulted in widespread power outages.

As a result, an incident was declared for the Barrington Water Supply Scheme (which supplies approximately 1,000 customers in the towns of Sheffield, Barrington and Railton) where power was lost for six days at the Barrington WTP. Water carting was used to maintain supply until power was restored.

A review is currently underway to assess how TasWater could improve its response to power outage events.

3.6 Capital expenditure

Summary

As at 30 June 2022, capital expenditure at \$246.2 million was above the Financial Year budget of \$229.9 million by \$16.3 million. The successful delivery of the Capital Works Program (CWP) can be attributed to an effectively operating alliance and also through TasWater taking ownership of minor projects in house.

Overall FY2021/22 was successful in progressing our capital program, of highlight, seven sites from UV Stage 1 have now been completed increasing the percentage of customers being supplied by a Best Practise Mitigation System by 4.9 per cent which brings it to 9.0 per cent overall.

Along with the completion of a large renewals program the team was successful in completing seven major projects:

- Upper Reservoir Dam Upgrade reducing the risk of failure associated with the dam
- Lake Fenton Main, New Norfolk Water Main Renewal which renews a critical main servicing Hobart
- Longford STP upgrade improving our effluent discharge and reducing odour issues from the site
- Installation of the scour valve and an improved access stairway at Upper Prosser Dam
- Chimney Saddle Clarifier and Flocculation Tank renewal preventing failures that could have resulted in mass customer outages
- Zeehan Raw Water Pump Station Replacement to guarantee treated water supply for the community of Zeehan
- Whitemark raw water storage upgrade - Henderson Dam raising, improving water surety to the community of Whitemark.

The current status of the Top 25 projects by total project budget are shown in Table 3 below, including changes in budget estimates and completion dates since the previous quarterly report.



Table 3: Status updates - Top 25 by total project budget

No.	Project Title	Current Project Stage	Forecast Completion Date	Total Project Budget ('000)	Project Status Comments
1	Bryn Estyn WTP Major Upgrade	Project Delivery	Jul-23	243,944	Construction of all the main structures is now complete, with Mechanical and Electrical installations now occurring
2	Northern Midlands Sewerage Improvement Plan - Longford STP Upgrade	Completed	Apr-22	33,672	Project completed
3	UV Program – Burnie, Chimney Saddle, Distillery Creek, Mt Leslie & West Tamar (Stage 2a)	Target Out-turn Cost/Project Budget Estimate	Jun-23	5,032	On track
4	Lake Mikany Dam Upgrade	Project Delivery	Jun-22 Jul-22	20,067	Main embankment works now completed. Fabrication of access stairs has been delayed, along with inclement weather impacts on other aspects of the project.
5	kanamaluka / Tamar Estuary River Health Action Plan (TERHAP)	Project Delivery	Mar-26	129,200	Overall project is comprised of a number of inter-related projects. Construction activities have commenced or are pending at: <ul style="list-style-type: none"> Esplanade / St John St (new pipeline section) Margaret St Pump Station (major flow diversion structure) Detailed designs are currently being developed for: <ul style="list-style-type: none"> Margaret St Pump Station Upgrade Western Rising Main Pipeline Eastern Rising Main Pipeline River Crossings Ti Tree Bend Storage Structure
6	Rosebery, Triabunna, Tunbridge and Coles Bay Reservoirs	Project Delivery	Feb-23 Mar-23	12,821	Forecasting March 23 completion based on progress by contractor – delays caused by their tank constructor. Tunbridge Reservoir component now complete.
7	Upper Reservoir Dam Upgrade	Completed	Nov-21	6,085	Project completed
8	UV Program – Campbell Town/Ross, Fingal, Queenstown, South Esk, Swansea, Triabunna, Tullah, West Tamar and Zeehan (Stage 2b)	Target Out-turn Cost/Project Budget Estimate	Sep-23 Nov-23	8,513	Tender evaluation has taken longer than anticipated. Target Out-turn Cost will be issued to Client Cost Estimator within the month
9	Davis St, Smithton SPS Upgrade	Target Out-turn Cost/Project Budget Estimate	Apr-24	17,628	On track
10	Geeveston Outfall	Target Out-turn Cost/Project Budget Estimate	Mar-24 May-24	9,890	A delay in obtaining Geotech contractors impacting design timelines
11	Tasman Highway, Orford - Trunk main	Project Development	Sep-23 TBC	2,358	Project deferred as priority has changed due to developer not proceeding with their proposed property development.
12	Lake Fenton Pipeline (Gateway) , New Norfolk Water Main Renewal	Project Delivery Completed	Jun-22	2,238	Project Completed
13	North West Water Supply Upgrade - NWWS (Old FORTH Leven)	Project Development	Oct-29	Not yet approved	On track



No.	Project Title	Current Project Stage	Forecast Completion Date	Total Project Budget ('000)	Project Status Comments
14	Bicheno STP Recycled Water Scheme expansion (EPA Top 20)	Project Development	Apr-25 May-26	7,380	Options development is currently in progress - two options have been identified to progress, with willingness of landowners/customers to sign up to the agreements the last aspect in confirming a preferred concept.
15	Bridport Water Supply Improvements	Project Development	Oct-25	30,160	On track
16	Ridgeway Upgrade	Strategy	Jun-27	Not yet approved	On track
17	Upper Prosser scour valve	Completed	Apr-22	1,521	Works are now complete other than some minor defects, which will be rectified when the weather is conducive. Dam Safety works have been removed from scope.
18	Hamilton STP Relocation	Removed	Jan-22	TBD	Project no longer considered prudent and has been removed from the program.
19	Macquarie Point Relocation	Project Development	TBD Sep-25	Estimate to be updated as part of the detailed design phase.	The Detailed Business Case has now been completed in final draft format and will be submitted to the TasWater Board in September 2022 for approval. The Environmental Impact Statement and detailed design RFTs are under preparation for finalisation throughout August 2022.
20	Turriff Lodge STP Outfall Relocation (EPA Top 20)	Project Delivery	Sep-22 Oct-22	2,225	Completion date pushed out to October 2022 in line with contractors' program.
21	Chimney Saddle Clarifier & Flocc Tank	Completed	Aug-21	2,832	Project completed
22	Queenstown STP remediation	Project Delivery	Jun-22 Nov-22	2,659	Delay caused by latent conditions found in existing wall and project now forecast to be complete after sludge removal in November -2022. Site will be demobilised for about 3 months from now until return for sludge removal in September /October.
23	Zeehan Raw Water Pump Station Replacement	Completed	Apr-22 Jun-22	1,755	Project is now complete. Delay caused by concerns with water supply surety which prevented the cut-over to the new wet well from occurring until June 2022.
24	UV Program Stage 1 (Glen Huon, Westbury, St Helens, Scottsdale, Bridport, Deloraine, Longford, Bracknell, Smithton)	Project Delivery	Sep-22 Oct-22	10,481	Overall completion of stage 1 program was delayed due to a scope change to include Smithton WTP. Also delayed at Glen Huon due to additional considerations in the delivery phase. Seven sites have now been completed.
25	Whitemark raw water storage upgrade - Henderson Dam raising	Completed	May-22	11,868	Project Completed

**Table 4: CDO contract information as at 1 July 2022**

No. of work packages awarded since inception of CDO 1 July 2019	Total value of CDO work packages awarded since the inception	% of packages awarded to Tasmanian based companies	Total value and % of packages awarded to Tasmanian-based companies	Number of packages pending award	Total value of packages pending award
827 individual work packages	\$209.90M	93% (766)	\$171.23M (82%)	13	\$9M

3.7 Externally funded major projects

Please refer to Table 3 for updates on TERHAP at position 5 and the Macquarie Point STP upgrade at position 19.

3.8 Matters of public and key stakeholder interest

Waratah Dam Decommissioning

During this quarter TasWater successfully removed the Waratah Dam embankment allowing the Waratah River to flow within the riverbanks. The embankment removal has reduced the dam to below the ANCOLD Limit of Tolerability (LoT) and has removed the dam's societal safety risk.

Greenhouse Gas Emissions (GHGs)

TasWater continues to develop new Environment and Climate Change Adaptation Strategies that will enable us to better understand, measure and reduce our own carbon footprint. For FY2020/21, a total of 55,707 tonnes of CO₂ were emitted, which equates to approximately 103kg per Tasmanian resident for the year. Data for FY2021/22 will be collected during the September quarter as part of TasWater's commitments under the National Greenhouse and Energy Reporting (NGER) framework.

The upgrade to the Longford STP completed earlier in 2022 will result in a reduction in GHGs of roughly 4,000 – 5,000 tonnes of CO₂ equivalent per year. This is primarily due to the new STP producing less methane (or biogas) and because we will use the produced methane to heat the sludge, which reduces electricity demand.

4. Key policy, risk and strategy matters

4.1 Price and Service Plan 4 (PSP4) update

This quarter saw the finalisation and approval of the final pricing determination from the Tasmanian Economic Regulator in which a 3.71 per cent maximum increase was approved. Consistent with prior commitments, TasWater's final approved PSP4 includes a uniform price increase of 3.50 per cent per annum over the next four years.

Implementation of PSP4 changes has been completed, including necessary updates to the billing cycle to include the approved pricing. The new Developer Charges Framework, specifically the Shared Infrastructure Contribution Charge, will commence from 1 July 2023 and this Framework has been incorporated into TasWater's Land Development Policies.

4.2 Rural Water Use Strategy

Following the release of the Rural Water Use Strategy in March 2022, the Department of Natural Resources and Environment Tasmania (NRET) released an Implementation Plan for the Strategy. The Plan identifies a four-year schedule of activities to progress the actions outlined in the Strategy, including delivering the River Health Advisory Project. In May 2022, NRET also released the Strategies first Report Card, this outlines the substantial progress already made in implementing the actions outlined in the Strategy.



4.3 National Water Grid Funding (NWGF)

TasWater has continued to progress the three projects partially funded by the National Water Grid Fund (NWGF). These include the Bicheno recycled water scheme, the Penna recycled water scheme expansion and the shellfish protection program. The contribution from the NWGF is \$5 million per project. TasWater will fund the additional project budgets. The projects are at different stages of delivery with the target completion date for the Penna recycled water scheme expansion and the shellfish protection program being mid-2023 and the Bicheno recycled water scheme being March 2024.

4.4 Hydrogen

In mid-May 2022, a Hydrogen Hub Consortium meeting chaired by Renewables, Climate and Future Industries Tasmania (ReCFIT) was held with representatives from TasWater, TasNetworks, TasPorts, Tasmanian Irrigation, Hydro Tasmania and the Bell Bay Advance Manufacturing Zone. A brief overview of the work by each agency was provided, as well as discussion on the \$70M Federal Government Hydrogen Hub Grant. The \$70M committed by the Morrison government in April 2022 for hydrogen does not appear to be an election commitment but will presumably be included in Labor's "line by line" review of the budget.

ReCFIT confirmed that it will work with consortium partners to advance planning and implementation of key project elements, including the development of a formal governance structure to support Government Business Enterprises and industry decision making.

Direct discussions between TW and Fortescue Future Industry (FFI) have continued with support from ReCFIT. FFI have scaled back their proposed Bell Bay plant to 100 MW (previously 300 MW), reducing their water requirements to approximately 1 GL/annum. FFI have formally requested this water allocation (to be supplied from both the North Esk treated water and Curries River dam raw water) with this approach supported by ReCFIT. Contract negotiation will now commence.

4.5 Water losses

TasWater is committed to reducing Non-Revenue Water (NRW) and is currently implementing a range of measures to address its high volumes of unaccounted for water. This includes conducting an audit of its meters at all its water treatment plants to assess how accurately they measure volumes of water supplied to the urban water supply system. TasWater has also implemented an external review of its methodology for calculating NRW and Infrastructure Leakage Index (ILI) to ensure all assumptions are appropriate and the methodology is robust and sound.

TasWater has approved several strategic initiatives including a one year trial of TaKaDu Central Event Management (CEM) analytic software designed to identify hidden leaks and other types of incidents within the water network 24/7. This software has proven to be successful in many water businesses across 15 countries, including many in Australia.

TasWater has also invested in the latest leading edge acoustic leak detection technology, with TasWater staff and contractors now able to precisely identify the site of leaks for prompt repair.

4.6 Executive Recruitment

During this quarter, TasWater's CFO Matthew Pigden announced his resignation after almost 12 years of service. A recruitment process commenced with interviews held mid-July 2022. The recruitment process for the General Manager Corporate and Customer Relations is continuing.

Joanna Giannini has been appointed as the General Manager People, Culture and Safety. Jo comes to TasWater from Southern Rural Water in Victoria where she has been the GM People, Culture and Safety for the last five years.



4.7 State of Industry Report (SOIR)

During the quarter, the TER published the SOIR for FY2020/21. This report outlined the state of Tasmania's water industry including TasWater performance which saw 100 per cent microbiological compliance across the network of reticulated water supply for the third consecutive year. No boil water and public health alerts during FY2020/21 were noted as a significant improvement as four years prior there were 25 alerts of this nature. However, the report received some media coverage focusing upon TasWater losing up to 25 per cent of its treated water. Section 4.5 within this report details TasWater's targeted activities to reduce water losses.



5. Responses to queries from prior updates

Date	Region	Issue	Raised by	Response
4 November 2020	All	Publish the Water Surety Strategy on TasWater's website	Gary Arnold (Kingborough Council)	Key elements of the overarching strategy continue to be developed and are expected to be completed by the end of CY2023.
24 June 2021	All	Consider the structure of future Corporate Plans in relation to compliance with the Shareholders' Letter of Expectations (SLE).	Gary Arnold (Kingborough Council)	This is an ongoing action and has been incorporated into the process of development of future Corporate Plans.
10 November 2021	All	Further information to be provided regarding the calculation of TasWater's greenhouse gas emissions, specifically in relation to electricity	Ian Nelson (Clarence City Council)	Addressed in the quarterly meetings on 2-3 February 2022. This action is completed.
10 November 2021	All	Advising any learnings in relation to the process of utilising TasWater's enforcement powers regarding unauthorised connections	Mayor Peter Freshney (Latrobe Council)	Update provided to the General Meeting (Planning) in June 2022. This action is completed.
3 February 2022	N	Provide a breakdown of expenditure in relation to the various TERHAP projects	All	Update provided to the General Meeting (Planning) in June 2022. This action is completed.
3 February 2022	N	Provide a further update in relation to the LSIP project – overview and current status	All	Update to be provided to the next Northern Owners briefing on 3 August 2022.



Quarterly Report to Owners' Representatives

Progress update to 30 June 2022

MANAGEMENT OF DONATED GOODS AFTER A DISASTER

Originated Date: Adopted 19 July 2010, Min. No. 173/10 (as Policy 60)

Amended Date/s: Amended 21 September 2015 – Min. No. 270/15

Amended 20 August 2018 – Min. No. 230/18

Reviewed – Min. No. 22/.....

Applicable Legislation:

Objective

- 1) To ensure best practice methods are employed to manage donated goods after a disaster
- 2) To inform Northern Midlands residents on Council's policy with regard to managing donated goods after a disaster.

Administration: Governance

Review Cycle/Date: Next review 2026 2022

BACKGROUND

The Australian Government released the report "Management of Donated Goods after a disaster" in February 2010. The report investigated the phenomenon of unsolicited donations following recent disasters across Australia. The researchers found that the management of unsolicited donated goods creates major problems after a disaster. A large proportion of what is donated is unusable but recovery managers are still required to put significant efforts into administration of the goods e.g. unpacking, sorting, storing and distribution. Disposal at the end of the disaster also required major effort.

The 2009 Victorian bushfires illustrate this well.

"The Victorian bushfires resulted in the donation of in excess of 40,000 pallets of goods from across Australia that took up more than 50,000 square metres of storage space. The costs for managing these donations i.e. 3 central warehouses, 5 regional distribution points, approximately 35 paid staff, material handling equipment and transport costs to distribute the material aid, has amounted to over 8 million dollars. In addition, volunteer numbers reached 1,500 during the first 3 months provided through over 40 shop fronts. Resources in the fire affected areas immediately after the event were severely stretched as a result of the material aid arriving without warning and without adequate resources to sort, store, handle and distribute."

Experience from this and other disasters indicates that a large proportion of what was donated may be either unwanted or unusable and eventually have to be disposed of, causing further expenditure and possible outrage from the public.

The report contains the viewpoints of community recovery personnel as well as the recipients of donated goods. It concludes with recommendations for the improved management of donated goods in the future.

One of the key recommendations for managing the communities desire to donate is to establish a Hotline phone/website and registry. Council has resolved to implement this recommendation.

The "Management of Donated Goods after a Disaster" report underpinned the development of the "National Guidelines for Managing Donated Goods" that were released in 2011. The guidelines included three key recommendations:

- 1) The need for all concerned to send out a strong, clear message to the public that the most effective way to help is to give money, not goods. This gives recipients flexibility and choice, promotes self-directed recovery and more accurately targets need. It also stimulates local economies.
- 2) That if anyone insists on making a public appeal for donated goods, despite advice to the contrary, advise them that they need to negotiate a strategy for sorting, storing and distributing the goods
- 3) Redirect the public who wish to donate unsolicited goods to either an appropriate non-government/ community sector organisation that has the capacity to take material items, or a registry, if one has been set up, or suggest ways to turn their goods into money e.g. hold a garage sale.

POLICY

Council has a Hotline phone/website that local community members and businesses can access after a disaster to register their offers of assistance.

At this point of contact very clear scripts are used that include the following key messages:

- Thanking people for their concern and offer of assistance;
- The best way to assist is to provide cash donations;

- Advice about what is not required e.g. individual donations of food, second hand clothing and furniture, tents etc.;

- That unsolicited goods are not required if people register their contact details and offer of donation, they will be contacted if there is an identified need for the offer they have made;
- Other community options for the donation of second hand goods, such as local charities.

Information on this policy is included in the new residents kit and is publicised regularly in the local community newspapers.

Attachment 1

Northern Tasmanian Waste Management Group

Revised governance model

1. Background

The Tasmanian *Waste and Resource Recovery Act 2022* was passed in May this year, with a state-wide waste levy expected to come into effect on 1 July, 2022. As the state moves to implementation of the legislation and associated regulations, the role of the regional Northern Tasmanian Waste Management Group (NTWMG), remains vital in continuing to support and implement waste management initiatives.

The City of Launceston is currently hosting the NTWMG and providing secretariat support to the program at a subsidised rate. With the new legislative framework and the changing role of state government in waste management, the group has identified a need to revise the governance model to ensure transparency, accurately cost delivery of the program, and eliminate any potential for conflicts of interest. Options for a new governance model include transferring hosting of the group to an existing independent organisation with an allied focus, or to establish a new stand-alone organisation to implement the work of the group.

1.1. Governance Options

Establish a new organisation

Establishing a new organisation for regional waste management will be a more costly approach and will take a considerable period of time to establish. The creation of a new organisation will require agreement on an organisational structure, development of governance policies, processes, and procedures, acquisition of office space, assets, and recruitment of staff. A new organisation will have to establish a management committee or board, stakeholder relationships, and develop a track record in the delivery of projects. Financial statements from comparative regional organisations indicate that administration expenses are approximately 10 percent of income, and staff and board expenses are in the order of an additional 50 to 60 percent of program income.

Transfer hosting to an existing independent organisation

The group's preferred approach to ongoing governance of the NTWMG is to transition the hosting, administration and secretariat from City of Launceston to an existing independent organisation. Due to the close alignment with the aims of the waste management program, the group recommends that hosting services are transitioned to NRM North.

Page 2

The benefits of utilising NRM North as the existing independent host, include:

- Operating and cost efficiencies in leveraging administrative and governance services of the organisation including human resources, financial management, asset management, and risk management;
- A proven track record in delivery of strategic planning, program delivery, stakeholder engagement, communication and reporting services;
- No need to establish and fund a management committee/board; and,
- A short transition timeline as core governance infrastructure is already established.

Transitioning the group to NRM North would require some adjustments to the governance structure and could be configured in a similar way to the successful regional partnership model of the Tamar Estuary and Esk Rivers (TEER) Program. If this is the agreed approach, it would be proposed to amend the name to the Northern Tasmanian Waste Management Program to fit within the organisational structure of NRM North as one of its programs.

2. Governance structure and roles

2.1. Governance structure

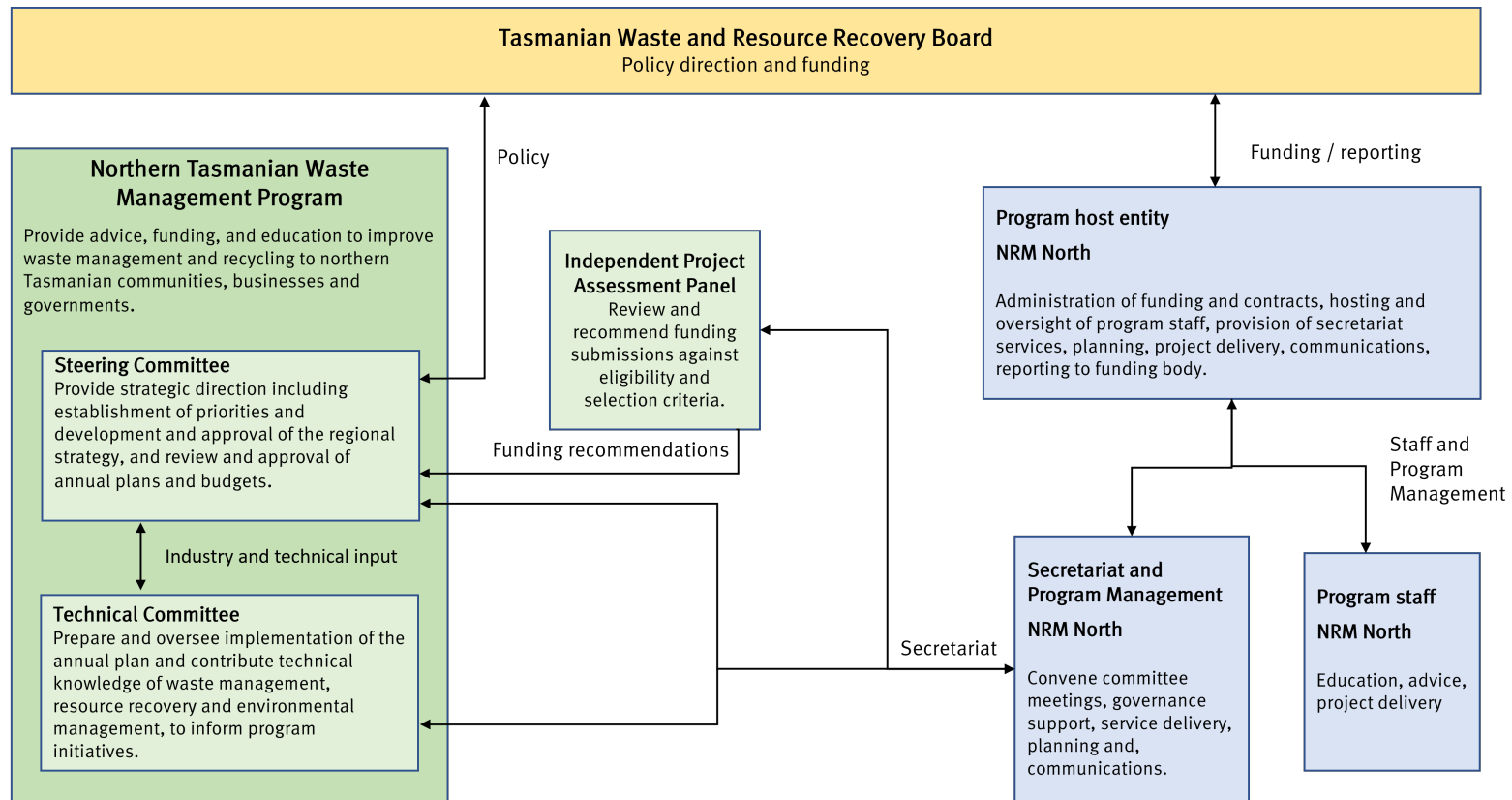
Program purpose and role

The purpose of the Northern Tasmanian Waste Management Program (NTWMP) is to facilitate regional collaboration and consistency in waste and recycling services and to implement regional projects in a cost-effective way.

The likely role of the NTWMP will be to provide advice, funding, and education to improve waste management and recycling to northern Tasmanian communities, businesses and governments, however the exact role will depend on a review of the regional strategy and consultation and engagement with stakeholders, including the state government.

Governance structure

A proposed framework for program governance is outlined in Figure 1.

Attachment 1Figure 1. *Proposed governance structure for the Northern Tasmanian Waste Management Program.*

Attachment 1**2.2. Roles and responsibilities**

The following roles and responsibilities are assumed and will be further refined during the transition process and in negotiation with local government.

Steering Committee

The Steering Committee will meet at least twice per year at the discretion of the Chair and provide overarching guidance, advice and oversight of the program in accordance with the Committee's Terms of Reference.

Role of the Steering Committee:

- provide strategic direction to the program and establish program priorities;
- oversight and endorsement of the regional strategy;
- oversight of the project assessment process including endorsement of the project guidelines and selection criteria;
- engagement with the state board;
- endorsement of funding recommendations;
- oversight and endorsement of program deliverables including planning, monitoring, reporting, evaluation and improvement; and
- review and endorsement of annual plans and budgets.

Role of the Steering Committee Chair:

The Chair of the Steering Committee will be nominated from the committee, provide leadership to the Steering Committee, and act as a spokesperson for the program and liaison with state board.

Membership of the committee:

- | | |
|------------------------------|-----------------------------|
| - City of Launceston Council | - Meander Valley Council |
| - Break O'Day Council | - Northern Midlands Council |
| - Dorset Council | - West Tamar Council |
| - Flinders Council | - NRM North |
| - George Town Council | - NRE Tasmania |

Technical Committee

The Technical Committee will meet up to five times per year and provide technical advice to the program in accordance with the Committee's Terms of Reference.

Role of the Technical Committee:

- prepare and oversee implementation of the annual plan;
- contribute technical knowledge of waste management, resource recovery and environmental management, to inform program initiatives;
- represent member councils; and
- oversee communications strategy and implementation through Rethink Waste Tasmania.

Membership of the committee:

- | | |
|------------------------------|-----------------------------|
| - City of Launceston Council | - Meander Valley Council |
| - Break O'Day Council | - Northern Midlands Council |
| - Dorset Council | - West Tamar Council |
| - Flinders Council | - NRM North |
| - George Town Council | - NRE Tasmania |

Project Assessment Panel

A Project Assessment Panel will meet for each grant assessment round to assess grant applications using program guidelines and selection criteria for proposed projects in accordance with the panels Terms of Reference.

Role of the project assessment panel:

- review funding submissions against eligibility and selection criteria and recommend projects to the Steering Committee for approval.

Membership of the panel:

- Independent Chair
- NTWMP Program Manager
- External stakeholder representative

Assessments of projects by the Project Assessment Panel will be endorsed by the Steering Committee and provided back to the Host entity as funding recommendations for contracting and management.

Host entity

If adopted, NRM North will be the host entity for the program and will be responsible for providing administrative, financial, operations, managerial and secretariat support to the program.

The core services NRM North will provide to the program, excluding project delivery, include:

- develop and manage governance processes and documentation of the program;
- administer program funding agreements and reporting;
- facilitate strategic planning;
- prepare annual implementation plans and budgets;
- financial administration of program funds including acquittals;
- contribute technical expertise to the delivery of the communications plan by an external provider;
- oversee program management and program staff; and
- recruit and employ a Program Manager.

Program Management and Secretariat support

The Program Manager will implement the program strategy and annual plan and budget and support the program committees. The Program Manager will be responsible for program deliverables within the approved annual plans and budgets endorsed by the Steering Committee.

The role of the Program Manager will be to:

- provide secretariat services for the program committees and assessment panel;
- work with NRM North administrative staff and management to ensure efficient delivery of the program;
- prepare and review program reporting to the committees and funding body;
- coordinate communications and respond to media on behalf of the program;
- respond to emerging issues on behalf of councils; and
- manage program staff to achieve program deliverables.

Future program activities

Following the development and adoption of the revised strategic plan, the program may require additional services to be delivered by the host organisation. These services will be scoped and costed when they are prioritised, and may include:

- administration of program grants including assessment of applications, and project and contract management;
- negotiation of regional procurement contracts;
- communications and community engagement;
- kerbside recycling bin audits;
- event management of the regional waste awards, regional waste forum and other events; and
- other emerging priorities.

3. Governance documents

Related governance documents include:

1. Regional Waste Management Agreement (*due for review*) – Current regional agreement between councils. A similar regional agreement may be used and broadened to include new partners such as NRM North and NRE Tasmania.
2. Steering Committee Terms of Reference (*due for review*)
3. Technical Committee Terms of Reference (*to be developed*)
4. Assessment Panel Terms of Reference (*to be developed*)
5. Five-year regional strategy (*due for review*)
6. Annual Plan and Budget (*due for review*)

4. Proposed Transition Plan**4.1. Priorities for 2022/23**

In the first (transitional) year, key priorities for the NTWMP will be largely focused on engagement and advocacy with the state government regarding the new levy arrangements and priorities in the state strategy, as well as development of the new regional strategy for the program and transition of the program hosting to NRM North.

Existing services/projects of the program will continue, including:

- supporting the adoption of organics caddies;
- managing contracts for fluorescent light collection, e-waste collection and polystyrene recycling; and
- facilitating communication and education through ReThink Waste and the Recycle Coach phone app.

A proposed transition plan and timing of key priorities is outlined in table 2.

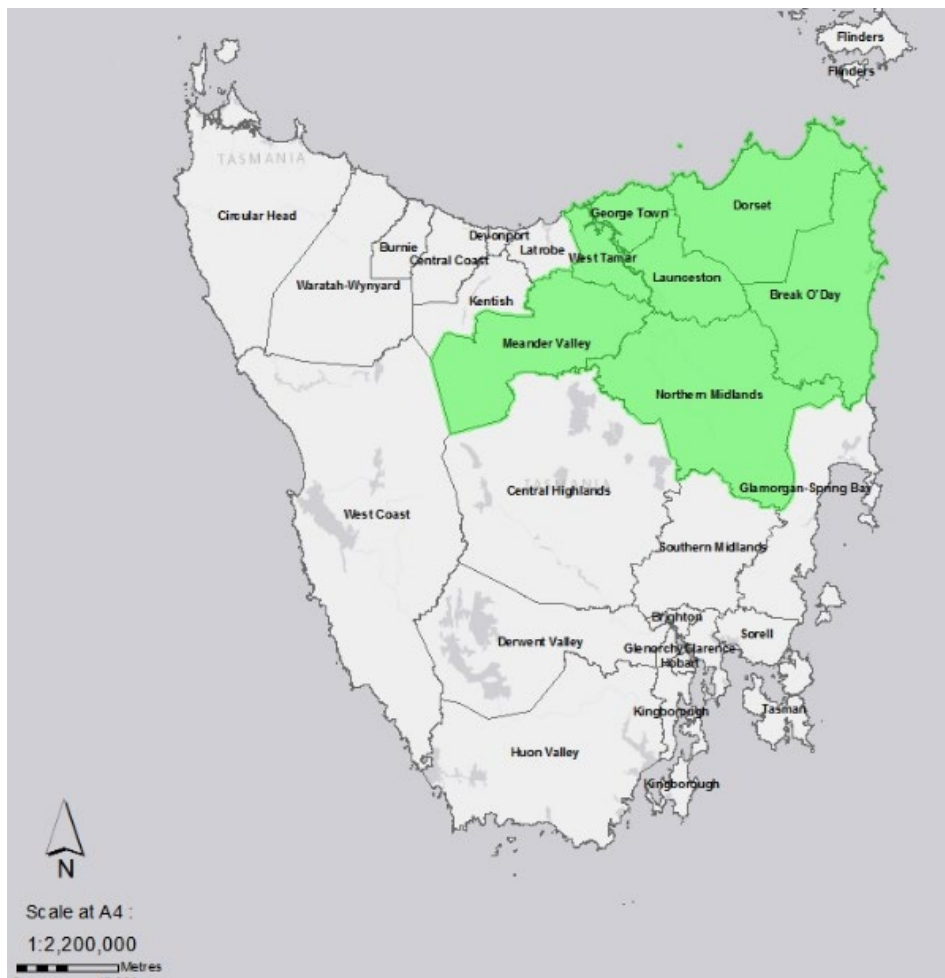
Table 2. Proposed transition plan and timing of key priorities.

Action	Timing	Responsibility
Review, consideration, and support for the proposal by General Managers	July 2022	CoL and Northern Councils
NRM North Management Committee endorsement of hosting proposal	July 2022	NRM North
Endorsement by regional Councils	August 2022	Northern Councils
Transition to NRM North and sign regional collaboration agreement	August – September 2022	All NTWMP members
Secure funding from state	July – September 2022	CoL and NRM North
Lobbying, advocacy and engagement with state government on state-wide strategy	July – September 2022	CoL, NRM North and NTWMP members
Development of regional strategy	August – November 2022	Consultant with support from NTWMP members
Develop and review terms of reference	September 2022	NRM North and NTWMP members
Recruit Program Manager and stand up the program	November 2022	NRM North



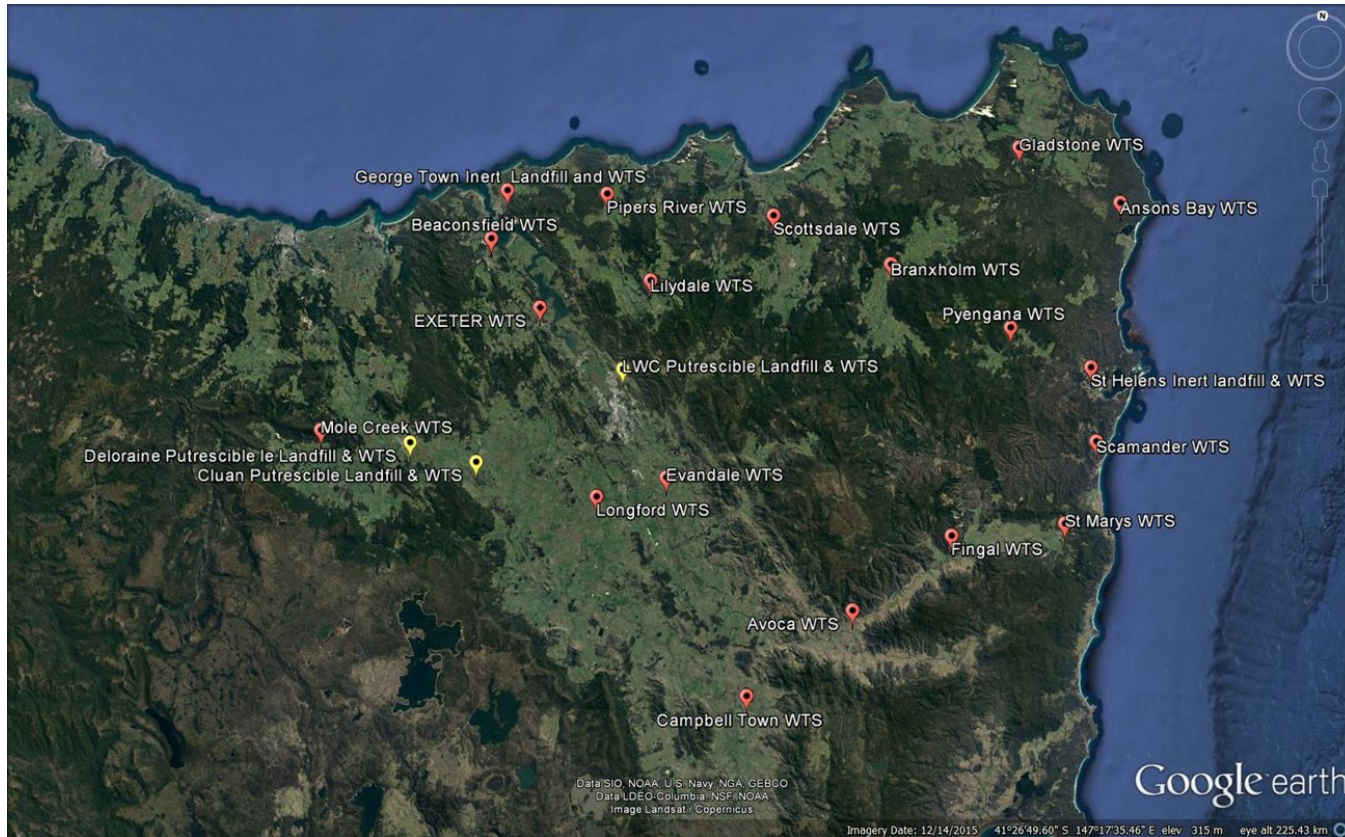
Northern Tasmanian Waste Management Group (NTWMG) Proposed Governance Changes





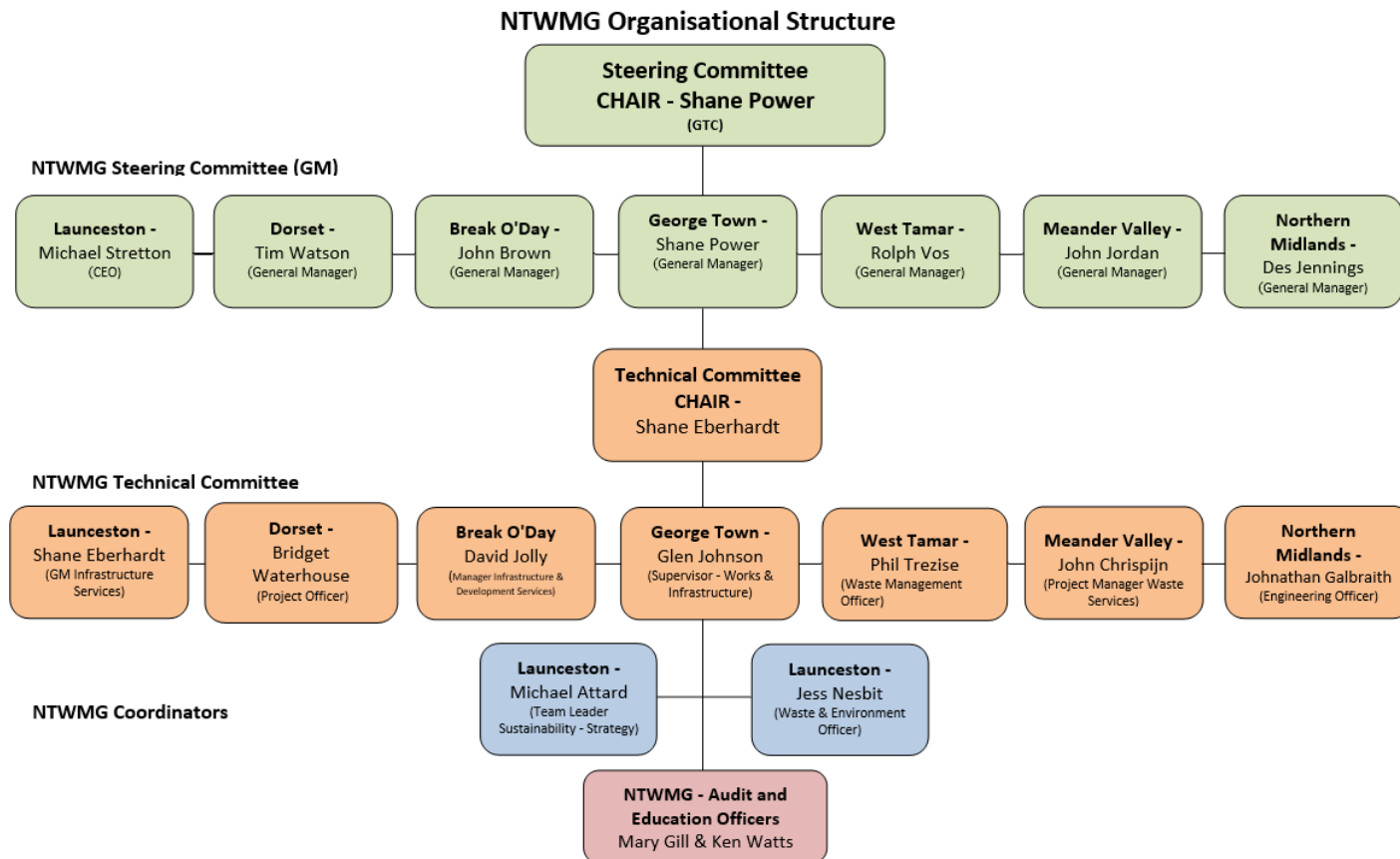
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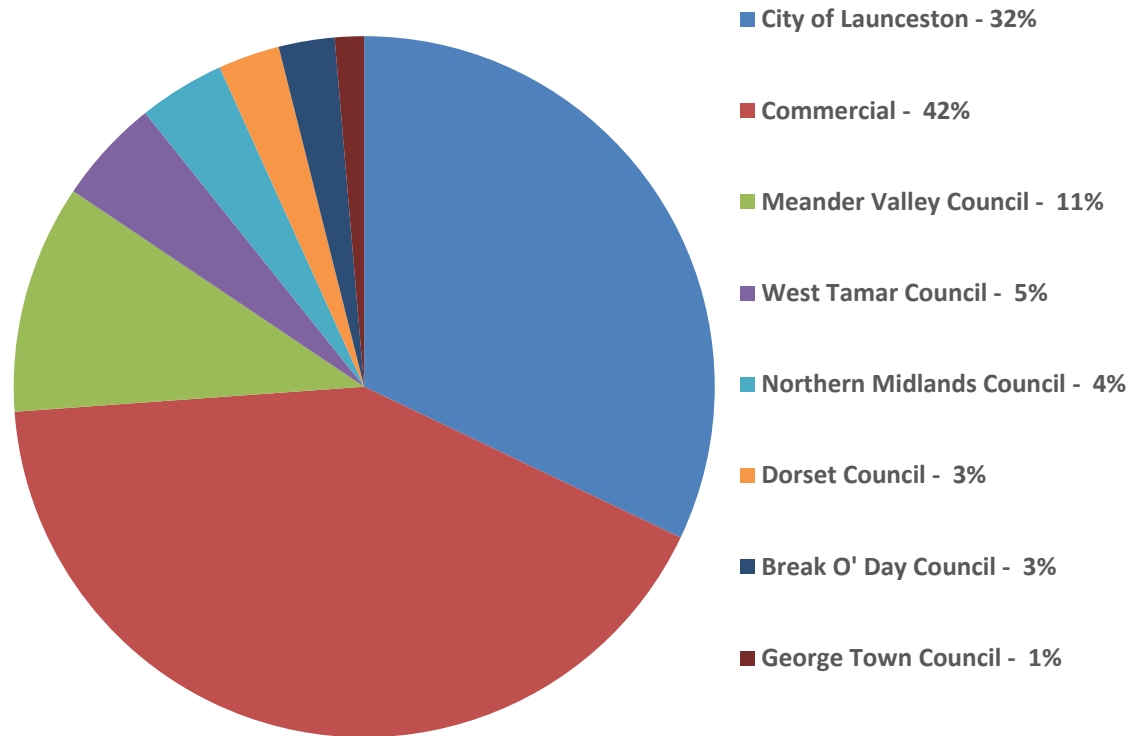


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rethinkwaste.com.au



NTWMG 2021/22 Levy income \$700K



NTWMG 5yr Strategy 2017-2022



rethinkwaste.com.au

NTWMG Strategic Goals		Targets	
1.	Improve resource recovery	1.1	Waste avoidance, recovery and recycling
		1.2	Support kerbside organics collection
		1.3	Continue recycling of problem wastes
2.	Improve council operations and data	2.4	Best practice safe transfer stations
		2.5	Consistent operating standards
		2.6	Improve data collection
		2.7	Kerbside recycling bin assessment
3.	Education, engagement & partnerships	3.8	Community, government & industry engagement, education & awareness of sustainable waste management



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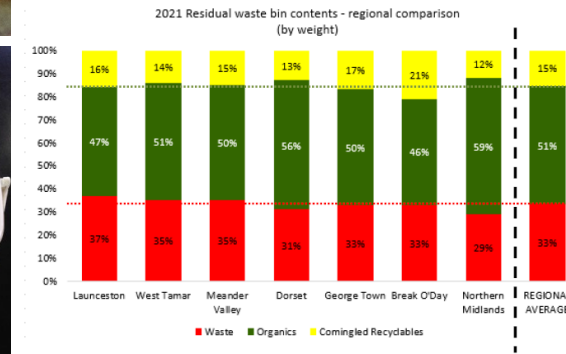
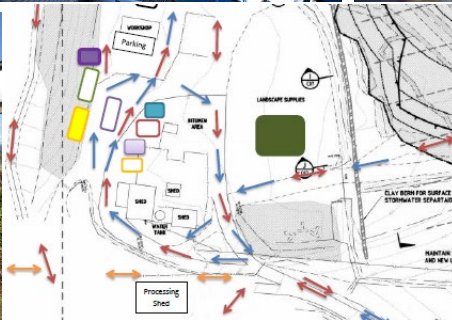
Table 3 Kerbside contamination assessments April 2013 - June 2021

Location	Households available	Households assessed	Households assessed %
Northern region total	62,473	42,838	57.3% once 11.3% twice
Location	Households assessed as % of households available in each municipality		
George Town			72.4%
Launceston			61.3%
Meander Valley			67.8%
Northern Midlands			56.2%
West Tamar			44.2%
Break O'Day			34.8%
Dorset			60.0%



2016/17 Resource Recovery & Waste Minimisation Grant Program Guideline
www.rethinkwaste.co

NORTHERN TASMANIAN Waste Management



rethinkwaste.com.au

NATIONAL WASTE POLICY 2018

Draft Waste Action Plan

Consultation Draft June 2019



Department of Primary Industries, Parks, Water and Environment



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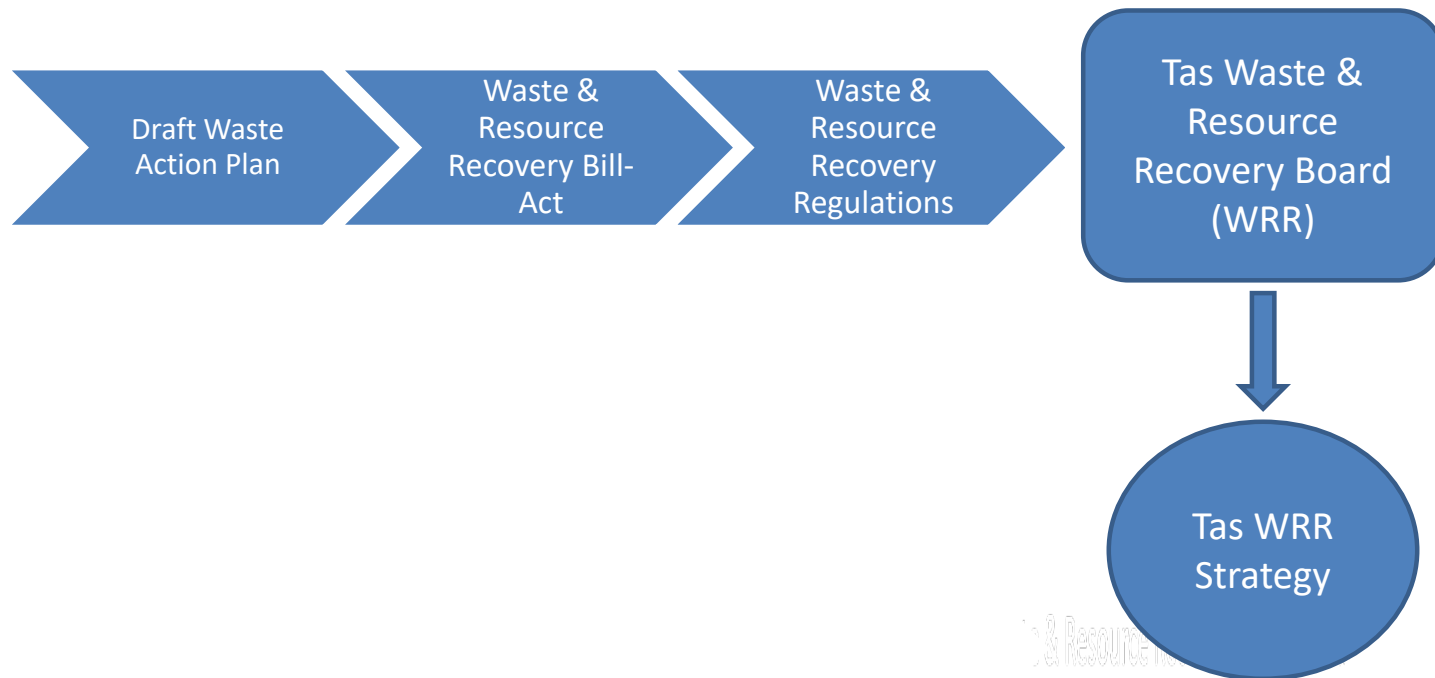
Draft Waste Action Plan

Actions and Targets

- Introduce a waste levy by 2021
- Container Refund Scheme in Tasmania by the end of 2022
- 100% of packaging is reusable, recyclable or compostable by 2025
- Reduce waste generated in Tasmania by 5% pp by 2025 and 10% by 2030
- 40% recovery rate from all waste streams by 2025 and 80% by 2030
- Have the lowest incidence of littering in the country by 2023
- Tasmania to phase out problematic and unnecessary plastics by 2030
- Reduce organic waste sent to landfill by 25% by 2025 and 50% by 2030
- *CIRCULAR ECONOMY* *EDUCATION & COMMUNITY ENGAGEMENT*



Tasmanian Government



Tasmanian Landfill levy

2022 - \$20/t \$20M/yr. (approx.)

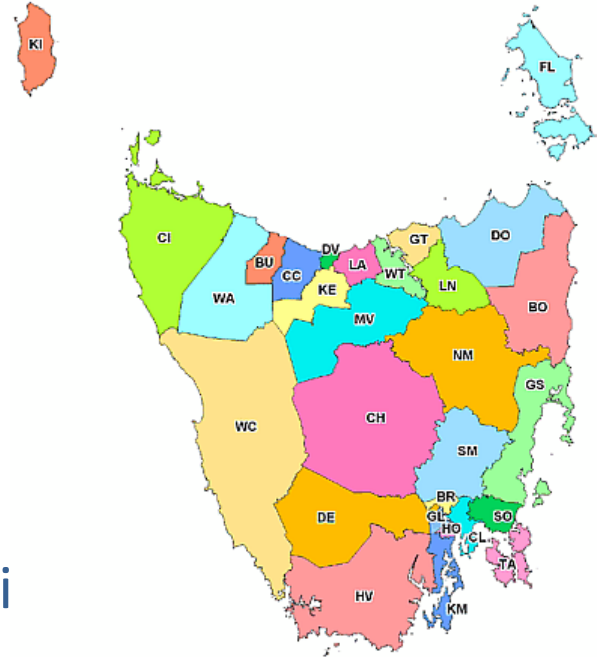
2024 - \$40/t \$40M/yr. (approx.)

2026 - \$60/t \$60M/yr. (approx.)



Other Tasmanian Regional Waste Groups

- Cradle Coast Waste Management Group
Dulverton Waste Management provides project management, administration, financial & communication support.
- Southern Tasmanian Regional Waste Management Group – shared local government authority via local government act.



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TASMANIA

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Why transition?

- Fed & State leadership has matured
- State landfill levy has arrived
- Different income model
- Significant financial management and delivery responsibility for regional waste group. \$1M
- Requires independent governance
- CoL perceived conflict of interests



Status - current resourcing

FY 22 - Closing cash reserves \$ 857,000 – provides cashflow for interim plan.

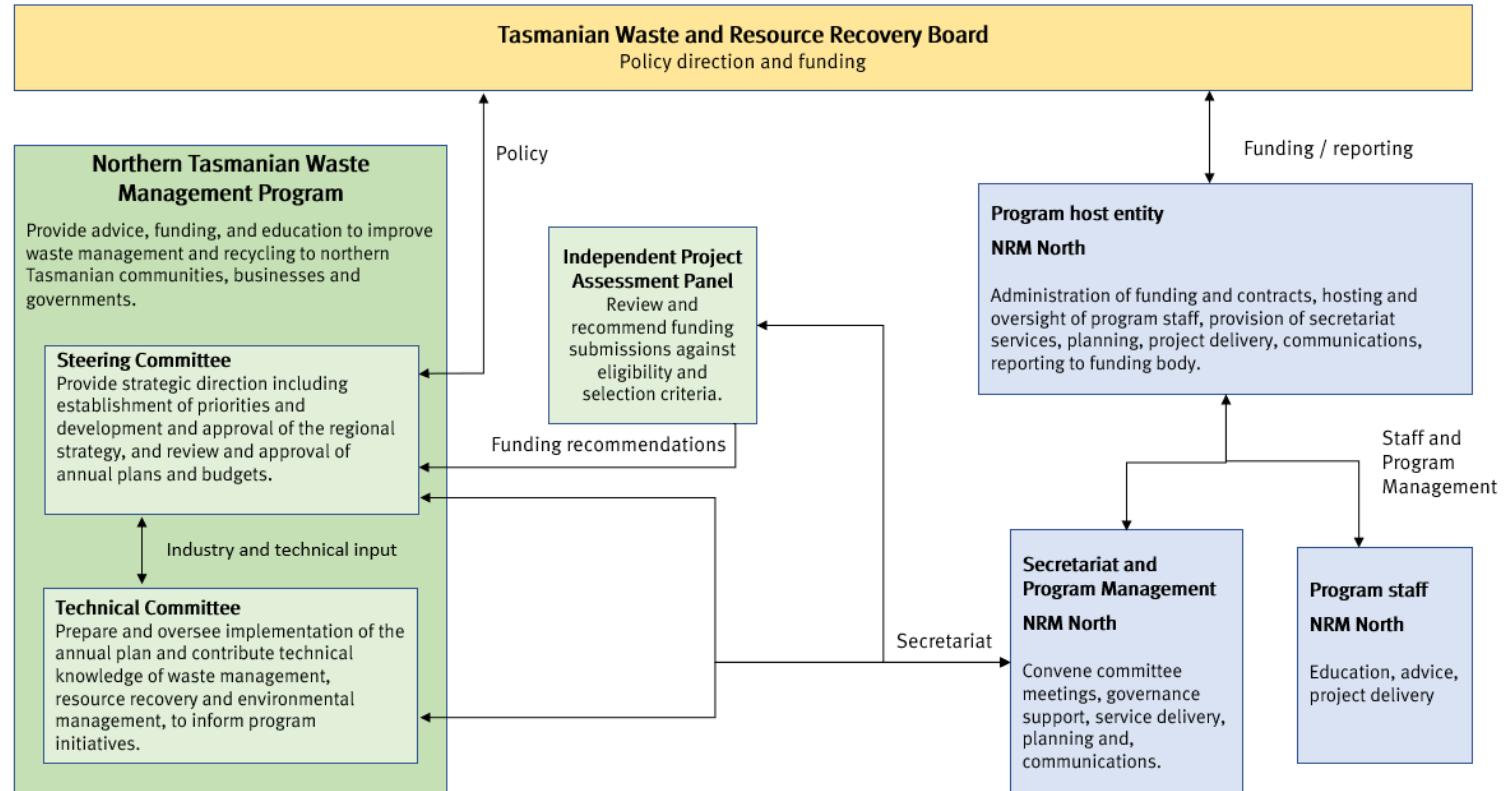
NTWMG Chair written to state government to determine income timing and procedures.

	Budget	YTD Actual	Remaining
LEVY INCOME 21/22			
Opening Cash Back Reserve	491,395	491,395	-
Regional waste levy income	544,550	605,575	61,025
Internal Trading Income (concessional entries)	21,100	24,229	3,129
Internal LWC Kerbside Disposal Contract Levy	116,625	111,597	(5,028)
Internal LWC Levy Council Waste	18,750	15,336	(3,414)
Other Income	-	2,500	2,500
TOTAL Regional waste levy funds	1,192,420	1,250,632	58,212
EXPENDITURE 21/22			
20311 - Program delivery YTD	112,292	102,518	9,774
22696 - RWMF Vehicle Costs YTD	5,000	3,255	1,745
20312 - Collection & admin YTD	12,000	12,000	-
20314 - RWMF strategy YTD	567,084	275,069	292,015
TOTAL Expenditure YTD	696,376	392,842	303,534
Regional Waste Management Fund		857,790	
Closing Balance as at 30 June 2022			

Interim – Planned activities and budget

Priority	Project	Budget
Organics	Regional organics kitchen caddies and education	\$ 30,000
Household and hazardous waste	Fluorescent light collection	\$ 10,404
Problem wastes	E-waste collection	\$ 25,000
	Polystyrene recycling (transport)	\$ 12,000
Shared information – waste & recycling	Regional / cross regional communication and education	\$ 30,000
	Website management	\$ 1,500
Awareness of NTWMP	Recycle coach phone app	\$ 13,265
Strategy and advocacy	Strategy development, lobbying and advocacy	\$ 100,000
		\$ 222,169

Proposed Governance - Northern Tasmanian Waste Management Program



Benefits of the proposed NTWMP governance structure

- Independent secretariat
- Engagement with state government
- Two-tier governance (strategy and technical)
- Option to add specific working groups that may include industry or experts
- Independent project assessment process
- Addresses real or perceived conflicts of interest
- Known organisation managing the program (TEER)
- Transparency of process and governance
- Cost effective
- Easy transition



Interim – Core services

Priority	Project	Budget
Core services	Staffing to support existing projects (+on-costs)	\$ 247,655
	Administration	\$ 75,000
		\$322,655



Next steps

Action	Timing	Responsibility
NRM North Management Committee endorsement of hosting proposal	July 2022	NRM North
Endorsement by regional Councils	August 2022	Northern Councils
Transition to NRM North and sign regional collaboration agreement	August – September 2022	All NTWMP members
Secure funding from state	July – September 2022	CoL and NRM North
Lobbying, advocacy and engagement with state government on state-wide strategy	July – September 2022	CoL, NRM North and NTWMP members
Development of regional strategy	August – November 2022	Consultant with support from NTWMP members
Develop and review terms of reference	September 2022	NTWMP
Recruit Program Manager	November 2022	NRM North



Thank you / Questions



Community Update

Review Stage 1 – July 2022

The future
of local
government
review



Let's All Shape the Future
of Local Government.

Department of Premier and Cabinet





Almost 1400 Tasmanians shared their thoughts on the future of our local councils.

Local government has played a big role in supporting Tasmanian communities for over 100 years. Even though we live in a globalised world, we still need local knowledge and solutions to deal with many of the challenges we face as a community. Councils need to be set up to succeed in the long run so they can deliver the things that matter most to their communities. We have spoken with many people about this over the last six months. They have helped us to identify the parts of our system of local government that need to change so councils can succeed.

“The Tasmanians we spoke to value local government and want councils to succeed.”

– The Hon Sue Smith AM

02 Let's All Shape the Future of Local Government



The Review – what we want to achieve

We have a once-in-a-generation opportunity to ‘re-set’ the role of local government in Tasmania so that it is ready for the future.

The Tasmanian Government asked the Local Government Board to review the role, function, and design of local government in Tasmania so that our councils are ready for the future. Our job is to look closely at how local councils are working now and make recommendations to the Government about what we think needs to change. Our focus is on making sure councils are set up as well as possible to make people's lives better.



What we heard and learned – Stage 1

During Stage 1 of our Review, we gave Tasmanians the chance to share their thoughts and ideas about the future of councils.

By talking to people and doing our own research, the Board came up with a list of what we think are the main challenges and opportunities for local government:

- **The role of councils has changed a lot over time – this means it is not always clear to the community when something is a job for councils or should be handled by other levels of government.**

The community expects all levels of government to work together in their interests, with each performing the role that best lines up with their strengths and capabilities. We need to work out the functions and services councils should be responsible for. Then we can decide how to best organise and fund our councils in a way which is fair and sustainable.

- **Councils are in the best position to understand what local communities need most and develop the solutions that will fix local problems.** We know that local design and delivery of some services is really important, particularly when it comes to the things that can have the biggest impact on improving community wellbeing, like mental health services and access to jobs. Now we need to understand how much effort councils are spending on things that might be done better in a different way. We think councils should be freed up to focus on using their local knowledge to make the most difference to communities.
- **Council staff and elected members work hard for their communities, but we heard that the way councils are set up makes it hard to attract and keep the people with the skills councils need.** This is especially the case in more rural areas. Rather than having every single council trying to manage on their own, we want to explore ways to pool councils' funding, people, and systems to get better overall results for communities. Having fewer, bigger councils is not the only option here. More sharing of council resources across regions is also possible.
- **Tasmanians – especially those who live outside the cities – really value having local representatives they can trust to respond to their issues and concerns.** Councils provide this local voice, but for it to work well, communities need to trust and respect their elected members. When individual councillors behave badly, it can weaken trust in the overall system of local government and undermine the good behaviour of the majority. We think there is room to improve the overall standard of councillor professionalism and get a broader range of people involved in local decision-making.

Community Update – Review Stage 1 03



What we will do next

We have identified the problems, and now it's time to develop solutions.

Based on what we learned in Stage 1, we have come up with six 'priority reform areas'. These are the areas we want to look at in more detail in Stage 2 of the Review. We will be coming up with ideas and options under each of these areas, but to do that we will need your input.

1. Defining councils' role in the 21st century

Getting the role of local government right is critical. We need to establish exactly what functions and services councils should be delivering, and the administrative, financial, and legislative methods to deliver them. In Stage 2, we want to lead a community conversation about the role councils should play in the future, and then identify the reform options that will best support that vision. We have developed a draft role statement to support this discussion.

2. Local representation and good governance

Communities need to trust and have confidence in their local council. There is significant room for improvement in the overall standard of local governance in Tasmania. This includes in community engagement, the representativeness, skills and professionalism of elected members, workplace culture, and performance. The Board's focus in Stage 2 will be to identify a range of reform options that target these aspects.

3. Strategic and regional capability

Tasmania's current system of 29 councils makes it hard to coordinate effort and resources around common regional and state-wide policy goals. This includes settlement planning, infrastructure and land use planning, tourism, and branding. In Stage 2, we will be looking at how councils work together and coming up with options for improvement.

4. Efficient and effective infrastructure and service delivery

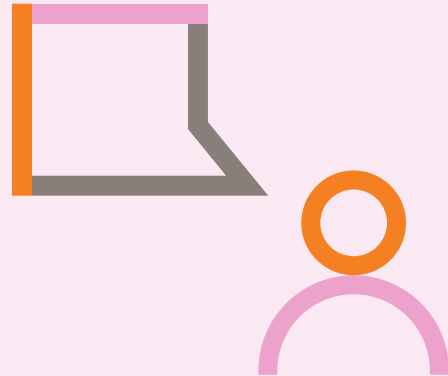
We believe that consolidation in some service areas may keep costs down and deliver better value for the Tasmanian community. More importantly though, we believe it would also result in a higher quality of services because overall council capability may be improved. In Stage 2 we will work out which services would benefit from delivery at larger scales (and those which would not), so we can develop potential alternative delivery models.

5. Sound and consistent planning and regulatory services

We need to resolve the role that councils play in land use planning, particularly development approvals. Our current view is that we may not have the balance right between local concerns and broader regional and state-wide costs and benefits. There is also some evidence that the quality of some other regulatory services – like building and plumbing permits or health inspections – is mixed.

6. Operational sustainability

Some smaller councils will struggle in the medium to longer term to raise enough revenue to be able to deliver all their current functions and services to a good standard. Increasing subsidies to fund the survival of unsustainable councils is not the answer. In Stage 2, we want to get a clear and detailed picture of the current and projected financial position of all councils, so that we can develop appropriate funding options.



Your voice

This is a shared reform journey. We need you to have your say.

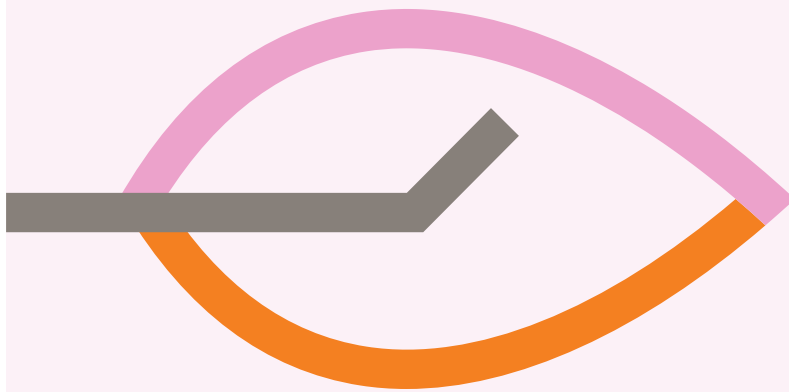
We want to hear your thoughts and ideas. Head to engage.futurelocal.tas.gov.au to participate in our dedicated community engagement portal. This page will be active for five weeks from 21 July 2022. You can also read the full Interim Report and complete the survey.

Once we hear your views, the Board will be exploring these reform areas to develop specific options for improvement.

To stay up to date with what is happening with the Review and to find out about any future engagement opportunities, visit www.futurelocal.tas.gov.au

Community Update – Review Stage 1 05

**The future
of local
government
review**



**Tasmanian
Government**

**Department of
Premier and Cabinet**

More information?

www.futurelocal.tas.gov.au

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Drafted in the Office of
Parliamentary Counsel

TASMANIA

**LOCAL GOVERNMENT AMENDMENT (CODE OF
CONDUCT) BILL 2022**

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1. Short title
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4. Section 3 amended (Interpretation)
5. Part 3, Division 3AA inserted
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 - 28JA. Policies as to behaviour standards for councillors
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6. Section 28K amended (Code of Conduct Panel)
7. Section 28L amended (Investigating Panel)
8. Section 28O amended (Payment of remuneration and allowances to members of Code of Conduct Panel and Executive Officer)
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 - 28OA. Disclosure of interest
10. Section 28R amended (Code of conduct)
11. Section 28S amended (Contents of code of conduct)
12. Section 28T repealed
13. Section 28U amended (Compliance with code of conduct)
14. Section 28V amended (Making code of conduct complaint against councillor)
15. Section 28W amended (Withdrawal of or from code of conduct complaint)

5 July 2022

16. Section 28X amended (Amendment of code of conduct complaint)
17. Section 28Y amended (Initial assessment of complaint by general manager)
18. Section 28Z amended (Referral of code of conduct complaint by general manager)
19. Section 28ZA amended (Initial assessment of code of conduct complaint)
20. Section 28ZB amended (Dismissal of code of conduct complaint on initial assessment)
21. Section 28ZC amended (Referral of code of conduct complaint on initial assessment)
22. Section 28ZCA inserted
28ZCA. Convening of investigating Panel for complaint
23. Section 28ZD amended (Time for investigating and determining code of conduct complaint)
24. Section 28ZE amended (Conduct of investigations generally)
25. Section 28ZF amended (Investigation of multiple code of conduct complaints against same councillor or multiple councillors)
26. Section 28ZG amended (When hearing is to be held)
27. Section 28ZH amended (Hearings)
28. Section 28ZI amended (Determination of code of conduct complaint)
29. Section 28ZJ amended (Determination report)
30. Section 28ZK amended (Notification of determination of code of conduct complaint)
31. Section 28ZL amended (Effect of third suspension)
32. Section 28ZM amended (Councillor to comply with sanction imposed for contravention of code of conduct)
33. Section 28ZNA amended (Costs of training to be borne by council)
34. Section 28ZO amended
35. Part 3, Division 3A, Subdivision 4: Heading amended
36. Section 28ZP amended (Review of investigating Panel decision)

37. Section 349C inserted
349C. Transitional provisions consequent on *Local Government Amendment (Code of Conduct) Act 2022*
38. Repeal of Act

Consultation Draft

Consultation Draft

**LOCAL GOVERNMENT AMENDMENT (CODE OF
CONDUCT) BILL 2022**

*(Brought in by the Minister for Local Government, the
Honourable Nicholas Adam Street)*

A BILL FOR

An Act to amend the *Local Government Act 1993*

Be it enacted by Her Excellency the Governor of Tasmania, by
and with the advice and consent of the Legislative Council and
House of Assembly, in Parliament assembled, as follows:

1. Short title

This Act may be cited as the *Local Government
Amendment (Code of Conduct) Act 2022*.

2. Commencement

This Act commences on a day to be proclaimed.

3. Principal Act

In this Act, the *Local Government Act 1993** is
referred to as the Principal Act.

4. Section 3 amended (Interpretation)

Section 3 of the Principal Act is amended as
follows:

*No. 95 of 1993

Local Government Amendment (Code of Conduct) Act 2022
Act No. of 2022

s. 4

- (a) by omitting the definition of *code of conduct* and substituting the following definition:

code of conduct means the code of conduct made by the Minister, and in force, under section 28R;

- (b) by inserting the following definition after the definition of *Director, MPES*:

dispute resolution process, in relation to a council, means the process of resolving a dispute that is performed in accordance with the dispute resolution policy adopted by the council in accordance with section 28JB;

- (c) by inserting the following definition after the definition of *GST law*:

initial assessor, in relation to a code of conduct complaint, means the person appointed under section 28ZA(1AA) to be the initial assessor for the complaint;

- (d) by inserting the following definition after the definition of *issuing place*:

investigating Panel, in respect of a code of conduct complaint, means the panel convened under section 28L to investigate and determine the complaint;