Ross Town Hall Room Guide

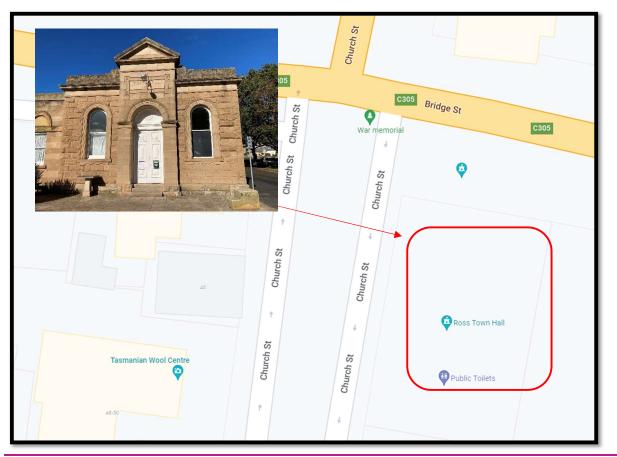


Getting here

The Ross Reading Rooms are located at **12 Bridge Street, Ross, Tasmania**.

The Ross Town Hall has three areas: the Main Hall, the Supper Room and the Kitchen. Entry for the Town Hall is located at the side of the building on Church Street, white door.

Please refer to the <u>NMC Halls and Community Centres fees and charges page</u> for costs of hiring each area.



Information for the Host

Facilities

- Access Access details will be provided prior to booking date. Please refer to the Access Guide for more details.
- Toilets are located behind the kitchen area, and there are also public toilets located behind the building.
- Kitchen is located at the rear of the building. Picture below for reference.
- **Parking** is available on Church and Bridge Streets.
- **AV Equipment** There is no AV equipment or WiFi within the space.

Emergency information

In the event of an evacuation, please leave immediately through the nearest safe exit (follow the green exit signs).
Go directly to the assembly area located on Church Street (side of building). Await further instructions from Emergency Services.

Venue requirements

- Please ensure all guests follow current COVID arrangements. For further details visit: https://www.coronavirus.tas.gov.au/
- Please leave the venue as you found it. If there is excessive mess (e.g., food on the floor, etc.) or damage to property there may be an additional charge incurred.
- Please be respectful of the other patrons and keep noise to a minimum when in shared areas (e.g., other rooms, outside windows, etc.).
- Any decorations, signs banners, streamers etc, must be attached to the picture rail only. The use of nails, tacks, pins or blue tack on any walls is prohibited.
- All tables and chairs are to be returned to their original positions.

Kitchen requirements

- You must empty the fridge of all of your products/food at the end of your booking and wipe the fridge out.
- All crockery, cutlery and kitchen items must be washed up and put away at the end of our booking and prior to leaving the premises.
- If using the shutters please raise and lower them slowly and carefully as they may jam if raised too fast.

Feedback

Do you have feedback, comments or suggestions? Please email council@nmc.tas.gov.au

Contact

Should you require any assistance regarding your booking, please to contact the **Facilities Officer** on **0456 996 809**. Please note, the Facilities Officer works part-time and my not be available at all times.

If you require urgent assistance regarding access, please contact either of the following:

- Sharon: 0429 915 613
- Natalie: 0456 534 701

Main Hall

Supper Room









Information as at Dec 2023